

KURUKSHETRA UNIVERSITY KURUKSHETRA
(Established by the State Legislature Act XII of 1956)
(‘A’ Grade, NAAC Accredited)

Minutes of the virtual meeting held on November 2, 2020 at 11:30 am of all the Deans of the Faculties, Chairpersons of the UTDs, Chief Warden (Boys & Girls) and Controller of Examinations (I&II) to discuss the SOP's dated 26.10.2020 for opening of Universities and Colleges for students w.e.f November 2, 2020 and Minutes of the meeting of all Deans to discuss the State Government letter Memo No. DHE-010019/5/2020-Coordination-DHE for opening of universities and colleges w.e.f Nov 16,2020.

The matter of opening of university for all Ph.D. students (day scholars and hostellers) for their research w.e.f. Nov 2, 2020 and for UG/PG day scholars (for practical/lab work) between November 2, 2020 to November 15, 2020 and for UG/PG hostlers (for practical/lab work) w.e.f. November 16, 2020 was discussed in detail and following modalities were suggested for the Chairpersons/ Directors/ Principals of the UTDs/Institutes.

1. Actions to be taken by Chairpersons;

- a) They shall collect data using google forms from the students about their willingness to join university physically as per above schedule. The students are to be informed that this is voluntary and those not able to attend will be provided online lab support.
- b) The students shall obtain permission of their parents for coming to university/colleges as per performa already shared.
- c) The micro-plan regarding staggered presence of students shall be prepared keeping in mind the lab, hostel and library facility available, teachers' available and COVID safety protocols.
- d) A Letter of Stay (copy enclosed) shall be issued to them for the period allowed to them and this shall be in their possession all the time. No student shall be allowed to be in campus beyond this stay period.
- e) Hostel facility will be provided only to the students who were staying in hostels before lockdown.
- f) Hostellers of UG/PG courses are to be conveyed that their stay in hostels is temporary arrangement for a limited period and they will have to leave on the last day so that the next batch of students may be adjusted. They shall deposit full payment on the first day of stay at hostels.
- g) All information about stay of students shall be shared with the Librarian, Dean Students' Welfare, Chief Wardens (Boys & Girls) and Chief Security Officer for necessary action at their end.

M. Singh

- h) All internal and external practical exams, viva etc. shall be internally completed during this stay period. The students who do not attend university/college physically shall be allowed to take exams through online mode.
 - i) All COVID related safety protocols shall be strictly followed such as wearing masks, maintaining 2-yard distance and cleaning of hands using sanitizers. The same shall also be observed by the faculties and non-teaching staff.
 - j) Proper cleanliness of toilets with liquid soap for hand washing shall be ensured along with surface sanitization on regular basis.
 - k) All students shall carry in person Letter of Stay, Identity Card, drinking water bottle, sanitizer and mask.
 - l) All teaching of UG students shall be completed by Dec 19, 2020 and for PG promotional students by 5th December 2020 after the completion of 90 teaching days for timely scheduling of semester examinations.
2. The note of the State Government letter Memo No. DHE-010019/5/2020-Coordination-DHE was taken into consideration and it was resolved;
- a) The students of Kurukshetra university have already reported on campus with due formalities so that research work for Ph.D. students may be continued as scheduled from November 2, 2020.
 - b) The online classes in campus have already begun from September 1, 2020 for UG courses and from August 17, 2020 for PG promotional courses and syllabi are nearing completion as scheduled for 90 days period of semester. The physical presence be allowed for practical/lab work w.e.f. November 16, 2020.
 - c) The online classes in affiliated colleges are to begin from November 2, 2020 and physical presence for practical work can be allowed from November 16, 2020. The affiliated colleges of Kurukshetra University may follow this schedule and prepare college level plans in view of above guidelines from 1(i).
 - d) The opening of campuses from November 16, 2020 shall override earlier notification Endst. No. ACM-I/M-9(Covid-19)/20/14297-14377 Dated 29.10.2020 of University regarding opening from November 2, 2020.


Dean Academic Affairs

LETTER OF STAY

Certified that Mr./Ms. _____ D/S/o _____

Class _____ Roll No. _____ Department _____

_____ has been allowed to stay in the department for practical/research work w.e.f.

_____ to _____ subject to the following conditions:

1. Wearing of mask is compulsory.
2. Everyone should keep personal water bottle and sanitizer with them.
3. The consent, duly signed from the parents, is compulsory.
4. Who is having fever or any COVID 19 symptoms or residing in a containment zone should not come to the university campus.
5. Any student not following the COVID safety guidelines strictly will not be allowed to stay on campus to attend practical classes.

CHAIRPERSON/ DIRECTOR/ PRINCIPAL

M. K. J.

Endst. No. ACM-I/M-9(Covid-19)/20/ 14513-14593 Dated 04/11/2020

Copy of the above is forwarded to the following for information and necessary action:

1. Dean Academic Affairs, K.U.K.
2. All Deans of the Faculties, K.U.K.
3. Dean of Colleges, K.U.K with the request to circulate it among the colleges.
4. Dean Students' Welfare, K.U.K.
5. All Chairpersons/Directors/Principals of the UTDs/Institutes, K.U.K.
6. Chief Warden (Boys), K.U.K.
7. Chief Warden (Girls), K.U.K.
8. Librarian, K.U.K.
9. Director, IT Cell, K.U.K with the request to upload it on the University website.
10. Director, Sports K.U.K.
11. Executive Engineer (PH & E), K.U.K.
12. XEN (Civil), K.U.K.
13. Administrator, University Health Centre, K.U.K.
14. Chief Security Officer, K.U.K.
15. Incharge Sanitation Department, K.U.K.
16. O.S.D to Vice-Chancellor, K.U.K.
17. Supdt. O/o the Registrar (for kind information of the Registrar)
18. P.A. to the Vice-Chancellor (for kind information of the Vice-Chancellor)


Assistant Registrar (Academic)
for Registrar