

Code : M.Ed.-13

**PROSPECTUS**  
**for**  
**Admission to**

**M.Ed. Course 2013-14**  
**(University Education Department & Affiliated Colleges)**



**KURUKSHETRA UNIVERSITY KURUKSHETRA**  
**(Established by the State Legislature Act-XII of 1956)**  
**("A" Grade, NAAC Accredited)**  
**Website : [www.kuk.ac.in](http://www.kuk.ac.in)**

Published by :  
Registrar,  
Kurukshetra University,  
Kurukshetra-136 119

Price : Rs.800/- (Rs.200/- for SC/BC/Blind Candidates of Haryana) at the Counter.  
Rs.850/- (Rs.250/- for SC/BC/ Blind Candidates of Haryana) by Regd. Post.

Last date for receipt of Application Form duly completed in all respects in the office of the Chairperson, Department of Education, K.U. Kurukshetra is 24.10.2013 by 5.00 p.m.

Prospectus and Application Form can be downloaded from the University Website: [www.kuk.ac.in](http://www.kuk.ac.in)  
(Such forms must be accompanied with DD of Rs.800/- (Rs.200/- for SC/BC/Blind Candidates of Haryana) in favour of Registrar, KUK or amount may be deposited in any CBS Branch of Punjab National Bank in India. Original Deposit Slip/DD must be attached with downloaded Form).

- Note: 1. Application Forms received after 24.10.2013 for any reasons what so ever, including postal delay or incomplete shall not be entertained.
2. Date of Entrance Test : 31.10.2013  
at 12.00 noon to 01.00 p.m.
3. Result of Entrance Test and display of Merit list  
on University website: [www.kuk.ac.in](http://www.kuk.ac.in) : 05.11.2013
4. Counseling will start from : 07.11.2013
5. Fees have to be deposited by the selected candidates on the day of counseling.

**Fax**  
**01744-238035**  
**238277**

**EPBAX No.**  
**238196,238410**  
**238629, 238679**

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Kurukshetra-136 119

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## STATUTORY OFFICERS OF THE UNIVERSITY

**Hon'ble Chancellor**  
**Shri Jagannath Pahadia**  
**Governor, Haryana**

**Code No.01744**

<b>Vice-Chancellor</b>	<b>Lt. Gen. (Dr.) D.D.S. Sandhu,</b> PVSM, ADC (Retd.), D.Litt. (Mgt.), Ph.D., M.Phil., MBA, M.Sc., MMM, MDBA	238039
<b>Registrar</b>	<b>Dr. Krishan Chand Ralhan</b> M.A., Ph.D.	238026
<b>Dean Academic Affairs</b>	<b>Prof. Girish Chopra</b> M.Sc., Ph.D.	238045
<b>Dean, Students' Welfare</b>	<b>Prof. Anil Vashisth</b> M.Sc., Ph. D.	238096
<b>Proctor</b>	<b>Prof. C.R. Darolia</b> M.A., Ph. D.	239617
<b>Dean of Colleges</b>	<b>Prof. D.D. Arora</b> M.Com., Ph. D.	238347
<b>Dean, Research &amp; Development</b>	<b>Prof. Shyam Kumar</b> M.Sc., Ph. D.	238561
<b>Chief Warden (Boys Hostels)</b>	<b>Dr. Sat Dev</b> M.A., Ph. D.	238711
<b>Chief Warden (Girls Hostels)</b>	<b>Prof. (Mrs.) Ashu Shokeen</b> M.A., Ph.D.	238278
<b>Offg. Librarian</b>	<b>Sh. R.D.Mehla</b> M.Sc., M.Lib.	238367
<b>Controller of Examinations</b>	<b>Dr. Hukam Singh</b> M.Phil., Ph. D.	238377

## FACULTY MEMBERS

Name	Designation	EPABX No.
<b>FACULTY OF EDUCATION</b>		
Dr. O.P.Gahlawat	Professor & Dean	2737
<b>Department of Education</b>		
Dr. Puran Singh	Professor & Chairperson	2506
Dr. (Mrs.) Sushma Sharma	Professor	
Dr. R.S. Yadav	Professor	
Dr. (Mrs.) Ramna Sood	Professor	
Dr. (Mrs.) Sangeeta	Professor	
Dr. (Mrs.) Rita Chopra	Professor	
Dr. Sushil Kumar	Professor	
Sh. Rajbir Singh	Assistant Professor	
Dr.(Mrs.) Jyoti Khajuria	Assistant Professor	
Dr.(Ms.) Sushma Gupta	Assistant Professor	

## **KURUKSHETRA UNIVERSITY**

### **General**

Located in Kurukshetra, the land of the Bhagvadgita, Kurukshetra University is a premier institute of higher learning in India. It is spread over 400 acres of land on the south bank of the holy BrahmSarovar. Its foundation stone was laid on January 11, 1957 by Bharatratna Dr. Rajendra Prasad, the first President of the Indian Republic. Since then it has aimed at pursuing excellence in teaching and research in science, technology, humanities, social sciences, performing arts and sports.

Today, Kurukshetra University is offering world-class education to students from India and other countries by providing a learning experience designed to develop intellectual abilities, as well as social, moral and ethical values. The University is equipping its students with the skills, insights, attitudes and practical experience that will enable them to become discerning citizens.

The University's programs combine the enduring value of a liberal arts education with the skills and experience offered by professional departments. The University has 478 teaching faculty members. The University also has 362 affiliated colleges and institutes in the districts of Ambala, Panipat, Kaithal, Yamuna Nagar, Hisar, Jind, Karnal, Kurukshetra and Panchkula.

The Campus of the University has often been rated as one of the most beautiful campuses in India. It resembles a large, self-contained village with lecture theatres, seminar rooms, accommodation, cafeterias, canteens, shops and sports facilities, libraries and laboratories. The most remarkable feature of the campus is the seamless interconnection of nature and the built environment. There are a number of lush green gardens, water fountains and side walks which provide an ideal environment on the campus for study and leisure.

### **Accreditation by National Assessment and Accreditation Council (NAAC)**

The National Assessment and Accreditation Council (NAAC), an autonomous body, to assess and accredit universities and colleges, has conferred an 'A' grade to Kurukshetra University. The peer team of the NAAC evaluated the University's performance based on criteria like curriculum, teaching-learning and evaluation, infrastructure and learning resources, student support and progression, governance and leadership, innovative practices and so on. The peer team in its report has specially drawn reference to the University's "commitment to impart quality education to the students of the State, concerted efforts to preserve and create awareness of the rich cultural heritage of the State and academic tranquility and residential characteristics." The impressive infrastructure and ambience activities and quality research being carried out in various departments has been particularly identified as the institutional strengths of the University by the NAAC team.

### **Internal Quality Assurance Cell (IQAC)**

In the emerging global scenario of competition-focused education and training, quality sustenance and quality enhancement in the institutions has gained paramount importance. The Internal Quality Assurance Cell works to ensure quality in different activities related to academics and administration of the university. The Cell set up in the University has been effectively functioning for the last many years. Various improvement strategies based on feedback from the stakeholders like students, parents are recommended by the IQAC to ensure quality of our teaching research programmes.

### **Distance Education Programme**

The Directorate of Distance Education meets the needs of thousands who wish to enroll for different courses. Today the Directorate is engaged in providing Under-Graduate and Post-Graduate education in about 38 courses having an enrolment of 29,000 students. In addition to conventional courses, the Directorate also offers professional courses in the areas of Computer, IT, Commerce, Management, Finance, Marketing, Law, Tourism and Hotel Management, Journalism & Mass Communication, Library and Information Sc., M.A. (Education) and B.Ed. (Two Year Course).

## **University Library**

The Jawahar Lal Nehru Library is located prominently in the University Campus. Library building is centrally Air Conditioned and has a total plinth area of 1, 06,730 sq. feet for accommodating nearly 1270 Readers at a time. At present, the library has a rich collection of 3,68,328 Books including Thesis. 15,328 Manuscripts and 250 Journals (Local and Foreign) covering all the subjects/disciplines.

Library has a very flexible working schedule through out the year and provides an opportunity to use the library without disturbance to their academic schedule. It follows normal working hours from 9.00 to 17.00 on all working days from Monday to Friday with extended opening includes Saturdays, Sunday & Holidays and upto 12.00 midnight for use.

The library is fully automated and has an Educational and Research Network (ERNET) Lab. well equipped with 100 computers nodes with a speed of 1 GBPS bandwidth and is connected to the Campus-wide-Network in order to provide access to the E-Resource.

Library provides IP-Based Access Campus-wide to the 26 E-Resources covering 7475+ E-Journals + 10 Online Bibliographical Databases covering all subjects under UGC-INFONET Digital Library Consortium Subscription and the Manupatra Online Law Database under the University Subscription dedicated specially to the students and faculties of Law and other Departments of the University in General.

## **Hostel Facilities**

The University at present has 23 Hostels - 10 for Boys, 1 for Foreign male students and 12 for Girls- on the sprawling campus of the university. These hostels have capacity to accommodate 2500 girls and 2000 boys. Providing a comfortable and safe atmosphere to the students, the hostel facilities on the campus make it easy for the students to find a home away from their homes. The girls' hostels provide all important facilities within the complex. Each hostel on the campus operates its own mess providing hygienic and nutritious meals with a varied menu. In view of the large number of applicants seeking hostel accommodation, the University allots hostels to the students on the basis of their merit in the admission list. The University has also made available the facility to male hostlers for parking their vehicles in the Central Parking near their hostels.

## **Health Centre**

The University Health Centre looks after the medical needs of the students, staff and their families. Facilities for protective inoculation exist in Health Centre. Complete Physiotherapy unit, ECG, X-ray, Round the clock Ambulance facilities adequate laboratory facilities, Auto Analyzer facilities, Ultrasound facilities, Computerized ECG, EEG, Spirometry are also available in the Health Centre. A Dentist is also available in the Health Centre. The University has more than 52 private Doctors with different specializations on its panel for consultation free of cost.

## **Sports**

Kurukshetra University ranks 2<sup>nd</sup> runners-up (third) in Mullana Abdul Kalam Azad (MAKA) Trophy, which is the symbol of supremacy in Indian Universities Sports in which about 400 universities participate in Zonal and All India Inter-University Tournament annually. The University's Directorate of Sports provides maximum sports facilities, programmes and activities to enable the students to achieve and maintain a fit, healthy and enjoyable lifestyle. The University has a modern gymnasium equipped with 'workout' machines, a 50 metre swimming pool, yoga centre, football, hockey and cricket pitches, tennis, volleyball and basket ball courts, 400 mtrs. grassy athletic track etc.

The Directorate of Sports organizes Inter-Collegiate Championships for men and women in different sports disciplines every year. The Directorate of Sports also conducts coaching camps for the University teams prior to their participation in the Inter-University Tournaments. Tournaments like International Competitions, National Championships, Haryana State Games, Ranji Trophy Matches and State Championships have been/are organized at the University Sports Complex. The University also organizes two/three North Zone/All India Inter University Championships every year. The University gives Awards and Sports Stipend to the outstanding sports persons.

## **Department of Youth and Cultural Affairs**

The Youth and Cultural Affairs Department aims at providing opportunities, incentives and channels to students for making healthy, educative and constructive use of their leisure for self-fulfillment and excellence. The Department organizes various activities and programmes for the students of the University Post Graduate Departments and affiliated Colleges. Some of these include Basic Youth Leadership Camps; Advanced Youth Leadership Training Camps; Preliminary, Basic and Advanced Hiking and Trekking; Talent Shows, Six Zonal Youth Festivals, Inter Zonal Youth Festival, Ratnawali Haryana Day State Level Festival. This festival is a theme festival and all the events organized during this programme are in “Haryanvi”, around 3000 artists participate in this festival. Amongst the people of Haryana, this festival is known as ‘Mahakumbha’ of Haryanvi Culture. In addition to the above events, professional groups are also invited to give their performance in this festival. Orchestra Workshop, Haryanvi Dance Workshop, Folk Theatre Festival, Literary and Fine Arts Workshop, Poetic Symposium, Elocution Competition, Quiz Competition are organized by the Department of Youth & Culture Affairs. The Department is working for the promotion and preservation of rich cultural heritage. Film screening by Campus Film Society.

## **Dean Students’ Welfare**

The office of the Dean Students’ Welfare provides a number of facilities and opportunities to the students of University. The office governs all Cultural, Sports, NSS and Youth Red Cross activities of the University Teaching Departments and Institutes on the Campus. The office maintains liaison with students regarding their demands and other welfare activities.

Bus and train passes are issued through this office. Educational/study tours are organized through the office. The office provides financial help to needy differently able students having locomotive difficulties for transportation facilities on Campus and provide Jackets/Jerseys to SC/ST students. The office also supports the needy students through the Earn While You Learn Scheme which enables students to do some work in their Departments on a token payment basis. Insurance of all the students of the University Teaching Departments on the Campus in the form of Group Insurance Scheme is managed by the DSW office. The office provides support to the students of University Teaching Departments for cultural and literary events like Zonal Youth Festival, Inter-Zonal Youth Festival, Haryana Day Festival, Annual Public Speaking Competition (ROSTRUM) and other Quiz, Declamation, Paper-reading, Poster Making, Music and Dramatic competitions etc. ROSTRUM was started with an objective to develop communication abilities among students. The competition (ROSTRUM) has now become popular and attracts thousands of students every year for participation. Sports material are provided to the students for sports activities on its camps and Annual Athletics Meet is organized by the office every year. The office provides support to students of University Teaching Departments for participating in sports tournaments held as Zonal and Inter-Zonal level of the University. The office of the Dean Students’ Welfare organizes students’ programme for making them aware regarding their role in the society. Dean Students’ Welfare office takes measure from time to time to inculcate leadership qualities amongst students.

## **International Students**

In the age of globalization, Kurukshetra University has set out to make its presence felt globally through internationalization of its programmes and opening new avenues of association for global student community. In order to assist international students the University has an International Students’ Advisor who helps the International Students to understand the admission procedures of various university programmes, getting visa for admissions and also to help them live comfortably in the new environment. Every year the University admits international students sponsored by ICCR (Indian Council for Cultural Relations) and directly. The details of admission can be downloaded from the University website.

## **Corporate Resource Centre**

The Corporate Resource Centre was established for a larger industry-academia interface in higher education at the University level. It is a nodal centre for faculty, academics and industry for interaction and research. The Centre is aimed at seeking wider industry participation in the academic research,

course designing, and curricula delivery. The centre helps and encourages faculty to seek industry assignments and uses the same to acquaint students with latest and updated knowledge and practices. This has also opened up possibilities of bringing real life corporate experience in the interactive teaching-learning in classroom sessions.

### **Dr. Radhakrishnan Foundation Fund**

Dr. Radhakrishnan Foundation Fund was established in the year 1994 for raising donations/mobilization of resources etc. for the overall development of the University under Financial Resources Mobilization (FRM) Scheme of the University Grants Commission (UGC). The annual interest accrued to the fund is utilized for award of scholarship etc. to the students.

### **Dharohar Museum**

The University established Dharohar a museum dedicated to Haryana heritage and culture on April 28, 2006. Its huge popularity since then is reflected in the number of visitors who have visited the museum. Upto December 2011, the museum was visited by about 8 lac visitors.

The displays have been presented in a thematic concept spread over 30 distinct sections. Just as the photo gallery of war heroes and freedom fighters is a sensitive presentation - the first of its kind in the State, the section on the archaeological and architectural heritage is a unique collection that depicts the richness of Haryana's past. Besides a rare gallery of photo, it has 20 pieces of archaeological finds going back to the period between the 5<sup>th</sup> century AD and the 10<sup>th</sup> century AD. The section on manuscripts has 53 manuscripts dating back to 500 years.

The Museum's agricultural heritage has been beautifully displayed in distinct sections devoted to agriculture, water, cattle rearing, grain storage. The transport heritage of Haryana is presented by actual items painstakingly restored. The latest addition to the museum is a photo gallery based on the work of Sh. Raj Kishan Nain. It is an outstanding display of Haryana's society-in its various forms. A whole floor has been devoted to these 172 large size photographs. The Museum also houses a literacy and research centre devoted to the promotion of quality research in various disciplines of study on Haryana.

The Museum is now poised for a major expansion Phase-II in Dharohar in which 24 sections of different trades like Kumhar, Sunar, Maniyar, Teli, Nai, Badbunja etc have been created. The Phase-II of Dharohar will be devoted to the expansion of the present concept of folk and cultural heritage in village form. A scene of village woman going to fetch from a Well is there.

### **Women's Studies Research Centre**

The Centre reflects the University's commitment to society and its policy of inclusive growth. The Centre is fulfilling its objectives of women empowerment through research, curriculum development, documentation networking, providing counseling services and launching awareness programmes. The Centre offers two full time courses in Women's Studies - M.A. (Women Studies) two years (semester system) and PG Diploma in Women's Studies one year (annual examination). Gender Sensitization workshops are organized for various sectors of society including the development functionaries of the State. The Centre has also been working as a nodal agency to guide and monitor the functions of Women Cells in the colleges of Haryana. The Centre is also the UGC Nodal Centre for the scheme on capacity building of Women Managers in higher education of the Northern Region. The Centre is now a phase III Centre of the University Grants Commission making it one of the top few in the country.

### **Institute of Sanskrit and Indological Studies**

The Institute of Sanskrit and Indological Studies was established in 1963 under the auspices of the faculty of Indic Studies. Initially it started the publication of **Praci-Jyoti-Research Digest of Indological Studies** (published annually), which is continuously serving the needs of scholars throughout the world and have brought out 42 volumes. The Institute has undertaken a Major Research Project, "A Word-Concordance of Mahabharata," which is to be published in Fifteen Volumes. So far eight volumes have been published.

## **National Cadet Corps (NCC)**

The University has a well-equipped contingent of NCC Battalion under the charge of experienced and trained officers of 10 Haryana Bn. NCC Kurukshetra. Separate arrangements have been made for boys and girls to facilitate them to join NCC. Apart from regular training parades, the Cadets attend NCC Camps for centralized training with their counterparts from other institutions. The Units prepare them for taking up the higher NCC Certificate Examinations. NCC Cadets are also groomed for assisting the administration in the proper and orderly conduct of special events and in relief work in civic emergencies. The Unit also present brief programmes during the Republic and Independence Day Celebrations, and on special occasions such as the NCC Day. The University lays special emphasis on training students for the armed forces by arranging lectures and guidance programmes.

## **Mahatma Gandhi All India Service Coaching Institute**

The MGAIS Coaching Institute was established in the year 1982 with the prime objective to encourage the students coming from the downtrodden and backward sections of the society by providing them coaching for various competitive examinations. Besides the Institute is aimed at to provide coaching to SC/ST candidates preparing for various Civil Services examinations. Apart from the Civil Services (Prelim.), courses like Bank Probationary Officers examinations; MBA Entrance Examination; Haryana Civil Services (Executive Branch) and Remedial Coaching are also undertaken by the Institute.

Presently Institute is running following three schemes sponsored by the UGC :

- Remedial Coaching for SC/ST and Minorities;
- Coaching for NET for SC/ST and Minorities; and
- Coaching Class for Entry in Service for SC/ST and Minorities.

However, candidates from General Category and BC/OBC are also entertained in similar schemes on self-finance basis.

For the convenience of the candidates and due acknowledgement to University Academic Calendar and competition examination schedules, Institute has fixed two course schedule as under :

- |           |                         |             |
|-----------|-------------------------|-------------|
| Course-I  | : January to March      | (Each Year) |
| Course-II | : September to November | (Each Year) |

## **Gender Sensitization Committee against Sexual Harassment (GSCASH)**

The Gender Sensitization Committee against Sexual Harassment was established in the University from the Academic Session 2005-06. GSCASH helps to implement the guidelines laid down by the Supreme Court of India in Vishaka Vs State of Rajasthan (1997) for prevention and deterrence of sexual harassment in the work place. Kurukshetra University is committed to providing a place of work and study free of sexual harassment. It is expected that all Students, Faculty, Staff, Karamcharies and Officials will treat one another and visitors to the University with respect. Any one violating the policy against sexual harassment is subject to disciplinary action. The GSCASH has three major functions :

1. Gender Sensitization and Orientation.
2. Crisis Management and Mediation
3. Formal Enquiry and Redressal.

Sexual harassment can take place in various forms : some subtle, and indirect, some blatant and overt.

### **For example :**

- (i) It may be conducted towards an individual of the opposite sex or the same sex.
- (ii) It may occur between peers or between individuals in hierarchical relationship.

- (iii) It may be aimed at coercing an individual to participate in an unwanted sexual relationship or it may have the effect of causing an individual to change behaviour or work performance.
- (iv) It may consist of repeated actions or may even arise from a single incident.

Students can take help from the GSCASH Committee without any hesitation. Speaking up may prevent others from being harmed as well. A Complaint Screening Committee of 3 members is constituted each month for screening of applications received.

### **Career and Counseling Cell**

In the 11<sup>th</sup> five year Plan of UGC, provision of establishing a Career and Counseling Cell with an objective to address the diverse socio-economic handicaps and geographic backgrounds of the heterogeneous population of students coming to the Universities vis-à-vis equity of access and placement opportunities through availability of appropriate institutional support information has been made. It has to support the students in the development of soft skills and communication ability to challenge the rigors of competitive tests and on-job-training in add-on or vocational courses, besides inculcating social values and ability to think independently for carrying out social responsibilities. The counseling cell has to be a resource centre of information, guidance and counseling with free accessibility and internet based global connectivity and exchange of information on professional placements. The Cell will operate under the supervision of the Co-ordinator Dr. Sunil Dhingra, Prof., Dept. of Instrumentation, as well as three other members in accordance with the terms & conditions (Guidelines) of the University Grants Commission available at UGC website [www.ugc.ac.in](http://www.ugc.ac.in)

### **SECTION-I : ELIGIBILITY FOR ADMISSION TO M.ED. ONE YEAR COURSE FOR THE DEPARTMENT OF EDUCATION, K.U., KURUKSHETRA AND ITS AFFILIATED M.ED. COLLEGES :**

#### **Eligibility :**

#### **Master of Education (M.Ed.) one year course :**

B.Ed. or B.A. B.Ed. or B.Sc. B.Ed. of this University or an examination recognized as equivalent to B.Ed. with not less than 45% marks in aggregate.

#### **Relaxation in eligibility condition:**

- (i) The eligibility condition for SC/ST will be minimum pass marks in the qualifying examinations.
- (ii) 5% relaxation in minimum eligibility condition will be given to Differently Able candidates.

### **SECTION-II : IMPORTANT INSTRUCTIONS FOR THE CANDIDATES**

1. Last date for receipt of Application Form for admission to M.Ed. in the office of the Chairperson, Department of Education, KUK is 24.10.2013 upto 5.00 p.m.
2. Date of Common Entrance Test :
  - (i) Date of Common Entrance Test for admission to M.Ed. : 31.10.2013  
(for Department of Education and affiliated Colleges) : 12.00 noon to 01.00 p.m.
  - (ii) Test Centre : K.U. Kurukshetra
3. Before filling the Admission Form the candidates are required to read the Prospectus carefully.
4. The candidates are required to paste latest coloured passport size photographs on the Application Form and Admit Cards.
5. A Candidate who has passed qualifying examination from the Universities of Haryana will be considered a Haryana resident and he/she is not required to submit Haryana Resident Certificate. Other candidates for seeking benefit of Haryana resident, should submit a certificate of Bonafide Resident of Haryana as per guidelines at Appendix-A.

6. No original or photocopy of any certificate or testimonial is required to be submitted along with the Application Form except Admit Card in duplicate and Form for College Preference as per Annexure-XIII. But the SC/BC/SBC/EBP candidates are required to attach photocopy of their Caste Certificate and ESM/DFD/Differently Able candidates are required to attach certificate with Application Form for claiming reservation.
7. No column should be left blank in Admission Form; write N.A. against the column which is not applicable otherwise it will be considered as incomplete and rejected.
8. Candidates having compartment in the qualifying examination shall not be allowed admission even provisionally.
9. If the last date of receipt of Application Form and last date for depositing the dues falls on a holiday or that day is declared holiday by the University, the next working day will be considered the last day for the purpose.
10. No migration or transfer will be allowed from a college to the University Department and vice-versa.
11. At the time of admission, every candidate shall be required to give an undertaking of good conduct & behaviour and not to indulge in ragging. If a candidate after his/her admission is found indulging in any kind of ragging, his/her admission is liable to be cancelled.
12. If a student fails to attend his/her classes continuously for seven days from the date of commencement of the classes or from the date of admission, his/her admission, shall be cancelled.
13. Student after taking admission desirous of bringing his/her vehicle in the University Campus should submit self-attested photocopies of the Registration Certificate (RC) of his/her vehicle and the driving license to the Chairperson of the Department and the Warden of the Hostel concerned.
14. If any student gets accommodation allotted in his/her name in a Hostel and allows some other person(s) to stay in his/her allotted room and/or to take meals, in that case the admission of both the students, i.e. (i) the allottee and (ii) the illegal occupant, shall be cancelled from the department as well as from the hostel without assigning any reason.
15. Any legal dispute relating to admission of students will be subject to Courts at Kurukshetra or Courts having jurisdiction in Kurukshetra.
16. Due to paucity of hostel accommodation, the University may not be in a position to accommodate all the aspirants in the hostels.
17. THE CANDIDATES ARE REQUIRED TO ATTACH ONE SELF ADDRESSED ENVELOPE BEARING POSTAGE STAMP OF RS.5/- FOR DISPATCH OF ADMIT CARD.
18. ADMISSION TO M.ED. WILL BE MADE ON THE BASIS OF MERIT/RANK IN THE ENTRANCE TEST. HOWEVER, IF A CANDIDATE REPORT LATE IN THE COUNSELING, HE WILL BE CONSIDERED ON THE BASIS OF HIS PRESENCE/ATTENDANCE AT THE TIME OF ANNOUNCEMENT OF RANK.
19. Each admitted student shall have to furnish Self Declaration by him/her and his/her Parent/Guardian as per specimen given at Annexure-X & XI that he/she was never found guilty of ragging and shall not indulge in any act of ragging. Each admitted student shall furnish his/her information as per Annexure-XII.
20. Use of Alcohol is prohibited in the University Campus. Every student must observe discipline on the Campus failing which strictly action will be taken against him/her.
21. An official E-mail ID will be allotted and communicated to every regular student by the concerned Department/Institute for sending official communication to him/her.
22. Weekly attendance report of all students will be put on the University Website. If a student remains absent from the class for 14 days or more in a month his name will be struck off from the rolls and his/her parents will also be informed.

23. A student should keep his/her ID card always with him/her. The same should be shown when demanded by the University officer/official.
24. The student should get issued for their vehicle after submission of copy of Registration Card to the Chief Security Officer through Chairperson/Director of the Department/Institute.

### SECTION-III : SANCTIONED SEATS :

**(A) Department of Education, KUK :**

(i) M.Ed. : 50

**(B) Govt. aided Colleges of Education affiliated to Kurukshetra University running M.Ed. course under SFS in each College are as under :**

(i) Sohan Lal DAV College of Education, Ambala City : 70

(ii) Dr.Ganesh Dass DAV College of Education for Women, Karnal : 35

**(C) M.Ed. SFS Colleges affiliated to KUK : 35 seats in each College :**

(i) M.M. College of Education, Mullana (Ambala)

(ii) Lala Ami Chand Monga Memorial College of Education, Ugala (Ambala)

(iii) P.K.R. Jain College of Education Vill.- Nasirpur, Hisar Road, Ambala City

(iv) Saraswati College of Education, Vill.- Mangali Brahmanan (Mangali Aklan),Tosham Road, Hisar

(v) Dr. B.R. Ambedkar College of Education, Vill.- Kheri Markanda, Kurukshetra

(vi) Seth Tek Chand College of Education, Ratan Dera Road, Kurukshetra

(vii) Swami Devi Dyal College of Education, Vill.- Goalpura, Tehsil, Barwala, Distt.- Panchkula

(viii) Nalwa College of Education, Vill.- Ujha. P.O. – Risalu, Distt.- Panipat

(ix) Smt. Indira Devi College of Education, Vill.- Sangipur, Tehsil-Radaur, Distt.- Yamuna Nagar

(x) Ch. Devi Lal College of Education, Bhagwargarh, Bhuria Road, Jagadhari (Yamuna Nagar)

(xi) Saraswati College of Education, Village-Madlauda, Kawi Road, Panipat

(xii) Geeta College of Education, Village-Nimbari, Sanoli Road, Panipat.

(xiii) Shree Ram Mulakh College of Education, Village-Ferozpur Dandlawar, Teh.-Raipur Rania, Distt.-Panchkula

(xiv) LNT College of Education, 79<sup>th</sup> Mile Stone, GT Road, Panipat

**Note : At the time of counseling the number of M.Ed. Colleges of Education (SFS) may be increased/decreased as per approval/order of the University/NCTE.**

### SECTION IV : PROCEDURE FOR PREPARING MERIT

Admission to M.Ed. course will be made strictly on the basis of merit in Entrance Test and no other weightage will be given.

**Note:** In case two or more candidates in merit list have equal percentage of marks, the marks obtained in the qualifying Examination will be taken into consideration. In case there is still a tie, the candidate senior in age will be considered first.

**CANDIDATES ARE ADVISED TO BRING ORIGINAL AND ALSO ONE SET OF ATTESTED PHOTOCOPIES OF ALL THE DOCUMENTS AND TESTIMONIALS AT THE TIME OF COUNSELING FOR VERIFICATION OF THEIR ORIGINAL DOCUMENTS. NO EXCUSE WHATSOEVER SHALL BE ENTERTAINED FOR NON-PRODUCTION OF ORIGINAL DOCUMENTS.**

## SECTION-V : PATTERN OF ENTRANCE TEST

1. The Entrance Test will be of the level of qualifying examination. It will be of 100 marks and one-hour duration.
2. The question paper will comprise of 50 objective type (multiple choice) questions of 2 marks each. Each question will have four choices out of which only one will be correct. The candidates will be awarded 2 (two) marks for every correct answer. There will be no negative marking.
3. OMR Answer Sheet  
The OMR Answer Sheet will be supplied alongwith the Test Booklet.
4. More than one answer indicated against a question will be deemed as incorrect response.
5. As an illustration; suppose question No.5 in the Test Booklet reads as follows:

Taj Mahal is situated in :

- A. Agra
- B. Delhi
- C. Mumbai
- D. Bangalore

The correct response to this question is (A) 'Agra' The candidate will locate Question No.(5) in the OMR Answer Sheet and will darken the circle completely as shown in the figure below:-



If the candidate does not want to attempt any question, he should leave all the circles against the relevant question blank.

**Note: Use of pencil is not allowed. Further the candidates are advised to go through the instructions carefully given in Sample OMR Answer Sheet appended in Prospectus.**

6. Writing of Particulars  
The candidate will fill in the required particulars including his/her Roll No., Centre of Examination and Signature on the OMR Sheet with ball point pen in the appropriate boxes. He/she must NOT write his/her Roll No. anywhere else on the OMR Answer-Sheet.
7. Erasing, Cutting or Over-Writing  
Candidates are advised not to erase or overwrite their responses in the Answer-Sheet. Erasing, cutting or over-writing will be deemed to be incorrect response.
8. Rough Work  
The candidates should not do any rough work or writing work on the OMR Answer-Sheet. All rough work is to be done in the Test Booklet itself.
9. Procedure to be followed in the Test Centre
  - (i) 10 minutes before the commencement of the Test, each candidate will be given Test Booklet with an Answer-Sheet.
  - (ii) Immediately on receipt of the Test Booklet, the candidates will fill in the required particulars on the cover page of the Test Booklet **with ball point pen only**.
  - (iii) Use of calculators, slide rule or log table etc. is not allowed.
  - (iv) The examination will start exactly at the scheduled time on the date of Entrance Examination.
  - (v) During the Test, the Invigilator will check Admit Cards of the candidates to satisfy himself/herself about identity of each candidate. The Invigilator will also put his signature on the place provided in the Answer-Sheet.

- (vi) After completing the examination and before handing over the Test Booklet and Answer-Sheet, the candidate should check again that all the particulars required in the Test Booklet and the Answer-Sheet have been correctly written.
- (vii) Punishment for use of Unfair Means:  
If any candidate is found guilty of any breach of rules mentioned in the Prospectus or guilty of using unfair means, he/she will be liable to be punished.

#### **SECTION-VI : DISTRIBUTION AND RESERVATION OF SEATS**

##### **(A) Distribution of seats**

The seats shall be distributed as under :

- |  |       |
|--|-------|
| (1) All India Category including Haryana | : 15% |
| (2) Bonafide Residents of Haryana        | : 85% |

(70% of the seats earmarked for bonafide residents of Haryana will be reserved for the categories as mentioned at (B) below, as per State Govt. policy and remaining 30% seats will be filled from among Haryana General Category)

##### **(B) Reservation of seats for Bonafide Residents of Haryana**

The seats shall be reserved for the categories as under :

- |  |     |  |
|--|-----|--|
| (i) Scheduled Castes   | 20% |  |
| (ii) Backward Classes of Haryana (except Socially advanced persons/Sections (creamy layer) | 27% | (16 % for Block-A)<br>(11 % for Block-B)   |
| (iii) Special Backward Classes (except Socially advanced persons/Sections (creamy layer)   | 10% |  |
| (iv) Economically Backward Persons in the General Castes Category                          | 10% |  |
| (v) Differently Abled  | 03% | If the seats reserved for differently abled persons remain vacant due to non-availability of suitable differently abled candidates, it may be offered to Ex-servicemen and their wards (1%) and dependents of Freedom Fighters (1%). |

- (vi) Further 3% horizontal reservation is also provided to Ex-servicemen/Freedom Fighters and their dependents by providing reservation within reservation of 1% of General category, 1% out of Scheduled Castes and 1% from Backward Classes category for admissions to the various educational institutions of the Govt. and Govt. aided/institutes located in Haryana. As far as block allocation in Block A and Block B of Backward Classes category is concerned, year wise rotational system will be adopted. For example, if Block A of Backward Classes are given seats in the Academic Year 2013, the next Block i.e. B Block of category of Backward Classes will be given seats in the next academic year i.e. 2014 and so on. The concerned Chairperson/Principal of the Department/College shall maintain a roster register for horizontal reservation of Ex-servicemen/Freedom Fighter & their dependents and carry forward all fractions till one seat is accumulated through different fractions over the year. As and when the total comes to one, a seat will be provided to the concerned category.

**(C) Guidelines for Reservation :**

1. The Reservation of seats is as per the Reservation Policy of the Haryana Govt. and is subject to any change/amendment by the State Govt. from time to time.
2. If the reserved seat(s) of BC Block 'A' remain vacant these will be filled up from BC Block 'B' and vice versa.
3. The seats remaining vacant under various reserved categories other than SC category will be converted into General Category only if up to the date of display of final list no eligible candidate belonging to the respective reserved categories is available for admission.
4. If a candidate of Haryana General, SC, BC, SBC and EBP also apply for Differently Abled ESM/DFP category will be consider first for Haryana General, SC, BC, SBC and EBP category.
5. Candidates claiming reservation under Scheduled Caste will submit the certificate as per Annexure-II, Backward Class (Block 'A' & 'B') will submit the certificate on the prescribed Performa as per Annexure-III, Special Backward Classes as per Annexure-IV and affidavit as per Annexure V and Economically Backward Persons in the General Castes Category for benefit of reservation shall have to furnish a certificate as per Annexure-VI at the time of Counseling.
6. **The person who claims benefit of reservation under other categories shall not be entitled to claim benefit of reservation in the category of Economically Backward Person in the General Castes category.**
7. BC (Block A&B) and Special Backward Classes candidates for benefit of reservation shall also have to furnish an affidavit **duly attested by Executive Magistrate** on the prescribed proforma to the effect that he/she is not covered under the criteria of creamy layer as per Annexure-V at the time of Counseling. The said affidavit shall be furnished jointly by both father and mother of the candidate.
8. Only the candidates having permanent disability of not less than 40% (being otherwise fit for admission to the course) will be considered for admission as Differently Abled. Disability certificate must be issued by the Chief Medical Officer of the concerned District. However, the certificate shall be subject to verification by a Medical Board of the University constituted for the purpose and the decision of the Board shall be final. Differently abled candidates belonging to Haryana are required to submit the certificate as per Annexure-VII.
9. Children and Grand-Children of Freedom Fighters of Haryana are required to submit a certificate from the concerned Deputy Commissioner of the concerned District as per Annexure-VIII.
10. Ward of Ex-servicemen of Haryana are required to submit the certificate as per Annexure-IX.
11. For horizontal reservation, ESM/DFP candidates of General, SC and BC category will also have to furnish ESM/DFP certificate.
12. Preference shall be given to ESM first before giving admission to wards against ESM reserved seats.
13. Under differently abled category, at least one candidate will be admitted, even if **the share is less than 0.5 seat.**
14. All the eligible candidates, whether from Haryana or from reserved categories can also compete for seats allocated under All India Category.
15. All the eligible candidates of reserved categories shall be considered first for Haryana General category seats.
16. Candidates who have passed their qualifying examination from a university in the State of Haryana will be deemed to be Haryana residents and will not be required to submit certificates of bonafide residents of Haryana.

**Note :** Two additional seat in M.Ed. course will be for Kashmiri Migrants.

## SECTION-VII : COUNSELING SCHEDULE

### 1. Date of Entrance Test :

(i)	Date of Common Entrance Test for admission to M.Ed. in Education Department and affiliated colleges	31.10.2013 at 12.00 noon to 01.00 p.m.
(ii)	Test Centre	K.U. Kurukshetra

2. Counseling will be held in Dr. Radhakrishnan Sadan, University College of Education, Near III-Gate, K.U. Kurukshetra for admission to M.Ed. for Education Department and affiliated M.Ed. colleges, in the order i.e. AIC, HGC, SC, BC, SBC, EBP and Differently Able/ESM/DFF :

Counseling	Date	Time
M.Ed.		
(i)	All India Categories-AIC, HGC, SC, BC, SBC, EBP & Differently Able/ESM/DFF	
	(a) Rank No. 1 to 100	07.11.2013 9:30 a.m.
	(b) Rank No. 101 to 200	07.11.2013 2:00 p.m.
(ii)	All India Categories-AIC, HGC, SC, BC, SBC, EBP & Differently Able/ESM/DFF	
	(a) Rank No. 201 to 300	08.11.2013 9:30 a.m.
	(b) Rank No. 301 to 400	08.11.2013 2:00 p.m.
(iii)	All India Categories-AIC, HGC, SC, BC, SBC, EBP & Differently Able/ESM/DFF	
	(a) Rank No. 401 to 500	09.11.2013 9:30 a.m.
	(b) Rank No. 501 to 600	09.11.2013 2:00 p.m.
(iv)	All India Categories-AIC, HGC, SC, BC, SBC, EBP & Differently Able/ESM/DFF	
	(a) Rank No. 601- 725	11.11.2013 9:30 a.m.
	(b) Rank No. 726 - 850	11.11.2013 2:00 p.m.
(v)	All India Categories-AIC, HGC, SC, BC, SBC, EBP & Differently Able/ESM/DFF	
	(a) Rank No. 851-1000	12.11.2013 9:30 a.m.
	(b) Rank No. 1000-1200	12.11.2013 2:00 p.m.
(vi)	Counseling for SC & BC (Block -A&B) category for remaining seats, if any in the Dept. of Education/Aided Colleges of Education only	
	(a) SC & BC (Block-A&B) category - All Ranks	13.11.2013 9:30 a.m.
(vii)	Counseling for SBC/EBP/Differently Able/ESM/DFF for remaining seats, if any in Dept. of Education/Aided Colleges of Education only	
	(a) SBC/EBP/DA/ESM/DFF -All Ranks	13.11.2013 2.00 p.m.
(viii)	Counseling for remaining/vacant seats of all categories, if any	
	(a) All Ranks	14.11.2013 9.30 a.m.

Note: (i) Candidates belonging reserved categories i.e. SC, BC, SBC, EBP & Differently Able/ESM/DFF can also compete for All India Category and Haryana General Category seats.

(ii) Once a seat is allotted to a candidate, it will not be changed.

### SECTION- VIII : FEES

The selected candidates for admission to M.Ed. will deposit the fees on the day of counseling for the full course as under :

(A)	Education Department, KUK	
(i)	M.Ed.	Rs.10,000/-

(B)	Fee for affiliated colleges of Education running M.Ed. Course under SFS	
(i)	Fee	Rs.44,000/-
(ii)	<b>University other charges :</b>	
	(a) Examination fee	Rs.1,000/-
	(b) Dissertation fee	Rs.500/-
(iii)	Youth welfare fund	Rs.500/-(Rs.375/- to be remitted to the Dept. of Youth & Cultural Affairs, KUK and Rs.125/- to be retained by the college concerned)
(iv)	Sports Registration & Tournament fee	Rs.300/-
(v)	Dr. R.K. Foundation fund	Rs.70/-
(vi)	Alumni fee	Rs.100/-
(vii)	Registration fee	Rs.500/- (students not Regd. with KUK)
(viii)	Eligibility fee	Rs.100/-
(ix)	Migration fee	Rs.100/-(students not Regd. with KUK)
(x)	Continuation fee	Rs.100/-(students already Regd. with KUK)
(xi)	Youth Red Cross fee	Rs.60/- (50% to be remitted to the University in favour of the Programme Coordinator, Youth Red Cross Unit (Colleges) KUK and 50% is to be retained by the college.
	Total	Rs.3330/-(students not Regd. with KUK)
		Rs.2730/-(students already Regd. with KUK)
(C)	Classes will start from	15.11.2013
(D)	If there is any change in the counseling schedule for admission to M.Ed. course the same would be displayed on the University Website: <a href="http://www.kuk.ac.in">www.kuk.ac.in</a>	

**Note :** Fee of the selected candidates for the Department of Education, KUK will be deposited in SBI, KUK and fee for the selected candidates of SFS Colleges will be received by the concerned College. All the M.Ed. affiliated Colleges will depute their Representatives on the day of counseling to receive fees from the selected candidates at the counseling venue itself.

#### SECTION-IX : MANDATORY CONDITIONS

- Nothing contained in this Prospectus should be construed to convey sanction or cited as an authority for which University regulations in Calendars Vol. I, II and the relevant rules in Calendar Vol.III alone are applicable.
- If the concerned authorities are not satisfied with the character, past behaviour and antecedents of a candidate, they may refuse to admit him/her to any course of study in the university/college in order to ensure academic standards, discipline and peaceful atmosphere in the university. The Vice-Chancellor may cancel the admission of any student for a specified period.

**NOTE : THE CANDIDATES ARE REQUIRED TO BRING THE FOLLOWING DOCUMENTS AT THE TIME OF COUNSELING.**

#### 1. CHARACTER CERTIFICATE

Character Certificate is essential for Admission. The detail of Character Certificate to furnish shall be as under :

##### (a) Private candidates :

Candidates who have passed the qualifying examination as private candidates should submit their character certificate duly signed by a First Class Magistrate.

- (b) **Gaps in study :**  
Male candidates who have gaps in their academic career after the qualifying exam., must furnish a gap certificate, in the form of affidavit on non-judicial stamp paper or certificate from the employer (if in service) and should also furnish separately the character certificate of gap period duly attested by Notary Public.
- (c) **Candidates who have recently qualified:**  
Candidates who have recently passed/appeared the qualifying examination in 2013 must submit Character Certificate from the Head of the Institution last attended as per specimen given in Annexure-I.

**2. OTHER CERTIFICATES**

- (a) Certificate of qualifying examination passed.
- (b) Matriculation or equivalent examination certificate in support of date of birth; and +2 certificates.
- (c) Character certificate.
- (d) Certificate on the form prescribed in the Prospectus for candidates belonging to SC, BC, SBC & EBP of Haryana.
- (e) Resident certificate in the case of candidates claiming to be bonafide resident of Haryana.
- (f) Declaration/Affidavit of creamy layer by the parents of BC candidates (Block A & B) & SBC candidates on the prescribed form.
- (g) Employer's Certificate in case of employee.
- (h) Admit Card in original.

**SECTION-X : ELIGIBILITY CERTIFICATE**

The eligibility for admission to M.Ed. will be checked by the Chairperson of the Department at their own level and after provisional admission the Registration Branch will check all documents of admitted candidates.

Candidates who have passed lower/last examination from another University/Board are required to obtain an Eligibility Certificate from the Registration Branch before he/she has been admitted provisionally by the Department. For Eligibility Certificate the prescribed form can be had from the Department. Application Form alongwith original certificates and eligibility fee should be submitted to Assistant Registrar (Registration) at the time of counseling.

**Benefits of fee for SC Candidates of Haryana**

There is a Post Matric Scholarship Scheme of GOI for welfare of SC as per letter No.3/44-2012 Sch (2) dated 18.06.2013 of the Director General Higher Education, Haryana, Panchkula. SC students whose parents/guardian income is upto Rs.2.50 lac per annum are eligible for benefits under the scheme. The benefits include enrollment/registration, tuition, games, Union, Library, Magazine, Medical Examination and such other fees compulsarily payable by the student to the institution or University/Board. Refundable deposit like caution money, security deposit are, however, excluded. **For students admitted under this scheme the application form has to be submitted by the students to the concerned Chairperson/Director of the Department/Institute.**

**Note :** An income declaration will be furnished by the self-employed parents/guardian of SC candidates, stating definite income from all sources by way of an affidavit on non-judicial stamp paper. Employed parents/guardian are required to obtain income certificates from their employer and for any additional income from other sources, they would furnish declaration by way of an affidavit on non-judicial stamp paper.

**Free Education for Dependent Children of Leprosy Affected Persons (LAPs) :**

No fees/dues will be charged from the dependent children of Leprosy Affected Persons and education in the University Teaching Departments/Institutes will be free for them.

## SECTION-XI : RULES FOR ADJUSTMENT/REFUND OF FEE FOR DEPT. OF EDUCATION, KUK

1. If a candidate after having deposited fee for admission in one course joins another course in another University Teaching Dept./Institute in the same session, as mentioned below, and is permitted to withdraw his/her candidature, fee/funds except admission fee already deposited by him/her for the course from which he/she has withdrawn, shall be adjusted/refunded against the fee/funds of the course he/she joins subject to the condition that the difference, if any, shall be paid by the candidate :
  - i) from a general course to another general course;
  - ii) from a general course to a self-financing course or vice-versa;
  - iii) from a self-financing course to another self-financing course.However, in self-financing courses, adjustment/refund of fee will be allowed only if the seat so vacated is filled by the last date of admission.
2. In case a candidate leaves the University after seeking admission in a particular course, following conditions will apply for refund of fee:
  - (a) If a candidate leaves before the commencement of the classes, the entire fee deposited by the candidate will be refunded after deducting Rs.1000/- only.
  - (b) In case a candidate leaves after commencement of the classes, proportionate deduction of fee upto the month of his/her leaving will be made, subject to minimum of Rs.1000/-. However, refund will be allowed only if the seat so vacated is filled by the last date of admission.

## SECTION-XII : CURBING THE MENACE OF RAGGING

Ragging is totally prohibited in the University and anyone found guilty of ragging and/or abetting ragging, whether actively or passively, or being a part of a conspiracy to promote ragging, is liable to be punished in accordance with the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009 as well as under the penal law for the time being in force.

Anti Ragging Helpline Toll Free Number, Anti Ragging Committee, Squad, Monitoring Cells, Nodal Officers and Counselors :

**University Grants Commission Anti Ragging Helpline Toll Free Number : 1800-180-5522 & E-mail-helpline@antiragging.net .**

**Vice-Chancellor : [vc.kuk@rediffmail.com](mailto:vc.kuk@rediffmail.com)**  
**Registrar : [reg.kuk@rediffmail.com](mailto:reg.kuk@rediffmail.com)**  
**Proctor : [proctor@kuk.ac.in](mailto:proctor@kuk.ac.in)**

1.	Anti Ragging Committee	Phone No.(Code No. 01744)	Mobile No
(i)	Proctor	238901-2762(Ext.)	9991140540
(ii)	Dean of Colleges	238347	9896392006
(iii)	Dean Students' Welfare	238096	9416191876
(iv)	Deputy Proctor	238410-2729(Ext.)	9416191876
(v)	Chief Warden (Boys)	238711	9896338717
(vi)	Chief Warden (Girls)	238278	9416448939
(vii)	Officer Incharge, Security (CSO)	238410-3080(Ext.)	9812122097
(viii)	Director, Public Relations	239639	9896130411
(ix)	President, KUTA	238410-2532(Ext.)	9416566068
(x)	President, KUNTEA	238410-2135(Ext.)	8053056370
(xi)	Director, Women Studies Research Centre	239665	9896329909
(xii)	SDM, Thanesar (Nominee of DC, KKR)	220032	9466112322

	(xiii)	DSP, Pehowa Nominee of SP, KKR)	220462	9729990404
	(xiv)	Sh. Vijay Shabharwal, Local Media Representative		9896244822
	(xv)	Mr. Vinod Jindal, Local Media Representative		9896334769
	(xvi)	Four Students Representatives (two fresher & two seniors) to be nominated by the Dean Students' Welfare every year		
	(xvii)	Dr. B.R. Ambedkar Studies Centre	238410-2551(Ext.)	9416566908
	(xviii)	Dr. J.R. Dheer (Retired Professor)	238975	9896894940
2.	<b>Anti Ragging Squad</b>			
	<b>Zone-I (Boys Hostels)</b>			
	(i)	Chief Warden (Boys)	238711	9896338717
	(ii)	Deputy CSO for Boys Hostels Zone		9416369401
	(iii)	All Wardens		
		Wardens		
		1. Partap Bhawan	238176	9416055522
		2. Narhari Bhawan	201020	9416380411
		3. Harsh Bhawan	238178	9416948144
		4. Arjun Bhawan	238627	9992416045
		5. Bhim Bhawan	238174	9466365149
		6. Tagore Bhawan	238626	9416550245
		7. Ambedkar Bhawan	239698	9466174661
		8. Ch. Devi Lal Bhawan	239404	9416369401
		9. International Hostel		9466620957
		10. Ch. Ranbir Singh Bhawan		9416545332
	(iv)	One Student Representative from each Hostel to be selected/nominated by the concerned Warden of the Hostel.		
	<b>Zone-II (Girls Hostels)</b>			
	(i)	Chief Warden (Girls)	238278	9416448939
	(ii)	Deputy Chief Warden	238630	9991912927
	(iii)	Deputy CSO for Girls Hostels Zone		9896065661
	(iv)	All Wardens		
		Wardens		
		1. Bharti Bhawan	238081	9466094490
		2. Meera Bhawan	238553	9466737766
		3. Kasturba Bhawan	238630	8199992087
		4. Saraswati Bhawan	238177	8199992069
		5. Gargi Bhawan	238638	9896065661
		6. Subhadra Bhawan	238407	8199992066
		7. Ahilya Bhawan	238024	8199992116
		8. Ganga Bhawan	239491	8199992116
		9. Uttra Bhawan	239990, 238540	8199992067
		10. Devyani Bhawan	238445, 238197	9896506209
		11. Kalpana Chawla Bhawan	238522	8199992065
		12. Laxmi Bai Bhawan	238526, 238874	8199992061
	(v)	One Student Representative from each Hostel to be selected/nominated by the concerned Warden of the Hostel.		

	<b>Zone III (UIET, IOL, UCK, UCEK, Inst. of Pharmacy, IMC &amp; MT, Inst. of Mgt.)</b>		
	(i)	Deputy Proctor	238410-2729(Ext.) 9416191876
	(ii)	Officer Incharge, Security	238410-3080(Ext.) 9812122097
	(iii)	Directorate of UIET, Inst. of Law, Inst. of Pharmacy, IMC& MT, Inst. of Management will depute two senior teachers (one male & one female) from each of these Institutes and will intimate the Proctor.	9896246590 9896438118 9996542422 9416007826 9466174087
	(iv)	Principal, University College and University College of Education will depute two teachers from each of the Colleges and will intimate to the Proctor.	238049, 238125 9896362499
	(v)	Supervisor, Security	8199992031
	(vi)	Police Officials, Officer Incharge, Security will take measure for seeking help from the District Administration	
	(vii)	Four Students representatives (two fresher & two seniors) to be nominated by the Dean Students' Welfare	
	<b>Zone IV (University Campus &amp; other Vulnerable Places excluding Zone-I, II &amp; III.</b>		
	(i)	Deputy Proctor	238410-2729(Ext.) 9416191876
	(ii)	Officer Incharge Security	238410-3080(Ext.) 9812122097
	(iii)	Directors, IIE, School of Management and Chairperson, Dept. of Commerce will nominate one teacher to the Anti-Ragging Squad and shall inform the same to the Proctor	9816566908 239555
	(iv)	Dean, Faculty of Sciences, Social Sciences, Life Sciences, Arts & Languages, Indic Studies will nominate one teacher of that Faculty to the Anti-Ragging Squad and will inform the same to the Proctor.	9896014327 9896362620 9896261253 9896774157 9896693146
	(v)	Four Students Representatives (two fresher & two seniors) to be nominated by the Dean Students' Welfare	
	(vi)	Police Officials, Officer Incharge, Security will take measure for seeking help from the District Administration	
3.	<b>Monitoring Cell</b>		
	(i)	Registrar	238026 238026
	(ii)	Dean, Academic Affairs	238045, 2490(Ext.) 9896235132
	(iii)	Proctor	238901, 2762(Ext.) 9991140540
	(iv)	Dean of Colleges	238347 9896392006
	(v)	Dean Students' Welfare	238096 9416191876
4.	<b>Nodal Officers</b>		
	(i)	Nodal Officer for all teaching Departments, Institutes and University maintained colleges	: Proctor
	(ii)	Nodal Officer for affiliated colleges	: Dean of Colleges

5.	<b>Counselors</b>		
	(i)	Prof Umed Singh, Dept. of Psychology	9416781400
	(ii)	Dr. Hardeep Lal Joshi, Dept. of Psychology	9416785665
	(iii)	Dr. Rakesh Pal Sharma, MD (Psychiatric), Aggarwal Hospital, KKR	9812434648
	(iv)	Mrs. Rita Chopra, Dept. of Education	9416950514

**Instructions against Ragging :**

With fifty Six years of its existence, Kurukshetra University has earned recognition as one of the renowned centres of teaching and research in the country. We appreciate the parents and the students for their interest and option towards pursuing their higher studies at Kurukshetra University. We wish them success in their plans towards getting admission in the programme of their choice on the campus. Those who succeed in joining a course, should be making best use of the excellent facilities and congenial atmosphere available in the University towards all-round development of their personality. We would expect our students to make best use of this opportunity and grow as able and responsible citizens. Students will be required to work hard with their energies focused towards achieving their goal.

We take pride in informing all those desirous of seeking admission, that over all these years, our University has the best traditions of maintaining a healthy and congenial academic environment. We are also glad to convey that with the determined and sincere efforts of our senior students and faculty, our campus has been free from the menace of Ragging.

**What Constitutes Ragging :** Ragging constitutes one or more of any of the following acts :

- (a) any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
- (b) indulging in rowdy or indisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
- (c) asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
- (d) any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
- (e) exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students;
- (f) any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
- (g) any act of physical abuse including all variants of it : sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
- (h) any act or abuse by spoken words, e-mails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student;
- (i) any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

All the senior students are advised to guide and treat junior students affectionately.

Junior students may contact their Chairpersons or other University functionaries like Proctor, Dean Students Welfare, Chief Warden, Wardens or Chief Security Officer for help and guidance.

## Appendix-A

Instructions regarding Bonafide Residents of Haryana issued vide letter No.62/17/95-6 GSI dated 3<sup>rd</sup> October, 1996, No.62/32/2000-6GSI dated 23<sup>rd</sup> May, 2003, No.62/27/2003-6GSI dated 29<sup>th</sup> July, 2003 and No.62/62/2012-6GSI dated 17<sup>th</sup> January, 2012 by the Chief Secretary to Government, Haryana.

Subject: **Bonafide residents of Haryana - Guidelines regarding.**

1. I am directed to invite your attention to Haryana Govt. letters noted in the margin on the subject noted above vide which the instructions were issued regarding simplification of procedure for obtaining the certificate of Domicile for the purpose of admission to educational institution (including technical/medical institution). The matter has been reconsidered in the light of judgment delivered by the Hon'ble Supreme Court of India in the case of Dr. Pradeep Jain vs. Union of India and others reported as AIR 1984-SC-1421, wherein it has been held that instead of the word 'Domicile' the word 'Resident' be used in the instructions issued by the State Government and it has been decided to revise the Government instructions. Henceforth, the following categories of persons would be eligible for the grant of Resident Certificate:-
  - (i) Candidates, who have passed the examination qualifying there for selection in an institution from a school/college in Haryana.
  - (ii) Children/Wards (if parents are not living)/Dependents: -
    - (a) of the regular employees of Haryana State posted in or outside Haryana State or working on deputation;
    - (b) of the regular employees of the statutory bodies/corporations established by or under an act of the State of Haryana who are posted in Chandigarh or in Haryana or outside Haryana.
    - (c) of the regular employees of the Government of India posted in Chandigarh or in Haryana in connection with the affairs of the Haryana Government;
  - (iii) Children/wards (if parents not living)/dependents of persons who after retirement have permanently settled in Haryana and draw their pensions from the treasuries situated in the State of Haryana.
  - (iv) Children/wards (if parents are not living)/dependents of pensioners of Haryana Government irrespective of the fact that the original home of the retiree is in a state other than Haryana or he has settled after retirement in or outside Haryana;
  - (v) Children/Wards (if parents are not living)/dependents of persons, who have permanent home in Haryana and include persons who have been residing in Haryana for a period of not less than 15 years or who have permanent home in Haryana but on account of their occupation they are living outside Haryana;
  - (vi) The wives of such persons who are bonafide residents of Haryana irrespective of the fact that they had belonged to any other State before marriage;
  - (vii) Persons who were born in Haryana and produce a certificate to that effect; provided that the parents/guardians (if parents are not living) of persons belonging to any one of the above mentioned categories are :
    - (a) Citizen of India;
    - (b) Produce an affidavit to the effect that they or their children/wards (if parents are not living)/dependents have not obtained the benefit of Resident in any other State.
  - (viii) Children & Wards of the accredited journalists residing at Chandigarh and recognised by Govt. of Haryana.
2. All candidates claiming to be bonafide residents of Haryana should produce a Haryana Resident Certificate signed by the District Magistrate/General Assistant to Deputy Commissioner or Sub-Divisional Officer (Civil) of the District/Sub-Divisions/Tehsildars of Revenue to which the candidates belong. Resident Certificates in respect of elsewhere or in respect of the Children/Wards/

Dependents of Haryana Govt. employees who are posted at Chandigarh, Delhi or elsewhere or in respect of Children/Wards/Dependents of pensioners of Haryana Govt. or in respect of the Children/Wards/Department of the employees of the Government of India posted at Chandigarh or in Haryana in connection with the affairs of Haryana Government, or in respect of Children/Wards/Dependents of the employees and retirees of the Statutory Bodies/Corporations of Haryana established by or under an Act of the State of Haryana or a Central Act and located at Chandigarh, Haryana or outside Haryana, should be by their respective Heads of Departments.

3. Candidates seeking admission in educational institutions (including medical and technical institutions) located in Haryana, may not be required to produce Resident Certificate, if they have passed the examination from a school/college situated in Haryana. For this purpose, a certificate of the Principal/Headmaster from concerned institution where the children/wards studied last should be considered sufficient. The Principal/Headmaster of the institution shall be competent to issue such certificate, which should be sufficient.
4. If a candidate is admitted on the basis of claim that he belongs to the State of Haryana but at any subsequent time is discovered that his claim was false, the student shall be removed from the institution, all fees and other dues paid upto the date of such removal shall be confiscated. The Principal/Headmaster may take such other action against the student and his/her parents/guardians as he may deem proper in the circumstances of any particular case.
5. The children/wards/dependents of the employees of Punjab & Haryana High Court, who are discharging their duties in connection with the affairs of the State of Haryana and have not availed facility from their parent State, the State of Punjab and U.T. Administration Chandigarh, would also be eligible for grant of Resident Certificate of the State of Haryana only for the purpose of admission in academic/technical/medical institutions of the State of Haryana. However, in that case the employees of the Punjab & Haryana High Court shall be entitled to draw this benefit at one place/State only. Head of the Department of the Punjab & Haryana High Court would be competent to issue such a certificate.

**LIST OF THE SCHEDULED CASTES IN HARYANA STATE**

Sr. No.	Name of the caste	Sr. No.	Name of the caste	Sr. No.	Name of the caste	Sr. No.	Name of the caste
1.	Ad Dharmi	2.	Balmiki	3.	Bangali	4.	Brar,Burar, Berar
5.	Batwal, Barwala	6.	Bauria, Bawaria	7.	Bazigar	8.	Bhanjra
9.	Chamar, Jatia Chamar, Rehgar, Raigar, Ramdasi, Ravidasi, Balahi, Batoi, Bhambi, Chamar-Rohidas, Jatav, Jatava, Bhatoi, Ramdasia						
10.	Chanal	11.	Dagi	12.	Darain	13.	Daha, Dhaya,Dhea
14.	Dhogri,Dhangri, Sigg	15.	Dhanak	16.	Dumna, Mahasha, Doom	17.	Gagra,
18.	Gandiala,Gandhil, Gondalao	19.	Kabirpanth, Julaha	20.	Khatik,	21.	Kori, Koli
22.	Marija, Marecha	23.	Mazhabi, Mazhibi Sikh	24.	Megh, Meghwal	25.	Nat, Badi
26.	Od	27.	Pasi	28.	Pema	29.	Pherera
30.	Sanhai	31.	Sanhal	32.	Sansi, Bhedkut Manesh	33.	Sansai
34.	Sapela, Sapera	35.	Sarera	36.	Sikligar, Bariya	37.	Sirikiband

**LIST OF BACKWARD CLASSES IN HARYANA (BLOCK-A)**

1.	Aheria,Aheir,Heri,Naik, Thori or Turi, Hari	2.	Barra	3.	Beta, Hensi or Hesi
4.	Bagria	5.	Barwar	6.	Barai, Tamboli
7.	Baragi,Bairagi,Swami,Sadh	8.	Battora	9.	Bharbuja, Bharbhunja
10.	Bhat, Bhatra, Darpi, Ramiya	11.	Bhuhalia Lohar	12.	Changar
13.	Chirimar	14.	Chang	15.	Chimba, Chhipi, Chimpa Darzi, Rohilla
16.	Diaya	17.	Dhobis	18.	Dakaut
19.	Dhimar, Mallah, Kashyap Rajpoot, Kahar Jhinwar, Dhinwar, Khewat, Mehra Nishad Sekka, Bhisti, Sheikh-Abbasi	20.	Dhosali, Dosali	21.	Faqir
22.	Gwaria, Gauria or Gwar	23.	Ghirath	24.	Ghasi, Ghasiara or Ghosi
25.	Gorkhas	26.	Gawala. Gowala	27.	Gadaria, Pal, Baghel
28.	Garhi –Lohar	29.	Hajjam, Nai, Nais, Sain	30.	Jhangra -Brahman, Khati, Suthar, Dhiman, Tarkhan, Barhai, Baddi
31.	Joginath, Jogi, Nath, Jangum-Jogi. Yogi	32.	Kanjar or Kanchan	33.	Kurmi
34.	Kumhars, Prajapati	35.	Kamboj	36.	Kanghera
37.	Kuchband	38.	Labana	39.	Lakhera, Manihar, Kachera
40.	Lohar, Panchal	41.	Madri	42.	Mochi
43.	Mirasi	44.	Nar	45.	Noongar
46.	Nalband	47.	Pinja, Penja	48.	Rehar, Rehara or Re
49.	Raigar	50.	Rai Sikh	51.	Rechband
52.	Shorgir, Shergir	53.	Soi	54.	Singhikant, Singiwala
55.	Sunar, Zargar, Soni	56.	Thathera, Tamera	57.	Teli
58.	Vanzara, Banjara	59.	Weaver (Jullaha)	60.	Bhattu/Chattu
61.	Badi/Baddon	62.	Mina	63.	Rahbari
64.	Charan	65.	Charaj (Mahabrahman)	66.	Udasin
67.	Ramgarhia	68.	Rangrez, Lilgar, Nilgar, Lallari	69.	Dawala, Soni-Dawala, Nyecaria
70.	Bhar, Rajbhar	71.	Nat (Muslim)		

At present Raigar, Mochi and Julaha castes find a mention in the list of the both scheduled castes and backward classes and it has been decided that persons belonging to these castes, who are not covered under the scheduled castes being Non-Hindus or Non-Sikh, can take the benefits under the backward classes only.

**LIST OF BACKWARD CLASSES IN HARYANA (BLOCK-B)**

1. Ahir/Yadav 2. Gujjar 3. Lodh/Lodha 4. Saini/Shakya/Kushwaha/Koeri and Maurya 5. Meo

**LIST OF SPECIAL BACKWARD CLASSES IN HARYANA**

1. Jat 2. Jat Sikh 3. Bishnoi 4. Ror 5. Tyagi



**State-wise List of fake Universities declared by the University Grants Commission****Bihar**

1. Maithili University/Vishwavidyalaya, Darbhanga, Bihar

**Delhi**

2. Varanaseya Sanskrit Vishwavidyalaya, Varanasi (U.P.) Jagatpuri, Delhi
3. Commercial University Ltd., Daryaganj, Delhi
4. United Nations University, Delhi
5. Vocational University, Delhi
6. ADR-Centric Juridical University, ADR House, 8J, Gopala Tower, 25 Rajendra Place, New Delhi
7. Indian Institute of Science and Engineering, New Delhi

**Karnataka**

8. Badganvi Sarkar World Open University Education Society, Gokak, Belgaum, Karnataka

**Kerala**

9. St. John's University, Kishnattam, Kerala

**Madhya Pradesh**

10. Kesarwani Vidyapith, Jabalpur, Madhya Pradesh

**Maharashtra**

11. Raja Arabic University, Nagpur, Maharashtra

**Tamil Nadu**

12. D.D.B. Sanskrit University, Putur, Trichi, Tamil Nadu

**West Bengal**

13. Indian Institute of Alternative Medicine, Kolkata

**Uttar Pradesh**

14. Mahila Gram Vidyapith/Vishwavidyalaya, (Women's University) Prayag, Allahabad
15. Gandhi Hindi Vidyapith, Prayag, Allahabad (U.P.)
16. National University of Electro Complex Homeopathy, Kanpur (U.P.)
17. Netaji Subhash Chandra Bose University (Open Univ.), Achaltal, Aligarh, U.P.
18. Uttar Pradesh Vishwavidyalaya, Kosi Kalan, Mathura (U.P.)
19. Maharana Partap Shiksha Niketan Vishwavidyalaya, Pratapgarh (U.P.)
20. Indraprastha Shiksha Prishad, Institutional Area, Khoda, Makanpur, Noida Phase-II, U.P.
21. Gurukul Vishwavidyalaya, Vrindavan, Uttar Pradesh

**Examinations of the following Boards not recognized for the purpose of higher studies :**

1. All India Board of Secondary Education, New Delhi
2. Uttar Madhyama & Purva Madhyama of MDU Rohtak (Gurukul Jhajjar Scheme)
3. Central Board of Higher Education, New Delhi
4. Board of Adult Education and Training/Board Shiksha Sansthan, New Delhi
5. Any Diploma/Exams. of Prachin Kala Kendra, Chandigarh
6. Bhartiya Siksha Prishad, Lucknow
7. Board of Higher Secondary Education, Delhi
8. Hindi Sahitya Sammelan, Prayag, Allahabad (U.P.)
9. Indian Education Council of U.P., Lucknow

**Note :** This is not an exhaustive list of Fake Universities and Boards. Before finalizing the admissions the updated list of recognized examinations of the UGC and the Board of School Education, Haryana, Bhiwani is also required to be consulted.

**CHARACTER CERTIFICATE**

Name of the Department/College.....Session.....Certified that Mr./Miss/Mrs.....son/daughter of Shri.....has been a bonafide student of this Department/College during the period.....He/She appeared in the ..... Examination of the University/Board held in .....under Roll No.....and \*passed obtaining.....marks out of .....marks or \*failed/\*placed under compartment in the subject of .....

1. Academic Distinction, if any.....
2. Co-curricular activities, if any.....
3. Brief particulars of disciplinary action by College/Department/University (including punishments such as expulsion, warning, fined for violation of College/Department/Hostel rules, UMC/Disqualification etc., if any.....
4. General Conduct during stay in the Institution: Good/Satisfactory/Unsatisfactory.

Dated:.....

Signatures of the Principal/  
Chairperson of the Deptt.  
(with office seal)

\*Strike out whichever is not applicable.

**HARYANA GOVERNMENT**

Certificate Sr.No. \_\_\_\_\_/Year \_\_\_\_\_ Tehsil \_\_\_\_\_

Photo of Applicant to be Attested by the Issuing authority
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**SCHEDULED CASTE CERTIFICATE**

This is to certify that Shri/Smt./Kumari \_\_\_\_\_ son/daughter of Shri \_\_\_\_\_ resident of Village/Town \_\_\_\_\_ Tehsil \_\_\_\_\_ Distt. \_\_\_\_\_ of the State/ Union Territory \_\_\_\_\_ belongs to the \_\_\_\_\_ Caste/Tribe, which is recognised as a Schedule Caste/Schedule Tribe under the Constitution (Scheduled Caste) Order, 1950.

Signature with seal of issuing Authority  
Full Name .....  
Designation .....  
Address with Telephone No. with code .....

Dated \_\_\_\_\_  
Place \_\_\_\_\_

**Issuing Authority :** Tehsildar-cum Executive Magistrate,  
Naib Tehsildar-cum Executive Magistrate,  
Head of Department in case of Govt. employees

**BACKWARD CLASS CERTIFICATE (BLOCK ‘A’ OR ‘B’)**

Photo of  
Applicant to be  
Attested by the  
Issuing authority

This is to certify that Shri/Smt./Kumari\_\_\_\_\_ph  
son/daughter of  
Shri\_\_\_\_\_resident of Village/Town\_\_\_\_\_Tehsil\_\_\_\_\_  
Distt.\_\_\_\_\_ of the State/Union Territory\_\_\_\_\_ belongs to the  
\_\_\_\_\_Caste, which has been notified as Backward Class by the Haryana Government and is  
placed in Block \_\_\_\_\_ (mention Block ‘A’ or ‘B’).

This is to certify that he/she does not belong to the person/section (Creamy layer) as per State Govt.  
letter No.1170-SW(1)-95 dated 07.06.1995, No.22/36/2000-3GS-III dated 09.08.2000 & No.213-SW(1)-  
2010 dated 31.08.2010.

This certificate is being issued to him/her on the basis of verification of Sarpanch/Patwari/Kanungo.

Signature with seal of issuing Authority  
Full Name .....  
Designation .....  
Address with Telephone No. with code .....

Sr. No. ....  
Place .....  
Dated .....

**Issuing Authority** : Tehsildar or Naib Tehsildar  
Head of Department in case of Govt. employees

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The affidavit should be of the month of May 2013 or later.

SPECIAL BACKWARD CLASS CERTIFICATE

Photo of Applicant to be Attested by the Issuing authority

This is to certify that Shri/Smt./Kumari \_\_\_\_\_ ph \_\_\_\_\_ son/daughter of Shri \_\_\_\_\_ resident of Village/Town \_\_\_\_\_ Tehsil \_\_\_\_\_ District \_\_\_\_\_ of the State/Union Territory \_\_\_\_\_ belongs to the \_\_\_\_\_ Caste. This caste has been declared as Special Backward Class by the State Govt. vide letter No.22/10/2013-1GS-III dated 28.2.2013.

Shri/Smt./Kumari \_\_\_\_\_ and/or his/her family ordinarily reside(s) in Village/Town \_\_\_\_\_ of Tehsil \_\_\_\_\_ Distt. \_\_\_\_\_ of the State/Union Territory \_\_\_\_\_.

This is to certify that he/she does not belong to the person/section (Creamy layer) as per State Govt. letter No.1170-SW(1)-95 dated 07.06.1995, No.22/36/2000-3GS-III dated 09.08.2000 & No.213-SW(1)-2010 dated 31.8.2010.

This certificate has been issued keeping in view State Govt. instructions relating to this subject issued from time to time.

Signature with seal of issuing Authority
Full Name .....
Designation .....
Address with Telephone No. with code .....

Sr. No. ....
Place .....
Dated .....

Issuing Authority : Tehsildar-cum-Executive Magistrate
Naib Tehsildar-cum-Executive Magistrate
Head of Department in case of Govt. employees

The affidavit should be of the month of May 2013 or later.

**AFFIDAVIT**

(By the Parents of the Backward Class/Special Backward Classes Category Candidates)

I \_\_\_\_\_ Father/Mother of \_\_\_\_\_  
Resident of \_\_\_\_\_ seeking admission to \_\_\_\_\_  
\_\_\_\_\_ course in K.U.Kurukshetra do hereby solemnly affirm & declare that I belong to \_\_\_\_\_ caste which is included in the list of Backward Classes Block 'A'/'B'/'Special Backward Classes approved by the Haryana Govt. I further declare and affirm that I and my wife/husband are not covered under the criteria fixed by Haryana Govt. vide letter No. 1170/SW(1)-95 dated 07.06.95, No.22/36/2000-3GS-III dated 09.08.2000, No.22/22/2004-3GS III dated 22.01.2009. No.213-SW(1)-2010 dated 31.08.2010, Haryana Govt. instructions No.59 SW(1)-2013 dated 24.01.2013 and Govt. of Haryana letter No.12/60-2013 Ad(3) dated 16.08.2013 for excluding socially advanced persons/sections (Creamy Layer) from Backward Classes/Special Backward Classes Category.

I further undertake that in case the information contained in the above para is found false at any stage, the Competent Authority will be entitled to cancel the admission.

DEPONENT

Dated:.....  
Place:.....

**VERIFICATION**

Verified that the above statement is true and correct to the best of my knowledge and belief and nothing has been concealed therein.

DEPONENT

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The affidavit should be of the month of May, 2013 or later.

**ECONOMICALLY BACKWARD PERSONS IN THE GENERAL CASTES CATEGORY**

Photo of  
Applicant to be  
Attested by the  
Issuing authority

This is to certify that Shri/Smt./Kumari \_\_\_\_\_ ph \_\_\_\_\_ son/daughter of Shri \_\_\_\_\_ resident of Village/Town \_\_\_\_\_ Tehsil \_\_\_\_\_ District \_\_\_\_\_ of the State/Union Territory \_\_\_\_\_ Caste \_\_\_\_\_ belongs to the category of Economically Backward Persons in the General Castes Category.

This certificate has been issued in accordance with the Haryana Govt. Notification No.60 SW(1)-2013 dated 23.01.2013 issued by Welfare of SC & BC Department and letter No.22/10/2013-1GS-III dated 28.2.2013 and other instructions issued in the matter from time to time.

Signature with seal of issuing Authority  
Full Name .....  
Designation .....  
Address with Telephone No. with code .....

Sr. No. ....

Place .....

Dated .....

**Issuing Authority :** Tehsildar-cum-Executive Magistrate  
Naib Tehsildar-cum-Executive Magistrate  
Head of Department in case of Govt. employees

.....  
The affidavit should be of the month of May 2013 or later.

**Annexure-VII**

**MEDICAL CERTIFICATE FOR DIFFERENTLY ABLED  
OFFICE OF THE CHIEF MEDICAL OFFICER \_\_\_\_\_**

No. \_\_\_\_\_ Dated \_\_\_\_\_

Certified that Sh./Km./Smt \_\_\_\_\_ son/daughter/wife of Sh. \_\_\_\_\_ resident of \_\_\_\_\_ District \_\_\_\_\_ appeared before the Medical Board for medical check up. On his/her Medical Examination, it is found that the nature of Differently Abled/disability is \_\_\_\_\_ % and (as applicable), is as under :

1. Blind or Low vision \_\_\_\_\_
2. Hearing impairment \_\_\_\_\_
3. Locomotor disability/cerebral palsy \_\_\_\_\_

Thus the candidate is Differently Abled as per standard norms of Haryana.

(Signature of the Applicant)

Chief Medical Officer  
\_\_\_\_\_, Haryana

Dated : \_\_\_\_\_  
Place : \_\_\_\_\_

\*The Differently Abled disability should not be less than 40% and should not interfere with the requirement of professional career such as Engineering/Architecture/Technician etc.

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**Annexure-VIII**

**CERTIFICATE TO BE FURNISHED BY  
CHILDREN/GRAND CHILDREN OF FREEDOM FIGHTER**

Certified that Mr./Ms. \_\_\_\_\_ son/daughter of Shri \_\_\_\_\_ resident of (Complete address) \_\_\_\_\_ Freedom Fighter of Haryana (Identity No. \_\_\_\_\_) is father/grandfather of Mr./Ms. \_\_\_\_\_ of Village/Town \_\_\_\_\_ Police Station \_\_\_\_\_ Tehsil \_\_\_\_\_ District \_\_\_\_\_

Sr.No. : \_\_\_\_\_  
Dated : \_\_\_\_\_  
Place : \_\_\_\_\_

Deputy Commissioner of concerned  
District of Haryana  
(Office Stamp)

**CERTIFICATE FOR THE EX-SERVICEMEN OF  
INDIAN DEFENCE SERVICES/PARA-MILITARY FORCES**

Certified that Number \_\_\_\_\_ Rank \_\_\_\_\_ Name \_\_\_\_\_ Son of  
Sh. \_\_\_\_\_ Father of \_\_\_\_\_ Resident of Village \_\_\_\_\_ Post Office  
\_\_\_\_\_ Tehsil \_\_\_\_\_ Distt. \_\_\_\_\_ belonging to the State of Haryana, as per his/her  
service record at the time of entry into service, had served in the Army/Air Force/Navy/  
(Name of the Para-Military Force) from \_\_\_\_\_ to \_\_\_\_\_ and subsequently discharged/retired  
from the service on \_\_\_\_\_ as per his/her service record. At the time of entry into service the  
home address given is \_\_\_\_\_ (Distt. \_\_\_\_\_) Haryana.

Place \_\_\_\_\_

Dated \_\_\_\_\_

Signature  
Officer Commanding/  
Competent Authority  
(with Official Seal)

**SELF DECLARATION BY THE STUDENT**

1. I, \_\_\_\_\_ (*full name of student with admission/registration/enrollment number*) S/o, D/o Mr./Mrs./Ms. \_\_\_\_\_, having been admitted to \_\_\_\_\_ (*name of the institution*), have carefully read “ THE HARYANA PROHIBITION OF RAGGING IN EDUCATIONAL INSTITUTION ORDINANCE, 2012” and fully understood the provisions contained in the said Ordinance.
2. I have, in particular, perused clause 2(f) of the Ordinance and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 8 of the Ordinance and I am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that :
  - (a) I will not indulge in any behaviour or act that may be constituted as ragging under the Ordinance.
  - (b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under the Ordinance.
5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to Ordinance, without prejudice to any other criminal action that may be taken against me under any penal law or any, law for the time being in force.
6. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ 2013.

**Signature of the Student  
Name :**

**SELF DECLARATION BY PARENT/GUARDIAN**

1. I, Mr./Mrs./Ms \_\_\_\_\_ (*full name of parent/guardian*) father/mother/guardian of, (*full name of student with University Roll Number*), having been admitted to \_\_\_\_\_ (*name of the institution*) have carefully read “ THE HARYANA PROHIBITION OF RAGGING IN EDUCATIONAL INSTITUTION ORDINANCE, 2012” and fully understood the provisions contained in the said Ordinance.
2. I have, in particular, perused clause 2(f) of the Ordinance and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 8 of the Ordinance and I am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that :
  - (a) My ward will not indulge in any behaviour or act that may be constituted as ragging under the Ordinance.
  - (b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under the Ordinance.
5. I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to Ordinance without prejudice to any other criminal action that may be taken against my ward under any penal law or any, law for the time being in force.
6. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ 2013.

Signature of the Parent/Guardian  
Name : \_\_\_\_\_  
Address : \_\_\_\_\_  
Telephone/Mobile No. \_\_\_\_\_  
Email ID \_\_\_\_\_

**KURUKSHETRA UNIVERSITY KURUKSHETRA**

(Established by the State Legislature Act No. 10 of 1983  
 ("A" Grade, NAAC Accredited)

Paste Passport size coloured unattested photograph (Not to be stapled)

**STUDENTS INFORMATION**

(This form is to be filled completely by the candidate at the time of admission and is to be signed by the parents of the students) \_\_\_\_\_ ph

Name : \_\_\_\_\_ Phone No. : \_\_\_\_\_

Father's Name : \_\_\_\_\_ Phone No. : \_\_\_\_\_

Mother's Name : \_\_\_\_\_ Phone No. : \_\_\_\_\_

Class : \_\_\_\_\_ E-mail ID : \_\_\_\_\_

Roll No. : \_\_\_\_\_

Dept./Institute : \_\_\_\_\_

Do you reside in Hostel : (Yes/No) \_\_\_\_\_  
 (Mentioned the name of Hostel, if yes)

Permanent Address : \_\_\_\_\_  
 : \_\_\_\_\_  
 : \_\_\_\_\_

**(Attach a copy of Ration Card in support of the above address)**

Phone No. of a person who is to be contacted in case of an Emergency : \_\_\_\_\_

Blood Group : \_\_\_\_\_

Whether your name exist in a voter list of any Assembly/Parliament Constituency (If yes, attach copy of Voter Identity Card) : \_\_\_\_\_

Dated : \_\_\_\_\_

**(Signature of Student)**

**Declaration :**

Certified that all the above information given by my ward are correct to the best of my knowledge.

Dated : \_\_\_\_\_

**(Signature of Father/  
 Mother)**

**GROUP PERSONAL INSURANCE OF STUDENT PROPOSAL/NOMINATION PROFORMA  
(To be filled by the student)**

1. Name and Address of Proposer : Dean Students' Welfare, Kurukshetra University, Kurukshetra.
2. Name and Permanent Address of the Student .....
  
3. Father's Name .....
4. Class and Section .....
5. Class Roll No. ....
6. Any Disability (Please specify) .....
7. Period of Insurance 2013-14 (.....)
8. Sum Insured  
Rs. One Lac
9. Name and Complete Address of .....  
Nominee/Assignee  
Relation with Insured .....

I declare that the above information is true to the best of my knowledge and belief and that I have disclosed all particulars affecting the assessment of the risk. I agree that this proposal and declaration shall be the basis of the contract between me and the company. I also declare that I do not suffer from any disability other than described above.

Place.....  
Dated.....

Signature of the student

Countersigned

Date:.....

Chairperson/Director,  
Department/Institute of \_\_\_\_\_  
Kurukshetra University, Kurukshetra.

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**ADDRESS SLIPS**

**PLEASE WRITE YOUR NAME AND MAILING ADDRESS IN THE THREE PLACES BELOW :**

1. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
2. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
3. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Sr. No. \_\_\_\_\_

**KURUKSHETRA UNIVERSITY KURUKSHETRA**  
**APPLICATION FORM FOR ADMISSION TO**  
**M.Ed. ONE YEAR COURSE 2013-14**

**LAST DATE FOR RECEIPT OF APPLICATION FORM: 24.10.2013**

Regn. No \_\_\_\_\_

Received on \_\_\_\_\_

(To be filled in by the Dept.)

Sign of the receiver \_\_\_\_\_

**Important :** Candidates should study the instructions given in the Prospectus carefully before filling this Application Form. No column should be left unfilled. Write "N.A." against the column(s), which do not apply to you. Fill the Complete Form in BLOCK Letters in your own handwriting only.

1. Name of the Course \_\_\_\_\_

2. Name of the candidate \_\_\_\_\_

3. Father's name \_\_\_\_\_

4. Mother's name \_\_\_\_\_

Affix recent  
Attested  
Passport size  
Photograph

5. Date of birth 

--	--	--	--

ph

Date      Month      Year

6. Do you belong to All India Category or Haryana State Quota?

All India Category	
Haryana State Quota	

7. Reserved Categories (for candidates belonging to Haryana State only):  
(Tick (P) in the appropriate box)

AIC	HGC	SC	BC(A)	BC(B)	SBC	EB P	DA	ESM	DFP
-----	-----	----	-------	-------	-----	---------	----	-----	-----

8. Present (mailing) address \_\_\_\_\_

Permanent address \_\_\_\_\_

Telephone No. \_\_\_\_\_

Email \_\_\_\_\_

9. Nationality \_\_\_\_\_

10. Sex (Male/Female) \_\_\_\_\_

11. Father's/Guardian's particulars:

a) Occupation \_\_\_\_\_

b) Annual Income (Rs.) \_\_\_\_\_

12. Write 'Yes', if Resident of Haryana or passed the Qualifying Examination from a University of Haryana, otherwise write 'No'

Yes/No

13. Academic Record :

Exam.	University/ Board	Year of Passing	Roll No.	Subjects	Marks obtained	Max. Marks	% age of Marks
Matric							
10+2 or Equivalent							
B.A./B.Sc./ B.Com.							
M.A./M.Sc.							
B.Ed.							
Any other							

**Declaration by the applicant :**

*I declare that entries made by me in this Application Form are true in all respects and in any case, any entry or information is found to be false, this shall entail automatic cancellation of my admission besides rendering me liable to such action as the university may deem proper.*

*I note that my admission to the university and my continuance on its rolls are subject to the provision of the university and any other rules and instructions, which may be issued from time to time. I shall abide by the rules of discipline and proper conduct, which may be framed in this regard. I am fully aware of the law regarding ragging as well as the punishment and that if found guilty on this account, I am liable to be punished appropriately.*

*I undertake that I shall not indulge in any act of ragging.*

Signature of the Father/Mother/Guardian

Date \_\_\_\_\_

Place \_\_\_\_\_

Signature of the Applicant

**DEPARTMENT OF EDUCATION**  
**KURUKSHETRA UNIVERSITY KURUKSHETRA**

**M.ED. ADMISSION 2013-14**  
**FORM FOR COLLEGE PREFERENCE**

Candidate can give as many preferences of colleges as he/she likes. However, he/she will not be allowed to change his/her option later on at the time of counseling. Write total number of preferences given by you \_\_\_\_\_

Put your signature on the last preference given by you.

**UNDERTAKING**

I am interested in seeking admission to college given below as per order of the preference subject to availability of seats.

I am not interested in the colleges in which I have given no option.

Name: \_\_\_\_\_  
Date of Birth: \_\_\_\_\_  
Category: \_\_\_\_\_  
Roll No. \_\_\_\_\_

Rank \_\_\_\_\_  
Marks in Entrance Test \_\_\_\_\_  
Marks in B.Ed. \_\_\_\_\_

Preference No.	Code No. of Dept./College	Name of College	Remarks (for official use)
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			
16.			
17.			

**NOTE: The list of Colleges is given overleaf.**

**Signature of the Candidate**

**LIST OF AIDED/SELF-FINANCING COLLEGES OF EDUCATION AFFILIATED TO K.U.  
KURUKSHETRA AND DEPARTMENT OF EDUCATION FOR THE SESSION 2013-14**

<b>Sr. No.</b>	<b>Code No.</b>	<b>Name of the College</b>
1.	101	Department of Education (Free Seats) (Morning)
2.	102	Sohan Lal DAV College of Education, Ambala City
3.	103	Dr. Ganesh Dass DAV College of Education for Women, Karnal
4.	104	M.M. College of Education, Mullana (Ambala)
5.	105	Lala Ami Chand Monga Memorial College of Education, UGala (Ambala)
6.	106	P.K.R. Jain College of Education, Ambala City
7.	107	Saraswati College of Education, Tosham Road, Hisar
8.	108	Dr. B.R. Ambedkar College of Education, Kurukshetra
9.	109	Seth Tek Chand College of Education, Kurukshetra
10.	110	Swami Devi Dyal College of Education, Barwala, Panchkula
11.	111	Nalwa College of Education, Ujha, Panipat
12.	112	Smt. Indira Devi College of Education, Sangipur, Yamuna Nagar
13.	113	Ch. Devi Lal College of Education, Jagadhari, Yamuna Nagar
14.	114	Saraswati College of Education, Madlauda, Panipat
15.	115	Geeta College of Education, Vill. Nimbari, Sanoli Road, Distt. Panipat
16.	116	Shree Ram Mulkh College Education, Ferozpur-Dandlawar, Panchkula
17.	117	LNT College of Education, 79 <sup>th</sup> Mile Stone, G.T. Road, Panipat

**ORIGINAL**  
**DEPARTMENT OF EDUCATION**  
**KURUKSHETRA UNIVERSITY KURUKSHETRA**  
**ADMIT CARD FOR ENTRANCE TEST FOR ADMISSION TO**  
**M.Ed. ONE YEAR COURSE 2013-14**

*(to be filled by the candidate)*

Name of the Course : M.Ed.  
Name of the Candidate.....  
Father's Name.....

*Affix attested  
recent Passport  
size photograph*

.....  
Signature of the Applicant

(to be filled by the office)  
Address of the Test Centre :

..... Roll No. ....  
..... Date of Test: 31.10.2013  
..... Time : 12.00 noon to 1.00 p.m.

Signature of the official allotting Roll No.

**INSTRUCTIONS :**

1. Bring the Admit Card with you to the Test Centre. You will not be admitted to the Centre without the Admit Card.
2. Write accurately and legibly your Roll No. as given on this card on your OMR answer sheet.
3. Please report to the Test Centre atleast half an hour before the commencement of the test.
4. This Admit Card is provisional subject to your fulfilling the prescribed eligibility conditions.

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**DUPLICATE**  
**DEPARTMENT OF EDUCATION**  
**KURUKSHETRA UNIVERSITY KURUKSHETRA**  
**ADMIT CARD FOR ENTRANCE TEST FOR ADMISSION TO**  
**M.Ed. ONE YEAR COURSE 2013-14**

*(to be filled by the candidate)*

Name of the Course : M.Ed.  
Name of the Candidate.....  
Father's Name.....

*Affix attested  
recent Passport  
size photograph*

.....  
Signature of the Applicant

(to be filled by the office)  
Address of the Test Centre :

..... Roll No. ....  
..... Date of Test: 31.10.2013  
..... Time : 12.00 noon to 1.00 p.m.

Signature of the official allotting Roll No.

**INSTRUCTIONS :**

1. Bring the Admit Card with you to the Test Centre. You will not be admitted to the Centre without the Admit Card.
2. Write accurately and legibly your Roll No. as given on this card on your OMR answer sheet.
3. Please report to the Test Centre atleast half an hour before the commencement of the test.
4. This Admit Card is provisional subject to your fulfilling the prescribed eligibility conditions.

**ACKNOWLEDGEMENT CARD**  
**KURUKSHETRA UNIVERSITY KURUKSHETRA**

Ref No. \_\_\_\_\_ Dated \_\_\_\_\_

Your application for admission to M.Ed. course for the session 2013-14 has been received in this Department of Education on \_\_\_\_\_. In all correspondence please quote the above Reference No.

Convener, Admission Committee  
Dept. of Education

**SELF ADDRESS**

*(to be filled in by the Applicant in capital letter)*

To

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Pin \_\_\_\_\_

Affix  
Postage  
Stamp of  
Rs.6/-

Envelope for sending the Entrance Test Roll No.

*( Mailing address to be filled in by the candidate*

)

To

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Pin \_\_\_\_\_

Affix  
Postage  
Stamp  
Rs.5/-

*From:*

Chairperson,  
Dept. of Education,  
K.U. Kurukshetra-136 119

