

Scheme of Examination for M.A. (Social Work) Effective from  
Academic Session 2012-13

**Semester-I**

Max. Marks: 100

Theory Paper: 80

\*Internal assessment : 20

Time: 3 Hours

Paper-I	Society and Social Problems	
Paper-II	Human Growth and Development-I	
Paper-III	Social Work Profession: Philosophy and Concepts	
Paper-IV	Social Case Work-I	
Paper-V	Social Group Work-I	
Paper-VI	Community Organization and Social Action-I	
Paper-VII	Field Work Practicum	Max. Marks: 100
		Study tour: 50
		Internal Viva-Voce : 50

**Semester-II**

Max. Marks: 100

Theory Paper: 80

\*Internal assessment : 20

Time: 3 Hours

Paper-I	Social Justice and Social Legislation	
Paper-II	Human Growth and Development-II	
Paper-III	Health Care: Needs and Services	
Paper-IV	Social Case work-II	
Paper-V	Social Group Work-II	
Paper-VI	Community Organization and Social Action-II	
Paper-VII	Field Work Practicum	
		Max. Marks: 200
		External Viva-Voce: 150
		Summer Placement: 50 (Project Work)

## Semester-III

Max. Marks: 100  
Theory Paper :80  
\*Internal assessment : 20  
Time: 3 Hours

Paper-I	Social Policy and Planning
Paper-II	Administration of Welfare Services-I
Paper-III	Social Work Research
Paper-IV	Mental Health, Care and Services
Paper-V	Environmental Imbalances & Disaster Management
Paper-VI	<b>Elective/ Specialization</b>
<b>I.</b>	<b>Human Resource Management, Industrial Relations and Labour Welfare</b>
a.	Human Resource Management and Industrial Relations- I
b.	Labour Welfare and Labour legislations- I
	<b>OR</b>
<b>II.</b>	<b>Family and Child welfare.</b>
a.	Family Dynamics: Issues & Needs-I
b.	Developmental Services for Child and Women-I
	<b>OR</b>
<b>III.</b>	<b>Medical and Psychiatric Social Work</b>
a.	Policy and Development of Health Care-I
b.	Psycho-social Perspectives on Mental Health-I
	<b>OR</b>
<b>VI.</b>	<b>Community Development</b>
a.	Rural Community Development: Policies and Programmes-I
b.	Urban Community Development: Policies and Programmes-I
	<b>OR</b>
<b>V.</b>	<b>Criminology and Correctional Administration</b>
a.	Crime and Criminal Justice-I
b.	Institutional Services & Rehabilitation of Criminals-I
Paper-VII	Field Work Practicum
	Seminar : 50

Max. Marks: 100

Internal Viva-Voce : 50

## Semester-IV

Max. Marks: 100  
Theory Paper :80  
\*Internal assessment : 20  
Time: 3 Hours

- Paper-1 Dynamics of Social Development
- Paper-II Administration of Welfare Services - II
- Paper-III Statistical Methods in Social Work Research
- Paper-IV Drug Abuse and Counselling
- Paper-V Services for Aged and Disabled
- Paper-VI **Elective/ Specialization**
- I. **Human Resource Management, Industrial Relations and Labour Welfare**
- a. Human Resource Management and Industrial Relations - II
- b. Labour Welfare and Labour Legislations-II
- OR**
- II. **Family and Child welfare.**
- a. Family Dynamics: Issues & Needs-II
- b. Developmental Services for Child and Women-II
- OR**
- III. **Medical and Psychiatric Social Work**
- a. Policy and Development of Health Care-II
- b. Psycho-social Perspectives on Mental Health-II
- OR**
- VI. **Community Development**
- a. Rural Community Development: Policies and Programmes-II
- b. Urban Community Development: Policies and Programmes-II
- OR**
- V. **Criminology & Correctional Administration**
- a. Crime and Criminal justice-II
- b. Institutional Services & Rehabilitation of Criminals-II

**\* In every Semester Internal Assessment will consist of two hand written assignments (10 marks), Class Test (5 marks) & Class Attendance (5 marks). The marks for attendance will be given as per the following criteria:-**

- (1) 91% onwards : 5 Marks**
- (2) 81% to 90% : 4 Marks**
- (3) 75% to 80% : 3 Marks**
- (4) 70% to 75% : 2 Marks**
- (5) 65% to 70% : 1 Mark**

### **FIELD WORK PRACTICUM**

Field Work Practicum is closely supervised educational internship in a Social work setting that provides planned opportunities to apply theory taught in classrooms to Field Situations, which in-turn, enhance classroom learning.

‘Knowing’ does not automatically result in the ability of ‘doing’ so necessary for professional development therefore, a distinctive feature of the instructional programmes at the department is the emphasis laid on field work as an integral part of the total curriculum. Field Work enables the student to integrate and reinforce the knowledge acquired in the classroom with actual practice under competent supervision provided by field work supervisors in the department as well as in the field work agency. The content of field work is planned to provide an orderly sequence of learning.

### **General Objectives of Field Work Practicum**

The Field Work Programme has been designed to achieve the following objectives.

- 1 To develop among students, the ability to integrate theoretical learning with practice experience.
- 2 To enable students to develop core skills of Social Work practice.
- 3 To facilitate the development of thinking feelings and attitudes relevant to professional practice.
- 4 To help students understand the socio-economic. Cultural and political milieu and develop capacity for critical examination of positive and maintenance factors of social problems and their consequences.

- 5 To provide students with an opportunity to apply theories in practical situations for problem solving with individuals, groups and community.
- 6 To help students identify, plan and implement social work instruments and to assess their impact on different client system in various agency settings.
- 7 To help students appreciate the role of social work profession in empowering individuals, groups and communities and in facilitating social change.
- 8 To help students to develop skills and appropriate personality required for professional social work practice.
- 9 To provide opportunities to accept challenges and respond to them.
- 10 Development of critical self-awareness about one's attributes values and sensitivities with reference to ideologies of social justice and critical requirements of social work profession through experience.

**Field work Objectives for 1<sup>st</sup> and 2<sup>nd</sup> Semesters**

The emphasis is on-learning skills which revolve around specific tasks where cause-effect relationships are understood, where the persons have problems but they are more victims of their life circumstances rather than of pathology for which great knowledge of psychological and social dynamics would be required and lower order of skills of intervention is required to be utilized.

The processes dealt with at the individual, group or community are specific. Show dynamics but do not require unusual skills of intervention.

Administrative tasks are also specific, e.g. planning and programming around a specific service. The specific objectives of field-work in the 1<sup>st</sup> year of the course (I & II Semesters) may include:

1. Development of the knowledge of:
  - (a) Socio-economic background and the living condition of the vulnerable groups and the problems confronting them.
  - (b) Problem-solving techniques utilized in the specific area of work of the organization where student is placed.
  - (c) The use of simple research procedures and maintenance of scientific data to assess problems/needs/agency.
2. Development of skills in :
  - (a) Work with individuals, families, groups and communities and seeing the need for an integrated approach to problem solving.
  - (b) Selecting and utilization of community resources.

- (c) Work as a member of a team with other professional anti own discipline to, plan, organise and implement projects, programmes with emphasis on the use of the process in problem-assessment and problem solving; and
3. Development of professional attitudes, conducive to work with individual families groups and communities, leading gradually to an awareness of self as a professional person.
- Efforts will be made to work out objectives in each semester for every student in field-practicum according to the nature and services of the agency and his performance will be evaluated accordingly.

**Field Work Objectives for 3<sup>rd</sup> and 4<sup>th</sup> Semesters**

- 1. Development of knowledge of:
  - (a) Complexity/pathological patterns of behaviour among individuals, families, groups and communities.
  - (b) The interaction of the micro and macro systems and their effect on vulnerable groups systemic factors in problem identification and assessment.
  - (c) Social policy, planning, social change as major factors in shift of the locus from the remedial to development work with such groups.
- 2. Development of skills to:
  - (a) Critically analyze and evaluate problems/needs of individuals, families, groups and communities in the context of the micro and macro systems so as to :
    - (i) use of an integrated approach in problem solving.
    - (ii) mobilize individuals/groups for development work,
    - (iii) enhance functioning of the change agent system to initiate new services and participate in the planning and policy making process of the organization where the students are placed for field-work.
    - (iv) use leadership in the interdisciplinary team and adequately interpret and social worker's role.
  - (b) Supervise, staff and volunteers in the agency.
  - (c) Work as a member of research team/initiate agency based small studies for assessment of problem/ need/delivery of services.
  - (d) Initiate projects/programmes in the agency and give leadership to others in implementation.

3. Development of professional attitudes, conducive to work with individuals, families, groups and communities, leading gradually to an awareness of self as a professional person.
4. Develop identification with self as a professional working with maturity and understanding with people having different value orientations and sell as an agency of change.

Efforts will be made to work out objectives in each semester for every student in field-practicum according to the nature and services of the agency and his performance will be evaluated accordingly.

### **Components of Field work**

#### **Concurrent Field work**

The supervised field work will be of 16 hrs per week, (twice a week, 8 hours per day) for 15 weeks in each semester i.e. 30 days in each semester. Attendance in all the days of field work is must for every student.

The performance of student is discussed with his/her supervisor weekly on the basis of his/her weekly fieldwork reports and is evaluated at the end of each semester. As a professional institution, the department attaches great importance to field work which is expected to develop, in the students, a sense of proper work habits and responsibility. Except on the grounds of sickness, certified by the competent Doctor and countersigned by the RMO, University Health Centre, Kurukshetra University, Kurukshetra, absence from field work is not allowed.

In addition to concurrent field work, students will attend the following field programmes as integral part of their field practicum for which they will be assessed.

- (i) **Study Tour**: Study tour of ten days duration will be organized in the 1<sup>st</sup> semester for 50 marks which will be awarded to the students by the respective teachers on the basis of their performance, organizing abilities, participation in agency discussions, responsibilities shared and behaviour during study tour.
- (ii) **Summer Placement (Project Work)**: The students of 2<sup>nd</sup> semester will be required to undergo Summer Placement of 14 working days, after they have appeared in their theory examination. During the Summer Placement the student placed will work in organization/agency of his/her choice and will perform the functions duly assigned by the Organization/Agency. The students will prepare his daily report, which will be required to submit at the time of internal evaluation. The In-charge of the Organization/Agency will be requested to send a Confidential Report of the quality of work and conduct of the student to the

Chairman. This report will also be considered by the teachers of the department while evaluation done at the time of Internal Evaluation. The performance of the students will be judged by all the teachers of the department by holding Internal Viva-Voce examination. The average of marks awarded by each teacher separately out of total 50 marks earmarked for it will form the final score obtained by the students in Summer Placement.

- (iii) **Seminar**: All the students of 3<sup>rd</sup> semester will have to prepare class seminar on the basis of their theory/fieldwork experiences, given by their respective supervisors. The same has to be presented in the class by the students during the tenure of 3<sup>rd</sup> semester. The respective supervisors will evaluate the performance of the students on the basis of content and presentation of the assignment and award marks to the students under his/her supervision out of 50 marks.
- (iv) **Block Field Work**: After satisfactory completion of concurrent field-work during the two academic years and after the final university examination of 4<sup>th</sup> Semester, every student will be placed by the Department for block field-work for a period of 8 weeks for full time work in an agency outside, Kurukshetra. The Department selects these agencies from amongst a large number spread all over the country, keeping in mind the availability and learning opportunities for the students. All expenses in this connection have to be borne by the students themselves. The students going for block field-work will have to make their own arrangements for boarding and lodging. The Department has no responsibility in this regard. The purpose of Block Field-Work is to broaden the student's perspective of welfare services and provide pre-employment work experience, which should facilitate him to assume professional responsibilities upon graduation. A student will not be eligible for the degree unless he completes the block field-work successfully up to the satisfaction of the Head of the Department. On the basis of Block Field Work report, observations of block agency supervisor and viva-voce by all the teachers, students will be given marks out of 50. Average marks given by all the teachers will be the final marks for Block placement.



**Semester -1**

**Paper -1**

**Society and Social Problems**

**Max. Marks. : 100**

**Theory : 80**

**Internal Assessment : 20**

**Time- 3 Hours**

**Unit-I**

- Basic sociological concepts: Society- Meaning, definition and types ( Tribal, Agrarian, Industrial and Post Industrial), structure and features; Association; Institution; Organization; social organization and social disorganization.
- Social institutions- family, marriage: their functioning and impact on life of individuals.
- Social Processes- associative and dissociative.

**Unit- II**

- Social system: concept, meaning, characteristics, elements and classification.
- Social stratification: caste and class- meaning and nature of social class, development of class, meaning and nature of caste, difference between caste and class.
- Origin of the caste system, merits and demerits of caste system and modern trends of caste system in India.

**Unit- III**

- Culture and Civilization -meaning, definition, elements and functions of culture, difference between culture and civilization.
- Cultural change and Acculturation.
- Social Change- meaning, nature, causes and theories.
- Social control- meaning, need and means of social control.

**Unit- IV**

- Social Problems- concept, methods of study, various approaches, causations.
- Major social problems such as poverty, crime and violence, corruption, communal tension- causes, extent, effect and role of social worker.
- Current social problems- terrorism, regionalism, child abuse and trafficking, drug addiction and alcoholism- meaning, definition, causes, effects and role of social worker.

**Note.**

- The examiner shall set 9 questions in all.
- Candidate shall be required to attempt five questions.
- Question No. 1 shall be compulsory, consisting of 5 short answer type questions spread over the whole syllabus, to be answered with in 100 words. Each question carry 4 marks (5X4=20 marks).
- Candidates are required to attempt other 4 long answer type questions, by selecting one from each of the four units. Each unit shall have two questions of 15 marks each. (4X15=60 Marks)

### List of Readings:

1. Bhushan, V. & Sachdeva, D.R., 2006. An Introduction to Sociology, Allahabad: Kitab Mahal.
2. Desai, A.R.1986. Agrarian Struggles in India after Independence, Oxford University Press Delhi.
3. Harlambos, M. 1981. Sociology: Themes & Perspectives Delhi. Oxford University press.
4. Horton and Leslie, 1981. The Sociology of School Problems, Prentice Hall, New Jersey.
5. Johnson, H.M. 1978. Sociology: A Systematic Introduction Allied Publishers.
6. Kinch, John, W. Social Problems in the World Today, Addison-Wesley Pub. Co. California, London.
7. Leonard, Peter 1966. Sociology in Social Work, London Routledge & Kegan Paul.
8. Lund Berg, G.A., Clarend, C.S. Sociology, Harper and Row Publishers, New York.
9. Maclver, R.M. & Page C.H. 1985. Society: An introductory Analysis, Madras Macmillan Co. of India Ltd.
10. Madan, G.R. 1994. Indian Social Problems, Vol. I and Vol. II Allied Pub. Pvt. Ltc., New Delhi.
11. Mandel Baum, D.G.1970. Society in India, Vol. 1 Continuity and Change: Change & Continuity vol. 3 Mumbai: Popular Prakashan.
12. Mandel Baum, D.G. 1970. Society in India (Vol. 1), Popular Prakashan Bombay.
13. Merton, R.K. & Nisbet, R. 1976. Contemporary Social Problems, Harper and Row, Publishers, New York.
14. Poplin, D.E. 1978. Social Problems, Scott Foreman & Company, Illiones.
15. Parsad, B.K., 2004 Social Problems in India, Anmol Publications, New Delhi.
16. Ram Ahuja, 1999. Society in India, Rawat Publications, Jaipur.
17. Sharma, R.N. Social Disorganisation and social Problem, Rajhans Parkashan Mandir. Meerut.
18. Singh, Yogendra 1988. Modernization of Indian tradition, Delhi Thomson Press.
19. Srinivas, M.N. 1966. Social Change in Modern India, Mumbai: Allied Publishers.
20. Wallance, W.I., 1969. Sociological Theory, London, Illienemann.

Semester-I  
Paper -II :

**Human Growth and Development - I**

**Max. Marks. 100**  
**Theory : 80**  
**Internal Assessment : 20**  
**Time 3 Hours**

**Unit- I**

- Human growth and development: concept, principles.
- Biological and social influences (heredity and environment) on human growth and behaviour, fulfillment of basic human needs and behaviour.
  - **Dimensions of development- physical, motor, cognitive, emotional, social and moral.**
- Communication: concept, principles, process, elements and types.
- Conditions for effective communication. Developing communication skills and effective use of feedback.

**Unit-II**

- Understanding of human life span – Indian concept of life span (Brahmcharya, grihastha vanprastha and sanyas).
- Human Psycho-social development ( Erikson and Freud)
- Socialization- concept and factors, role of family, peer group, neighborhood, school, religion and social values in socialization.
- Perception: nature, perceptual organization/ integration, role of experience in perception and perceptual change.

**Unit- III**

- **Stages of development: characteristics, needs, problems, and tasks during developmental stages of infancy, babyhood, child hood (early & late), puberty and adolescence, adult hood (early, middle & late) and old age, relevance of social work practice during each stages of development.**

**Unit- IV**

- **Male and female reproductive systems. Prenatal development and anti-natal care. Necessary precautions such as medical, nutritional, emotional during parental period and preparations for anti-natal care.**
  - Creativity and creative learning and its use in social work practice.
  - Social adjustment: concept and factors.

Note.

- The examiner shall set 9 questions in all.
- Candidate shall be required to attempt five questions.
- Question No. 1 shall be compulsory, consisting of 5 short answer type questions spread over the whole syllabus, to be answered with in 100 words. Each question carry 4 marks (5X4=20 marks).
- Candidates are required to attempt other 4 long answer type questions, by selecting one from each of the four units. Each unit shall have two questions of 15 marks each. (4X15=60 Marks)

### List of Readings:

1. Anastasi, A., 1987. Psychological Testing, New York MachMillan, Revised Edition.
2. Camron, N. 1969. Personality Development and Psychopathology, Mumbai : Vakil Reffer and Simmons Pvt. Ltd.
3. Carstairs, G.M. 1978. Change in Indian Village Societies and their Impact on child Development : Personal Perspective, In Anthny. E.J. and Collette. C (eds) The Child in His Family Wiley.
4. Crow. L.D.1957. Abnormal Psychology and Modern life, Mumbai : D.B. Taraporevala Sons and Co.
5. Crow. L.D. 1957 Psychology of Human Adjustment, New York: McGraw Hill Books Co. Inc.
6. English. O.S. and Pearson. G.J. 1952 Emotional Problems of of Living, London: Allen and Unwin.
7. Erikson, E.H. 1963. Childhood and Society, New York W.W. Norton and Co.
8. Frank s. Freeman, 1965. Theory and Practice of Psychological testing. Oxford & IBH Publishing Co., New Delhi.
9. Gore, M.S., 1978. Changes in the Family and the Process of Socialization in India. Mumbai : Popular Prakashan.
10. Hall. C.S. and Lindzey, G. 1989. Theories of Personality, New York John wiley and Sons Inc.
11. Hurlock, E.B. 1981. Developmental Psychology: a life-span Approach, Tata McGraw Hill, New Delhi.
12. Hurlock E.B., 1992. Child Growth and Development, Tata McGraw Hill, New Delhi.
13. Hurlock E.B., 1992 Personality Development, McGraw Hill, New Delhi.
14. Krech D., Crutchfield R.S. and Individual in Society, New York, McGraw Ballachey, 1962 Hill.
15. Krech, D. and Crutchfield. R.S. 1948. Theory and Problems of social Psychology, New York: McGraw Hill.
16. Kuppuswamy, B., 1980. An Introduction to Social Psychology, Mumbai: Media Promoters and Pub. Pvt. Ltd.
17. Lindgren. H.C. and Byrne. D., 1971. Psychology: An Introduction to a behavioural Science, New York: McGraw Hill Book Co.

18. Robert A. Baron, 2003. Social Psychology, Prentice Hall of India, New Delhi.
19. Sanrouck, John W. 2007. A Topical Approach to life- Span Development. Tata McGraw Hill, New Delhi.
20. Sherff, M., and Shieririff, C.W. 1969. Inter Social Psychology, New York: Harper and Row.
21. Thompson, G.G. 1962. Child Psychology-Growth Trends in Psychological Adjustment, Mumbai: The Times of India Press.
22. Weiner, E.A. and Stewart. B.J., 1984. Assessing Individuals: Psychological and Educational Tests and Educational Test and Measurement, Boston: Little, Brown and Co.
23. William Flexner, 2004. Educational Psychology and Mental Health, Sarup Publication, New Delhi.
24. Young. K., 1957. Handbook of Social Pathology  
London: Routledge & Kegan Paul.

## Semester- I

Paper- III: Social Work Profession, Philosophy and Concepts

**Max. Marks. 100**  
**Theory : 80**  
**Internal Assessment : 20**  
**Time 3 Hours**

### Unit- I

- Nature, concept and philosophy of social work, scope of social work.
- Relationship of social work with other social sciences.
- Social work and related concepts- social reform, social welfare, social development, social service, social services, social revolution and social security.

### Unit- II

- Social work: basic values, goals and principles.
- Methods of social work.
- Gandhian Social Work, Sarvodaya and Antyodaya.
- Social Work in the changing scenario of Globalization and Liberalization.
- Preventive, curative, rehabilitative and developmental roles of social work profession.

### Unit- III

- History of social work in U.K, U.S.A and India.
- Development of social work from charity to radical social work.
- Definition of social work from Human Rights perspective.
- Problems in practice of social work in India.
- Social work education and present social environment.



#### Unit- IV

- Social work as a profession: characteristics and code of ethics of social work.
- Professional organization at national and international level: their structure, functions and importance.
- Field- practicum in social work; philosophy and objectives.

Note :

- The examiner shall set 9 questions in all.
- Candidate shall be required to attempt five questions.
- Question No. 1 shall be compulsory, consisting of 5 short answer type questions spread over the whole syllabus, to be answered with in 100 words. Each question carry 4 marks (5X4=20 marks).
- Candidates are required to attempt other 4 long answer type questions, by selecting one from each of the four units. Each unit shall have two questions of 15 marks each. (4X15=60 Marks)

#### List of Readings:

1. Brenda Dubois and Kalra Social-Work an Empowering Profession, Keogsrud Miley-(2002).
2. Bradford W. sheafor and Charles Techniques and Guidelines for Social Work R. Horejsi, 2006 Practice, Allyn and Bacon, London.
3. Bogo, Mario, 2006 Social Work Practice: Concepts, Processes and Interviewing. Columbia University press., Indian Reprint Rawat Publications, New Delhi.
4. Clack, G. & Asquith, S (1985) Social Work and social Philosophy, Routledge & Kogan Paul, London.
5. Dasgupta, S Ed. (1967): Towards a Philosophy of Social Works in India, New Delhi, Popular Book Service.
6. Desai, Murli, 2006. Ideologies and social Work: Historical and Contemporary analyses, Rawat Publication, New Delhi.
7. Encyclopaedia of Social Work, Vol, 2&3. Ministry of Welfare, New Delhi.
8. Friedlander, W.A. (1958) Concepts and Methods of Social Work, Englewood Cliffs: Prentice-Hall.
9. Ganguli, B.N. (1973) Gandhi's Social Philosophy, Delhi: Vikas Publishing House.
10. Gold Begg EM (1979). Ends and Means in Social Work, Allen and Unwin, London.
11. Gokhale, S.D. (1975) Social Welfare-Legend & Legacy, Popular Prakshan, Bombay.
12. Gore M.S. (1965) Social Work and Social Work Education Asia Publishing House, Bombay.

13. Hugh, England (1986) Social Work as Act: Making Sense For Good Practice, Allien and Unwin, Poston.
14. Joseph, J & Gracy, Farnandes(Ed), 2006 An Enquiry into Ethical Dilamas in Social Work. Research Unit, Nirmala Nikatan, Mumbai.
15. Jobise C. Johnson (1989). Social Work Practice, Allign and Bacon, London.
16. Louise C. Johnson (1998) Social Work Practice A Genesolist Approach Allyn and Bacon, London.
17. Midglay, Kames, 1997 Social Welfare in global Context, Sage Publications, London.
18. Pathak, (1981). Social Welfare, Macmillan, New Delhi.
19. Shastri, R.R.,(1996) Social Work tradition in India, Welfare Forum & Research Organization, Varanasi.
20. Skidmore, R.X.et.al(1982) Introduction to Social Work, Prentice Hall Englewood Cliffs.
21. Stevan, Shardlaw (1985) The Values of changes in Socialwork, Tavistock, Rout ledge, London.
22. Shastri, R.R. (1966). Social Work tradition in India, Welfare Research Organization, Varanasi.
23. Timms, Noel & Timms Rita,(1977) Perspectives in Social Work Routledge & Kegan paul, London.
24. Unnithan, T.K.N.1979 Gandhi and Social Change, Rawat Publications jaipur.
25. University Grant Commission (1980) Review of Social Work Education in India, New Delhi.
26. Woodroofe, K.1962. Form Charity to Social Work, Rout ledge & Kegan Paul, London.

Semester- I  
Paper – IV

Social Case Work- I

**Max. Marks.**

**100**

**Theory : 80**  
**Internal Assessment : 20**  
**Time 3 Hours**

**Unit- I**

- Social Case Work: nature, assumptions, values and principles.
- Development of social case work.
- Concepts in social case work: Human needs, stress, social role and adaptation.
- Components of social case work: person, place, problem & process



### **Unit- II**

- Intake: need and importance, Relationship: nature and ways to establish.
- Ego- functions and defense mechanisms.
- Work with individuals in the context of the family and other sub-systems.
- Recording: types and format.

### **Unit- III**

- Process of social case work- study, assessment, goal formation, planning, treatment, evaluation, termination.
- Techniques of social case work: interviewing, support, encouragement, clarification, correcting perception, reality orientation; resource mobilization, home visiting, interpretation, topical shift, logical reasoning.
- Referral: its use in social case work.

### **Unit- IV**

- **Models of social case Work practice: Problem solving, Psycho-social, Task oriented.**
- Rational Emotive Therapy in social case work.
- Discussion on role of case worker from the records in school, family and marriage settings.
- Presentations and discussions on cases and practical questions.

#### **Note.**

- The examiner shall set 9 questions in all.
- Candidate shall be required to attempt five questions.
- Question No. 1 shall be compulsory, consisting of 5 short answer type questions spread over the whole syllabus, to be answered with in 100 words. Each question carry 4 marks (5X4=20 marks).
- Candidates are required to attempt other 4 long answer type questions, by selecting one from each of the four units. Each unit shall have two questions of 15 marks each. (4X15=60 Marks)

#### **List of Readings:**

1. Banarjee, G.R. TISS Series 23. Papers on Social Work: An Indian Perspective; Tata Institute of Social Sciences, Mumbai. TISS(Series 23).
2. Batra, Sushma & Marlin Taber, 1996. Social strains of Globalization in India, Mittal Publication, New Delhi.
3. Biestek, F.P. 1970. The Case Work Relationship: London: Unwin University Books, VI Impression.

4. Bogo, Mario, 2006-07. Social Work Practice: Concepts, Processes and Interviewing. Columbia University Press-2006. Indian Reprint by Rawat Publication : New Delhi,2007.
5. Friedlander, W.A. 1964. Concepts and Methods of Social "Work, New Delhi: Prentice Hall of India Pvt. Ltd.
6. Fisher, J, 1978. Effective Case Work Practice: An Effective Approach , New York McGraw Hill Book Co.
7. Florence, H., 1964. Case Work: A Psycho social therapy, Random House, New York.
8. Farard, M.L. & N.K. Hunnybun, 1962 The Case Work's use of relationship London, Tavistock. Pub.
9. Goldstein, H., 1970. Social Work Practice: A Unitary Approach, Carolina: Univ. of S. Carolina Press.
10. Grace, Methew, 1992. Introduction to School Case Work, Tata Institute of Social Sciences, Mumbai.
11. Hamilton, G., 1946. Principles of Social Case recording, New York: Columbia University Press.
12. Himilton, Gordon, 1959. Theory & Practice of Social Case Work, New York: Columbia University Press, VI Ed.
13. Husband. E.(ed) New Developments in Social Case Work Reading in Social Work, Vol. III, London: Georque Allen & unwin Ltd.
14. Mishra, P.D., 1985. Samajik Vijyaktik Sewa Karya (Hindi) Uttar Pradesh Hindi Sansthan, Lucknow.
15. Perlman, 1957 Social Case Work-A Problem solving Process, Chicago: The University of Chicago Press, V Impression.
16. Pathak, S.H. 1966. Records in Social Case Work, Delhi School of Social Work, Delhi.
17. Pinkus, Helen, 1971. Case Records for Teaching Purposes, Faculty as social Work, M.S. University, Baroda.
18. Roberts R.W. Nee, R.H. 1972 Theories of Social Case Work, the Uni. Of Chicago Press, Chicago, London.
19. Reid, W.K. & Anne W. Shyne, 1969 Brief and Extended Case Work: New York: Columbia Uni. Press.
20. Scott Briar and Henry Miller, 1971 Problems and issues in social Case Work: Columbia University Press, New York.

21. Timmis, N., 1964. Social Case Work: Principles and Practice, London; Rout ledge and Kegan Paul.
22. Timmis, N., 1972. Recording in Social Work, London, Rout ledge & Kegan Paul.
23. Turner, F (Ed) 1974. Social Work Treatment, New York: The Free Press.
24. Upadhyay, R.K. 1991. Samajik Vijyaktik Karya (Hindi) Haryana Sahitaya Academy, Chandigarh.
25. Upadhyay, R.K. 1993. Indian Philosophical Concepts in Clinical Social work, Kurukshetra Press, Kurukshetra.
26. Upadhyay, R.K. 2003. Social Case Work, Rawat publications, New Delhi, Jaipur.

Semester- I

Paper-V

Social Group Work- I

**Max. Marks. : 100**  
**Theory : 80**  
**Internal Assessment : 20**

Time 3 Hours

**Unit- I**

- Group- meaning, definition, characteristics and purpose.
- Major classification of social groups.
- Types of groups in social group work practice.
- Significance of groups in individual life.

**Unit- II**

- Social group work- meaning, definitions, nature, philosophy, objectives and significance.
- Historical development of social group work.
- Social group work as a method of social work profession and its relationship with other methods of social work.
- Models of social group work.

**Unit- III**

- Principles of social group work.
- Guided group interaction as the heart of programme planning.
- Skills in and techniques of social group work.
- Role of social group worker.

**Unit- IV**

- Social group work process- group formation, assessment, formulation of objectives, planning, action and termination.

- Stages of group development- planning, beginning, middle and ending stage.
- Practical questions and discussion of group work records in school and community setting.

Note.

- The examiner shall set 9 questions in all.
- Candidate shall be required to attempt five questions.
- Question No. 1 shall be compulsory, consisting of 5 short answer type questions spread over the whole syllabus, to be answered with in 100 words. Each question carry 4 marks (5X4=20 marks).
- Candidates are required to attempt other 4 long answer type questions, by selecting one from each of the four units. Each unit shall have two questions of 15 marks each. (4X15=60 Marks)

**List of Readings:**

- |                                |   |
|--------------------------------|---|
| 1. Alissi, A.S.1990            | Perspectives on Social Group Work Practice: A Book of Readings, New York, The Free Press.           |
| 2. Balgopal, P.R. and Vassil.  | Groups in social Work- An Ecological Perspective, New York, Macmillan Publishing Co. Inc.           |
| 3. Bhatt, P.M.1970             | Records of Group Work Practice in India, faculty of Social Work, M.S. University, Baroda.           |
| 4. Brandler S & Roman CP 1999  | Group work, Skills and Strategies for Effective Interventions, New York. The Haworth Press.         |
| 5. Brandler S & Roman CP 1991. | Group work, Skills and Strategies for Effective Interventions, New York. The Haworth Press.         |
| 6. Garland, J.A.(Ed) 1992.     | Group Work Reaching Out: People, Places and Power, New York, The Haworth Press.                     |
| 7. Garwin, C 1987.             | Contemporary Group Work, New York Prentice-Hall Inc.  |
| 8. Golpelwar, Banmala, 2007    | social Group Work, Indian Institute of Youth welfare, Nagpur.                                       |
| 9. Kemp, C.G. 1970.            | Perspectives on the Group Process, Boston: Houghton Mifflin C.                                      |
| 10. Klein, A.F.1970.           | Social Work Through Group Process,; School of Social Welfare- Albany: State University of New York. |
| 11. Konopka, G 1963.           | Social Group Work: A Helping Process, Englewood Cliff, NJ Prentice Hall, Inc.                       |

12. Kurland, R & Salmon, R 1998. Teaching a Methods Course in Social Work with Groups Alexandria: Council on Social Work Edu.
13. Middleman, R, R 1968. The Non- Verbal Methods in Working with Groups.
14. Northen, H 1969. Social Work with Groups, New York: Columbia University Press.
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16. Sundel, M, Glasser, P sari, R., Vinter, 1985 Individual change Through Small Groups. The Free Press.
17. Samuel, T. Gladhing 1999. Group Work: A Counseling Specility, Simon& Schaster, NJ Printice Hall Inc.
18. Siddiqui H.Y.2005. Group Work, theories and Practice, Rawat Publication New Delhi.
19. Toseland RW 1998. An introduction to Group Work Prectice, New York Macmillan Publication Co.
20. Trecker, Harleigh B 1990. Social Group Work: Principles and Practice, New York: Association Press.
21. Wilson, G. Ryland, G 1949. Social Group Work Practice, Boston: Houghton Mifflin, Co

## Semester- I

### Paper-VI Community Organization & Social Action-I

**Max. Marks. : 100**

**Theory : 80**

**Internal Assessment : 20**

**Time 3 Hours**

#### **Unit-I**

- Community- meaning, characteristics, types (rural & urban):
- Community Organization- meaning, concept & scope.
- Community organization as a method of social work intervention.
- Principles of community organization.

#### **Unit- II**

- Steps in community organization- study, analysis, assessment, organization, action, evaluation, modification.
- Skills and techniques in community organization.
- Role of community organizer.

#### **Unit- III**

- Strategies in community organization such as bargaining, confronting, collaborating, problem- solving, educating, social advocacy, joint action, persuasion and campaign.
- Models (approaches) in community organization- Enabling and power confrontation models.

#### Unit- IV

- Ruthman's locality development, social planning and social action models.
- Problems in development of community work in India- such as problems of community welfare councils, community chests, public relations in community work.
- Public participation in community programmes.
- Practical records in community setting and their discussions. Presentations and discussions of community work records.

#### Note.

- The examiner shall set 9 questions in all.
- Candidate shall be required to attempt five questions.
- Question No. 1 shall be compulsory, consisting of 5 short answer type questions spread over the whole syllabus, to be answered with in 100 words. Each question carry 4 marks (5X4=20 marks).
- Candidates are required to attempt other 4 long answer type questions, by selecting one from each of the four units. Each unit shall have two questions of 15 marks each. (4X15=60 Marks)

#### List of Readings:

1. Gangrade, K. D. 1971. Community Organization in India, Mumbai; Parkashan, 1971.
2. Karamer, R.M. & Spech, H. Reading in Community Organization Practice-Hall Inc. Englewood Cliffs, 1983.
3. Murphy C. G.: Community Organization Practice, Boston; Houghton Mifflin Co. Ross, 1954
4. Patil, S.H. Community Dominance & Political Modernization; Mittal Publication; New Delhi; 2002.
5. Rashmi Dewas & R. Community Participation & Empowerment in Primary Education; Mittal Publication New Delhi; 2003.
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8. Spech, H & Karmer: R.M.; 1969 Reading in Community; Englewood Cliffs: Prentice Hall.
9. Surya Rao: Under Development with community initiative retrospect & prospect: Mittal Publication: New Delhi, 2000.

10. Zastrow Charles: 1978. Introduction to social Welfare Institution Social Problems, services & Current Issues (Social work Community Practices Part-3 Chapter-10) Ontario: The Dorsey Press.
- 11 Butcher H. 2007 : Critical community Practice.
- 12 Kothari M 2006 : Development and Social Action , Rawat Publication, New Delhi
- 13 Grundy M : Community Work, Rawat Publication, New Delhi

## **Semester- II**

### **Paper-I Social Justice and Social Legislation**

**Max. Marks. 100**  
**Theory : 80**  
**Internal Assessment : 20**  
**Time 3 Hours**

#### Unit-I

- Social Justice- concept, meaning and scope.
- Issues of social Justice in Indian society with reference to inequality and socio- political structure.
- Law as an instrument of social change.
- Role of the social worker in relation to humanism and social justice.

#### Unit- II

- Social security: concept, meaning, objectives, basis and scope.
- Methods of social security: social assistance programme in India especially in relation to old age, unemployment and widowhood.
- Social insurance- concept, characteristics and significance.
- Legal Aid- concept, need, scheme and problems.
- Lok- Adalat- concept and meaning.

#### Unit- III

- Concepts of Rights: U. N. Declaration of Human Rights.
- National Human Rights Commission, State Human Right Commission: Structure, functions and role.
- Constitutional provisions related to human rights and their implications.
- Family Court.
- Criminal justice- nature and agencies: prosecutions, judiciary and correction

#### Unit- IV

- Social Legislations and social work.
- The Hindu Marriage Act, 1955(related to marriage and divorce)
- The Adoptions and Maintenance Act, 1956.
- The Dowry Prohibition Act, 1961
- The Consumer Protection Act, 1986
- The Right to Information Act, 2005.

Note :

- The examiner shall set 9 questions in all.
- Candidate shall be required to attempt five questions.
- Question No. 1 shall be compulsory, consisting of 5 short answer type questions spread over the whole syllabus, to be answered with in 100 words. Each question carry 4 marks (5X4=20 marks).
- Candidates are required to attempt other 4 long answer type questions, by selecting one from each of the four units. Each unit shall have two questions of 15 marks each. (4X15=60 Marks)

**List of Readings:**

1. Adarkar, B.P. (1973) Social Insurance in India.
2. Buxi Uperdra Perspectives in Development; Law, the Crises of Indian Legal System, Vikas Publication, New Delhi.
3. Diwan, Paras (1985) Modern Hindu Law, Law Agency, Allahabad.
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5. Govt. of India, 1973. Report of the Legal Aid Committee, New Delhi.
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7. Hallen G.C. 1967 Dynamics of social Security, Rastogi Publication, Meerut.
8. Indian Social Institute (1992) Legal Education Series( nol-34), Indian Social Institute, Delhi.
9. Lyer V.R.K. 1980. Some Half Hidden Aspects of Indian Social Justice, Eastern Book Co. Lucknow.
10. Lyer V.R.K. 1981. Justice in Words and Justice in Deed for Depressed Classes, Indian Social Institution, New Delhi.
11. Iyer,Krishna V.K.1987. Social Justice; Sunset or Dawn, Lucknow, Eastern Book Company.
12. Kothari S. & Sethi H (Ed) 1991. Rethinking Human Rights, Lokayan.
13. Sharma, A.M.1988. Aspects of labour Welfare & Social Security, Himalaya Publishing House, Mumbai.
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Gandhi and Social Change, Rawat Publications, Jaipur.

## Semester- II

Paper-II Human Growth and Development- II

**Max. Marks. 100**  
**Theory : 80**  
**Internal Assessment : 20**  
**Time 3 Hours**

### Unit-I

- Motivation of human behavior, motivational cycle, internal and external factors affecting motivation.
- Attitude: nature, organization, influence on human behavior.
- Attitudinal change, learning and dissonance theories of attitude change.
- Public opinion and prejudice: formation, factors and change. Role of publicity and propaganda in formation and change of public opinion and prejudice.
- Mass media (print and electronic): use & misuse.

### Unit- II

- Personality: concept, definitions, nature and theories.
- Brief discussion of the theories of personality and its implications on social work practice, such as psychodynamic (Freudian and Adler), behavioral (Classical and Instrumental conditioning), humanism (Rogers and Maslow) and existentialist.

### Unit- III

- Concept and nature of attention, learning, memory and retention.
- Collective behaviour, crowd behaviour- audience and mob.
- Theories of collective behaviour.

### Unit-IV

- Intelligence: nature and use. Understanding and brief introduction to assessment of intelligence.
  - An orientation to Seguin Form Board, Pass-along test, progressive matrices.
  - Projective test of personality: Rorschach and TAT

### Note.

- The examiner shall set 9 questions in all.
- Candidate shall be required to attempt five questions.
- Question No. 1 shall be compulsory, consisting of 5 short answer type questions spread over the whole syllabus, to be answered with in 100 words. Each question carry 4 marks (5X4=20 marks).
- Candidates are required to attempt other 4 long answer type questions, by selecting one from each of the four units. Each unit shall have two questions of 15 marks each. (4X15=60 Marks)

### List of Readings:

1. Anastasi, A., 1987. Psychological Testing, New York Macmillan, Revised Edition.
2. Bronfenbrenner. W. The Ecology of Human Development, Cambridge; Harward University Press.
3. Camron, N.1969. Personality Development and Psychopathology, Mumbai: Vakil Reffer and Simmons Pvt. Ltd.
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- 18.Thorne, I.P. and Schmuller, A.M. Personality an inter-Disciplinary approach, New Delhi; East West Press Pvt. Ltd. Student Ed.

19. Young. K. 1957. Handbook of Social Pathology  
London; Routledge & Kegan Paul.
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Psychology Paul Publishers.
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and Educational Tests and  
Measurement. Boston: Little, Brown  
and Co.

## Semester- II

### Paper-III Health Care: Needs and Services

**Max. Marks. 100**  
**Theory : 80**  
**Internal Assessment : 20**  
Time 3 Hours

#### Unit-I

- Health-concept and nature.
- Hygiene: personal and environmental, need and importance.
- Malnutrition: concept, measurements and extent. Balanced diet.
- Main systems of body.
- Immunity and immunization of children.
- First Aid- concept and importance

#### Unit- II

- Common ailments and diseases: symptoms, causes, prevention and control of diseases caused by viruses: measles, chickenpox, polio, mumps and leprosy
- Diseases caused by parasites: scabies, malaria and intestinal worms.
- Sexually Transmitted Diseases, HIV and AIDS,

#### Unit- III

- Diseases caused by bacteria: symptoms, causes, prevention and control of whooping cough, diphtheria, typhoid, cholera and Tuberculosis.
- Diseases: plague, dengue, hepatitis.
- Common diseases of childhood: causes, symptoms, prevention and control of diarrhea, dysentery, common cold, jaundice.

#### Unit- IV

- Preventive and social medicine: concept and meaning.
- Programmes for controlling communicable diseases.
- Health services in Haaryana and India.
- Maternal and child health services.
- National Health Policy, NRHM.
- Primary Health Care: organization and functions.
- Role of medical social worker.

#### Note:

- The examiner shall set 9 questions in all.

- Candidate shall be required to attempt five questions.
- Question No. 1 shall be compulsory, consisting of 5 short answer type questions spread over the whole syllabus, to be answered with in 100 words. Each question carry 4 marks (5X4=20 marks).
- Candidates are required to attempt other 4 long answer type questions, by selecting one from each of the four units. Each unit shall have two questions of 15 marks each. (4X15=60 Marks)

**List of Readings:**

1. Banarjee, G.R.,1950 Social Service Department in Hospital its Organization and Functions, Mumbai; Tata Institute of social Sc.
2. Bartalatt, Harriet; M. 1961. Social Work Practice in the Health Field, New York; National association of Social Workers.
3. Bergatta, E.F. and moluekey N.g.1980. Aging and society: Current Research and Policy Perspective; Benerely Hills; London sage Publication.
4. Caplan, Gerald,1951. An approach to Community Mental Health. Grune and Startion.
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6. Desai, M.M.and Khetani M.D.1979. Inter Strategies For the Aged in India in reaching the Sqed-Social Services in Morton, J.t. etc.
7. Doyal Lesley & Pennell, Imoqen, 1978. Health Medicine and Underdevelopment Economics& Political Weekly Vol. XI 31-33, August, special Number.
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9. K.Park, (2005) Textbook of Prevetive and Social Medicine, Jabalpur: M/sBanarsidas Bhonot.
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13. Naik, J.P., 1977. An Alternative System of Health Care Services in India, Some Proposals, Allied Publishers. Pvt. Ltd.
14. Paul, Benjamin D, 1955. Health, Culture and Community, Case Studies of Public Reactions of Health

15. Rao, Dr. K.N., 1969. Programmes, Russel Saxe, P. Foundation.  
Health Services Public Health in Encyclopedia of Social Work in India, Vol. 1, India: Publication Divn.
16. Singh, Surendra and Mishra, P.D. Health & Illnesses: Dynamics and Dimensions: Royal Book Co. Lucknow.
17. Sendaram, E.B., 1975 Health Services with Social Justice, Voluntary Action. Vol. 17, no.6.

## Semester- II

### Paper-IV

### Social case Work- II

**Max. Marks. 100**  
**Theory : 80**  
**Internal Assessment : 20**  
**Time 3 Hours**

#### Unit-I

- **Social case work, counselling and psychotherapy.**
- Techniques of intervention: reflective discussion in current person situation configuration, dynamic and developmental factors.
- Development and use of Professional Self.

#### Unit-II

- **Authority in social casework: nature, types, uses and techniques.**
- Crisis: meaning and types of crisis, crisis intervention.
- Role of social case worker: role of social and emotional intelligence in problem solving.

#### Unit- III

- **Interpersonal skills: nature and types.**
- Considerations in social case work with children.
- Family case work.

#### Unit- IV

- Indian Philosophical concepts in practices of social casework ( Brahma, Vishnu, Mahesh), three debts, three gunas, Anekantwad.
- Various theoretical orientations in social Casework: Gestalt, System approach, Behaviorism.
- Discussion of role of social case worker with the records from psychiatric, correctional administration and health settings.
- Discussion of cases and practical questions with reference to children with problem, marital partners, juvenile delinquents.

#### Note.

- The examiner shall set 9 questions in all.
- Candidate shall be required to attempt five questions.

- Question No. 1 shall be compulsory, consisting of 5 short answer type questions spread over the whole syllabus, to be answered with in 100 words. Each question carry 4 marks (5X4=20 marks).
- Candidates are required to attempt other 4 long answer type questions, by selecting one from each of the four units. Each unit shall have two questions of 15 marks each. (4X15=60 Marks)

**List of Readings:**

1. Aptekar, H.R. 1955. Dynamics of Case Work and Counseling. Houghton Mifflin, MSS.
2. Banarjee, G.R. Papers on Social Work An Indian Perspective: Tata Institute of Social Science, Mumbai.
3. Biestek, F.P. 1970. The Case Work Relationship: London: Unwin University Books, VI Impression.
4. Colemn, J.V. 1955. Distinguishing Between Psychotherapy and Case Work J.S.C.W.,Feb.
5. Farad, M.L. & N.K. Hunnybun, 1962. The Case Work, s use of relationship London, Tacistock. Pub.
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7. Florence H., 1964. Case Work : A Psychology Social Therapy, Random House, New York.
- 8 Friedlander, W.A. 1964. Concepts and Methods of Social Work, New Delhi: Prentice Hall Of India Pvt. Ltd.
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19. Reid, W.K. & Anne W. Shyne, 1969 Brief and Extended Case Work: New York: Columbia Uni. Press.
20. Scott Briar and Henry Miller, 1971 Problems and issues in social Case Work: Columbia University Press, New York.
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22. Timmis, N., 1972. Recording in Social Work, London, Rout ledge & Kegan Paul.
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25. Upadhyay, R.K. 1993. Indian Philosophical Concepts in Clinical Social work, Kurukshetra Press, Kurukshetra.
26. Upadhyay, R.K. 2003. Social Case Work, Rawat publications, Delhi, Jaipur

## Semester- II

### Paper-V Social Group Work- II

**Max. Marks. 100**  
**Theory : 80**  
**Internal Assessment : 20**  
**Time 3 Hours**

#### Unit-I

- Group dynamics- concept, principles, dimensions and theoretical orientation with reference to field theory, psycho- dynamic and system approach.
- Group cohesiveness-concepts and its relationship with group effectiveness.

#### Unit-II

- Programme- concepts, principles and its importance in social group work.
- Programme development process.
- Programme planning- concepts skill and basis.
- Social group work practice in agency settings.

#### Unit- III

- Group Therapy- concept and method like training group, psycho-therapy, Psycho- drama and play therapy.
- Leadership- concept and theories.
- Skills and tasks of group leader.

#### Unit- IV

- Evaluation and monitoring in social group work- importance, types and methods.
- Recording in social group work- types, principles, structure and importance in different stages of group work.
- Social Group work practices in different setting- health, psychiatric, alcoholic and addicts.
- Practical questions and discussion of records of each settings.

#### Note:

- The examiner shall set 9 questions in all.
- Candidate shall be required to attempt five questions.
- Question No. 1 shall be compulsory, consisting of 5 short answer type questions spread over the whole syllabus, to be answered with in 100 words. Each question carry 4 marks (5X4=20 marks).
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| 3. Bhatt, P.M. 1970                     | Records of Group work Practice in India<br>Faculty of social work M S University , Baroda.   |
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| 5. Brandler S & Roman CP1991            | Group work skills and strategies for Effective Interventions New York: The Haworth Press     |
| 6. Graland, J A ( Ed) 1992              | Group work Reaching out. People, places and Power, New York the Haworth Press.               |
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| 8. Golpelwar, Banmala,2007.             | Social Group work Indian intitute of youth Welfare, Nagpur,                                  |
| 9. Kemp, C G. 1970                      | Perspectives on the Group Process Boston.<br>Houghton Mifflin C.                             |



10. Klein, A G. 1970 Social Work Through Group Process: School of social Welfare - Albany State University of New York.
11. Konopka,G 1963 Social Group Work: A Helping Process; Englewood Cliff, N J Prentice Hall inc
12. Kurland, R& Salmon,R 1998 Teaching a Methods Course in Social Work with Group Alexenedria: council on social work Edu.
13. Middleman, R. R, 1968 The Non- Verbal Methods of working with Groups:
14. Northen H 1969 Social Work with Groups, New York: Columbia University Press.
15. Peopell, C P& Rothman. B Social Work with Group, New York: The Haworth Press.
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17. Samuel, T. Gladhing 1999 Group work: A Counselling speciality, Simon& Schaster, N J Printer Hall Inc.
18. Siddiqui, H. Y 2005 Group work theories and practice, Rawat Publication, New Delhi,
- 19 Toseland R W 1998 An introduction to Group work Pracitce, New York Macmillin Publication Co.
20. Trecker, Harleigh B 1990 Social Group Work Principles and Practice, New York, Association Press
21. Wilson, G Ryland, G 1949 Social Group Work Practice, Boston: Houhton Miffin, Co.

## Semester- II

### Paper-VI Community Organization & Social Action - II

**Max. Marks. 100**  
**Theory : 80**  
**Internal Assessment : 20**  
**Time 3 Hours**

#### Unit-I

- Community Development: concept and meaning.
- Rural Community Development- concept & meaning.
- Current Rural Development programmes in India.
- Urban Community Development- concept & meaning.
- Urban Community Development Programmes in India.

#### Unit- II

- Introduction to Local Self- Government (LSG)-meaning, attributes, organization and function (Rural& urban LSG).
- Panchyat Raj, Balwant Rai Mehta Committee Report.
- 73th & 74<sup>th</sup> Amendments of India Constitution.
- Community Power Structure - its importance for community organization.

#### Unit- III

- Community Empowerment.

- Different types of conflicts like ethnic, regional, caste, rural & urban conflicts.
- Social Action- concept, strategies, steps and use of social action in social work.

#### Unit- IV

- Social Movement- Bhoodan, Narmada Bachao Andolan, Chipko Movement, J. P Movement in Bihar.
- Concept of mass communication.
- Models of communication.
- Large group communication- methods and their applications.
- Use of Audio- Visual aids.
- Practical records in community setting and their discussion.

#### Note :

- The examiner shall set 9 questions in all.
- Candidate shall be required to attempt five questions.
- Question No. 1 shall be compulsory, consisting of 5 short answer type questions spread over the whole syllabus, to be answered with in 100 words. Each question carry 4 marks (5X4=20 marks).
- Candidates are required to attempt other 4 long answer type questions, by selecting one from each of the four units. Each unit shall have two questions of 15 marks each. (4X15=60 Marks)

#### **List of Reading Books.**

1. Arora, E. K (ed.): People's Participation in Development Process Essays in honour of B. Mahata; Jaipur; the HCM State Institute of Public Administration 1979
2. Dandekar, V.M: Nature of Class Conflict in the Indian Society, Bombay: Bharat Foundation. 1977
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Semester-III

Paper-I

**Social Policy and Planning**

**Max. Marks.                      100**  
**Theory                                      : 80**  
**Internal Assessment : 20**  
**Time 3 Hours**

UNIT - I

- Social Policy: concept and Objectives.
- Values underlying Social Policy based on constitutional provisions.
- Instruments of Social Policy.
- Approaches of Social Policy.
- Models of Social Policy – Residual welfare, unified, integrated, sectoral, industrial achievement and institutional redistributive model.

UNIT - II

- Social policy formulation: contribution of research, interest groups and role of professional social worker.
- Critical review of policies concerning education, health, population and family welfare.
- Methods of evaluation of social policy.

UNIT - III

- Social Planning: conceptual and operational aspects.
- Scope of social planning.
- Economic planning, welfare planning, developmental planning: Meaning importance and differences.
- Social planning process – steps and strategies in social planning.
- Levels of social planning: Centre, State, District and Block levels.

UNIT - IV

- Monitoring and evaluation of social planning.
- Need of decentralization and people's participation.
- Machinery and procedure of planning in India at Centre and State levels.
- Planning Commission – Organization, structure and functions.
- State Planning Boards – Organization, structure and functions.
- Five year plans in India – Salient features with an emphasis on the objectives of growth and social justice, education and family welfare.

Note:

- The examiner shall set 9 questions in all.
- Candidate shall be required to attempt five questions.

- Question No. 1 shall be compulsory, consisting of 5 short answer type questions spread over the whole syllabus, to be answered with in 100 words. Each question carry 4 marks (5X4=20 marks).
- Candidates are required to attempt other 4 long answer type questions, by selecting one from each of the four units. Each unit shall have two questions of 15 marks each. (4X15=60 Marks)

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Semester-III  
Paper-II

**Administration of Welfare Services-I**

**Max. Marks.**

**100**

**Theory : 80**  
**Internal Assessment : 20**  
**Time 3 Hours**

**UNIT-I**

- Administration: concept and principles.
- Conceptual understanding of social administration, welfare administration, public administration and social work administration.
- Social welfare administration: definition, features, scope, elements and principles.

**UNIT-II**

- Formulation and registration of welfare organization/NGO.
- Administrative processes: programme planning and formulation, organizing, staffing, supervision, monitoring and evaluation.
- Problems of voluntary organizations/NGOs and remedies.

**UNIT-III**

- Welfare administration at central and state levels. Central Social Welfare Board and State Social Welfare Boards; organizational structure, functions, role and Programmes;
- Funding to NGOs: a critical review

**UNIT-IV**

- Administration of voluntary welfare agencies such as Indian Council for Child Welfare (ICCW), YMCA, YWCA and Indian Red Cross Society.
- Role of voluntary agencies/NGOs in promotion of welfare services.
- Welfare Services to vulnerable groups such as women, children, aged, youth, physically handicapped, SCs & STs.

**Note:**

- The examiner shall set 9 questions in all.
- Candidate shall be required to attempt five questions.
- Question No. 1 shall be compulsory, consisting of 5 short answer type questions spread over the whole syllabus, to be answered with in 100 words. Each question carry 4 marks (5X4=20 marks).
- Candidates are required to attempt other 4 long answer type questions, by selecting one from each of the four units. Each unit shall have two questions of 15 marks each. (4X15=60 Marks)

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Semester -III  
Paper - III

**Social Work Research**

**Max. Marks.**  
**100**  
**Theory : 80**  
**Internal Assessment : 20**  
**Time 3 Hours**

**UNIT - I**

- Scientific Study: meaning, characteristics and steps in Scientific Study
- Concepts and variables: Meaning and Definitions
- Social Phenomena- Nature, levels of measurement and problems in measurement of Social Phenomena
- Scaling Techniques - Bogardus, Sociometric, Thurstun and Likert - an overview

**UNIT - II**

- Social Research: meaning, nature, objectives, need and importance
- Types of Social Research- Historical, Descriptive and Experimental
- Social Work Research - meaning, purpose and process
- Scope and importance of Social Work Research
- Qualitative and Participatory Research - meaning, characteristics and use of these methods in inquiry

**UNIT - III**

- Research Proposals: steps and importance
- Research Design - meaning and types
- Identification, sources and criteria of Research Problem
- Review of related Literature- significance and sources
- Hypothesis - meaning, characteristics, types, formulation and uses

**UNIT - IV**

- Sampling - meaning, need, steps, characteristics and types
- Tools of Data Collection: characteristics, types, uses and limitations of Questionnaire, Interview, Observation and Case Study
- Analysis of data - meaning, significance and process
- Research Report - purpose, characteristics and steps of writing report
- References and Bibliography

**Note:**

- The examiner shall set 9 questions in all.
- Candidate shall be required to attempt five questions.
- Question No. 1 shall be compulsory, consisting of 5 short answer type questions spread over the whole syllabus, to be answered with in 100 words. Each question carry 4 marks (5X4=20 marks).
- Candidates are required to attempt other 4 long answer type questions, by selecting one from each of the four units. Each unit shall have two questions of 15 marks each. (4X15=60 Marks)

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Semester -III  
Paper - IV

**Mental Health, Care and Services**

**Max. Marks.**  
**100**  
**Theory : 80**  
**Internal Assessment : 20**  
**Time 3 Hours**

**UNIT - I**

- Mental Health, Psychopathology, and Psychiatry: concept, meaning and scope  
Concept of normality and abnormality
- Classification of mental diseases, ICD - 10 (WHO)

**UNIT - II**

- Psychoneurotic reactions- Hysteria: dissociative and somatoform disorders  
Anxiety disorders, obsessive-compulsive reactions, phobic reactions and depressive reactions: prevalence, symptoms, types & treatment.
- Mood disorders and personality disorders: symptoms, types and treatment

**UNIT - III**

- Psychotic disorders- Schizophrenia (in adults & children): prevalence, symptoms, types and treatment
- Paranoid reactions- symptoms and treatment
- Epilepsy- causes, types, symptoms, precautions and treatment
- Mental Retardation: Causes, types, management, prevention and rehabilitation

**UNIT - IV**

- Treatment Modalities in mental illness.
- Services for Mental Health, National Mental Health Programme: objectives, progress and problems
- Mental Health Act- 1987
- Therapeutic community: concept and use, Community Psychiatry
- Rehabilitation, prevention and promotion of mental health.
- Role of Social Worker individually as well as part of a team.
- Yoga and Meditation and other indigenous therapeutic measures

**Note:**

- The examiner shall set 9 questions in all.
- Candidate shall be required to attempt five questions.
- Question No. 1 shall be compulsory, consisting of 5 short answer type questions spread over the whole syllabus, to be answered within 100 words. Each question carries 4 marks (5X4=20 marks).

- Candidates are required to attempt other 4 long answer type questions, by selecting one from each of the four units. Each unit shall have two questions of 15 marks each. (4X15=60 Marks)

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Semester -III

Paper-V

**Environmental Imbalance and Disaster Management**

**Max. Marks. 100**  
**Theory : 80**  
**Internal Assessment : 20**  
**Time 3 Hours**

UNIT-I

- Ecology and environment: meaning, nature and components.
- Environmental imbalance: global warming and green house effect, ozone layer depletion and its effects.
- Pollution: land, water, air, noise- causes, effects, prevention and control.

UNIT-II

- The Environment Protection Act, 1986.
- Role of government, NGOs and general public in environment protection.
- Environmental movements in India.
- Areas for social work intervention in environment protection.
- Local people and their participation.

UNIT-III

- Disaster: concept, meaning, definition and types (natural and man made)
- Factors contributing to disasters: Political, economic, social, technological, cultural, geographical etc.
- Impact of disasters: Physical, economic, spatial, psycho-social etc.

UNIT-IV

- Disaster management: concept, meaning and definition.
- Pre-disaster prevention and mitigation of disasters.
- Protection against post disaster effects and Rehabilitation.
- National Disaster Management Authority: organization and functions
- Role of Govt. and NGOs in disaster management.
- Social Work intervention at different levels.



Note: -

- The examiner shall set 9 questions in all.
- Candidate shall be required to attempt five questions.
- Question No. 1 shall be compulsory, consisting of 5 short answer type questions spread over the whole syllabus, to be answered with in 100 words. Each question carry 4 marks (5X4=20 marks).
- Candidates are required to attempt other 4 long answer type questions, by selecting one from each of the four units. Each unit shall have two questions of 15 marks each. (4X15=60 Marks)

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Semester- III  
Paper-VI (1) (a)

Human Resource Management and Industrial Relations- I

Max. Marks. 100  
Theory : 80  
Internal Assessment : 20  
Time 3 Hours

UNIT - I

- Human Resource Management: meaning, definition, objectives, scope and significance.
- Difference between personnel Management, Human Resource Management and Human Resource Development.
- Functions of Human Resource Management.
- Recent trends of Human Resource Management and challenges in India.

UNIT - II

- Human Resource Planning: definition, objectives, need and importance.
- Levels of Human Resource Planning.
- Human Resource Planning Process: its problems and pre-requisites of effective Human Resource Planning.
- Recruitment: meaning, definition, process, sources, methods and techniques
- Selection: meaning, definition and its process.
- Psychological Tests, Interview, Induction, Placements, Promotion, Demotion and transfer.

UNIT - III

- Training: meaning and concept, need and importance, steps and methods of training programme.
- Executive Development: meaning and concept, need and importance, steps and methods of development programme.
- Career Planning, Career Development and Succession Planning: meaning, concept, stages and process.
- Industrial Health and Safety.

UNIT - IV

- Job Analysis and Design: concept, objectives, process and methods.
- Job Evaluation: concept, objectives, process and methods of job evaluation.
- Performance and Potential Appraisal: concept, objectives, process and methods of Performance Appraisal.
- Voluntary Retirement Scheme.
- Industrial Relations: concept, scope, objectives, importance and its Approaches.
- Key Issues and emerging trends in industrial relations.

Note:-

- The examiner shall set 9 questions in all.
- Candidate shall be required to attempt five questions.
- Question No. 1 shall be compulsory, consisting of 5 short answer type questions spread over the whole syllabus, to be answered with in 100 words. Each question carry 4 marks (5X4=20 marks).
- Candidates are required to attempt other 4 long answer type questions, by selecting one from each of the four units. Each unit shall have two questions of 15 marks each. (4X15=60 Marks)

## **Bibliography:**

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Semester- III  
Paper-VI (1) (b)

**Labour Welfare and Labour Legislations- I**

**Max. Marks. 100**  
**Theory : 80**  
**Internal Assessment : 20**  
**Time 3 Hours**

UNIT: I

- Concept & importance of labour
- Socio-Economic characteristics of Indian labour
- Organized and Unorganized labour: meaning, characteristics and problems.
- Globalization and its impact on Indian labour
- The Factories Act, 1948
- The Trade Unions Act, 192

UNIT: II

- Labour Welfare: concept and scope
- Theories/approaches of labour welfare
- Principles of labour welfare
- Agencies of labour welfare in India
- Types of labour welfare measures: intra mural and extra mural, statutory and non-statutory

UNIT: III

- Labour Welfare Officer: - Statutory position, role, status and functions.
- Welfare of women labour.
- Prohibition & Rehabilitation of child labour & bonded labour.
- Role of social worker in promotion of welfare of labour.
- The Industrial Disputes Act, 1947
- The Industrial Employment (Standing Orders) Act, 1946

UNIT: IV

- **The Building and Other Construction Workers (Regulation of Employment and Condition of Services) Act, 1996.**
- The Unorganised Workers' Social Security Act, 2008.
- Domestic Workers (Registration, Social Security and Welfare) Act, 2008.
- Contract Labour (Regulation and Abolition) Act, 1970.

Note: -

- The examiner shall set 9 questions in all.
- Candidate shall be required to attempt five questions.
- Question No. 1 shall be compulsory, consisting of 5 short answer type questions spread over the whole syllabus, to be answered with in 100 words. Each question carry 4 marks (5X4=20 marks).
- Candidates are required to attempt other 4 long answer type questions, by selecting one from each of the four units. Each unit shall have two questions of 15 marks each. (4X15=60 Marks)





## Bibliography:

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Semester -III  
Paper - VI Option - II (a)

**Family Dynamics: Issues & Needs-I**

**Max. Marks. 100**  
**Theory : 80**  
**Internal Assessment : 20**  
**Time 3 Hours**

**UNIT - I**

- Family as an Institution - importance and functions
- Impact of Urbanization on Family
- Role of Family in Social Development
- Indian Family - its characteristics viz. power structure, patriarchal norms, values and practices, Changing Functions of Family
- Ecology and the Family
- Family Disorganization and Family Problems

**UNIT - II**

- Husband, Wife and Children relationship; Single Parent Family
- Family Life Education - objectives and process, Family Life Education as a method of Family enrichment
- Family Counseling and Guidance
- Family Welfare Policy and Programmes
- Voluntary and Government agencies for Family Welfare
- Poverty and Family Life

**UNIT - III**

- Patterns of mothering and child rearing practices in India
- Family Management - nature and principles
- Family Budgeting
- Problems of Girl Child and Women in India
- Legal Rights of Women
- Factors affecting the status of women

**UNIT - IV**

- Role of Women in Development
- Women's Social Organizations
- Institutional Services for Handicapped and Destitute Women
- Current socio-economic schemes for women of weaker sections
- Traditional and emerging role of professional social worker in the field of women's development

**Note: -**

- The examiner shall set 9 questions in all.
- Candidate shall be required to attempt five questions.
- Question No. 1 shall be compulsory, consisting of 5 short answer type questions spread over the whole syllabus, to be answered with in 100 words. Each question carry 4 marks (5X4=20 marks).
- Candidates are required to attempt other 4 long answer type questions, by selecting one from each of the four units. Each unit shall have two questions of 15 marks each. (4X15=60 Marks)

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Semester III

Paper-VI Option – II (b)

**Developmental Services for Child and Women - I**

**Max. Marks.**

**100**

**Theory : 80**

**Internal Assessment : 20**

**Time 3 Hours**

**UNIT-I**

- Child Welfare- concept & philosophy
- Nature and extent of Child development needs; problems of children ; Demographic profile of child in India.
- Evolution of child welfare services in India and abroad.
- Types of Child Welfare Services and the changing trends in child welfare services.
- Nature, extent and causes of the problem of children in difficult circumstances:
- Destitute, Neglected, Handicapped, Mentally Retarded.

**UNIT-II**

- Role of voluntary organizations in the field of child development.
- Welfare Programmes for the care and protection of the handicapped and destitute children.

Preventive Services for Children- Child Guidance Clinic, School Social Work

- Recreational Services for Children – Bal Bhawan, Film, Play centres.

#### UNIT-III

- Integrated Child Development Scheme- its concept, objectives and services.
  - Organizational and Administrative structure of ICDS.
  - Child welfare services in Five Year Plans.
  - Protective services for children under J.J Act 2000 and Domestic workers Act, 2008.
- Non –Institutional Services for Children – Adoption, Foster Care, and Sponsorship Programme.

#### UNIT-IV

- Indicators of Women’s position – Issues and Challenges : demographic profile, education, health, employment and work
- Working Mothers – causes, conditions and protections
- Problem faced by Women in - organized sector, unorganized sector, self-employed.

Note: -

- The examiner shall set 9 questions in all.
- Candidate shall be required to attempt five questions.
- Question No. 1 shall be compulsory, consisting of 5 short answer type questions spread over the whole syllabus, to be answered with in 100 words. Each question carry 4 marks (5X4=20 marks).

- Candidates are required to attempt other 4 long answer type questions, by selecting one from each of the four units. Each unit shall have two questions of 15 marks each. (4X15=60 Marks)

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Semester-III  
Paper-VI, Elective III (a)

**Policy and Development of Health Care-I**

**Max. Marks.**

**100**

**Theory : 80**

**Internal Assessment : 20**

**Time 3 Hours**

**UNIT-I**

- Concept of Health: individual and community health
- Health and Social Work, medical social work: meaning, nature, scope
- Health problems-economic considerations, social and cultural aspects
- Role and functions of Social Workers in hospital and in community health.

**UNIT-II**

- Major health problems of the disadvantaged such as T.B., leprosy, malaria and other communicable diseases
- Psycho-social effects of disabilities on growth and development
- Health work in the hospitals: work with patient, individual groups and community, family and collaterals

**UNIT-III**

- Specialized services-problems of the deaf, blind and orthopedically handicapped Indian and western treatment and approaches to various psychiatric problems Review of mental health services, economic aspects and effectiveness of various models of treatment.

**UNIT-IV**

- National Health Policy: national health programmes a critical analysis
- Rehabilitation services-concept, nature and services for psychiatric and the physically disabled
- Prevention of mental health problems and promotion of mental health
- Role of Social Workers, individually and as a part of a team of professionals.
- Role of international organizations in health care

Note: -

- The examiner shall set 9 questions in all.
- Candidate shall be required to attempt five questions.

- Question No. 1 shall be compulsory, consisting of 5 short answer type questions spread over the whole syllabus, to be answered with in 100 words. Each question carry 4 marks (5X4=20 marks).
- Candidates are required to attempt other 4 long answer type questions, by selecting one from each of the four units. Each unit shall have two questions of 15 marks each. (4X15=60 Marks)

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**Psycho-Social Perspectives of Mental Health-I**

**Max. Marks. 100**  
**Theory : 80**  
**Internal Assessment : 20**  
**Time 3 Hours**

UNIT-I

- Concept of normality and abnormality
- Epidemiology of mental illness: incidence and prevalence of mental disorders in India
- Concept of mental health, community mental health, community psychiatry

UNIT-II

- Classification of mental diseases: ICD-10 and DSM IV & IV(R)
- Scope of Psychiatric Social Work and role of Psychiatric Social Worker  
Mental Health Act 1986 – A review.

UNIT-III

- Psychoneurotic disorders: anxiety states, hysteria, obsessive compulsive reactions
- Neurotic depression and neurasthenia to be discussed in terms of symptoms and common treatment method
- Magnitude of the problem worldwide and analysis of the problem from different perspectives

UNIT-IV

- Psychotic reactions-schizophrenia, MDP
- Paranoid State to be discussed in terms of its types, symptoms, treatment and rehabilitation
- Epilepsy-types and management
- Mental Retardation causes, types-management and rehabilitation
- Personality disorders-nature and types

Note: -

- The examiner shall set 9 questions in all.
- Candidate shall be required to attempt five questions.
- Question No. 1 shall be compulsory, consisting of 5 short answer type questions spread over the whole syllabus, to be answered with in 100 words. Each question carry 4 marks (5X4=20 marks).
- Candidates are required to attempt other 4 long answer type questions, by selecting one from each of the four units. Each unit shall have two questions of 15 marks each. (4X15=60 Marks)

## **Bibliography:**

1. Morley, David, Rohde : Practising Health for All, Oxford Medical  
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Semester-III  
Paper-VI, Elective IV (a)

**Rural Community Development: Policies and programmes-I**

**Max. Marks. 100**  
**Theory : 80**  
**Internal Assessment : 20**  
**Time 3 Hours**

UNIT-I

- Rural Community: definition, features and Characteristics.
- Rural Sociology and its use in understanding of rural community.
- Major Institutions of Indian Rural Community: religion, caste, class, marriage and family.

UNIT-II

- Traditional village organizations; Panchayat, caste panchayat, Khap panchayat and informal justice system in rural communities.
- Community Power Structure: leadership in Indian villages: factors influencing leadership and changing patterns of leadership in Indian villages.
- Provision of loan and its related problems; return of loan, waiving off loan and its impact.

UNIT-III

- Democratic Decentralization: concept and importance.
- Panchayati Raj in India: Balwant Rai Mehta Committee and Ashok Mehta Committee reports, 73rd Constitutional Amendment.
- Representation of people's Act.
- Rural employment, under -employment and unemployment.
- Government efforts to minimize and remove rural unemployment

UNIT-IV

- Rural economy: definition, scope and pattern.
- Economics of agriculture.
- Problems related to agriculture- technical, irrigation, manure, fertilizer, land and live stock.
- Land reforms in India.
- Surplus Land: its distribution and use.

Note: -

- The examiner shall set 9 questions in all.
- Candidate shall be required to attempt five questions.
- Question No. 1 shall be compulsory, consisting of 5 short answer type questions spread over the whole syllabus, to be answered with in 100 words. Each question carry 4 marks (5X4=20 marks).
- Candidates are required to attempt other 4 long answer type questions, by selecting one from each of the four units. Each unit shall have two questions of 15 marks each. (4X15=60 Marks)



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**Urban Community Development: Polices and Programme-I**

**Max. Marks. 100**  
**Theory : 80**  
**Internal Assessment : 20**  
**Time 3 Hours**

UNIT-I

- Urban Community: concept and characteristics
- Growth of cities; causes and consequences, different related concepts such as metropolis, towns, megapolis.
- Urbanization: concept, causes, process and significance for human development.

UNIT-II

- Urbanization in India: Demographic and occupational aspects, economic pattern.
- Urbanization and social institutions such as marriage, family, education, religion and recreation.
- Urbanization and economic development, urbanization and problems of social defense.
- Social implications of urbanization: emergence of urban slums; causes, growth and problems, life and living in slum, slum city relationship, different programmes related to slum.

UNIT-III

- Urban Community Development (UCD): need, concept, historical development, assumptions, philosophy objectives, functional areas, methods and programmes of urban community development, barriers of urban community development.

UNIT-IV

- Urban poverty: nature and extent
- Factors and implications of urban poverty.
- Developmental programmes for urban poor.
- Review of urban planning in India.
- Scope of social work intervention in urban development.

Note: -

- The examiner shall set 9 questions in all.
- Candidate shall be required to attempt five questions.
- Question No. 1 shall be compulsory, consisting of 5 short answer type questions spread over the whole syllabus, to be answered with in 100 words. Each question carry 4 marks (5X4=20 marks).
- Candidates are required to attempt other 4 long answer type questions, by selecting one from each of the four units. Each unit shall have two questions of 15 marks each. (4X15=60 Marks)

## **Bibliography:**

1. Sussman, M.B 1959 : Community Structure and analysis, new York, Thomas Y. Crowell Co.
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Semester-III  
Paper-VI, Elective V (a)

### Crime and Criminal Justice-I

Max. Marks.

100

Theory : 80  
Internal Assessment : 20  
Time 3 Hours

#### UNIT-I

- Criminology: definition, nature and scope
- Social, psychological and legal approaches of criminology
- Relationship of criminology with other social sciences
- Relevance of criminology to contemporary society

#### UNIT-II

- Crime: definition and nature, forms and consequences
- Theories of Crime : Sociological theories, Ecological theory.
- Culture Conflict theory
- Differential Association theory.
- Anomie theory

#### UNIT-III

- Social change,
- Social deviance
- Social disorganization
- Individual disorganization,
- Group disorganization,
- Community disorganization
- Family disorganization

#### UNIT -IV

- Criminal Justice System : meaning, purpose and social relevance
- Historical evolution of criminal justice system
- Overview of CJS: national and international perspective.
- Co ordination in criminal justice system.

Note:

- The examiner shall set 9 questions in all.
- Candidate shall be required to attempt five questions.
- Question No. 1 shall be compulsory, consisting of 5 short answer type questions spread over the whole syllabus, to be answered with in 100 words. Each question carry 4 marks (5X4=20 marks).
- Candidates are required to attempt other 4 long answer type questions, by selecting one from each of the four units. Each unit shall have two questions of 15 marks each. (4X15=60 Marks)



## **Bibliography:**

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Semester-III

Paper VI (V) (b)

**Institutional Services and Rehabilitation of Criminals-1**

**Max. Marks.**

**100**

**Theory : 80**

**Internal Assessment : 20**

**Time 3 Hours**

**UNIT- I**

- Nature, meaning and importance of punishment
- Forms of punishment in ancient, medieval and modern times.
- Theories of punishment
- New alternative forms of punishment.

**UNIT-II**

- Definition and need of prison
- Prisons in ancient, medieval and modern times
- Types of prisoners.
- Prison reforms:- Role of inquiry committees and commissions.
- Prison administration.

**UNIT-III**

- History and evolution of prison legislations in India
- Prisons Act.
- Prisoners Act: Transfer of Prisoners Act
- Jail Manuals
- UN Standard Minimum Rules for treatment of prisoners and other standard settings, conventions and documents.

**UNIT- IV**

- Meaning, purpose and types of institutional and non institutional Services for offenders
- Correctional programs,
- Probation & Parole, meaning, scope and legal provisions under Probation of Offenders Act and other laws
- After care and Rehabilitation services.
- Role of NGOs

Note: -

- The examiner shall set 9 questions in all.
- Candidate shall be required to attempt five questions.
- Question No. 1 shall be compulsory, consisting of 5 short answer type questions spread over the whole syllabus, to be answered with in 100 words. Each question carry 4 marks (5X4=20 marks).

- Candidates are required to attempt other 4 long answer type questions, by selecting one from each of the four units. Each unit shall have two questions of 15 marks each. (4X15=60 Marks)

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Semester -IV  
Paper - I  
**Dynamics of Social Development**

**Max. Marks. 100**  
**Theory : 80**  
**Internal Assessment : 20**  
**Time 3 Hours**

UNIT-I

- Social Development: meaning, concept, indicators; goals, assumptions and Factors of Social Development.
- Basic needs in Social Development and Components of social development.
- Problems of social development.

UNIT-II

- Social and economic transformation in India after independence.
- Models of social development: Charity Oriented model, Institutional model, Push model, Input model, Gandhian and Nehruian model.
- Relationship between Social work and Social development: role and intervention.

UNIT-III

- Economic development: meaning and indicators.
- Characteristics of developed and developing countries.
- Theories of economic development- Rostow's stages of economic growth and balanced growth theory.
- National Income concepts: GNP, GDP, NNP, PCI, PI, OI.

UNIT-IV

- Globalization and its impact on quality of life.
- Poverty in India: concept of absolute, subjective and relative poverty.
- Causes of poverty, Current poverty alleviation programmes.
- Social Inequalities: nature, causes and extent.
- Rural Development: Meaning, problems and stages,
- Policy, planning and administration concerning development of rural area.
- Gender issues, land reforms and green revolution: economic and social implications.

Note: -

- The examiner shall set 9 questions in all.
- Candidate shall be required to attempt five questions.
- Question No. 1 shall be compulsory, consisting of 5 short answer type questions spread over the whole syllabus, to be answered with in 100 words. Each question carry 4 marks (5X4=20 marks).
- Candidates are required to attempt other 4 long answer type questions, by selecting one from each of the four units. Each unit shall have two questions of 15 marks each. (4X15=60 Marks)

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Semester-IV  
Paper-II  
**Administration of Welfare Services-II**

	<b>Marks.</b>	<b>100</b>	<b>Max.</b>
	<b>Theory</b>		<b>: 80</b>
	<b>Internal Assessment</b>		<b>: 20</b>
	<b>Time</b>	<b>3 Hours</b>	
<b>UNIT-I</b>			
-	Project Formulation: concept, steps and limitations.		
-	Formulation of service project proposals, guidelines for effective project formulation.		
-	Communication: concept principles and importance.		
-	Public relations and mass media: meaning, importance and methods.		
<b>UNIT-II</b>			
-	Project implementation: meaning, steps and problems.		
-	Project Monitoring and Evaluation: objectives, types and methods.		
-	Implementations of Health and Family Welfare Services in India.		
-	National Health Programmes; Health Schemes at centre and state levels, problems and drawbacks, conditions of effective implementation		
-	Housing Schemes, programmes and policies in India. Governmental agencies for housing such as NBCC (National Building Construction Corporation) & HUDCO (Housing and Urban Development Corporation).		
<b>UNIT-III</b>			
-	Decision making: meaning, steps and techniques.		
-	Coordination: meaning, elements, factors and steps.		
-	Financial resources: sources of funding and problems.		
-	Budgeting: meaning, principles, steps and types.		
-	Accounting: meaning, nature and procedure.		
<b>UNIT-IV</b>			
-	Family Welfare Programmes; meaning, need and historical Background, problems and drawbacks, effective measures for success of family Welfare Programmes in India.		
-	International Social Welfare; meaning, need and significance, United Nations Development Programme (UNDP).		
-	Role of UNDP for the Welfare & Development of weaker sections.		
-	Welfare through Universal Declaration of Human Rights.		

Note: -

- The examiner shall set 9 questions in all.
- Candidate shall be required to attempt five questions.
- Question No. 1 shall be compulsory, consisting of 5 short answer type questions spread over the whole syllabus, to be answered with in 100 words. Each question carry 4 marks (5X4=20 marks).
- Candidates are required to attempt other 4 long answer type questions, by selecting one from each of the four units. Each unit shall have two questions of 15 marks each. (4X15=60 Marks)

## Bibliography

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Semester-IV  
Paper-III  
**Statistical Methods in Social Work Research**

**Max. Marks. 100**  
**Theory : 80**  
**Internal Assessment : 20**  
**Time 3 Hours**

UNIT I

- Statistics: meaning and significance.
- Primary and secondary sources of data
- Classification and Tabulation of data: types and importance.
- Diagrammatic and Graphic presentation of data: meaning, significance and limitation.
- Graphs of frequency distribution- Histogram, Frequency Polygon, Smooth Frequency Curve and Ogive.

UNIT-II

- Measures of Central Tendency: meaning, uses, and computation of mean, median and mode.
- Measures of Dispersion: meaning, assumptions, uses and computation of range, quartile deviation, standard deviation and average deviation
- Correlation-meaning, assumption, uses, computation and interpretation of product moment and rank difference correlation

UNIT-III

- Normal Probability Curve- an overview
- Simple Regression: Regression Equation of Y on X and X on Y.
- Chi Square Test- meaning, assumption, uses and computation by hypothesis of equality, independence and normality
- Significance of difference between (i) Means (2) Proportion.

UNIT-IV

- Computer for Data Processing, Basics of MS Word and MS Excel 2003/2007.
- Basics of SPSS.
- Data management, analysis and presentation.

Note: -

- The examiner shall set 9 questions in all.
- Candidate shall be required to attempt five questions.
- Question No. 1 shall be compulsory, consisting of 5 short answer type questions spread over the whole syllabus, to be answered with in 100 words. Each question carry 4 marks (5X4=20 marks).
- Candidates are required to attempt other 4 long answer type questions, by selecting one from each of the four units. Each unit shall have two questions of 15 marks each. (4X15=60 Marks)

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## Drug Abuse and Counselling

**Max. Marks. 100**  
**Theory : 80**  
**Internal Assessment : 20**  
**Time 3 Hours.**

### UNIT - I

- Substance abuse and dependence: meaning, definition, nature and extent of the problem
- Types of addictive substances: natural, synthetic, narcotics, stimulants and depressants
- Nature, symptoms, short-term effects and long-term effects of substance abuse.

### UNIT - II

- Theories of addiction: physiological, psychological, sociological and cultural theories
- Alcohol dependence and Alcoholism: causes, symptoms, long term and short-term effects.
- Different terms used such as social drinking, alcoholic and relapse
- Phases of alcohol addiction
- Social-economic implications of addiction, Problems experienced by the family

### UNIT - III

- Methods of prevention, treatment and rehabilitation – the multidisciplinary approach, Role of social worker in curative, rehabilitative and prevention of substance abuse
- Counselling – meaning, definition, types, directive and non-directive counselling as a tool for help
- Process of counseling
- Legislation and government programme to control drug abuse

### UNIT – IV

- Marriage and Drug Counseling: concept and process
- Characteristics and traits of a good counsellor
- Approaches to Counselling – Psychoanalytical, Client Centred Therapy, R.E.T.
- Indigenous approaches of help and self-help such as yoga & meditation, specific attitude and values

#### Note: -

- The examiner shall set 9 questions in all.
- Candidate shall be required to attempt five questions.
- Question No. 1 shall be compulsory, consisting of 5 short answer type questions spread over the whole syllabus, to be answered with in 100 words. Each question carry 4 marks (5X4=20 marks).
- Candidates are required to attempt other 4 long answer type questions, by selecting one from each of the four units. Each unit shall have two questions of 15 marks each. (4X15=60 Marks)

## Bibliography

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Semester -IV  
Paper-V

### Services for Aged and Disabled

Marks. 100  
Theory : 80  
Internal Assessment : 20  
Time 3 Hours  
Max.

#### UNIT-I

- The aged: concept and definition-legal, social, cultural and medical views.
- Perception of the role of aged in India.
- Needs and problems of the aged.
- Role of family in promotion of physical and mental health of the aged.
- Areas for social work intervention.

#### UNIT-II

- Legislation pertaining to the care of the aged.
- Social security schemes for the aged: pension, provident fund and other statutory provisions.
- National policy for aged .
- Role of NGOs in welfare of the aged.

#### UNIT-III

- Concept of impairment, disability and handicap.
- Types of handicap: Sensory, physical and mental handicap.
- Social handicap: concept and nature.
- Needs and problems of the disabled at different life stages.
- The disabled persons and their family.
- Stages in developing community education programme for disabled people.
- Parents' reactions towards disability in their children.

#### UNIT-IV

- Services for disabled persons.
- Government policy and programmes for the rehabilitation of handicapped and gaps in implementation.
- Role of NGOs in welfare of disabled.
- Areas for social work intervention..
- Legal rights of the disabled.
- Community Based Rehabilitation.
- The Persons With Disabilities Act, 1995.

Note: -

- The examiner shall set 9 questions in all.
- Candidate shall be required to attempt five questions.

- Question No. 1 shall be compulsory, consisting of 5 short answer type questions spread over the whole syllabus, to be answered with in 100 words. Each question carry 4 marks (5X4=20 marks).
- Candidates are required to attempt other 4 long answer type questions, by selecting one from each of the four units. Each unit shall have two questions of 15 marks each. (4X15=60 Marks)

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Semester – IV  
Paper-VI (1) (a)

**Human Resource Management and Industrial Relations -II**

**Marks. 100**  
**Theory : 80**  
**Internal Assessment : 20**  
**Time 3 Hours**

**Max.**

**UNIT - I**

- International Labour Organization (ILO) and Industrial Relation in India.
- Trade Union: meaning, types, theories and historical development of Trade Union Movement in India.
- Weaknesses of Trade Unions and essentials for successful trade union.
- Role of trade unions in industrial relation.

**UNIT - II**

- Collective Bargaining: meaning, objective and process, collective bargaining in India
- Worker's Participation in Management: meaning, objectives, forms and pre-requisite conditions for effective working of the scheme.
- Evaluation of the Indian Schemes of worker's participation in management.

**UNIT - III**

- Concept of organization, theories of organization: classical theories, bureaucratic theory and contingency theory.
- Organisational Behaviour: meaning, nature, scope and historical background.  
Contribution of Elton Mayo, Renis and Likert.

**UNIT - IV**

- Industrial unrest: concept, causes, forms and consequences.
- Motivation: meaning, importance and a brief explanation of theories of motivation: Maslow's Need of Hierarchy theory, McGregor's participation theory, Argyris's theory and Vroom's Expectancy theory.
- Corporate Social responsibility; issues and prospect in contemporary Indian industrial scenario.

Note:-

- The examiner shall set 9 questions in all.
- Candidate shall be required to attempt five questions.
- Question No. 1 shall be compulsory, consisting of 5 short answer type questions spread over the whole syllabus, to be answered with in 100 words. Each question carry 4 marks (5X4=20 marks).
- Candidates are required to attempt other 4 long answer type questions, by selecting one from each of the four units. Each unit shall have two questions of 15 marks each. (4X15=60 Marks)

### **Bibliography:**

1. Bhagoliwal T.N. 1995. : Economics of Labour and Industrial Economics, Sahitya Bhawan, Agra.
2. Burke W. Warner, 1987. : Organization Development: A Normative View, Addison Wesley, Reading, Mass.
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Semester – IV  
Paper-VI (1) (b)

**Labour Welfare and Labour Legislations-II**

**Max. Marks. 100**  
**Theory : 80**  
**Internal Assessment : 20**  
**Time 3 Hours**

**UNIT: I**

- Labour legislation: meaning, need, scope and principles
- History of labour legislation in India
- Grievance handling procedures in industries.
- Industrial Discipline: meaning, approaches & code of discipline
- Labour welfare administration: concept, need and importance
- Labour administration at central and state level

**UNIT: II**

- Wages for industrial workers: - meaning, importance, theories of wages
- Types of wages: minimum, fare and living wages
- Methods of wage determination in India: Wage Boards, adjudication and bipartite committees
- Wage differential: factors, types & importance
- National Wage Policy
- The Payment of Wages Act, 1936
- The Minimum Wages Act, 1948
- The Payment of Bonus Act, 1965.

**UNIT: III**

- Protective provisions for labour in Indian constitution
- International Labour Organization (ILO): organizational set-up, functions and role in labour welfare.
- Labour Bureau: organization set-up and functions

**UNIT: IV**

- The Workman's Compensation Act, 1923
- The Employees' State Insurance Act, 1948
- The Employees' Provident Fund and miscellaneous Provisions Act, 1952
- The Payment of Gratuity Act, 1972
- The Equal Remuneration Act, 1976
- The Maternity Benefit Act, 1961

Note: -

- The examiner shall set 9 questions in all.
- Candidate shall be required to attempt five questions.
- Question No. 1 shall be compulsory, consisting of 5 short answer type questions spread over the whole syllabus, to be answered with in 100 words. Each question carry 4 marks (5X4=20 marks).

- Candidates are required to attempt other 4 long answer type questions, by selecting one from each of the four units. Each unit shall have two questions of 15 marks each. (4X15=60 Marks)

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Semester-IV

Paper - VI opt. -II (a)

**Family Dynamics: Issues & Needs-II**

**Max. Marks. 100**  
**Theory : 80**  
**Internal Assessment : 20**  
**Time 3 Hours**

UNIT-I

- Marriage: nature and types,
- Changing Marriage Patterns.
- Incidence of Divorce in India.
- Marriage Counseling and Guidance- nature and process
- Role of social worker in marriage counseling.

UNIT-II

- Child Abuse, Child labour and Child marriage: its causes and consequences ; Social and Legislature efforts to control it
- Family Courts Act, 1985.
- Legislatures related to Marriage, Divorce, Dowry, Domestic Violence, Adoption of Children, Minority & guardianship.
- Rights of Inheritance and Succession

UNIT-III

- Demographic profile of Youth in India
- Concept of Youth welfare.
- Student and Non student youth, Services for student and non student Youth
- Youth Welfare Programmes in India; National youth policy.

UNIT-IV

- Needs and problems of Youth in the area of family adjustment, education, marriage and employment.
- Intergenerational conflict, youth unrest and politicization of youth
- Role of youth in development.

Note: -

- The examiner shall set 9 questions in all.
- Candidate shall be required to attempt five questions.
- Question No. 1 shall be compulsory, consisting of 5 short answer type questions spread over the whole syllabus, to be answered with in 100 words. Each question carry 4 marks (5X4=20 marks).
- Candidates are required to attempt other 4 long answer type questions, by selecting one from each of the four units. Each unit shall have two questions of 15 marks each. (4X15=60 Marks)

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Semester IV

Paper-VI opts. -II (b)

**Developmental Services for Child and Women - II**

**Max. Marks.            100**  
**Theory                    : 80**  
**Internal Assessment : 20**  
**Time 3 Hours**

**UNIT- I**

- Rights of Children – Constitutional and Legislative
- National and Global policies and trends in Child Welfare – A critical review.
- Role of Social Worker in promotion of Child Welfare Services.
- Family Welfare and its implications for Social Work practice.

**UNIT-II**

- Policies and Programmes for Destitute, Neglected, Handicapped and Mentally Retarded Children.
- Role of Professional Social Worker in correctional institutions for Handicapped Children.
- Functions of National and International agencies working for Child Welfare.
- Reproductive Child Health – concept, objectives and its programmes.

**UNIT-III**

- Gender Issues, Gender Budgeting and areas of Gender Discrimination
- Institutional and Non-Institutional Programmes and Services for the both mother and child.
- Violence against Women – Infanticide, Rape, Dowry death, Sexual abuse, Women Labour.
- Female Sex Workers – concept, problems and social work intervention with female sex workers.

**UNIT-IV**

- Mother and Child Health Care – concept, Pre-natal, Neo-natal and Post-natal.
- Rehabilitative Services for Women – Widows, Deserted/ Divorced.
- Protective Services and Programmes for Women under Five Year Plans.
- Economic Empowerment of Women through-Micro-financing, Self-Help Groups, Capacity building and Skill Development Training.

Note: -

- The examiner shall set 9 questions in all.
- Candidate shall be required to attempt five questions.
- Question No. 1 shall be compulsory, consisting of 5 short answer type questions spread over the whole syllabus, to be answered with in 100 words. Each question carry 4 marks (5X4=20 marks).
- Candidates are required to attempt other 4 long answer type questions, by selecting one from each of the four units. Each unit shall have two questions of 15 marks each. (4X15=60 Marks)

**Bibliography:**

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Semester-IV  
Paper-VI, Elective III (a)

### Policy and Development of Health Care-II

**Max. Marks. 100**  
**Theory : 80**  
**Internal Assessment : 20**  
**Time 3 Hours**

#### UNIT-I

Emotional aspects of chronic diseases and accidents: T.B., Cancer, Leprosy, Arthritis, Asthma, V.D. (STD)  
Organization of medical services: medical services for different diseases and in different regions and their nature, types, organizations and functions.

#### UNIT-II

Drug control and related legislation:  
Lepers Act- 1898; Preventive service - levels of prevention  
Role of Social Work in prevention .  
Health for All by 2000 A.D. a critical analysis.

#### UNIT-III

Policy for specialized groups and diseases  
Magnitude of the mental health problems at world level  
Concept of Social Security: Insurance for health and ESI scheme  
Concept of Community Health and its progress  
Services for health by voluntary organizations

#### UNIT-IV

Polyclinic, nursing homes, quacks and rural health services  
Different systems of medicine and their role-Ayurveda, Homeopathy, Unani and Allopathy  
Role of Social Worker in policy development for health.  
Emotional aspects of illness, social perception of illness  
Concept of patient and his role  
Preparing family and community for the return of the affected individual  
Follow up, Public health and its programmes.

#### Note: -

- The examiner shall set 9 questions in all.
- Candidate shall be required to attempt five questions.
- Question No. 1 shall be compulsory, consisting of 5 short answer type questions spread over the whole syllabus, to be answered with in 100 words. Each question carry 4 marks (5X4=20 marks).
- Candidates are required to attempt other 4 long answer type questions, by selecting one from each of the four units. Each unit shall have two questions of 15 marks each. (4X15=60 Marks)

## Bibliography:

1. Banarjee, G.R.,1950. : Social Service Department in Hospital : Its Organization and Functions, Mumbai.
2. Codey, Carol H.,1951. : Social Aspects of Illness, Philadelphia & London : W.B. Saunders Co.
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Semester-IV  
Paper-VI, Elective III (b)

### **Psycho-Social Perspectives of Mental Health-II**

**Max. Marks. 100**  
**Theory : 80**  
**Internal Assessment : 20**  
**Time 3 Hours**

#### UNIT-I

Concept of Psychiatry and Psychopathology  
History of mental health care in India and in western countries  
Recent developments in health care.

#### UNIT-II

Criteria for measuring effects of mental health programmes  
Environmental and socio-cultural factors in promoting effective performance  
Impact of environment on mental illness.  
Social concept of mental illness; mental illness as a social problem

#### UNIT-III

Patient and Society; Health, Medicine and Society  
Hospital as a social organization  
Concept of therapeutic community and open mental hospital  
Development of mental health profession and man-power, private practice, limitations of treatment

#### UNIT-IV

Property rights of certified mental patient, insanity as defense  
Community consciousness of mental health  
Government Policy on mental health care. Mental Health Act, 1987.  
Recent trends in mental health services: mental hospitals, psychiatric clinics, nursing homes, psychiatric emergency, team approach  
Community Mental Health and units in general hospital.

Note: -

- The examiner shall set 9 questions in all.
- Candidate shall be required to attempt five questions.
- Question No. 1 shall be compulsory, consisting of 5 short answer type questions spread over the whole syllabus, to be answered with in 100 words. Each question carry 4 marks (5X4=20 marks).
- Candidates are required to attempt other 4 long answer type questions, by selecting one from each of the four units. Each unit shall have two questions of 15 marks each. (4X15=60 Marks)

**Bibliography:**

1. Banarjee, G.R.,1950 : Social Service Department in Hospital : Its Organization and functions, Mumbai : Tata Institute of Social Science.
2. Codey,Carol H.,1951 : Social Aspects of Illness, PhiladelPhia & London : W.B. Founders Co.
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Semester-IV

Paper-VI, Elective IV (a)

**Rural Community Development: Policies and programmes-II**

<b>Marks.</b>	<b>Max.</b>
<b>Theory</b>	<b>100</b>
<b>Internal Assessment</b>	<b>: 80</b>
<b>Time</b>	<b>3 Hours</b>

Unit-I

- Rural Community Development: concept, nature, assumptions, history, philosophy and approaches: target group oriented, area based, integrated rural development.
- Extension Education : concept and methods, Rural Development: concept, meaning, approach and issues related to rural development.
- Social Education: Concept, objective, historical background, methods of social education ( audio-visual aids, reading material, adult literacy )  
Communication and education as tools to empower rural poor.

Unit-II

- Rural Labour: nature and problems; Agriculture labour; Main and marginal workers.
- Landless labour , bonded labour, removal of bonded labour, women labour, child labour.
- Government schemes for welfare of rural labour.

Unit-III

- Rural Development: organizational set up at central and state Levels, -National Rural Employment Guarantee Act 2005.
- District Rural Development Agency (DRDA); organization function and challenges.
- UNESCO: structure and programmes for rural people.
- Concretization and social education for women, youth and role of social worker as Development promoter.

Unit-IV

- Rural and Cottage Industries: present scinerio and challneges before it,
- Khadi and Village Industry Commission (KVIC).
- Role of voluntary orgainsations in rural development.
- Council for Advancement of People's Action & Rural Technology (CAPART):organization and function.
- Cooperation: philosophy, values and principles.
- Cooperative Organizations: nature & functions.
- Role of financial institutions such as (RBI, NABARD) Commercial Banks.

Note: -

- The examiner shall set 9 questions in all.

- Candidate shall be required to attempt five questions.
- Question No. 1 shall be compulsory, consisting of 5 short answer type questions spread over the whole syllabus, to be answered with in 100 words. Each question carry 4 marks (5X4=20 marks).
- Candidates are required to attempt other 4 long answer type questions, by selecting one from each of the four units. Each unit shall have two questions of 15 marks each. (4X15=60 Marks)

### **Bibliography:**

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  15. Volken, H. et. Al. 1982: Learning from the Rural Poor; Shared Experiences of the Mobile Orientation and Training Team, New Delhi, Indian Social Institute.
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Semester-IV

Paper-VI, Elective IV (b)

**Urban Community Development: Policies and Programme-II**

**Max. Marks. 100**  
**Theory : 80**  
**Internal Assessment : 20**  
**Time 3 Hours**

Unit-I

- Unorganized sector of urban economy: tertiarization, poverty and housing environment.
- National and international perspectives on unauthorized settlement.
- Structure, functions and achievements of Housing and Urban Development Corporation (HUDCO), HDFC, Nation Housing Bank.
- Public support in urban community development: role of banks, industries and voluntary organizations in urban community development
- Govt. urban housing schemes for poor sections.

Unit-II

- Urban Local Self-Government: concept, structure and functions. Municipal Administration; historical development, responsibilities, pattern and procedure, Civic amenities; essential services.
- Municipal Corporation, Municipal Committee, Notified Town Area and Cantonment Board: structure, functions and powers; their role in urban development.

Unit-III

- Migration: causes, consequences and checks.
- Housing problem in urban areas.
- Town Planning: nature and approaches.
- Government efforts to solve housing problem.

- Perspective planning for urban development; management and evaluation of UCD projects.

#### Unit-IV

- Public conveniences and facilities; local public transportation, problems in transportation, pollution in urban cities; air and noise pollution, extent and control.
- Effect on physical and mental health.
- Govt efforts to manage problem of local transportation.
- Civic sense, civic right and civic responsibilities.
- Public Distribution System and consumer protection services.

#### Note: -

- Candidate shall be required to attempt any five questions.
- The examiner shall set 9 questions in all.
- Candidate shall be required to attempt five questions.
- Question No. 1 shall be compulsory, consisting of 5 short answer type questions spread over the whole syllabus, to be answered with in 100 words. Each question carry 4 marks (5X4=20 marks).
- Candidates are required to attempt other 4 long answer type questions, by selecting one from each of the four units. Each unit shall have two questions of 15 marks each. (4X15=60 Marks)

#### Bibliography:

1. Ross, Murray.G.1958: Case Histories in Community Organisation, Harberand Brothers, NEW York.
2. Centre for Urban Studies,: Urban Planning and Development Authorities, IIPA, 1974. The Author, New Delhi.
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15. Misara,Girish.K : Urban Traffic Management in India, New Delhi,  
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Semester -IV  
Paper- VI (V) (a)

**Crime and criminal Justice-11**

**Max. Marks. 100**  
**Theory : 80**  
**Internal Assessment : 20**  
**Time 3 Hours**

**UNIT-I**

- Need and importance of judicial system
- Components of judicial system: police, prosecution and courts
- Features of indian judicial system: independence, public trial and fare trail

**UNIT-II**

- Criminal Justice system: process and prospective
- Social defense and legislation: An introduction to Indian Penal Code (IPC)
- Criminal Procedure Code (Cr. P.C)
- Anti beggary act
- Narcotics Drugs and Psychotropic Substances Act, 1985

**UNIT- III**

- Positive Theories of Crime:
- Morphological theories.
- Biological theories: Constitution, Genetics, Chromosomes.
- Psychological Theories of crime:
- Learning Behavior theory
- Psycho-analytical theory.
- Conditional Adaptation Theory.

**UNIT- IV**

- Social control and crime prevention
- Community and crime prevention.
- Contemporary crime prevention strategies.
- Role of social worker in the prevention of crime

Note: -

- The examiner shall set 9 questions in all.
- Candidate shall be required to attempt five questions.
- Question No. 1 shall be compulsory, consisting of 5 short answer type questions spread over the whole syllabus, to be answered with in 100 words. Each question carry 4 marks (5X4=20 marks).
- Candidates are required to attempt other 4 long answer type questions, by selecting one from each of the four units. Each unit shall have two questions of 15 marks each. (4X15=60 Marks)

## **Bibliography:**

1. Akers, Ronald L. 2004. : Criminological Theories, Rawat Publications, Jaipur.
2. Williams Katherine S. 2001. : Text Book on Criminology, Universal Law Publishing Co. New Delhi
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Semester -IV  
Paper VI (V) (b)

**Institutional Services and Rehabilitation of Criminals-11**

**Max. Marks. 100**  
**Theory : 80**  
**Internal Assessment : 20**  
**Time 3 Hours**

UNIT-I

- Meaning and purpose of Social Legislation
- Historical account of social legislation in India.
- The concept of social justice and constitutional framework
- An assessment of social legislation in India.
- Impact of social legislation on the criminal law in India.

UNIT-II

- Protection of Civil Rights Act,1976
- Dowry Prohibition Act,1961
- Child Marriage and Restraint Act,1929
- Child Labor Prohibition Act, 1986.

UNIT-III

- Bonded Labor Prohibition Act, 1976
- Prevention of Immoral Traffic Act, 1956
- Juvenile Justice ( care and protection ) Act, 2000
- The Protection of women against domestic violence Act 2005

UNIT -IV

- Definition; nature and forms of juvenile delinquency;
- Psychological and social explanations
- Delinquent Subculture
- Children in need of Care and Protection
- Patterns of delinquent behavior in India.
- Changing concepts of juvenile delinquency from past to present

Note: -

- The examiner shall set 9 questions in all.
- Candidate shall be required to attempt five questions.
- Question No. 1 shall be compulsory, consisting of 5 short answer type questions spread over the whole syllabus, to be answered with in 100 words. Each question carry 4 marks (5X4=20 marks).
- Candidates are required to attempt other 4 long answer type questions, by selecting one from each of the four units. Each unit shall have two questions of 15 marks each. (4X15=60 Marks)

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3. Bynum, Jack E & Thompson, : Juvenile Delinquency – A Sociological  
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18. Protection of Civil Rights Act,1976
19. Child Marriage and Restraint Act,1929
20. Child Labor Prohibition Act, 1986
21. Bonded Labor Prohibition Act, 1976
22. Juvenile Justice (care and protection) Act, 2000
23. The Protection of women against domestic violence Act 2005

