



UGC-HUMAN RESOURCE DEVELOPMENT CENTRE
KURUKSHETRA UNIVERSITY KURUKSHETRA
(Established by the State Legislature Act XII of 1956)
(‘A+’ Grade, NAAC Accredited)

Subject : Tentative dates/schedule for the organization of Refresher Courses, Orientation Programme, Short-Term Courses and Additional Courses during the year 2018-2019.

Sr. No.	SUBJECT	Dates	
I)	ORIENTATION PROGRAMMES	From	To
	i)	24.05.2018	20.06.2018
	ii)	05.07.2018	01.08.2018
	iii)	29.11.2018	26.12.2018
	iv)	07.02.2019	06.03.2019
II)	SUBJECT ORIENTED REFRESHER COURSES		
1.	English	28.11.2018	18.12.2018
	INTERDISCIPLINARY REFRESHER COURSES		
2.	Indian Languages (Hindi, Sanskrit, Punjabi)	07.06.2018	27.06.2018
3.	Summer School in Social Sciences	13.06.2018	03.07.2018
4.	Human Rights (All Humanities and Laws)	21.06.2018	11.07.2018
5.	Disaster Management (All Sciences)	19.07.2018	08.08.2018
6.	Teacher Education	23.08.2018	12.09.2018
7.	Business Studies (Commerce/ Management/Tourism/Economics)	19.09.2018	09.10.2018
8.	Information Technology	26.09.2018	16.10.2018
9.	Winter School in Basic Sciences and Engineering	07.12.2018	27.12.2018
10.	Environment Studies (All Disciplines)	04.01.2019	24.01.2019
III)	SHORT TERM COURSES		
i)	Gender Sensitization	25.06.2018	30.06.2018
ii)	E-Learning Technologies	25.07.2018	30.07.2018
iii)	Workshop on Research Methodology for Ph.D/M.Phil Scholars	20.08.2018	22.08.2018
iv)	Professional Development Programme for Non Academic Group 'B' and 'C'	18.09.2018	19.09.2018
v)	Workshop for Academic Administrators	OCTOBER-2018	
vi)	Workshop on MOOCs, E-content development and Open Educational Resources	JANUARY-2019	
IV)	Principal's Meet	SEPT./OCT.-2018	

- Note:
- Subject to the approval by the University Grants Commission, New Delhi.
 - Subject to the availability of funds and requisite number of participants in a course.
 - Since the dates of the programmes are tentative subject to change, the participants should come to attend the course when invited.
 - As per UGC guidelines, every interdisciplinary Refresher Course will be equivalent to the Refresher Course in the subject/discipline of the participant
 - All participants are requested kindly to apply afresh.

P.T.O

Eligibility, Target Group and Duration

Teachers working in universities and colleges that are included under Section 2(f) of the UGC Act, even though they may not yet be fit to be included under Section 12 (B), may be invited to participate in the Refresher Courses, Orientation Programme, Short-Term Courses and Additional Courses. The teachers of colleges that do not yet come within the purview of Section 12(B), but have been affiliated to a university for at least two years, will be permitted to participate in the programmes/courses. However, they won't be paid TA/DA and other allowances for attending these courses.

For the Orientation Programmes, newly appointed Assistant Professors within two years of continuous service and all those teachers who require orientation for getting a higher grade will be allowed. Attendance in Orientation programmes would be must for placement in the higher grade pay.

For the Refresher Courses, participation in the Orientation Programme is a prerequisite for admission. However, in exceptional cases a teacher may be allowed to complete a Refresher Course prior to completion of an Orientation Programme. Also, there should be a minimum gap of one year between two courses, though it may be relaxed if adequate number of participants is not available or it is essential for the teacher to fulfill eligibility conditions for career advancement.

The Orientation Programme will be of four weeks duration, with minimum of 24 working days (excluding Sundays) and 144 contact hours (six hours a day). The refresher course will be of three weeks duration, with minimum of 18 working days (excluding Sundays) and 108 contact hours (six hours a day). If a participant fails to complete the requisite contact hours in a programme, he/she may be permitted to make up for the backlog hours at his/her own cost in another programme by the RCCB and HRDCs concerned.

Part time/ Ad hoc/temporary/contract teachers who have been teaching for at least three academic sessions in an institution which has been affiliated to a University for at least two years may be permitted to participate in the Refresher Courses, Orientation Programme, Short-Term Courses and Additional Courses to enhance their skills.

Universities and colleges must allow interested teachers to attend UGC -RCCB and HRDCs programmes based on their eligibility otherwise valid reasons will have to be intimated to the teacher concerned in writing.

REGISTRATION FEE: Every participant shall pay an admission fee (non- refundable) of Rs.1000/- at the time of admission to the course.

NOTE :

1. The nomination will be accepted only on the prescribed proforma available and can be downloaded from our website : www.kuk.ac.in under the head Facilities. The teachers may apply on our office E-mail : ugcasc_kuk@yahoo.co.in The main points of UGC guidelines are available on university website.
2. Since the dates of the courses are subject to change, the teachers should come to attend the course only when invited.
3. Incomplete form will not be considered.
4. No candidate will be allowed to attend the orientation/refresher programme if he/she does not attend the inaugural lecture of the said programme.
5. Every teacher is required to present a seminar/research paper during the Refresher Course/Orientation Programme.
6. Certificates of completion of the course will be given to those participants who attend the course for the full duration.
7. TA/DA will be paid to the participants as per UGC rules.

I, therefore, request you to circulate the above among the faculty members of your College/Department/Institute/University so as to enable them to apply through proper channel for the same at least one month before the commencement of the course. The teacher(s) finally invited for the course, may also kindly be relieved to join the course.

Yours faithfully,

(Neera Verma)
DIRECTOR

Endst. No. HRDC-I/06/18/_____

Dated : _____

A copy of the above, is forwarded to the following for the information and necessary action :

1. All the Deans/Directors/Chairpersons of University Teaching Departments/Institutes, Kurukshetra University, Kurukshetra
2. All the Deans/Directors/Chairpersons of University Teaching Departments/Institutes of all the Universities in Haryana.
3. The Principals/Directors of all the Maintained/Affiliated Colleges/Institutes in Haryana.
4. The Secretary, University Grants Commission, Bahadur Shah Zafar Marg, New Delhi
5. Joint Secretary, University Grants Commission, 35, Ferozeshah Road, New Delhi
6. The Director General, Higher Education, Haryana, Shiksha Sadan, Sec-5, Panchkula
7. The Registrar, K.U. Kurukshetra.
8. The Registrars of all universities in Haryana.
9. The Registrars of neighboring Universities.
10. The Director, Directorate of Distance Education, K.U. Kurukshetra.
11. The Directors of all the UGC-HRDC/RCCB
12. The Dean, Academic Affairs, K.U. Kurukshetra
13. The Dean of Colleges, K.U. Kurukshetra
14. The Dean, College Development Council, M.D.U. Rohtak/CDLU, Sirsa
15. Dean, Research, K.U. Kurukshetra
16. Director of Sports, K.U. Kurukshetra
17. The Finance Officer, K.U. Kurukshetra
18. The Asstt./Deputy. Registrar (Estt.-T), K.U. Kurukshetra
19. The Asstt./Deputy Registrar (Gen.), K.U. Kurukshetra

DIRECTOR