



UGC-HUMAN RESOURCE DEVELOPMENT CENTRE
KURUKSHETRA UNIVERSITY KURUKSHETRA
 (Established by the State Legislature Act XII of 1956)

Subject : Tentative dates/schedule for the organization of Refresher Courses, Orientation Programme, Short-Term Courses and Additional Courses during the year 2017-2018.

Sr. No.	SUBJECT	Dates	
		From	To
I)	ORIENTATION PROGRAMMES		
	i)	18.05.2017	14.06.2017
	ii)	22.06.2017	19.07.2017
	iii)	01.12.2017	28.12.2017
	iv)	08.02.2018	07.03.2018
II)	SUBJECT ORIENTED REFRESHER COURSES		
1.	Laws & Social Transformation (Law, Political Science, Public Administration, Sociology, Social Work)	01.06.2017	21.06.2017
2.	Library and Information	06.09.2017	26.09.2017
3.	English	10.11.2017	30.11.2017
	INTER DISCIPLINARY REFRESHER COURSES		
4.	Research Methodology in Indian Languages (Hindi, Sanskrit, Punjabi, Urdu)	15.05.2017	03.06.2017
5.	Sciences (Physical, Applied & Bio) and Engineering	16.06.2017	06.07.2017
6.	Information Technology (All Disciplines)	19.06.2017	08.07.2017
III)	SHORT TERM COURSES		
i)	Workshop for Academic Administrator (02 days)	MAY-2017	
ii)	Research Methodology in Social Sciences (All Disciplines)	15.06.2017	21.06.2017
iii)	Gender Sensitization (All Disciplines)	23.11.2017	29.11.2017
iv)	Principal Meet (01 day)	FEBRUARY-2018	
v)	Workshop for Scholars (03 days) on IT or yoga, style/spiritual values and ethics or language & literature or disaster management/business management/stress management by effective teaching methods	MARCH-2018	
IV)	IN ADDITION TO ABOVE		
1.	Summer School	JUNE-2017	
2.	Teachers' Educators	18.08.2017	07.09.2017
3.	Winter School	JANUARY-2018	

Note: i) Subject to the availability of funds from the UGC and requisite number of participants in a course.
 ii) Since the dates of the programmes are tentative subject to change, the participants should come to attend the course when invited.
 iii) As per UGC guidelines, every interdisciplinary Refresher Course will be equivalent to the Refresher Course in the subject/discipline of the participant.

Eligibility, Target Group and Duration

Teachers working in universities and colleges that are included under Section 2(f) of the UGC Act, even though they may not yet be fit to be included under Section 12 (B), may be invited to participate in the Refresher Courses, Orientation Programme, Short-Term Courses and Additional Courses. The teachers of colleges that do not yet come within the purview of Section 12(B), but have been affiliated to a university for at least two years, will be permitted to participate in the programmes/courses. However, they won't be paid TA/DA and other allowances for attending these courses.

For the Orientation Programmes, newly appointed Assistant Professors within two years of continuous service and all those teachers who require orientation for getting a higher grade will be allowed. Attendance in Orientation programmes would be must for placement in the higher grade pay.

For the Refresher Courses, participation in the Orientation Programme is a prerequisite for admission. However, in exceptional cases a teacher may be allowed to complete a Refresher Course prior to completion of an Orientation Programme. Also, there should be a minimum gap of one year between two courses, though it may be relaxed if adequate number of participants is not available or it is essential for the teacher to fulfill eligibility conditions for career advancement.

The Orientation Programme will be of four weeks duration, with minimum of 24 working days (excluding Sundays) and 144 contact hours (six hours a day). The refresher course will be of three weeks duration, with minimum of 18 working days (excluding Sundays) and 108 contact hours (six hours a day). If a participant fails to complete the requisite contact hours in a programme, he/she may be permitted to make up for the backlog hours at his/her own cost in another programme by the RCCB and HRDCs concerned.

Part time/ Ad hoc/temporary/contract teachers who have been teaching for at least three academic sessions in an institution which has been affiliated to a University for at least two years may be permitted to participate in the Refresher Courses, Orientation Programme, Short-Term Courses and Additional Courses to enhance their skills.

Universities and colleges must allow interested teachers to attend UGC -RCCB and HRDCs programmes based on their eligibility otherwise valid reasons will have to be intimated to the teacher concerned in writing.

REGISTRATION FEE: Every participant shall pay an admission fee (non- refundable) of Rs.1000/- at the time of admission to the course.

NOTE :

1. The nomination will be accepted only on the prescribed proforma available and can be downloaded from our website : www.kuk.ac.in under the head Facilities. The teachers may apply on our office E-mail : ugcasc_kuk@yahoo.co.in The main points of XII Plan guidelines are available on university website.
2. Since the dates of the courses are subject to change, the teachers should come to attend the course only when invited.
3. Incomplete form will not be considered.
4. No candidate will be allowed to attend the orientation/refresher programme if he/she does not attend the inaugural lecture of the said programme.
5. Every teacher is required to present a seminar/research paper during the Refresher Course/Orientation Programme.
6. Certificates of completion of the course will be given to those participants who attend the course for the full duration.
7. TA/DA will be paid to the participants as per UGC rules.

I, therefore, request you to circulate the above among the faculty members of your College/Department/Institute/University so as to enable them to apply through proper channel for the same at least one month before the commencement of the course. The teacher(s) finally invited for the course, may also kindly be relieved to join the course.

Yours faithfully,

(R.P. Grover)
DIRECTOR

Endst. No. HRDC-I/06/17/10-1160

Dated : 12-04-2017

A copy of the above, is forwarded to the following for the information and necessary action :

1. All the Deans/Directors/Chairpersons of University Teaching Departments/Institutes, Kurukshetra University, Kurukshetra
2. All the Deans/Directors/Chairpersons of University Teaching Departments/Institutes of all the Universities in Haryana.
3. The Principals/Directors of all the Maintained/Affiliated Colleges/Institutes in Haryana.
4. The Secretary, University Grants Commission, Bahadur Shah Zafar Marg, New Delhi
5. Joint Secretary, University Grants Commission, 35, Ferozeshah Road, New Delhi
6. The Director General, Higher Education, Haryana, Shiksha Sadan, Sec-5, Panchkula
7. The Registrar, K.U. Kurukshetra.
8. The Registrars of all universities in Haryana.
9. The Registrars of neighboring Universities.
10. The Director, Directorate of Distance Education, K.U. Kurukshetra.
11. The Directors of all the UGC-HRDC/RCCB
12. The Dean, Academic Affairs, K.U. Kurukshetra
13. The Dean of Colleges, K.U. Kurukshetra
14. The Dean, College Development Council, M.D.U. Rohtak/CDLU, Sirsa
15. Dean, Research, K.U. Kurukshetra
16. Director of Sports, K.U. Kurukshetra
17. The Finance Officer, K.U. Kurukshetra
18. The Asstt./Deputy. Registrar (Estt.-T), K.U. Kurukshetra
19. The Asstt./Deputy Registrar (Gen.), K.U. Kurukshetra

DIRECTOR