

PROSPECTUS

2012 – 13

*for
Admission to*

Master of Travel & Tourism Management (MTTM)

Master of Hotel Management & Catering Technology (MHM&CT)

Bachelor of Hotel Management & Catering Technology (BHM&CT)

Bachelor in International Hospitality Business Management (BIHBM)

DEPARTMENT OF TOURISM & HOTEL MANAGEMENT



KURUKSHETRA UNIVERSITY, KURUKSHETRA

(Established by the State Legislature Act XII of 1956)

(“A” Grade, NAAC Accredited)

Published by :
Registrar,
Kurukshetra University,
Kurukshetra-136 119

Price { Rs.400/- (Rs.100/- for SC/BC Candidates of Haryana) at the Counter.
Rs.450/- (Rs.150/- for SC/BC Candidates of Haryana) by Regd. Post.

Prospectus and Application Form can be downloaded from University Website www.kuk.ac.in, DD for Rs.400/- (Rs.100/- for SC/BC Candidates of Haryana) in favour of Registrar, K.U. payable at Kurukshetra must be attached with the downloaded Form.

Printed by :
Manager,
Printing & Publications,
Kurukshetra University,
Kurukshetra- 136 119

CONTENTS

Sr.No.	Title	Page
1.	Statutory Officers of the University	1
2.	Chapter-1 : Important Information	2
3.	Chapter-2 : General Introduction : About the University	3
4.	Chapter-3 : Department of Tourism & Hotel Management: A Profile	8
5.	Chapter-4 : Faculty Members	11
6.	Chapter-5 : Course Structure	12
7.	Chapter-6 : Training & Placement	16
8.	Chapter-7 : Eligibility, Number of Sanctioned Seats, Distribution of seats, Guidelines for Reservation, Entrance Test, Admission Procedure and Preparation of Merit List	18
9.	Chapter-8 : How to Apply	22
10.	Chapter-9 : Fee Structure	23
11.	Chapter-10 : Counseling Schedule	24
12.	Chapter-11 : General Instructions	26
13.	Chapter-12: List of Documents to be Brought at the time of Counseling	27
14.	Chapter-13 : Rules For Adjustment/Refund Of Fee	27
15.	Chapter-14 : Hostel Facilities	28
16.	Chapter-15 : Curbing for Menace of Ragging and Instructions	28
17.	Appendix 'A' : Guidelines for bonafide residents of Haryana	33
18.	Appendix 'B' : List of Scheduled Castes and Backward Classes in Haryana State	35
19.	Appendix 'C' : List of Fake Universities/Boards	36
20.	Proforma for Character, SC, BC, PH, DFF, ESM Certificate, Affidavits by the Students and Parents/Guardian	37
21.	Proforma for Group Personal Insurance of Students	43
22.	OMR Sheet Specimen	44
23.	Admission Form	

STATUTORY OFFICERS OF THE UNIVERSITY

Hon'ble Chancellor
Shri Jagannath Pahadia
Governor, Haryana

Vice-Chancellor	Lt. Gen. (Dr.) D.D.S. Sandhu, PVSM, ADC (Retd.), D.Litt. (Mgt.), Ph.D., M.Phil., MBA, M.Sc., MMM, MDBA	238039
Registrar	Dr. Surinder Deswal M.Tech., Ph.D.	238026
Dean, Academic Affairs	Prof. Girish Chopra M.Sc., Ph.D.	238045
Dean, Students' Welfare	Prof. Anil Vashisth M.Sc., Ph. D.	238096
Dean of Colleges	Prof. D.D. Arora M.Com., Ph. D., LLB	238347
Proctor	Prof. C.R. Darolia M.A., Ph. D.	239617
Chief Warden (Boys Hostels)	Dr. Sat Dev M.A., Ph. D.	238711
Chief Warden (Girls Hostels)	Prof. (Mrs.) Ashu Shokeen M.A., Ph.D.	239753
Offg. Librarian	Sh. R.D.Mehla M.Sc., M.Lib.	238367
Controller of Examinations	Sh. Y.P.Goswami MBA, LL.B.	238189
Controller of Examinations	Dr. Hukam Singh M.Phil., Ph. D.	238377
<hr/>		
Chairman Dept. of Tourism & Hotel Management	Prof. S. S. Boora MA, Ph.D.	238297

CHAPTER-I
IMPORTANT INFORMATION

1. The Prospectus & Application Form is available on cash or by Bank draft drawn in favour of the Registrar, Kurukshetra University, payable at Kurukshetra; from the Manager, Printing and Publications, Kurukshetra University, Kurukshetra
2. Prospectus and Application Form can be downloaded from the University Website : www.kuk.ac.in
3. Downloaded Application Form should be accompanied with a Bank Draft of Rs.400/- (Rs.100/- for SC/BC candidates of Haryana) drawn in favour of Registrar, Kurukshetra University, Kurukshetra, payable at Kurukshetra. If the application form is downloaded for admission in MTTM and MHM&CT courses, an additional Entrance Test Fee of Rs.400/- should be sent through DD..
4. **Entrance Test fee (only for MTTM/MHM&CT) of Rs.400/- (Rs.100/- for SC/BC candidates of Haryana) is to be deposited through demand draft drawn in favour of Registrar, Kurukshetra University, Kurukshetra, payable at Kurukshetra. The Entrance Test Fee is in addition to the price of Prospectus.**
5. The Candidates are advised to carefully go through the Prospectus & make themselves familiar with its contents.
6. **Important Dates and Centre of Entrance Test**

	(MTTM/ MHM&CT)	(BHM&CT)	(BIHBM)
Last date for receipt of Application Form	20.06.2012 (upto 5.00 p.m.)	30.06.2012	30.06.2012
Date & Time of Entrance Test	01.07.2012 at 10.30 a.m.	Admission on the basis of Qualifying Exam.	Admission on the basis of Qualifying Exam.
Tentative date of declaration of result of the Entrance Test	09.07.2012	-	-
Date of Interview and G.D.	10.07.2012 & 11.07.2012	-	-
Test Centre	Kurukshetra University, Kurukshetra	-	-
Date of Counseling :			
1 st , Counseling	16.07.2012,	12.07.2012,	23.07.2012,
2 nd Counseling	18.07.2012	14.07.2012	25.07.2012
Final Counseling	21.07.2012	17.07.2012	27.07.2012
Date of Start of Session	03.08.2012	03.08.2012	03.08.2012

Note:

1. Application Form received after the last date & time will not be entertained and rejected summarily. The Kurukshetra University shall not be responsible for postal or any other delay as well as loss of Application Form(s) or document(s) in transit.
2. Admission to MTTM/MHM&CT shall be made on the basis of merit of the Joint Entrance Test-MTTM/MHM&CT: 2012 and Interview plus Weightage as per rules provided candidate meets eligibility conditions and other terms and conditions as spelt out in this Prospectus.
3. All legal disputes relating to admission will be subject to the Jurisdiction of Kurukshetra courts only.
4. The rules contained in the Prospectus are subject to change without prior notice.
5. Any change in the date of admission test will be communicated well in advance.

For enquiries contact:

Chairperson,
Department of Tourism and Hotel Management
Kurukshetra University, Kurukshetra
Phone No. 01744-238297, Fax: 238297

CHAPTER-2

KURUKSHETRA UNIVERSITY

General

Located in Kurukshetra, the land of the Bhagwadgita, Kurukshetra University is a premier institute of higher learning in India. It is spread over 400 acres of land on the south bank of the holy Brahmsarovar. Its foundation stone was laid on January 11, 1957 by Bharatratna Dr.Rajendra Prasad, the first President of the Indian Republic. Since then it has aimed at pursuing excellence in teaching and research in science, technology, humanities, social sciences, performing arts and sports.

Today, Kurukshetra University is offering world-class education to students from throughout India and other countries by providing a learning experience designed to develop intellectual abilities, as well as social, moral and ethical values. The University is equipping its students with the skills, insights, attitudes and practical experience that will enable them to become discerning citizens.

The University's programs combine the enduring value of a liberal arts education with the skills and experience offered by professional departments. The University has 434 teaching faculty members. The University also has 361 affiliated colleges and institutes in the Districts of Ambala, Panipat, Kaithal, Yamuna Nagar, Hisar, Jind, Karnal, Kurukshetra and Panchkula.

The Campus of the University has often been rated as one of the most beautiful campuses in India. It resembles a large, self-contained village with lecture theatres, seminar rooms, accommodation, cafeterias, canteens, shops and sports facilities, libraries and laboratories. The most remarkable feature of the campus is the seamless interconnection of nature and the built environment. There are a number of lush green gardens, water fountains and side walks which provide an ideal environment on the campus for study and leisure.

Accreditation by National Assessment and Accreditation Council (NAAC)

The National Assessment and Accreditation Council (NAAC), an autonomous body of the University Grants Commission to assess and accredit universities and colleges, has conferred an 'A' grade to Kurukshetra University. The peer team of the NAAC evaluated the university's performance based on criteria like curriculum, teaching-learning and evaluation, infrastructure and learning resources, student support and progression, governance and leadership, innovative practices and so on. The peer team in its report has specially drawn reference to the University's "commitment to impart quality education to the students of the state, concerted efforts to preserve and create awareness of the rich cultural heritage of the State and academic tranquility and residential characteristics."

Internal Quality Assurance Cell (IQAC)

In the emerging global scenario of competition-focused education and training, quality sustenance and quality enhancement in the institutions has gained paramount importance. The Internal Quality Assurance Cell works to ensure quality in different activities related to academics and administration of the university. The Cell set up in the University has been effectively functioning for the last many years. Various improvement strategies based on feedback from the stakeholders like students, parents are recommended by the IQAC to ensure quality of our teaching research programmes.

Distance Education Programme

The Directorate of Distance Education meets the needs of thousands who wish to enroll for different courses. Today the Directorate is engaged in providing Under-Graduate and Post-Graduate education in about 36 courses having an enrolment of 35,000 students. In addition to conventional courses, the Directorate also offers professional courses in the areas of Computer, IT, Commerce, Management, Finance, Marketing, Law, Tourism and Hotel Management, Journalism & Mass Communication, Library and Information Sc., M.A. (Education) and B.Ed. (Two Year Course).

University Library

The University Library is centrally located and is an air conditioned three storey building having 49,230 sq. feet plinth area and its extension as Golden Jubilee Reading Hall having plinth area of

57,500 sq. feet is almost complete. It has seating capacity of 470 users at a time and remains open on 360 days from 9.00 a.m. to 12.00 midnight. The Jawahar Lal Nehru Library has a rich collection of 355618 volumes in the stream of Sciences, Management, Social Science, Commerce and Humanities too. The Computer Lab in the Library equipped with 100 internet nodes for online access to knowledge resources having leased line connectivity of IGBPS. The online access facility has been extended to almost all the teaching and non-teaching departments, hostels and the entire campus through WI-FI Networking. The library provides an access 25 databases of different publishers having 11308 online scholarly journals including 1036 Science Direct Journals under UGC-INFONET Digital Library Consortium. In addition, Library subscribe to IEL full text database for electronics and computer science and Manupatra online legal database for law journals. The Library has automated its in house activities such as library membership, circulation of documents, holdings of periodicals, catalogue as Online Public Access Catalogue (OPAC).

Hostel Facilities

The University at present has 22 Hostels - 9 for Boys, 1 for Foreign male students and 12 for Girls-on the sprawling campus of the university. These hostels have a capacity to accommodate 2800 girls and 2000 boys. Providing a comfortable and safe atmosphere to the students, the hostel facilities on the campus make it easy for the students to find a home away from their home. The girls' hostels provide all important facilities within the complex. Each hostel on the campus operates its own mess providing hygienic and nutritious meals with a varied menu. In view of the large number of applicants seeking hostel accommodation, the university allots hostels to the students on the basis of their merit in the admission list. The University has also made available the facility to male hostlers for parking their vehicles in the Central Parking near their hostels. All male students desires to have vehicle with them, shall have execute an affidavit duly approved by the Notary Public to the effect that they will park their vehicle in the Central Parking failing which they will be liable to be penalized including cancellation of allotment of their accommodation.

Health Centre

The University Health Centre looks after the medical needs of the students, staff and their families. Facilities for protective inoculation exist in Health Centre. Complete Physiotherapy unit, ECG, X-ray, Round the clock Ambulance facilities adequate laboratory facilities, Auto Analyzer facilities, Ultrasound facilities, Computerized ECG, EEG, Spirometry are also available in the Health Centre. A Homoeopathic Doctor and a Dentist are also available in the Health Centre. The University has more than 52 private Doctors with different specializations on its panel for consultation free of cost.

Sports

Kurukshetra University ranks third in overall performance in Sports in the All India Inter-University events in which about 368 Universities participate annually. The University's Directorate of Sports provides maximum sports facilities, programmes and activities to enable the students to achieve and maintain a fit, healthy and enjoyable lifestyle. The university has a modern gymnasium equipped with 'workout' machines, a 50 metre swimming pool, a yoga centre, football, hockey and cricket pitches, tennis courts, volleyball and basket ball courts, etc.

The Directorate of Sports organizes Inter-Collegiate Championships for men and women in different sports disciplines every year. The Directorate of Sports also conducts coaching camps for the University teams prior to their participation in the Inter-University tournaments. Tournaments like International Competitions, National Championships, Haryana State Games, Ranji Trophy Matches and State Championships have been/are organized at the University Sports Complex. The University also organizes two/three North Zone/North-East Zone/All India Inter Universities Championships every year. The University gives Awards and Sports Stipend to the outstanding sports persons.

Department of Youth and Cultural Affairs

The Youth and Cultural Affairs Department aims at providing opportunities, incentives and channels to students for making healthy, educative and constructive use of their leisure for self-fulfillment and

excellence. The Department organizes various activities and programmes for the students of the University Post Graduate Departments and affiliated Colleges. Some of these include Basic Youth Leadership Camps; Advanced Youth Leadership Training Camps; Preliminary, Basic and Advanced Hiking and Trekking; Talent Shows, Six Zonal Youth Festivals, Inter Zonal Youth Festival, Ratnawali Haryana Day State Level Festival. This festival is a theme festival and all the events organized during this programme are in “Haryanvi”, around 3000 artists participate in this festival. Amongst the people of Haryana, this festival is known as ‘Mahakumbha’ of Haryanvi Culture. In addition to the above events, professional groups are also invited to give their performance in this festival. Orchestra Workshop, Haryanvi Dance Workshop, Folk Theatre Festival, Literary and Fine Arts Workshop, Poetic Symposium, Elocution Competition, Quiz Competition are organized by the Department of Youth & Culture Affairs. The Department is working for the promotion and preservation of rich cultural heritage. Film screening by Campus Film Society.

Dean Students’ Welfare

The office of the Dean Students’ Welfare provides a number of facilities and opportunities to the students of University. The office governs all Cultural, Sports, NSS and Youth Red Cross activities of the University Teaching Departments and Institutes on the Campus. The office maintains liaison with students regarding their demands and other welfare activities.

Bus and train passes are issued through this office. Educational/study tours are organized through the office. The office provides financial help to needy physically handicapped students for transportation facilities on Campus and provide Jackets/Jerseys to SC/ST students. The office also supports the needy students through the Earn While You Learn Scheme which enables students to do some work in their Departments on a token payment basis. Insurance of all the students of the University Teaching Departments on the Campus in the form of Group Insurance Scheme is managed by the DSW office. The office provides support to the students of University Teaching Departments for cultural and literacy events like Zonal, Inter-Zonal Youth Festival, Annual Public Speaking Competition (ROSTRUM) and other Quiz, Declamation, Paper-reading, Poster Making, Music and Dramatic contents etc. ROSTRUM was started with an objective to develop communication abilities among students. The competition (ROSTRUM) has now become popular and attracts thousands of students every year for participation. Sports material are provided to the students for sports activities on its camps and Annual Athletics Meet is organized by the office every year.

International Students

In the age of globalization, Kurukshetra University has set out to make its presence felt globally through internationalization of its programmes and opening new avenues of association for global student community. With a view to assist international students to understand the admission procedure of various university programmes, getting visa for admissions and also to help them live comfortably in the new environment. Every year the University admits international students sponsored by ICCR (Indian Council for Cultural Relations) and directly. The details of admission can be downloaded from University website.

Corporate Resource Centre

The Corporate Resource Centre was established for a larger industry-academia interface in higher education at the university level. It is a nodal centre for faculty, academics and industry for interaction and research. The Centre is aimed at seeking wider industry participation in the academic research, course designing, and curricula delivery. The centre helps and encourages faculty to seek industry assignments and uses the same to acquaint students with latest and updated knowledge and practices. This has also opened up possibilities of bringing real life corporate experience in the interactive teaching-learning in classroom sessions.

Dr. Radhakrishnan Foundation Fund

Dr. Radhakrishnan Foundation Fund was established in the year 1994 for raising donations/mobilization of resources etc. for the overall development of the University under Financial

Resources Mobilization (FRM) Scheme of the University Grants Commission (UGC). The annual interest accrued to the fund is utilized for award of scholarship etc. to the students.

Dharohar Museum

The University established Dharohar a museum dedicated to Haryana heritage and culture on April 28, 2006. Its huge popularity since then is reflected in the number of visitors who have visited the museum. Upto December 2011, the museum was visited by about 8 lac visitors.

The displays have been presented in a thematic concept spread over 30 distinct sections. Just as the photo gallery of war heroes and freedom fighters is a sensitive presentation - the first of its kind in the state, the section on the archaeological and architectural heritage is a unique collection that depicts the richness of Haryana's past. Besides a rare gallery of photo, it has 20 pieces of archaeological finds going back to the period between the 5th century AD and the 10th century AD. The section on manuscripts has 53 manuscripts dating back to 500 years.

The Museum's agricultural heritage has been beautifully displayed in distinct sections devoted to agriculture, water, cattle rearing, grain storage. The transport heritage of Haryana is presented by actual items painstakingly restored. The latest addition to the museum is a photo gallery based on the work of Sh. Raj Kishan Nain. It is an outstanding display of Haryana's society-in its various forms. A whole floor has been devoted to these 172 large size photographs. The Museum also houses a literacy and research centre devoted to the promotion of quality research in various disciplines of study on Haryana.

The Museum is now poised for a major expansion Phase Second in Dharohar. This phase will be devoted to the expansion of the present concept of folk and cultural heritage in village form.

Women's Studies Research Centre

The Centre reflects the University's commitment to society and its policy of inclusive growth. The Centre is fulfilling its objectives of women empowerment through research, curriculum development, documentations, networking, providing counseling services and launching awareness programmes. The Centre offers two full time courses in Women's Studies - M.A. (Women Studies) two years (semester system) and PG Diploma in Women's Studies one year (annual examination). Gender Sensitization workshops are organized for various sectors of society including the development functionaries of the State. The Centre has also been working as a nodal agency to guide and monitor the functions of all Women Cells in the colleges of Haryana. The Centre is also the UGC nodal centre for the scheme on capacity building of Women Managers in higher education of the Northern Region. The centre is now a phase III Centre of the University Grants Commission making it one of the top few in the country.

Institute of Sanskrit and Indological Studies

The Institute of Sanskrit and Indological Studies was established in 1963 under the auspices of the faculty of Indic Studies. Initially it started the publication of **Praci-Jyoti-Research Digest of Indological Studies** (published annually), which is continuously serving the needs of scholars throughout the world and have brought out 42 volumes. The Institute has undertaken a Major Research Project, "A Word-Concordance of Mahabharata," which is to be published in Fifteen Volumes. So far six volumes have been published.

National Cadet Corps

The University has a well-equipped contingent of NCC Battalion under the charge of experienced and trained officers of 10 Haryana Bn. NCC Kurukshetra. Separate arrangements have been made for boys and girls to facilitate them to join NCC. Apart from regular training parades, the Cadets attend NCC Camps for centralized training with their counterparts from other institutions. The Units prepare them for taking up the higher NCC Certificate Examinations. NCC Cadets are also groomed for assisting the administration in the proper and orderly conduct of special events and in relief work in civic emergencies. The Unit also present brief programmes during the Republic and Independence Day

Celebrations, and on special occasions such as the NCC Day. The University lays special emphasis on training students for the armed forces by arranging lectures and guidance programmes.

Mahatma Gandhi All India Service Coaching Institute

The MGAIS Coaching Institute was established in the year 1982 with the prime objective to encourage the students coming from the downtrodden and backward sections of the society by providing them coaching for various competitive examinations. Besides the Institute is aimed at to provide coaching to SC/ST candidates preparing for various Civil Services examinations. Apart from the Civil Services (Prelim.), courses like Bank Probationary Officers examinations; MBA Entrance Test; Haryana Civil Services (Executive Branch) and Remedial Coaching are also undertaken by the Institute.

Presently Institute is running following three schemes sponsored by the UGC :

- Remedial Coaching for SC/ST and Minorities;
- Coaching for NET for SC/ST and Minorities; and
- Coaching Class for Entry in Service for SC/ST and Minorities.

However, candidates from General Category and BC/OBC are also entertained in similar schemes on self-finance basis.

For the convenience of the candidates and due acknowledgement to University Academic Calendar and competition examination schedules, Institute has fixed two course schedule as under :

- Course-I : January to March (Each Year)
- Course-II : September to November (Each Year)

Gender Sensitization Committee against Sexual Harassment (GSCASH)

The Gender Sensitization Committee against Sexual Harassment was established in the University from the Academic Session 2005-06. GSCASH helps to implement the guidelines laid down by the Supreme Court of India in Vishaka Vs State of Rajasthan (1997) for prevention and deterrence of sexual harassment in the work place. Kurukshetra University is committed to providing a place of work and study free of sexual harassment. It is expected that all Students, Faculty, Staff, Karamcharies and Officials will treat one another and visitors to the University with respect. Any one violating the policy against sexual harassment is subject to disciplinary action. The GSCASH has three major functions :

1. Gender Sensitization and Orientation.
2. Crisis Management and Mediation
3. Formal Enquiry and Redressal.

Sexual harassment can take place in various forms : some subtle, and indirect, some blatant and overt. For example :

- (i) It may be conducted towards an individual of the opposite sex or the same sex.
- (ii) It may occur between peers or between individuals in hierarchical relationship.
- (iii) It may be aimed at coercing an individual to participate in an unwanted sexual relationship or it may have the effect of causing an individual to change behaviour or work performance.
- (iv) It may consist of repeated actions or may even arise from a single incident.

Students can take help from the Committee (GSCASH) ; none should hesitate to ask for help. Speaking up may prevent others from being harmed as well.

Career and Counseling Cell

In the 11th five year Plan of UGC, provision of establishing a Career and Counseling Cell with an objective to address the diverse socio-economic handicaps and geographic backgrounds of the heterogeneous population of students coming to the Universities vis-à-vis equity of access and placement opportunities through availability of appropriate institutional support information has been made. It has to support the students in the development of soft skills and communication ability to challenge the rigors of

competitive tests and on-job-training in add-on or vocational courses, besides inculcating social values and ability to think independently for carrying out social responsibilities. The counseling cell has to be a resource centre of information, guidance and counseling with free accessibility and internet based global connectivity and exchange of information on professional placements. The Cell will operate under the supervision of the Co-ordinator Dr. Sunil Dhingra, Associate Prof., I.I.E., as well as three other members in accordance with the terms & conditions (Guidelines) of the University Grants Commission available at UGC website www.ugc.ac.in

CHAPTER-3

DEPARTMENT OF TOURISM AND HOTEL MANAGEMENT: A PROFILE

A Trend setter in Tourism & Hotel Education and Training

Perceiving the significance of an advanced tourism course for the healthy growth of Indian Tourism Industry and the underlying opportunities for professionally potential young people, Kurukshetra University took initiative to set up a Department of Tourism in 1990 under the Faculty of Commerce and Management.

Immediately after its inception, the Department attracted country-wide attention for launching the first ever Master's Degree course in Tourism in the continent.

The Department is not only appreciated to be a pioneer of higher learning in tourism in the country but also a trend setter in whole of Afro-Asia world, as it always strives to impart State-of-the art knowledge and innovative, training techniques in its curriculum.

The young and multi-disciplinary faculty of the Department is determined to make it a Centre of Excellence at par with international standards. It consistently makes efforts to redesign programme to blend it perfectly with changing industry requirements and with the objective of preparing leaders for 21st century.

Continuing with the same tradition, the department has introduced Masters of Hotel Management and Catering Technology (MHM&CT) besides the Masters of Travel & Tourism Management (MTTM). The course is designed to meet the specific requirements and challenges of hospitality industry.

The Department started Bachelor in Hotel Management & Catering Technology (BHM&CT) course in 2009 to give a fillip to the Master's course and to exploit the job opportunity in the Hotel Sector.

Educational Programmes

Under-Graduate Courses

1. Bachelor of Hotel Management and Catering Technology (BHM&CT)
2. Bachelors in International Hospitality Business Management (BIHBM) is run at Ashok Institute of Hospitality & Tourism Management, ITDC, New Delhi (through an MOU)

Post-Graduate Courses

1. Master of Travel & Tourism Management (MTTM)
2. M. Phil. (Travel & Tourism Management)
3. Master of Hotel Management & Catering Technology (MHM&CT)
4. M. Phil. (Hotel Management & Catering Technology)

Doctoral Programme

Ph.D. in Tourism & Hotel Management

Aims and Objectives

The Department is devoted to

Create professionally competent manpower to meet the executive/managerial level requirements of the industry.

Generate, assimilate and disseminate knowledge on tourism and hospitality.

Create and enhance awareness about quality tourism and share expertise in the sphere of academics, industry and society.

Actively pursue tourism research in academic and applied fields.

Provide an effective platform for healthy interaction between the diverse sectors of tourism and hospitality industry.

Interactive Programmes

The Department has a tradition of serving the industry by organizing fruitful interactive programmes on the contemporary issues concerning growth and development of Indian Tourism Industry. The Department has organized number of national/international seminars/conferences/workshops on following themes:

- i) Contemporary Issues in Tourism – March 3-5, 1994.
- ii) Domestic Tourism – January 19, 1996.
- iii) Pilgrimage Tourism - A focus on Kurukshetra Oct. 11-13, 1996.
- iv) Indian Tourism - Introspection, Prognosis & Strategic Models – March 8-10, 1999.
- v) A Talk on International Tourism understanding, March 23, 2000.
- vi) A Talk on Tourism Satellite Accounting, 13.2.2003.
- vii) National Seminar on Heritage Tourism : Discourse on Gita Jayanti Samaroh–2003–Dec.1,2003.
- viii) National Seminar (Under SAP) on “Tourism Education and Contemporary Issues”, March 27-28, 2005.
- ix) International Seminar on “Global Tourism: Issues and Challenges, March 28-30, 2005.
- x) National Seminar on Tourism Development, impacts and future strategies, February 23-24, 2007.
- xi) National Seminar on Tourism Education: Meeting HR Challenges for future, February 23-24, 2008.
- xii) Workshop Tourism/Hospitality Education: Issues & Perspectives, September 06, 2008.
- xiii) National Seminar on Kurukshetra: Planning for World Heritage City, December, 07, 2008.
- xiv) National Seminar on Changing paradigms in Indian Tourism and Hospitality: Implications for Growth and Sustainability, March 16-17, 2009.
- xv) One day Director’s workshop on “The Future Directions of Tourism & Hospitality Management Education in India” (under SAP) on Feb.20, 2010.
- xvi) Workshop on "responding to the changing consumer need" on 26.03.2011.
- xvii) National Seminar on Tourism Planning and Development in India: Setting Agenda for Tourism Research (Under SAP) February, 28-29, 2012.

BACHELORS OF HOTEL MANAGEMENT & CATERING TECHNOLOGY (BHM & CT)

Bachelor of Hotel Management and Catering Technology (BHM&CT) opens a wide vista of opportunities to the young graduates both in India as well as abroad. With increasing globalization, career opportunities in this field are not only limited within the country but there are chains of hotels, which operate internationally providing scope of a career abroad. It is a glamorous profession, which has a bright future. With the growth of hotel industry propelled by foreign and domestic tourism and business travel, the demand for well-trained quality personnel too has grown impressively. The diversity of experience in hotel management is greater than in any other profession. Hotel industry involves combination of various skills like management, food and beverage service, housekeeping, front office operation, sales and marketing, accounting. Today, the rise in corporate activity (leading to greater number of business trips) as well as the wish to travel on holiday has made the hotel industry a very competitive one. The excellent communication skills, extrovert personalities, caring and positive attitude and smart outlook of the hotel management graduates make them an ideal and unmatched choice for the service sector. The professional find abundant openings in the following service areas :

1. HOTELS :

Front Office
Food & Beverage Service
Food Production
House Keeping
Marketing & HR
Events/Conferences

2. CORPORATE OFFICES & ESTABLISHMENTS

3. CATERING SERVICES IN THE AIRLINES

**BACHELOR IN INTERNATIONAL HOSPITALITY BUSINESS MANAGEMENT (BIHBM)
at
ASHOK INSTITUTE OF HOSPITALITY AND TOURISM MANAGEMENT,
(ITDC, GOVT. OF INDIA) NEW DELHI**

The four – year BIHBM course is run at the Ashok Institute of Hospitality & Tourism Management which is an organ of India Tourism Development Corporation, Ministry of Tourism, Government of India. The course is run in collaboration with the Kurukshetra University, Kurukshetra through a Memorandum of Understanding (MOU). The admission are made at Kurukshetra University through the Department of Tourism & Hotel Management and the classes are held at the Ashok Institute of Hospitality & Tourism Management, New Delhi.

India Tourism Development Corporation (ITDC), a Govt. of India Undertaking, has been associated with pioneering efforts in Human Resource Development for the Hospitality & Tourism Sector for more than three decades.

Ashok Institute of Hospitality & Tourism Management (AIH&TM) of ITDC in New Delhi (formerly known as Manpower Development Centre) has the distinction of being the first HRD establishment in the Hospitality industry in south Asia to be awarded the International renowned ISO 9001-2000 Certification from American Quality Assessors, USA. Training Programme are designed and conducted as per international standards so as to update knowledge, skills & self-development of students to enable them to compete internationally.

Professional skills are imparted by highly qualified & experienced faculty. Some of the activities undertaken at AIH&TM are:

- Designing and conducting customized Training Programs for Organisations like Air Hostess Academy, FICCI, State Tourism Departments, IAS Academy.
- Extending Professional expertise in Hospitality Facility Planning Consultancy.

- Imparting on-the-job training to industrial/summer trainees from various professional Hospitality institutes of the country.
- Training of Management Trainees, Craft Trainees, Hotel Operation Trainees, and Apprentices etc.
- In-house Executive Development Programmes & Career Development Schemes for the Executives, Supervisors and Staff of ITDC.

With a view to expand its activities and to impart quality education in the Hospitality & Tourism sectors, ITDC signed a Memorandum of Understanding with the prestigious Kurukshetra University for starting 4 years Bachelor's Degree Course in International Hospitality Business Management through AIH&TM from July 2004. The classes will be held at Ashok Institute of Hospitality and Tourism Management, at New Delhi.

The Course content has been designed after taking into account the requirements of the International Hospitality Industry thereby including requisite inputs for a successful career. Provision has been made to provide Theory inputs by Industry experts, Practical Training in the Hotel operational areas covering Cookery demonstrations, Industrial Training in Hotels and an International internship Programme which will be optional.

During Food Production Sessions, hands on Practical Training will be imparted in Indian and International Cuisines. In order to offset the raw material cost for Food Production sessions and lunch, nominal additional charges shall be borne by the students.

The students will have the advantage of dual certification and recognition from the Kurukshetra University and the India Tourism Development Corporation, which will empower them to take up challenging assignments. A bright future awaits the successful students in India and abroad.

International Internship Programme is being planned for an exposure of the International Hospitality Operations to the students in the field of their choice of specialization.

CHAPTER-4

The Faculty

The Department has well qualified multi-disciplinary faculties to take care of diverse needs of Tourism and Hospitality Education. Presently the permanent faculties are:

MTTM/MHM & CT/BHM&CT

Dr. S. S. Boora,
Professor & Chairperson,
 Ph.D.(Indian Culture), MBA

Dr.(Mrs.) Manjula Chaudhary,(on Leave)
Professor,
 M.B.A., Ph.D.(Management)

Dr. Ravi Bhushan Kumar,
Associate Professor,
 M.A., M.Phil,Ph.D.(Geography)

Dr. Mohinder Chand,
 Associate Professor,
 M.Com., PGDHM, MSc. Hotel Mgt., M.Phil., Ph.D.(Commerce)

Dr. R.H. Taxak,
 Associate Professor,
 M.Com., FDPM(IIMA),M.Phil. Ph.D.(Tourism)

Dr. Surjeet Kumar,

Assistant Professor,
MHM&CT, Diploma in French

Dr. Ankush Ambardar,

Assistant Professor,
MHM&CT, BHM, Diploma in Food and Beverage Mgt.

Mr. Dinesh Kumar

Assistant Professor
M.Sc., MTM

Apart from above, the Department uses visiting faculty from academics and industry to impart essential skills to its students

BIHBM

Mr. Niraj Bachkheta,	Vice President (C&HRD)
Mrs Sudha Chandra	DGM (HRD)
Mr. Rajkumar Sharma	DGM (HRD)
Mr. Vidyut Gautam	Manager (HRD)
Mr. Amit Gothwal	SOUS CHEF (HRD)
Mr. Syed Shafat Rizvi	Manager (HRD)
Ms. Priya Meena	Asst. Manager (HRD)
Mr. Rohit Sharma	Asst. Manager
Mr. Pritam Pandey	Asst. Manager
Mr. Hardik Sahni	Chef (HRD)
Mr. Saurabh Siddhu	Chef (HRD)

CHAPTER-5

COURSE STRUCTURE

MTTM

1st Semester

Course No.	Title of Course
MTTM-101	Tourism Business
MTTM-102	Principles and Practices of Management
MTTM-103	Computer Applications in Tourism
MTTM-104	Travel Agency & Tour Operations Business
MTTM-105	Geography of Tourism
MTTM-106	Communication Techniques
MTTM-107	Managerial Economics for Tourism
MTTM-108	Personality Development
MTTM-109	General Viva-Voce

2nd Semester

Course No.	Title of Course
MTTM-201	International Tourism
MTTM-202	Tourism Marketing
MTTM-203	Airlines Ticketing
MTTM-204	Tour Packaging Management
MTTM-205	Culture Heritage & Tourism
MTTM-206	Event Management
MTTM-207	Accounting for Managers

MTTM-208	Soft Skills Development
MTTM-209	Field Survey Report & Viva-Voce

3rd Semester

Course No.	Title of Course
MTTM-301	Tourism Planning Development & Management
MTTM-302	Tourist Behaviour
MTTM-303	HRD for Tourism
MTTM-304	Presentation Skills
MTTM-305	Training Report And Viva –Voce of on-the-job Training

Optional Papers (Select any four)

MTTM-306	Haryana Tourism
MTTM-307	Hotel Management
MTTM-308	Cargo Management
MTTM-309	Transport Management
MTTM-310	Adventure Tourism
MTTM-311	Entrepreneurship in Tourism
MTTM-312	Case Studies in Tourism
MTTM-313	Project Management
MTTM-314	Major Destinations of India

4th Semester

Course No.	Title of Course
MTTM-401	Major Destinations of the World
MTTM-402	Marketing Research & Sales Management
MTTM-403	Advanced Travel Agency Management
MTTM-404	Interactive & Interpersonal Skills
MTTM-405	Training Report and Viva –Voce of on-the-job Training

Optional Papers (Select any four)

MTTM-406	Field Techniques
MTTM-407	Customer Relationship Management
MTTM-408	Information Technology & On-Line Travel
MTTM-409	Financial Management
MTTM-410	Legal & Ethical Issues in Tourism
MTTM-411	Environment, Ecology & Tourism
MTTM-412	Rural Tourism
MTTM-413	Sustainable Tourism
MTTM-414	French for Tourism

MHM&CT**1st Semester**

Course No.	Title of Course
MHM&CT -101	Introduction to Hospitality and Tourism Industry
MHM&CT -102	Hotel Industry in India
MHM&CT -103	Communication in Hotels
MHM&CT -104	Computers and ICT in Hotels
MHM&CT -105	Hotel Front Office
MHM&CT -106	Housekeeping Operations

MHM&CT -107	Principle and Practices of Management
MHM&CT -108	Personality Development

2nd Semester

Course No.	Title of Course
MHM&CT -201	Hotel Material Management
MHM&CT -202	Ecological Management in Hotel Industry
MHM&CT -203	Housekeeping Operations-11
MHM&CT -204	Food and Beverage Production
MHM&CT -205	Food and Beverage Service
MHM&CT -206	Food and Beverage Bar Operations
MHM&CT -207	French for Hotel and Tourism(Elementary Level)
MHM&CT -208	Soft Skills Development

Two months Hotel Induction Training**3rd Semester**

Course No.	Title of Course
MHM&CT -301	Marketing Research and Sales Management for Hotels
MHM&CT -302	Hotel Marketing
MHM&CT -303	Human Resource Management in Hotels
MHM&CT -304	Event Management
MHM&CT -305	French for Hotel and Tourism-Intermediate Level)
MHM&CT -306	Presentation Skills
MHM&CT -307	Training Report and Viva-Voce of 2 months Hotel Induction Training

Optional Papers (select any two)

MHM&CT -308	Facility Planning
MHM&CT -309	Entrepreneurship in Hotel Business
MHM&CT -310	Business Research Methodology
MHM&CT -311	Hotel Accounting and Financial Management
MHM&CT -312	Customer Relationship Management
MHM&CT -313	Case Studies in Hotel Industry
MHM&CT -314	Catering Management
MHM&CT -315	Hazard Analysis Critical Control Point (HACCP)

4th Semester : 6 Months On-the-Job Training in Hotel (from 1st January to 30th June, 2012) and Training Report**BHM&CT****1st Semester**

Course No.	Title of Course
101	Introduction to Hospitality Industry
102	Front Office Operation-I
103	Housekeeping Operation-I
104	Food & Beverage (Production)-I
105	Food & Beverage (Service)-I
106	Hygiene and Sanitation
107	Personality Development-I

2nd Semester

Course No.	Title of Course
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201	Communication Skills
202	Front Office Operation-II
203	Housekeeping Operation-II
204	Food & Beverage (Production)-II
205	Food & Beverage (Service)-II
206	Nutrition & Principles of Food Science
207	Basics of Computers

3rd Semester

Course No.	Title of Course
301	Advance Nutrition & Principles of Food Science
302	Front Office Operation-III
303	Housekeeping Operation-III
304	Food & Beverage (Production)-III
305	Food & Beverage (Service)-III
306	Engineering and Maintenance
307	Hotel Accountancy-I

4th Semester

Course No.	Title of Course
401	Principles of Management
402	Hotel Laws
403	Accommodation Operations-I
404	Food & Beverage Production-IV
405	Food & Beverage Service-IV
406	Hotel Accountancy-II
407	Tourism Business

5th Semester

501	Industrial Training (from June 01-Nov.15), Training Report & Viva Voce	400 marks
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6th Semester

Course No.	Title of Course
601	Human Resource Management in Hotels
602	Hotel Facility Planning
603	Accommodation Operations-II
604	Food & Beverage Production-V
605	Food & Beverage Service-V
606	Financial Management
607	Elementary French

7th Semester

Course No.	Title of Course
701	Research Methodology
702	Hotel Marketing
703	Accommodation Operations-III
704	Food & Beverage Production-VI
705	Food & Beverage Service-VI
706	Hotel Economics
707	Advance French

8th Semester

801	INTERNSHIP CUM PROJECT REPORT (FROM JAN 01 – MAY 31)	400
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	marks
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CHAPTER-6

TRAINING AND PLACEMENT

MASTER OF TRAVEL & TOURISM MANAGEMENT (MTTM)

The Department has the track record of very good placement and its MTTM students have made a mark for themselves in the industry. For the past few years the placement has been 100%. A few of our past employers are :

Travel Agencies

Amricon Express, New Delhi
 SITA World Travel, New Delhi
 Thomas Cook(I) Ltd., New Delhi
 Cox & Kings, New Delhi
 Zenith Leisure Holidays, New Delhi
 Balmer Lawrie & Co. Ltd., New Delhi
 Hopp World Wide, New Delhi
 Stic Travels, New Delhi
 Travel Corporation of India, New Delhi
 Yeti Travels, Kathmandu, Nepal
 Etho-Metho Tours, New Delhi
 Holiday Makers, New Delhi
 Creative Travel Pvt.Ltd., New Delhi
 Jet Airways, New Delhi,
 Journey Tour & Travels, New Delhi
 Alpine Travels, New Delhi
 Travels & Rental, Calcutta
 Ashoka Tour & Travels, New Delhi
 CTI Travels, New Delhi
 Far Horizon Tours, New Delhi
 Concord Tours & Travel, New Delhi
 Indrama, New Delhi
 Indus Tour & Travel, New Delhi
 Inter Globe Holidays and Air Transport, Delhi
 Khanna Tours & Travels, New Delhi

Hotels & Resorts

Sapphire Resorts Ltd. Chandigarh
 Apple Valley Resorts, Manali
 Nanda Tels Group of Hotels & Resorts, Chennai
 The Manali Inns, Manali
 Rejice Resorts, Chennai
 Sterling Resorts, Chandigarh
 Toshali resorts, Puri & Shimla
 32nd Mile Stone, Gurgaon
 World Resort, Ahmedabad

Public Sector Tourism Organisations

Bhutan Tourism Development Corporation
 India Tourism Development Corporation
 Kerla Tourism Development Corporation
 Rajasthan Tourism Development Corporation
 Haryana Tourism Development Corporation

Travel Agencies

Lemiur Group, New Delhi
 Mercury Travels, New Delhi
 Orbit Travels, New Delhi, Banglore, Bombay
 Ritco, Bombay, Delhi, Banglore
 Ekido Holidays, Chandigarh
 Trade Wings, Chandigarh
 Travel Life, New Delhi
 Travel Spirit International, New Delhi
 Vaishali Travels, New Delhi
 Wanderlust Travels, New Delhi
 Shikhar Travels, New Delhi
 Maharaja Tours & Travels, New Delhi
 Banyan Tours & Travels, New Delhi
 Jyoti Travels, New Delhi
 Peak Adventure, New Delhi
 Interserve, New Delhi
 India Calling, New Delhi
 Travel Pals, New Delhi
 Discoveries & Destinations, Ludhiana
 Nimble Travels Pvt. Ltd, New Delhi
 Equator Voyagers Pvt. Ltd, New Delhi
 Orbitz Corporate & Leisure Travels (I) Pvt. Ltd,
 Mumbai, Delhi, Surat, Ahmedabad
 AA Recreations Tours & Travels Pvt. Ltd.
 La Passage to India, New Delhi

Tourism Education and Training Institutions

IITTM, Gwalior
 HNB Garhwal University, Srinagar
 IMS, Bikaner
 H.P. University Shimla
 School of Mgt& Technology, Noida
 MLN College, Ya.m.unagar
 IMS, DAVV, Indore
 Institute of Vocational Studies, Chandigarh
 Govt Colleges at Ambala, Karnal, Kaithal

**MASTER OF HOTEL MANAGEMENT & CATERING TECHNOLOGY
(MHM & CT)**

On the Job Training and Placements for MHM&CT students has been successfully organized in the following reputed **Five Star Deluxe, Five Star, Four Star, and other categories of Hotels, Travel Agencies and Educational Institutes :**

Hotels & Resorts

Cecil Oberoi, Shimla	Mansingh Hotel, Jaipur
Chokhidhani Village Resort, Jaipur	Mansingh Palace, Agra
Comfort Inn Royale Residency, New Delhi	Marriott Welcome Group Hotels, New Delhi
Corbett Claridges Hidway, Nanital	Mountview, Chandigarh
Crown Plaza, New Delhi	Nagpal Regency, Ludhiana
Explore Himalaya, Rishikesh	Radisson Grand Windsor, Jalandhar
Galaxy hotel, Gurgaon	Radisson, New Delhi
Heritage Village Resort, Manaser, Gurgaon	Ramada, Gurgaon
Holiday Inn, Manali	Shangri-La, New Delhi
Hotel 32 Miles Stone, Gurgaon	Shivalikview, Chandigarh
Hotel Contry Inn, New Delhi	Sunbeam., Chandigarh
Hotel Hans Plaza, New Delhi	Taj Palace, New Delhi
Hotel Kanha Shayam, Allahabad	Taj GVK, Chandigarh
Hotel Mehal, Ludhiana	The Aroma, Chandigarh
Hotel Park Premier, Gurgaon	The Bristol, Gurgaon
Hotel Ritz Plaza, Amritsar	The Caunaught, New Delhi
Hotel Vikram	The Centaur, New Delhi
Hotel Vikran Vintage Inn, Nanital	The Claridges, New Delhi
Hyatt Regency, New Delhi	The Fortune Umeed, Jodhpur
Inter Continental, New Delhi	The Grand Lilly Resort, Jalandhar
ITC Umeed Bhawan, Kota	The Jewels, Karnal
ITDC- Asoka, New Delhi	Trident, Jaipur
Le Meridien, New Delhi	Umaid Bhawan Palace, Jodhpur
Lemon Tree, Gurgaon	Unitech Country Club, Gurgaon
Majorda Beach Resort, Goa	

CHAPTER-7

ELIGIBILITY, NUMBER OF SANCTIONED SEATS, DISTRIBUTION OF SEATS, ENTRANCE TEST, ADMISSION PROCEDURE AND PREPARATION OF MERIT LIST

Eligibility : The minimum qualification for admission to MTTM/MHM&CT, BHM & CT and BIHBM will be as under :

Dept.	Course	Duration	Eligibility
Tourism & Hotel Mgt.	MTTM/ MHM & CT	2 Yrs.	Candidate has passed Bachelor Degree in any discipline from Kurukshetra University or equivalent Degree recognized by the Kurukshetra University with atleast 50% marks in the First Degree course. Minimum pass marks for SC/ST candidates in the qualifying examination. There shall be no rounding of percentage of marks from 49.5% and above to 50%.
Tourism & Hotel Mgt.	BHM & CT	4 Yrs.	Candidate has passed Senior Secondary Certificate Examination (10+2 Standard) of Board of School Education, Haryana or of any other Board recognized equivalent thereto by the Kurukshetra University.
ITDC, New Delhi	BIHBM	4 Yrs.	Candidate has passed Senior Secondary Certificate Examination (10+2 Standard) with English as one of the subjects from Board/ Institution recognized as equivalent thereto by the Kurukshetra University

Note:

- 5% relaxation in eligibility condition will be given to the blind/physically and visually handicapped candidates.
- Foreign students, if admitted, will have to produce No Objection Certificate from the Ministry of External Affairs and/or Ministry of Education, Govt. of India, irrespective of anything contained in any other Handbook Calendar published by this University.
- A list of derecognized Boards/Universities and Fake Universities is given in this Prospectus at **Appendix-C**. A candidate, who has passed any examination from such Boards/Universities, shall not be eligible for admission.

For MTTM/MHM&CT :

Candidates who have appeared in the final year of the degree examination in April/May 2012 can also apply. In such cases, **selection will be provisional subject to production of proof of fulfillment of eligibility requirements at the time of counseling.** In the event of this requirement being not met by the due date, a candidate will have no claim for admission under any circumstances.

For BHM & CT/BIHBM :

A candidate will be considered eligible for admission to the BHM&CT/BIHBM course, if he/she has passed the qualifying examination by the date and time of counseling.

Total Number of Sanctioned Seats, Distribution and Reservation

Number of Seats : The number of seats for MTTM/MHM &CT, BHM & CT and BIHBM courses are as follows :

- | | |
|--------------|----------|
| (i) MTTM | : 40 +1* |
| (ii) MHM&CT | : 35 +1* |
| (iii) BHM&CT | : 60 +1* |
| (iv) BIHBM | : 60 +1* |

***one additional seat for Kashmiri Migrant**

Note: After Second Counseling of **BIHBM** course, all the vacant seats, other than SC vacant seats, will be filled up out of All India Category on 20.07.2012.

(A) Distribution of seats

The seats shall be distributed as under :

- | | | |
|--|---|-----|
| (1) All India Category including Haryana | : | 15% |
| (2) Bonafide Residents of Haryana | : | 85% |

(50% of the seats earmarked for bonafide residents of Haryana will be reserved for the categories as mentioned at (B) below, as per State Govt. policy and remaining 50% seats will be filled from among Haryana General Category)

(B) Reservation of seats for Bonafide Residents of Haryana

The seats shall be reserved for the categories as under :

- | | | |
|---|---|--|
| (i) Scheduled Castes | : | 20% |
| (ii) Backward Classes of Haryana
(except Socially advanced persons/
Sections (creamy layer) | : | 27% (16 % for Block-A)
(11 % for Block-B) |
| (iii) Physically Handicapped
(1% Blind or low vision, 1% Hearing
impairment, 1% Locomotor disability or cerebral palsy) | : | 03% |

If the seats reserved for Physically Handicapped persons remain vacant due to non-availability of suitable handicapped candidates, these may be offered to Ex-servicemen and their wards (1%) and dependents of Freedom Fighters (1%).

- (iv) 3% horizontal reservation will be given to Ex-servicemen/Freedom Fighters and their dependents by providing reservation within reservation of 1% of General category, 1% out of Scheduled Castes and 1% from Backward Classes category. As far as block allocation in Block A and Block B of Backward Classes category is concerned, year wise rotational system will be adopted. For example, if Block A of Backward Classes are given seats in the Academic Year 2012, the next Block i.e. B Block of category of Backward Classes will be given seats in the next academic year i.e. 2013 and so on. The Chairperson, Department of Tourism & Hotel Management shall maintain a roster register for horizontal reservation of Ex-servicemen/Freedom Fighter and carry forward all fractions till one seat is accumulated through different fractions over the year. As and when the total comes to one, a seat will be provided to the concerned category.

Guidelines for Reservation :

1. The Reservation of seats is as per the Reservation Policy of the Haryana Govt. and is subject to any change/amendment by the State Govt. from time to time.
2. If the reserved seat(s) of BC Block 'A' remain vacant these will be filled up from BC Block 'B' and vice versa.
3. The seats remaining vacant under various reserved categories other than SC category will be converted into General Category only if up to the date of display of final list no eligible candidate belonging to the respective reserved category is available for admission.
4. Candidates claiming reservation under Scheduled Caste will submit the certificate as per Annexure-II and Backward Class (Block A & B) will submit the certificate on the prescribed Performa as per Annexure-III .
5. The BC candidates (Block A&B) for benefit of reservation shall also have to furnish an affidavit **duly attested by Executive Magistrate** on the prescribed proforma to the effect that

- he/she is not covered under the criteria of creamy layer as per Annexure-III at the time of Counseling. The said affidavit shall be furnished by both father and mother of the candidate.
6. Only the candidates having permanent disability of not less than 40% (being otherwise fit for admission to the course) will be considered for admission as physically handicapped. Disability certificate should be issued by the Chief Medical Officer of the concerned District. However, the certificate shall be subject to verification by a Medical Board of the University constituted for the purpose and the decision of the Board shall be final. Physically handicapped candidates belonging to Haryana are required to submit the certificate as per Annexure-IV at the time of Counseling.
 7. Children and Grand-Children of Freedom Fighters of Haryana are required to submit a certificate from the concerned Deputy Commissioner of the concerned District as per Annexure-V at the time of Counseling.
 8. Wards of Ex-servicemen of Haryana are required to submit the certificate as per Annexure-VI at the time of Counseling.
 9. For horizontal reservation, candidates of General, S.C and B.C. categories will also have to furnish E.S.M/D.F.F. certificate.
 10. Under Physically Handicapped Category, at least one candidate will be admitted, even if the share is less than 0.5 seat.
 11. All the eligible candidates, whether from Haryana or from reserved categories can also compete for seats allocated under All India Category.
 12. All the eligible candidates of reserved categories shall be considered first for Haryana General category seats.
 13. Candidates who have passed their qualifying examination from a university in the State of Haryana will be deemed to be Haryana residents and will not be required to submit certificates of bonafide residents of Haryana.

Scheme of Entrance Test

Entrance Test For MTTM/MHM&CT :

- (a) All eligible candidates applying for admission to MTTM/MHM&CT will be required to appear in a written test consisting of the following:

	Questions	Marks
(i) General Knowledge	30	30
(ii) Reasoning	20	20
(iii) Communication Skills in English	30	30
Total	80	80

Questions of the test will be objective type. Duration of the test will be two hours.

- (b) Marks of interview : 20

ADMIT CARD

1. The Admit Cards will be sent by post to the candidates about seven days before the conduct of the test.
2. Candidate must not write or change any entry made therein after it has been received by him. **Candidates are required to bring their Admit Cards with them at the time of counseling. Therefore, they are advised to keep the Card in safe custody.**
3. If any candidate does not receive the Admit Card two days before the test, he must contact the Chairperson, Department of Tourism and Hotel Management, Kurukshetra University, Kurukshetra. In such case, the candidate must bring two recent passport size photographs duly attested from a Gazetted Officer or Head of Institution last attended by him/her to obtain duplicate Admit Card.

4. Roll No., Registration No. and the Centre of the Entrance Test will be mentioned on the Admit Card.

INSTRUCTIONS AND PROCEDURE FOR ENTRANCE TEST FOR MTTM/MHM&CT

1. All candidates should bring the Admit Cards with them at the time of Entrance Test. Without Admit Card; the candidates will not be allowed to enter the Examination Hall.
2. The candidate should reach the Examination Hall well before time and should occupy their seats in the Examination Hall at least half an hour before the examination starts.
3. The candidate will be given a test booklet containing questions and the answer sheet 15 minutes before the exam starts.
4. During these 15 minutes, the candidate should read the instructions and fill all the required particulars in the test booklet.
5. Fill in the Roll No., question booklet number and booklet code printed on the front page of the question booklet in the proper blocks as instructed on the answer sheet.
6. Each question booklet will have a serial number and code (A or B or C or D) mentioned on the front page, which every candidate must carefully fill in the appropriate place on the answer-sheet.
7. Candidate must sign on the front page of the question booklet at the appropriate place marked for this purpose.
8. The question booklet has paper-seal pasted on it. Candidates should open the question booklet only when they are asked to do so by the Invigilator.
9. Candidates may check that question booklet has 80 questions (General Knowledge 30 questions, Reasoning 20 questions, Communication Skills in English 30 questions) immediately after breaking the seal. In case, any defect is found in the question booklet, the Invigilator may be requested to change the same immediately.
10. The question booklet along with the answer sheet must be returned to the Invigilator before leaving the Hall.
11. Read the instructions on the answer sheet carefully.
12. Sign at the appropriate place on the answer-sheet with ballpoint pen.
13. Do not fold or put any stray mark, nor do any rough work on the answer sheet.
14. Use good quality HB pencil/ballpoint pen strictly as directed on the answer sheet.
15. All the candidates should bring their own HB pencils, blue and black ballpoint pens and erasers for making entries in the answer-sheet. These will not be supplied by the University.
16. All the entries in the Answer Sheet be made strictly according to the instructions given to the candidates.
17. Use of books, papers, slide rules, log tables, cellular phones, calculators, pagers, digital diaries etc. will not be allowed in the Examination Hall.
18. If any candidate is found guilty of breach of any rules mentioned in the Prospectus or guilty of using unfair means, he/she will be liable to be punished by the competent authority.
19. **The candidates will be allowed to appear in the Entrance Test provisionally, subject to fulfilling the prescribed eligibility conditions/criteria given in the Prospectus.**
20. Specimen OMR Sheet to be used in the Test is appended in the Prospectus.

EVALUATION OF RESULT

- (i) The result of JET MTTM/MHM&CT 2012 will be declared on 09.7.2012. The result shall be pasted on the Notice Board in the Department of Tourism and Hotel Management, Kurukshetra University, Kurukshetra and also will be available on the University Website: www.kuk.ac.in

- (ii) There will be no re-evaluation/re-checking of answer sheet of the Entrance Test and no request in this regard will be entertained.
- (iii) The rank will be assigned on the basis of total marks secured in the Entrance Test plus the marks obtained in Interview and Group Discussion and weightage.
- (iv) In case, two or more candidates obtain equal marks, inter-se merit of such candidates shall be determined as follows :
 - (a) First by marks obtained in the paper “Reasoning” of the Entrance Test.
 - (b) If tie still persists, then by marks obtained in paper “Communication Skills” of the Entrance Test.
 - (c) If tie still persists, then by date of birth i.e. senior in age will be given preference.
 - (d) Even after that there is a tie; all such candidates would be given the same rank. However, if they all wish to take admission and there is only one seat left, then additional seats would be created for that year only to provide admission to the same rank holders.

Admission Procedure and Preparation of Merit List :

MTTM/MHM&CT

Procedure for preparing merit for admission to MTTM/MHM&CT will be as under :

- (i) Marks obtained in the Entrance Test.
- (ii) % of marks obtained in qualifying exam.
- (iii) Marks of interview.

(Plus weightage of 5 marks for the purpose of merit will be given, if candidate passed Bachelor Degree in Tourism/Hotel/ Hospitality Management).

BHM & CT and BIHBM

Admission to BHM &CT and BIHBM courses will be made on the basis of merit of qualifying Senior Secondary Certificate (10+2) Examination.

Note: In case two or more candidates in merit list have equal percentage marks in 10+2 examination, the marks obtained in the Matriculation Examination will be taken into consideration in case there is still tie the candidate senior in age will be considered first.

CHAPTER-8

HOW TO APPLY

1. Before filling the Application Form, the candidates should read the Prospectus thoroughly.
2. Application Form can be downloaded from website should be accompanied with a Bank Draft of Rs.400/- (Rs.100/- for SC/BC candidates of Haryana only) drawn in favour of the Registrar, Kurukshetra University, Kurukshetra and payable at Kurukshetra.
3. No Original/Photostat of certificate/document/testimonial should be attached with the Application Form. All the necessary certificates/documents/testimonials, in original and a set of two attested Photostat copies of all such certificates/documents/testimonials, will be required at the time of counseling.
4. All the particulars in the Application Form must be written carefully and legibly by the candidate in his/her own handwriting in English. Incomplete applications will not be considered.
5. All the entries in the Application Form should be filled. No entry should be left unfilled.
6. Please note and ensure that the application consists of Application Form, one Admit Card (For MTTM/MHM&CT), Address Slips, Acknowledgment Card and two envelopes.
7. Affix the duly attested recent passport size photographs on the Application Forms at the places meant for them.

8. Two self addressed and duly stamped envelopes should be enclosed only with the Application Form for MTTM/MHM&CT.
9. Self addressed and duly stamped Acknowledgment Card should be enclosed with the Application Form.
10. Duly filled address slips must be enclosed with the Application Form.
11. The Application Form duly completed in all respects in candidate's own handwriting should reach the Chairperson, Department of Tourism & Hotel Management, Kurukshetra University, Kurukshetra-136 119 on or before the last date.
12. It could be delivered personally or sent by registered post. Applications Forms received after the closing date and time would not be entertained and rejected summarily. The Kurukshetra University shall not be responsible for postal or any other delay as well as loss of Application Form(s) or document(s) in transit.
13. If the last date for receipt of Applications falls on a holiday or that day is declared holiday by the University, the next working day will be considered as the last date for the purpose. However, the timings will remain unchanged.
14. The candidate must ensure that they obtain the certificate from the appropriate competent authority approved and notified by Govt. of Haryana.

CHAPTER-9

FEE STRUCTURE

The fees will have to be deposited **ON THE SPOT** at the time of counseling.

Sr. No.	Course	Amount (Rs.)	Remarks
1.	MTTM	30,000/- p.a.	} It includes tuition fee of Rs.25,000/- and examination fee of Rs.360/- and other monthly dues and training-cum-placement fee.
2.	MHM & CT	35,000/- p.a.	
3.	BHM & CT	54,000/- p.a.	Examination fee will be charged separately.
4.	BIHBM	60,000/- p.a.	The Fee will be Rs.60,000/- per year. Students can deposit fee by Bank draft. One Bank draft of Rs.48,000/- is to be drawn in favour of M/S MPDC, ITDC, New Delhi and another Bank draft of Rs.12,000/-(Rs.6000/- for SC candidates of Haryana) shall be drawn in favour of Registrar, Kurukshetra University, Kurukshetra. For paying fees in cash Rs.48,000/- is to be deposited in the account of ITDC at State Bank of India, Kurukshetra University. Rs.12,000/-(Rs.6000/- for SC candidates of Haryana) includes Rs.1000/- as exam fees and Rs.1100/- as Registration fee and Rs.500/- as continuation fee for II, III & IV year in account of Kurukshetra University at State Bank of India, Kurukshetra. Ashok Institute of Hospitality and Tourism Management, charges separately for providing lunch to students on working days of the food production practicals approximately Rs.18,000/ p.a..

CHAPTER-10
COUNSELING SCHEDULE

Counseling for admission to MTTM/MHM&CT, BHM&CT and BIHBM courses for All India Category, Haryana General Category and Reserved Categories will be held at Department of Tourism and Hotel Management, Kurukshetra University, Kurukshetra as under :

Counseling	Date	Time		Date of depositing fees/dues
		From	To	
MTTM/MHM&CT				
1st Counseling				
For All India Category and Haryana General Category Seats	16.07.2012	10.00 a.m.	1.00 p.m.	16.07.2012
For Reserved Category Seats	16.07.2012	2.00 p.m.	5.00 p.m.	16.07.2012
2nd Counseling				
For all categories (for remaining seats)	18.07.2012	10.00 a.m.	1.00 p.m.	18.07.2012
Final Counseling, if seats remain vacant				
For all categories	21.07.2012	10.00 a.m.	1.00 p.m.	21.07.2012
BHM&CT				
1st Counseling				
For All India Category and Haryana General Category Seats (All candidates)	12.07.2012	10.00 a.m.	1.00 p.m.	12.07.2012
For Reserved Category Seats (All candidates)	12.07.2012	2.00 p.m.	5.00 p.m.	12.07.2012
2nd Counseling				
For All India Category and Haryana General Category remaining seats (All candidates)	14.07.2012	10.00 a.m.	1.00 p.m.	14.07.2012
For Reserved Category Seats (All candidates)	14.07.2012	2.00 p.m.	5.00 p.m.	14.07.2012
Final Counseling, if seats remain vacant				
For All India Category and Haryana General Category Seats (All candidates)	17.07.2012	10.00 a.m.	1.00 p.m.	17.07.2012
For Reserved Category Seats (All applicants)	17.07.2012	2.00 p.m.	5.00 p.m.	17.07.2012
BIHBM				
1st Counseling				
For All India Category and Haryana General Category Seats (The students failing in higher merit are also advised to be present at the above said date & time)	23.07.2012	10.00 a.m.	1.00 p.m.	23.07.2012
For Reserved Category Seats	23.07.2012	2.00 p.m.	5.00 p.m.	23.07.2012
2nd Counseling				
For All India Category and Haryana General Category Seats (All candidates)	25.07.2012	10.00 a.m.	1.00 p.m.	25.07.2012
For Reserved Category Seats (All candidates)	25.07.2012	2.00 p.m.	5.00 p.m.	25.07.2012

Final Counseling, if seats remain vacant

For All India Category and Haryana General Category Seats (All candidates)	27.07.2012	10.00 a.m.	1.00 p.m.	27.07.2012
For Reserved Category Seats (All applicants)	27.07.2012	2.00 p.m.	5.00 p.m.	27.07.2012

The merit list will be displayed on the notice board of the Department. The list shall also be available on the web-sites : www.kuk.ac.in and merit list of BIHBM will also be available on www.itdc.org.

Note : The reserved category candidates will be first considered in All India/Haryana General Category seats as per their rank in general merit list.

MTTM/MHM&CT, BHM & CT and BIHBM :

1. The classes will commence from **03.08.2012**. If a candidate, who has been admitted during First round of counseling, does not report to the Department upto 08.08.2012, then his/her admission shall be cancelled and fee forfeited.
2. Those candidates, who could not get admission during the First Round of Counseling, are eligible to get admission in Second/Final Counseling on the basis of merit of Entrance Test for MTTM/MHM&CT 2012 and merit of qualifying exam. for BHM&CT and BIHBM courses. **No separate notice shall be published in any newspapers. Candidates are required to verify the status of vacant seats at their own level. In case of any difficulty, please contact Chairperson, Department of Tourism and Hotel Management, Kurukshetra University, Kurukshetra.**
3. Same process will be repeated for Final Counseling of MTTM/MHM&CT, BHM &CT and BIHBM on the dates as mentioned the Counseling schedule and vacant seats, if any, shall be notified on **31.07.2012**.
4. The candidates are required to present themselves, in the Counseling Hall strictly according to the counseling schedule. They will be called for counseling one by one on the basis of rank.
5. Any candidate, who fails to turn up for counseling at his/her turn, he/she will be considered for the remaining seats at the time he/she reports for counseling.
6. The candidates will have to produce all the original certificates/documents/testimonials as mentioned in list of documents to the Admission Committee for verification. They are also required to bring two sets of attested copies of all such certificates/ documents/testimonials. The Admission Committee will check the eligibility of the candidate. In case, the candidate is found ineligible, his/her candidature will be cancelled.
7. When a candidate is found eligible, only then, the Admission Committee will offer all available seats under various applicable categories.
8. Then, the candidate will be required to choose a seat ON THE SPOT. Once the seat is chosen by the candidate, he/she will not be allowed to change the seat in any case. Selected candidates will have to deposit all the original certificates with the Admission Committee.
9. After that, the Admission Committee will issue an admission slip to the selected candidate. Thereafter, the candidate will be required to deposit his/her fee ON THE SPOT. In case, he/she fails to deposit the required amount of fee, then he/she will forfeit the claim to the seat. The fee can be deposited in the form of demand draft in favour of Registrar, Kurukshetra University, Kurukshetra or in the form of cash.
10. After every round of counseling, the Department of Tourism and Hotel Management, Kurukshetra University shall display on their Notice Boards, category-wise lists of candidates admitted along with their names, rank in merit list, State of domicile, etc.

11. After the completion of all formalities, including verification of certificates/documents/testimonials, and admission, the original certificates/documents/testimonials will be returned to the candidates. However, the attested copies (two sets of each certificates/documents/testimonials) will be retained.
12. The decision of the Admission Committee in all matters relating to the admissions shall be final.

CHAPTER-11

GENERAL INSTRUCTIONS

MTTM/MHM & CT

1. In case any candidate is found to have supplied false information, certificate, documents etc. or is found to have withheld or concealed some information in his/her Application Form he/she shall be liable to be debarred from admission to the course.
2. If a candidate is admitted on the basis of the information submitted by him/her, which is found to be incorrect or false later on, his/her admission, will be cancelled and all fees and other dues paid by him/her shall be forfeited. The University/Institute may also take further action, as deemed fit, against the candidate and his/her guardian that considers suitable.
3. All disputes to the conduct of examination and allotment of seats shall fall within the jurisdiction of Kurukshetra only.
4. Nothing contained in this Prospectus should be construed to convey sanction or cited as an authority for which University regulations alone are applicable.
5. All the rules and regulations for submission of migration certificate by the candidates who have passed the lower examinations from other Universities/Boards will be applicable as per the University Rules.
6. Always quote your Registration No. and/or Roll No. for reference while making correspondence regarding admission.
7. If the University Authorities are not satisfied with the character, past behaviour and antecedents of a candidate, they may refuse to admit him/her in the University. In order to ensure academic standards, discipline and peaceful atmosphere in the University, the Vice-Chancellor may cancel the admission of any student for a specified period.
8. Each admitted student shall have to furnish two affidavits as per specimen given at Annexure-VII & VIII from himself/herself and his/her parents/guardian that he/she was never found guilty of ragging and shall not indulge in any act of ragging.
9. If a student fails to attend his/her classes continuously for seven days from the date of commencement of the classes (date of attendance), his/her admission shall be cancelled.
10. An official E-mail ID will be allotted and communicated to every regular student by the concerned Department/Institute for sending official communication to him/her.
11. Weekly attendance report of all students will be put on the University Website. If a student remains absent from the class for 14 days or more in a month his name will be struck off from the rolls and his her parents will also be informed.
12. **Use of Alcohol is prohibited in the University Campus.**

CHAPTER-12

LIST OF DOCUMENTS TO BE BROUGHT AT THE TIME OF COUNSELING

All the candidates, who appear for counseling, must bring the following Original Certificates/Documents/Testimonials with them on the day of counseling. Any candidate, who fails to produce any of the required Certificate/Document/Testimonial at the time of counseling, will forfeit his/her claim to admission and will not be considered for admission again till the final counseling:

- (i) Matriculation Certificate.
- (ii) Senior Secondary Certificate Examination (10+2).
- (iii) Detailed-Marks-Card (DMC) of Qualifying Examination.
- (iv) Character Certificate :
 - (a) **Regular Candidates:** The candidates who passed their qualifying exam. from College/ Dept. as regular student are required to submit the Character Certificate as per Annexure-I.
 - (b) **Private Candidates:** Candidates, who have passed the qualifying examination as private candidate should submit their Character Certificate, duly signed by a First Class Magistrate.
- (v) Residential Certificate as per Appendix-A, if applicable. Candidates, who have passed their qualifying examination from a University in the State of Haryana will be deemed to be Haryana residents and will not be required to submit certificates of bonafide residents of Haryana.
- (vi) Scheduled Caste Certificate as per Annexure-II, if applicable.
- (vii) Backward Class Certificate and affidavit as per Annexure-III.
- (viii) Certificate in respect to Physically Handicapped Candidates as per Annexure-IV, if applicable.
- (ix) Certificate required to be furnished by the Children & Grand-Children of Freedom Fighters as per Annexure-V, if applicable.
- (x) Certificate from wards of Ex-Servicemen Annexure -VI.
- (xi) Admit Card of MTTM/MHM&CT 2012.

- Note:**
1. All Original and Two sets of attested photocopies of all applicable documents/testimonials/certificates must be brought at the time of counseling.
 2. Original certificates may be returned back to after verification and completion of formalities. In exceptional cases, all original certificates could be retained and returned later.

CHAPTER-13

RULES FOR ADJUSTMENT/REFUND OF FEE

1. If a candidate after having deposited fee for admission in one course joins another course in another University Teaching Dept./Institute in the same session, as mentioned below, and is permitted to withdraw his/her candidature, fee/funds except admission fee already deposited by him/her for the course from which he/she has withdrawn, shall be adjusted/refunded against the fee/funds of the course he/she joins subject to the condition that the difference, if any, shall be paid by the candidate :
 - (i) from a general course to another general course;
 - (ii) from a general course to a self-financing course or vice-versa.
 - (iii) from a self-financing course to another self-financing course.

However, in self-financing courses, adjustment/refund of fee will be allowed only if the seat so vacated is filled by the last date of admission.

2. In case a candidate leaves the University after seeking admission in a particular course, following conditions will apply for refund of fee:
 - (a) If a candidate leaves before the commencement of the classes, the entire fee deposited by the candidate will be refunded after deducting Rs.1000/- only.
 - (b) In case a candidate leaves after commencement of the classes, proportionate deduction of fee upto the month of his/her leaving will be made, subject to minimum of Rs.1000/-. However, refund will be allowed only if the seat so vacated is filled by the last date of admission.

Benefits of fee for SC Candidates of Haryana

There is a Post Matric Scholarship Scheme of GOI for welfare of SC as per letter No.FC SC/BC/2011/204/98 dated 17.01.2011 of the Financial Commissioner & Principal Secretary to Govt. Haryana Welfare of SC & BC, Chandigarh. SC students whose parents/ guardian income is upto Rs.2.00 lac per annum are eligible for benefits under the scheme. The benefits includes enrollments/registration, tuition, games, Union, Library, Magazine, Medical Examination and such other fees compulsory payable by the student to the institution or University/Board. Refundable deposit like caution money, security deposit will, however, be excluded. **For students admitted under this scheme the application form has to be submitted by the students to the concerned Chairperson/Director of the Department/Institute.**

Note : An income declaration will be furnished by the self-employed parents/guardian of SC candidates, stating definite income from all sources by way of an affidavit on non-judicial stamp paper. Employed parents/guardian are required to obtain income certificates from their employer and for any additional income from other sources, they would furnish declaration by way of an affidavit on non-judicial stamp paper.

CHAPTER-14

HOSTEL FACILITIES

The University has 22 Hostels (9 for boys, 1 for Foreign male students and 12 for Girls students). The accommodation in the Hostels would be provided strictly on the basis of departmental merit list of admissions; and in accordance with limited number of seats in hostels allocated by the Chief Wardens to each Department with reservations (20% for SC category, 3% for Handicapped- blind/disabled with 70% and 1 seat for BPL category). The forms for Hostel accommodation are required to be submitted to the concerned hostel duly recommended by the concerned Chairperson/Director/Principal. Proof of Residence viz. Ration Card/Voter Card/Passport shall have to be shown in original and an attested photocopy of the same needs to be enclosed with the Hostel Admission Form at the time of submission. Subletting is strictly prohibited. The sub letters and sublettees-both are liable to be expelled from the Hostel. Students willing to seek Hostel accommodation are advised to refer to the Hostel Rules Booklet available with the Manager Printing & Publications of University on payment of prescribed price. Any hosteller desirous of possessing vehicle in the Hostel shall have to submit an attested photocopy of R/C of the vehicle alongwith Driving License in the office of the Warden of the respective Hostel. If the Hostel authorities are not satisfied with the character, past behaviour and antecedents of a student, they may refuse accommodation to him/her in order to ensure discipline and peaceful atmosphere of the Hostels.

CHAPTER-15

CURBING THE MENACE OF RAGGING

Ragging is totally prohibited in the University and anyone found guilty of ragging and/or abetting ragging, whether actively or passively, or being a part of a conspiracy to promote ragging, is liable to be punished in accordance with the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009 as well as under the penal law for the time being in force.

Anti Ragging Helpline Toll Free Number, Anti Ragging Committee, Squad, Monitoring Cells, Nodal Officers and Counselors :

University Grants Commission Anti Ragging Helpline Toll Free Number : 1800-180-5522 & [E-mail-helpline@antiragging.net](mailto:vc.kuk@rediffmail.com) .

Vice-Chancellor : vc.kuk@rediffmail.com

Registrar : reg.kuk@rediffmail.com

Proctor : proctor@kuk.ac.in

1.	Anti Ragging Committee	Phone No. (Code No. 01744)	Mobile No
	(i) Proctor	238901-762(Ext.)	9991140540
	(ii) Dean of Colleges	238347	9896392006
	(iii) Dean Students' Welfare	238096	9416191876
	(iv) Deputy Proctor	238410-729(Ext.)	9416191876
	(v) Chief Warden (Boys)	238711	9896338717
	(vi) Chief Warden (Girls)	238278	9416448939
	(vii) Officer Incharge, Security (CSO)	238410-080(Ext.)	9812122097
	(viii) Director, Public Relations	239639	9896130411
	(ix) President, KUTA	238410-532(Ext.)	9416177648
	(x) President, KUNTEA	238410-135(Ext.)	8053056370
	(xi) Director, Women Studies Research Centre	239665	9896329909
	(xii) SDM, Thanesar (Nominee of DC, KKR)	220032	9466112322
	(xiii) DSP, Pehowa Nominee of SP, KKR)	220462	9729990404
	(xiv) Sh. Vijay Shabharwal, Local Media Representative		9896244822
	(xiv) Mr.Vinod Jindal, Local Media Representative		9896334769
	(xvi) Four Students Representatives (two fresher & two seniors) to be nominated by the Dean Students' Welfare every year		
	(xvii) Dr. B.R. Ambedkar Studies Centre	238410-551(Ext.)	9416566908
	(xviii) Dr. J.R. Dheer (Retired Professor)	238975	9896894940
2.	Anti Ragging Squad		
	Zone-1 (Boys Hostels)		
	(i) Chief Warden (Boys)	238711	9896338717
	(ii) Deputy CSO for Boys Hostels Zone		9416369401
	(iii) All Wardens		
	Wardens		
	1. Partap Bhawan	238176	9416055522
	2. Narhari Bhawan	238424	9255529533
	3. Harsh Bhawan	238178	9991003990
	4. Arjun Bhawan	238627	9992416045
	5. Bhim Bhawan	238174	9813437781
	6. Tagore Bhawan	238626	9416550245
	7. Ambedkar Bhawan	239698	9416101926
	8. Ch. Devi Lal Bhawan	239404	9416369401
	9. International Hostel		9466620957
	10. Ch. Ranbir Singh Bhawan	310177	9315679363
	(iv) One Student Representative from each		

		Hostel to be selected/nominated by the concerned Warden of the Hostel.		
	Zone-II (Girls Hostels)			
	(i)	Chief Warden (Girls)	238278	9416448939
	(ii)	Deputy Chief Warden	239990 238560	
	(iii)	Deputy CSO for Girls Hostels Zone		9896065661
	(iv)	All Wardens		
		Wardens		
		1. Bharti Bhawan	238081	9896506209
		2. Meera Bhawan	238553	
		3. Kasturba Bhawan	238630	9255969995
		4. Saraswati Bhawan	238177	9466020025
		5. Gargi Bhawan	238638	9896065661
		6. Subhadra Bhawan	238407	9896148724
		7. Ahilya Bhawan	238024	9813109477
		8. Ganga Bhawan	239491	
		9. Ultra Bhawan	239990, 238040	
		10. Devyani Bhawan	238445, 238197	
		11. Kalpana Chawla Bhawan	238522	9991912927 9315540545
		12. Laxmi Bai Bhawan	238540(R)	9255500100
	(v)	One Student Representative from each Hostel to be selected/nominated by the concerned Warden of the Hostel.		
	Zone III (UIET, IOL, UCK, UCEK, Inst. of Pharmacy, IMC & MT, Inst. of Mgt.)			
	(i)	Deputy Proctor	238410-729(Ext.)	9416191876
	(ii)	Officer Incharge, Security	238410-080(Ext.)	9812122097
	(iii)	Directorate of UIET, Inst. of Law, Inst. of Pharmacy, IMC& MT, Inst. of Management will depute two senior teachers (one male & one female) from each of these Institutes and will intimate the Proctor.		9896246590 9896438118 9996542422 9416007826 9466174087
	(iv)	Principal, University College and University College of Education will depute two teachers from each of the Colleges and will intimate to the Proctor.	238049, 238125	9896362499
	(v)	Supervisor, Security		9354181631
	(vi)	Police Officials, Officer Incharge, Security will take measure for seeking help from the District Administration		
	(vii)	Four Students representatives (two fresher & two seniors) to be nominated by the Dean Students' Welfare		
	Zone IV (University Campus & other Vulnerable Places excluding Zone-I, II & III.)			
	(i)	Deputy Proctor	238410-729(Ext.)	9416191876
	(ii)	Officer Incharge Security	238410-3080(Ext.)	9812122097

	(iii)	Directors, IIE, School of Management and Chairperson, Dept. of Commerce will nominate one teacher to the Anti-Ragging Squad and shall inform the same to the Proctor		9816566908 239555
	(iv)	Dean, Faculty of Sciences, Social Sciences, Life Sciences, Arts & Languages, Indic Studies will nominate one teacher of that Faculty to the Anti-Ragging Squad and will inform the same to the Proctor.		9896014327 9896362620 9896261253 9896774157 9896693146
	(v)	Four Students Representatives (two fresher & two seniors) to be nominated by the Dean Students' Welfare		
	(vi)	Police Officials, Officer Incharge, Security will take measure for seeking help from the District Administration		
3.	Monitoring Cell			
	(i)	Registrar	238026	9896246886
	(ii)	Dean, Academic Affairs	238045	9896757009
	(iii)	Proctor	238901-2762	9991140540
	(iv)	Dean of Colleges	238347	9896392006
	(v)	Dean Students' Welfare	238096	9416191876
4.	Nodal Officers			
	(i)	Nodal Officer for all teaching departments, institutes and University maintained colleges : Proctor		
	(ii)	Nodal Officer for affiliated colleges : Dean of Colleges		
5.	Counselors			
	(i)	Prof.C.R.Darolia, Dept. of Psychology		9991140540
	(ii)	Prof Umed Singh, Dept. of Psychology		9416781400
	(iii)	Dr.Rakesh Pal Sharma, MD (Psychiatric), Aggarwal Hospital, KKR		9812434648
	(iv)	Mrs. Rita Chopra, Dept. of Education		9416950514

Instructions against Ragging :

With fifty five years of its existence, Kurukshetra University has earned recognition as one of the renowned centres of teaching and research in the country. We appreciate the parents and the students for their interest and option towards pursuing their higher studies at Kurukshetra University. We wish them success in their plans towards getting admission in the programme of their choice on the campus. Those who succeed in joining a course, should be making best use of the excellent facilities and congenial atmosphere available in the University towards all-round development of their personality. We would expect our students to make best use of this opportunity and grow as able and responsible citizens. Students will be required to work hard with their energies focused towards achieving their goal.

We take pride in informing all those desirous of seeking admission, that over all these years, our University has the best traditions of maintaining a healthy and congenial academic environment. We

are also glad to convey that with the determined and sincere efforts of our senior students and faculty, our campus has been free from the menace of Ragging.

What Constitutes Ragging : Ragging constitutes one or more of any of the following acts :

- (a) any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
- (b) indulging in rowdy or indisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
- (c) asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
- (d) any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
- (e) exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students;
- (f) any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
- (g) any act of physical abuse including all variants of it : sexual abuse, homosexual assaults, stripping, forcing absence and lewd acts, gestures, causing bodily harm or any other danger to health or person;
- (h) any act or abuse by spoken words, e-mails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student;
- (i) any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

All the senior students are advised to guide and treat junior students affectionately.

Junior students may contact their Chairpersons or other University functionaries like Proctor, Dean Students Welfare, Chief Warden, Wardens or Chief Security Officer for help and guidance.

Appendix-A

Instructions regarding Bonafide Residents of Haryana issued vide letter No.62/17/95-6 GSI dated 3rd October, 1996, No.62/32/2000-6GSI dated 23rd May, 2003, No.62/27/2003-6GSI dated 29th July, 2003 and No.62/62/2011-6GSI dated 17th January, 2012 by the Chief Secretary to Government, Haryana.

Subject: **Bonafide residents of Haryana - Guidelines regarding.**

1. I am directed to invite your attention to Haryana Govt. letters noted in the margin on the subject noted above vide which the instructions were issued regarding simplification of procedure for obtaining the certificate of Domicile for the purpose of admission to educational institution (including technical/medical institution). The matter has been reconsidered in the light of judgment delivered by the Hon'ble Supreme Court of India in the case of Dr. Pradeep Jain vs. Union of India and others reported as AIR 1984-SC-1421, wherein it has been held that instead of the word 'Domicile' the word 'Resident' be used in the instructions issued by the State Government and it has been decided to revise the Government instructions. Henceforth, the following categories of persons would be eligible for the grant of Resident Certificate:-
 - (i) Candidates, who have passed the examination qualifying there for selection in an institution from a school/college in Haryana.
 - (ii) Children/Wards (if parents are not living)/Dependents: -
 - (a) of the regular employees of Haryana State posted in or outside Haryana State or working on deputation;
 - (b) of the regular employees of the statutory bodies/corporations established by or under an act of the State of Haryana who are posted in Chandigarh or in Haryana or outside Haryana.
 - (c) of the regular employees of the Government of India posted in Chandigarh or in Haryana in connection with the affairs of the Haryana Government;
 - (iii) Children/wards (if parents not living)/dependents of persons who after retirement have permanently settled in Haryana and draw their pensions from the treasuries situated in the State of Haryana.
 - (iv) Children/wards (if parents are not living)/dependents of pensioners of Haryana Government irrespective of the fact that the original home of the retiree is in a state other than Haryana or he has settled after retirement in or outside Haryana;
 - (v) Children/Wards (if parents are not living)/dependents of persons, who have permanent home in Haryana and include persons who have been residing in Haryana for a period of not less than 15 years or who have permanent home in Haryana but on account of their occupation they are living outside Haryana;
 - (vi) The wives of such persons who are bonafide residents of Haryana irrespective of the fact that they had belonged to any other State before marriage;
 - (vii) Persons who were born in Haryana and produce a certificate to that effect; provided that the parents/guardians (if parents are not living) of persons belonging to any one of the above mentioned categories are :
 - a) Citizen of India;
 - b) Produce an affidavit to the effect that they or their children/wards (if parents are not living)/dependents have not obtained the benefit of Resident in any other State.
 - (viii) Children & Wards of the accredited journalists residing at Chandigarh and recognised by Govt. of Haryana.
2. All candidates claiming to be bonafide residents of Haryana should produce a Haryana Resident Certificate signed by the District Magistrate/General Assistant to Deputy Commissioner or Sub-

Divisional Officer (Civil) of the District/Sub-Divisions/Tehsildars of Revenue to which the candidates belong. Resident Certificates in respect of elsewhere or in respect of the Children/Wards/Dependents of Haryana Govt. employees who are posted at Chandigarh, Delhi or elsewhere or in respect of Children/Wards/Dependents of pensioners of Haryana Govt. or in respect of the Children/Wards/Department of the employees of the Government of India posted at Chandigarh or in Haryana in connection with the affairs of Haryana Government, or in respect of Children/Wards/Dependents of the employees and retirees of the Statutory Bodies/Corporations of Haryana established by or under an Act of the State of Haryana or a Central Act and located at Chandigarh, Haryana or outside Haryana, should be by their respective Heads of Departments.

3. Candidates seeking admission in educational institutions (including medical and technical institutions) located in Haryana, may not be required to produce Resident Certificate, if they have passed the examination from a school/college situated in Haryana. For this purpose, a certificate of the Principal/Headmaster from concerned institution where the children/wards studied last should be considered sufficient. The Principal/Headmaster of the institution shall be competent to issue such certificate, which should be sufficient.
4. If a candidate is admitted on the basis of claim that he belongs to the State of Haryana but at any subsequent time is discovered that his claim was false, the student shall be removed from the institution, all fees and other dues paid up to the date of such removal shall be confiscated. The Principal/Headmaster may take such other action against the student and his/her parents/guardians as he may deem proper in the circumstances of any particular case.
5. The children/wards/dependents of the employees of Punjab & Haryana High Court, who are discharging their duties in connection with the affairs of the State of Haryana and have not availed facility from their parent State, the State of Punjab and U.T. Administration Chandigarh, would also be eligible for grant of Resident Certificate of the State of Haryana only for the purpose of admission in academic/technical/medical institutions of the State of Haryana. However, in that case the employees of the Punjab & Haryana High Court shall be entitled to draw this benefit at one place/State only. Head of the Department of the Punjab & Haryana High Court would be competent to issue such a certificate.

Appendix-B**LIST OF THE SCHEDULED CASTES IN HARYANA STATE**

Sr. No.	Name of the caste	Sr. No.	Name of the caste	Sr. No.	Name of the caste	Sr. No.	Name of the caste
1.	Ad Dharmi	2.	Balmiki, Chura, Bhangi	3.	Bangali	4.	Brar, Burar, Berar
5.	Batwal, Barwala	6.	Bauria, Bawaria	7.	Bazigar	8.	Bhanjra
9.	Chamar, Jatia Chamar, Rehgar, Raigar, Ramdasi, Ravidasi, Balahi, Batoi, Bhambi, Chamar-Rohidas, Jatav, Jatava, Bhatoi, Mochi, Ramdasia						
10.	Chanal	11.	Dagi	12.	Darain	13.	Daha, Dhaya, Dhea
14.	Dhogri, Dhangri, Saggi	15.	Dhanak	16.	Dumna, Mahasha, Doom	17.	Gagra,
18.	Gandiala, Gandhil, Gondaloo	19.	Kabirpanth, Julaha	20.	Khatik,	21.	Kori, Koli
22.	Marija, Marecha	23.	Mazhabi, Mazhibi Sikh	24.	Megh, Meghwal	25.	Nat, Badi
26.	Od	27.	Pasi	28.	Pema	29.	Pherera
30.	Sanhai	31.	Sanhal	32.	Sansi, Bhedkut Manesh	33.	Sansai
34.	Sapela, Sopera	35.	Sarera	36.	Sikligar, Bariya	37.	Sirikiband

LIST OF BACKWARD CLASSES IN HARYANA (BLOCK-A)

1.	Aheria, Aheir, Heri, Naik, Thori or Turi, Hari	2.	Barra	3.	Beta, Hensi or Hesi
4.	Bagria	5.	Barwar	6.	Barai, Tamboli
7.	Baragi, Bairagi, Swami, Sadh	8.	Battora	9.	Bharbuja, Bharbhunja
10.	Bhat, Bhatra, Darpi, Ramiya	11.	Bhuhalia Lohar	12.	Changar
13.	Chirimar	14.	Chang	15.	Chimba, Chhipi, Chimpa Darzi, Rohilla
16.	Diaya	17.	Dhobis	18.	Dakaut
19.	Dhimar, Mallah, Kashyap Rajpoot, Kahar Jhinwar, Dhinwar, Khewat, Mehra Nishad Sekka, Bhisti, Sheikh-Abbasi	20.	Dhosali, Dosali	21.	Faquir
22.	Gwaria, Gauria or Gwar	23.	Ghirath	24.	Ghasi, Ghasiara or Ghosi
25.	Gorkhas	26.	Gawala, Gowala	27.	Gadaria, Pal, Baghel
28.	Garhi -Lohar	29.	Hajjam, Nai, Nais, Sain	30.	Jhangra -Brahman, Khati, Suthar, Dhiman, Tarkhan, Barhai, Baddi
31.	Joginath, Jogi, Nath, Jangum-Jogi, Yogi	32.	Kanjar or Kanchan	33.	Kurmi
34.	Kumhars, Prajapati	35.	Kamboj	36.	Kanghera
37.	Kuchband	38.	Labana	39.	Lakhera, Manihar, Kachera
40.	Lohar, Panchal	41.	Madri	42.	Mochi
43.	Mirasi	44.	Nar	45.	Noongar
46.	Nalband	47.	Pinja, Penja	48.	Rehar, Rehara or Re
49.	Raigar	50.	Rai Sikh	51.	Rechband
52.	Shorgir, Shergir	53.	Soi	54.	Singhikant, Singiwala
55.	Sunar, Zargar, Soni	56.	Thathera, Tamera	57.	Teli
58.	Vanzara, Banjara	59.	Weaver (Jullaha)	60.	Bhattu/Chattu
61.	Badi/Baddon	62.	Mina	63.	Rahbari
64.	Charan	65.	Charaj (Mahabrahman)	66.	Udasin
67.	Ramgarhia	68.	Rangrez, Lilgar, Nilgar, Lallari	69.	Dawala, Soni-Dawala, Nyearia
70.	Bhar, Rajbhar	71.	Nat (Muslim)		

At present Raigar, Mochi and Julaha castes find a mention in the list of the both scheduled castes and backward classes and it has been decided that persons belonging to these castes, who are not covered under the scheduled castes being Non-Hindus or Non -Sikh, can take the benefits under the backward classes only.

(BLOCK B) : 1. Ahir/Yadav 2. Gujjar 3. Lodh/Lodha, Lodhi 4. Saini, Shakya 5. Meo

State-wise List of fake Universities declared by the University Grants Commission**Bihar**

1. Maithili University/Vishwavidyalaya, Darbhanga, Bihar

Delhi

2. Varanaseya Sanskrit Vishwavidyalaya, Varanasi (U.P.) Jagatpuri, Delhi
3. Commercial University Ltd., Daryaganj, Delhi
4. United Nations University, Delhi
5. Vocational University, Delhi
6. ADR-Centric Juridical University, ADR House, 8J, Gopala Tower, 25 Rajendra Place, New Delhi
7. Indian Institute of Science and Engineering, New Delhi

Karnataka

8. Badganvi Sarkar World Open University Education Society, Gokak, Belgaum, Karnataka

Kerala

9. St. John's University, Kishnattam, Kerala

Madhya Pradesh

10. Kesarwani Vidyapith, Jabalpur, Madhya Pradesh

Maharashtra

11. Raja Arabic University, Nagpur, Maharashtra

Tamil Nadu

12. D.D.B. Sanskrit University, Putur, Trichi, Tamil Nadu

West Bengal

13. Indian Institute of Alternative Medicine, Kolkata

Uttar Pradesh

14. Mahila Gram Vidyapith/Vishwavidyalaya, (Women's University) Prayag, Allahabad
15. Gandhi Hindi Vidyapith, Prayag, Allahabad (U.P.)
16. National University of Electro Complex Homeopathy, Kanpur (U.P.)
17. Netaji Subhash Chandra Bose University (Open Univ.), Achaltal, Aligarh, U.P.
18. Uttar Pradesh Vishwavidyalaya, Kosi Kalan, Mathura (U.P.)
19. Maharana Partap Shiksha Niketan Vishwavidyalaya, Pratapgarh (U.P.)
20. Indraprastha Shiksha Prishad, Institutional Area, Khoda, Makaanpur, Noida Phase-II, U.P.
21. Gurukul Vishwavidyalaya, Vrindavan, Uttar Pradesh

Examinations of the following Boards not recognized for the purpose of higher studies :

1. All India Board of Secondary Education, New Delhi
2. Uttar Madhyama & Purva Madhyama of MDU Rohtak (Gurukul Jhajjar Scheme)
3. Central Board of Higher Education, New Delhi
4. Board of Adult Education and Training/Board Shiksha Sansthan, New Delhi
5. Any Diploma/Exams. of Prachin Kala Kendra, Chandigarh
6. Bhartiya Siksha Prishad, Lucknow
7. Board of Higher Secondary Education, Delhi
8. Hindi Sahitya Sammelan, Prayag, Allahabad (U.P.)
9. Indian Education Council of U.P., Lucknow

Note : This is not an exhaustive list of Fake Universities and Boards. Before finalizing the admissions the updated list of recognized examinations of the UGC and the Board of School Education, Haryana, Bhiwani is also required to be consulted.

CHARACTER CERTIFICATE

Name of the Department/College.....Session.....Certified that Mr./Miss/Mrs.....son/daughter of shri.....
.....has been a bonafide student of this Department/College during the period.....He/She appeared in the
Examination of the University/Board held inunder Roll No.....and *passed obtaining.....marks out ofmarks or *failed/*placed under compartment in the subject of

1. Academic Distinction, if any.....
2. Co-curricular activities, if any.....
3. Brief particulars of disciplinary action by College/Department/University (including punishments such as expulsion, warning, fined for violation of College/Department/ Hostel rules, UMC/Disqualification etc., if any.....
4. General Conduct during stay in the Institution: Good/Satisfactory/ Unsatisfactory.

Dated:.....

Signature of the Principal/
Chairperson of the Deptt.
(with office seal)

*Strike out whichever is not applicable.

Annexure-II**Haryana Government**

Certificate Sr. No. /Year...../Teh.....

Photo	of
Applicant to be	
Attested by the	
Issuing authority	

SCHEDULED CASTE CERTIFICATE

This is to certified that Shri/Smt./Kumari _____ son/daughter of Shri _____ resident of village/town _____ Tehsil _____ District _____ of the State/Union Territory _____ belongs to the _____ Caste/Tribe, which is recognized as a Scheduled Caste/ Scheduled Tribe under the Constitution (Scheduled Castes) Order, 1950.

Signature with seal of issuing Authority
Full Name
Designation
Address with
Telephone No. with code

Place

Dated

Issuing Authority : Tehsildar-cum-Executive Magistrate,
Naib Tehsildar-cum-Executive Magistrate
Head of Department in case of Government employees

Haryana Government

Certificate Sr. No. /Year...../Teh.....

Photo of Applicant to be Attested by the Issuing authority

BACKWARD CLASS CERTIFICATE

This is to certified that Shri/Smt./Kumari _____ son/daughter of
Shri _____ resident of village/town _____
Tehsil _____ District _____ of the State/Union Territory _____
belongs to the _____ Caste. This caste is mentioned in the State list of BC
Block _____

(The applicant shall submit an affidavit that he/she falls/does not fall in creamy layer)

Shri/Smt./Kumari _____ and/or his/her family ordinarily reside(s) in
_____ Village/Town _____ of Tehsil _____
District _____ of the State/Union Territory _____.

This is to certify that he/she does not belong to the person/section (Creamy layer) as per State Govt.
letter No.1170-SW(1)-95 dated 07.06.1995, No.22/36/2000-3GS-III dated 09.08.2000 &
No.213-SW(1)-2010 dated 31.8.2010.

Signature with seal of issuing Authority
Full Name
Designation
Address with
Telephone No. with code

Place
Dated

Issuing Authority : Tehsildar or Naib Tehsildar
Head of Department in case of Government employees

The affidavit should be of the month of May 2012 or later.

MEDICAL CERTIFICATE FOR PHYSICALLY HANDICAPPED
OFFICE OF THE CHIEF MEDICAL OFFICER, _____

No. _____ Dated _____

Certified that Sh./Km./Smt _____ son/daughter/wife of Sh. _____ resident of _____ District _____ appeared before the Medical Board for medical check up. On his/her Medical Examination, it is found that the nature of handicap/disability is _____% and (as applicable), is as under :

1. Blind or Low vision _____
2. Hearing impairment _____
3. Locomotor disability/cerebral palsy _____

Thus the candidate is physically handicapped as per standard norms of Haryana.

(Signature of the Applicant)

Chief Medical Officer

_____, Haryana

Dated : _____

Place : _____

*The handicap disability should not be less than 40% and should not interfere with the requirement of professional career such as Engineering/Architecture/Technician etc.

Annexure-V**CERTIFICATE TO BE FURNISHED BY
CHILDREN/GRAND CHILDREN OF FREEDOM FIGHTER**

Certified that Mr./Ms. _____ son/daughter of Shri _____ resident of
(Complete address) _____ Freedom fighter of Haryana (Identity No. _____) is
father/grandfather of Mr./Ms. _____ of village/Town _____ Police Station
_____ Tehsil _____ District _____

No. : _____

Dated: _____

Place: _____

Deputy Commissioner of concerned
District of Haryana
(Office Stamp)

Annexure-VI**CERTIFICATE FOR THE EX-SERVICEMEN OF
INDIAN DEFENCE SERVICES/PARA-MILITARY FORCES**

Certified that Number _____ Rank _____ Name _____ son of
Sh. _____ Father of _____ Resident of Village _____ Post Office
_____ Tehsil _____ Distt. _____ belonging to the State of Haryana, as per his/her
service record at the time of entry into service, had served in the Army/Air Force/Navy/
(Name of the Para-Military Force) from _____ to _____ and subsequently discharged/retired
from the service on _____ as per his/her service record. At the time of entry into service
the home address given is _____ (Distt. _____) Haryana.

Place _____

Dated _____

Signature
Officer Commanding/
Competent Authority
(with Official Seal)

AFFIDAVIT BY THE STUDENT

1. I, _____ (*full name of the student with admission/registration/enrollment number*) S/o, D/o Mr./Mrs./Ms. _____, having been admitted to _____ (*name of the institution*), have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009 (hereinafter called the “Regulations”) carefully read and fully understood the provisions contained in the said Regulations.
2. I have, in particular, perused clause 3 of the regulations and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 7 and clause 9.1 of the regulations and fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that :
 - (a) I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
 - (b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any, law for the time being in force.
6. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this _____ day of _____ month of _____ 2012.

Signature of the deponent

Name :

VERIFICATION :

Verified that the content of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at (place) _____ on this the day of _____ (month of) _____ 2012.

Signature of the deponent

Solemnly affirmed and signed in my presence on this the _____ 2012 after reading the contents of this affidavit.

OATH COMMISSIONER

AFFIDAVIT BY PARENT/GUARDIAN

1. I, Mr./Mrs./Ms _____ (*full name of parent/guardian*) father/mother/guardian of, (*full name of student with admission/registration/enrollment number*), having been admitted to (*name of the institution*) have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009 (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.
2. I have, in particular, perused clause 3 of the regulations and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 7 and clause 9.1 of the regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that :
 - (a) My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
 - (b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
5. I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any, law for the time being in force.
6. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this _____ day of _____ month of _____ 2012.

Signature of the deponent
Name : _____
Address : _____
Telephone/Mobile No. _____

VERIFICATION

Verified that the content of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at Kurukshetra on this the _____ 2012.

Signature of the deponent

Solemnly affirmed and signed in my presence on this the _____ 2012 after reading the contents of this affidavit.

OATH COMMISSIONER

GROUP PERSONAL INSURANCE OF STUDENT PROPOSAL/NOMINATION PROFORMA

(To be filled by the student)

1. Name and Address of Proposer : Dean Students Welfare, Kurukshetra University, Kurukshetra.
2. Name and Permanent Address of the Student
3. Father's Name
4. Class and Section
5. Class Roll No.
6. Any Disability (Please specify)
7. Period of Insurance : 2012-13 (01.08.12 to 31.07.13)
8. Sum InsuredRs. One Lac
9. Name and Complete Address of Nominee/Assignee
- Relation with Insure

I declare that the above information is true the best of my knowledge and belief and that I have disclosed all particulars affecting the assessment of the risk. I agree that this proposal and declaration shall be the basis of the contract between me and the company. I also declare that I do not suffer from any disability other than described above.

Place.....
Dated.....

Signature of the student

Countersigned

Date:.....

Chairperson,
Department of Tourism & Hotel Mgt.
Kurukshetra University,
Kurukshetra.

ADDRESS SLIPS

PLEASE WRITE YOUR NAME AND MAILING ADDRESS IN THE THREE PLACES BELOW :

1. _____

2. _____

3. _____

O M R SHEET SPECIMAN

USE HB PENCIL ONLY ON THIS PAGE

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CENTRE CODE	ROLL NUMBER	TEST BOOKLET CODE	TEST BOOKLET NUMBER
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ANSWERS

1	1 2 3 4	31	1 2 3 4	61	1 2 3 4	91	1 2 3 4	121	1 2 3 4	151	1 2 3 4
2	1 2 3 4	32	1 2 3 4	62	1 2 3 4	92	1 2 3 4	122	1 2 3 4	152	1 2 3 4
3	1 2 3 4	33	1 2 3 4	63	1 2 3 4	93	1 2 3 4	123	1 2 3 4	153	1 2 3 4
4	1 2 3 4	34	1 2 3 4	64	1 2 3 4	94	1 2 3 4	124	1 2 3 4	154	1 2 3 4
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6	1 2 3 4	36	1 2 3 4	66	1 2 3 4	96	1 2 3 4	126	1 2 3 4	156	1 2 3 4
7	1 2 3 4	37	1 2 3 4	67	1 2 3 4	97	1 2 3 4	127	1 2 3 4	157	1 2 3 4
8	1 2 3 4	38	1 2 3 4	68	1 2 3 4	98	1 2 3 4	128	1 2 3 4	158	1 2 3 4
9	1 2 3 4	39	1 2 3 4	69	1 2 3 4	99	1 2 3 4	129	1 2 3 4	159	1 2 3 4
10	1 2 3 4	40	1 2 3 4	70	1 2 3 4	100	1 2 3 4	130	1 2 3 4	160	1 2 3 4
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12	1 2 3 4	42	1 2 3 4	72	1 2 3 4	102	1 2 3 4	132	1 2 3 4	162	1 2 3 4
13	1 2 3 4	43	1 2 3 4	73	1 2 3 4	103	1 2 3 4	133	1 2 3 4	163	1 2 3 4
14	1 2 3 4	44	1 2 3 4	74	1 2 3 4	104	1 2 3 4	134	1 2 3 4	164	1 2 3 4
15	1 2 3 4	45	1 2 3 4	75	1 2 3 4	105	1 2 3 4	135	1 2 3 4	165	1 2 3 4
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18	1 2 3 4	48	1 2 3 4	78	1 2 3 4	108	1 2 3 4	138	1 2 3 4	168	1 2 3 4
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21	1 2 3 4	51	1 2 3 4	81	1 2 3 4	111	1 2 3 4	141	1 2 3 4	171	1 2 3 4
22	1 2 3 4	52	1 2 3 4	82	1 2 3 4	112	1 2 3 4	142	1 2 3 4	172	1 2 3 4
23	1 2 3 4	53	1 2 3 4	83	1 2 3 4	113	1 2 3 4	143	1 2 3 4	173	1 2 3 4
24	1 2 3 4	54	1 2 3 4	84	1 2 3 4	114	1 2 3 4	144	1 2 3 4	174	1 2 3 4
25	1 2 3 4	55	1 2 3 4	85	1 2 3 4	115	1 2 3 4	145	1 2 3 4	175	1 2 3 4
26	1 2 3 4	56	1 2 3 4	86	1 2 3 4	116	1 2 3 4	146	1 2 3 4	176	1 2 3 4
27	1 2 3 4	57	1 2 3 4	87	1 2 3 4	117	1 2 3 4	147	1 2 3 4	177	1 2 3 4
28	1 2 3 4	58	1 2 3 4	88	1 2 3 4	118	1 2 3 4	148	1 2 3 4	178	1 2 3 4
29	1 2 3 4	59	1 2 3 4	89	1 2 3 4	119	1 2 3 4	149	1 2 3 4	179	1 2 3 4
30	1 2 3 4	60	1 2 3 4	90	1 2 3 4	120	1 2 3 4	150	1 2 3 4	180	1 2 3 4

Sr. No. _____

KURUKSHETRA UNIVERSITY KURUKSHETRA

APPLICATION FORM FOR ADMISSION TO MTTM/MHM & CT, BIHBM, BHM & CT : 2012

LAST DATE FOR RECEIPT OF APPLICATION FORM: MTTM/MHM&CT- 20.06.2012

BIHBM, BHM & CT - 30.06.2012

Regn. No _____
(To be filled in by the Dept.)

Received on _____
Sign of the receiver _____

Important: Candidates should study the instructions given in the Prospectus carefully before filling this Application Form. No column should be left unfilled. Write "N.A." against the column(s), which do not apply to you. Fill the Complete Form in BLOCK Letters in your own handwriting only.

For downloaded Form & Entrance Test Fee if applicable

Bank	DD No.	Date	Amount

Affix
Attested
Photograph

- Name of the Course _____
- Name of the candidate _____
- Father's name _____
- Mother's name _____
- Date of birth

--	--	--	--	--	--	--	--

Date Month Year

- Centre of Examination : Kurukshetra University, Kurukshetra
- Do you belong to All India Category or Haryana State Quota

All India Category	
Haryana State Quota	

- Reserved Categories (for candidates belonging to Haryana State only):

(Tick (✓) in the appropriate box)

(a) Scheduled Caste

(d) Physically Handicapped

(b) Backward Classes (Block A)

(e) Wards of ESM

(c) Backward Class (Block B)

(f) Wards of Freedom Fighter

- Present (mailing) address

Permanent address

Telephone No. _____

Email _____

- Are you passed BTM, BHM & CT and BIHBM for weightage of 5 marks

Yes/No

- Nationality _____

- Sex (Male/Female) _____

- Father's/Guardian's particulars:

(a) Occupation _____

(b) Annual Income (Rs.) _____

Contd.....

14. Write 'Yes', if Resident of Haryana or passed the Qualifying Examination from a recognized University located in Haryana, otherwise write 'No' (Please refer Appendix-C) Yes/No

15. Academic Record:

Exam.	University/ Board	Year of Passing	Roll No.	Subjects	Marks obtained	Max. Marks	% age of Marks
Matric							
10+2 or Equivalent							
B.A./B.Sc./ B.Com./BE./ BTM/BHM& CT/BIHBM							
Any other							

Declaration by the applicant :

I declare that entries made by me in this Application Form are true in all respects and in any case, any entry or information is found to be false, this shall entail automatic cancellation of my admission besides rendering me liable to such action as the university may deem proper.

I note that my admission to the university and my continuance on its rolls are subject to the provision of the university and any other rules and instructions, which may be issued from time to time. I shall abide by the rules of discipline and proper conduct, which may be framed in this regard. I am fully aware of the law regarding ragging as well as the punishment and that if found guilty on this account, I am liable to be punished appropriately.

I undertake that I shall not indulge in any act of ragging.

Signature of the Father/Mother/Guardian

Date _____

Place _____

Signature of the Applicant

(Original)

KURUKSHETRA UNIVERSITY, KURUKSHETRA

ADMIT CARD FOR ENTRANCE TEST FOR ADMISSION TO MTTM/MHM&CT-2012

(To be filled in by the applicant in capital letters)

Name of the Candidate.....
Father's Name.....
Mother's Name

Affix
Photograph
duly attested

.....
Signature of the Applicant

(to be filled in by the office)

Address of the Test Centre :

.....
.....
.....

Roll No.

Date of Entrance Test : 01.07.2012

Time : 10.30 a.m.

Signature of the official allotting the Roll No.

Note: To be retained by the candidate after the Entrance Test and must be brought at the time of counseling.

INSTRUCTIONS:

1. Bring this card with you to the Test Centre. You will not be allowed to the test without the Admit Card.
2. Write accurately and legibly your Roll No. and Test Centre as given on this card on your answer sheets.
3. Please report to the Test Centre atleast half an hour before the commencement of the Test.
4. THE ADMIT CARD IS PROVISIONAL SUBJECT TO FULFILLING THE PRESCRIBED ELIGIBILITY CONDITIONS.

.....
(Duplicate)

KURUKSHETRA UNIVERSITY, KURUKSHETRA

ADMIT CARD FOR ENTRANCE TEST FOR ADMISSION TO MTTM/MHM&CT-2012

(To be filled in by the applicant in capital letters)

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Father's Name.....
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KURUKSHETRA UNIVERSITY, KURUKSHETRA

ACKNOWLEDGEMENT CARD

Ref. No..... Dated.

Your application for admission to _____ course for the session 2012-13 has been received in this Department on Your Registration No. is In all correspondence please quote the above Registration No.

Authorized Signatory
Dept. of Tourism and Hotel Management,
K.U. Kurukshetra

SELF ADDRESS

(to be filled in by the Applicant in capital letter)

To

_____ Pin _____

Affix
Postage
Stamp of
Rs.6/-

From :
Chairperson,
Dept. of Tourism & Hotel Management,
Kurukshetra University Kurukshetra-136119

REGD. POST

APPLICATION FOR ADMISSION TO MTTM/MHM&CT, BIHBM, BHM & CT - 2012

To

The Chairperson,
Department of Tourism & Hotel Management
Kurukshetra University, Kurukshetra-136 119

From :
Name _____
Address _____

Roll No. _____ (To be filled by the Candidate in BLOCK letters)
(For Entrance Test)

MTTM/MHM&CT-2012

To

PIN _____

Affix
Postage
Stamp of
Rs.5/-

From :
Chairperson,
Department of Tourism & Hotel Management,
Kurukshetra University, Kurukshetra-136 119

Roll No. (To be filled by the Candidate in BLOCK letters)
(For Interview)

MTTM/MHM&CT-2012

To

PIN _____

Affix
Postage
Stamp of
Rs.5/-

From :
Chairperson,
Department of Tourism & Hotel Management,
Kurukshetra University, Kurukshetra-136 119