

INTERNAL QUALITY ASSURANCE CELL
KURUKSHETRA UNIVERSITY KURUKSHETRA
[Established by the State Legislature Act XII of 1956]
(‘A⁺’ Grade, NAAC accredited)

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dated:24.05.2019

Proceedings

A meeting of the Internal Quality Assurance Cell was held in the Committee Room at 11.00 a.m. on May 10, 2019. The following were present:

- a) Vice-Chancellor, Kurukshetra University, Kurukshetra (In the Chair)
- b) Prof. Manjula Chaudhary, Dean Academic Affairs, K.U. Kurukshetra
- c) Prof. R.K.Sharma, Department of Zoology, K.U. Kurukshetra
- d) Prof. Rajender Nath, Department of Computer Science & Applications, K.U. Kurukshetra
- e) Prof. Pawan Sharma, Department of Chemistry, K.U. Kurukshetra
- f) Prof. R.K. Moudgil, Department of Physics, K.U. Kurukshetra
- g) Prof. Sanjeev Aggarwal, Director, KUAA, K.U. Kurukshetra
- h) Prof. Pardeep Kumar, Director, Information Technology Cell, K.U. Kurukshetra
- i) Prof. Rakesh Kumar, Department of Computer Science & Applications, K.U. Kurukshetra
- j) Prof. Jitender Sharma, Department of Biotechnology, K.U. Kurukshetra
- k) Dr. Hardeep Lal Joshi, Department of Psychology, K.U. Kurukshetra
- l) Dr. Neeraj Kumar, Department of Microbiology, K.U. Kurukshetra
- m) Dr. Sangeeta Saini, Department of Chemistry, K.U. Kurukshetra
- n) Dr. Sandeep Gupta, Institute of Environmental Studies, K.U. Kurukshetra

The following decisions were taken in the meeting:

1. The minutes of the meeting of IQAC committee held on December 24, 2018 were approved.
2. The follow-up actions on the minutes of the meeting of IQAC held on December 24, 2018 were presented, discussed and the IQAC committee recommended the following:
 - (a) The CBCS will be extended to all campus courses including certificate, diploma, PG/Advance diploma courses. An open elective paper of zero credit may be introduced in the courses where open elective paper of 2 credits is not feasible. The Academic branch of the University will take necessary action regarding this.
 - (b) ICT facilities will be provided to all the class rooms of the University. One lectern podium in each department will be provided. The Head, IT cell will take necessary steps regarding this.
 - (c) Director, KUAA will take necessary steps for the following:
 - (i) To register the Alumni association of the University.
 - (ii) To strengthen the alumni feedback system in the revision of syllabi
 - (iii) To frame the modalities for generating the funds from Alumni.
 - (iv) To conduct more Alumni meets at department level. The departments may target Batches for organizing the Alumni meets.
 - (d) The following issues were resolved and referred to Deans' committee for their implementation w.e.f. the session 2019-20:

- (i) To adopt CBCS for UG courses in the campus.
- (ii) To start inter-faculty open elective paper for CBCS courses.
- (iii) To include MOOCs, summer/industrial training in the list of open elective papers offered to the students. This will enhance the Academia-Industry linkages.
- (iv) To state Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) for all the programmes. It will be displayed in the website of the University.
- (v) To develop Students' tracking mechanism in the departments.

The Academic branch will take necessary actions in this regard.

- (e) The following committees already constituted by the Vice-Chancellor shall submit the their suggestions/recommendations on the issues mentioned below:

S.No.	Committee	Issue
1.	a) Dean of Colleges (Convener) b) Dean, Students Welfare c) Director, KUAA d) Finance Officer	To explore the possibility of providing financial support to the students for participating in conferences, seminars etc.
2.	a) Dean, Comm. & Mgt. (Convener) b) Controller of Exams. c) Prof. Sanjeev Aggarwal d) Prof. Pardeep Kumar	To develop a mechanism for timely completion of re-evaluation process.
3.	a) Dean, R & D (Convener) b) Prof. Pawan Kumar Sharma c) Prof. Sanjeev Aggarwal d) Prof. C.C. Tripathy e) Dr. R.B.S. Yadav	To do Modifications in Rules and Regulations/Guidelines for carrying out sponsored Research and Consultancy Projects in the University.

- (f) The librarian will speed up the process of upgrading the entire system of library and to create University Repository on University website to include thesis/dissertation /certificates etc.
 - (g) The librarian will organize training programs/workshops for all the stakeholders including students, research scholars, staff etc. of the University for using plagiarism detection tools and creating awareness about plagiarism.
 - (h) It was resolved to speed up the process of establishing five research centres- Material Science, Earthquake Studies, Biology and Environmental Science, Sarasvati river, IT & e-governance and also of training and innovation hubs in the University.
 - (i) A workshop for Principals of colleges for NAAC awareness may be organized at an early date.
3. A committee may be constituted to prepare a list of academicians associated with this University required for the participation of University in world ranking surveys.

4. A committee may be constituted to prepare a list of employers required for the participation of University in world ranking surveys.
5. A Students' Grievances Cell/Committee for evaluation may be constituted.
6. It was resolved to allow the representation of students on academic and administrative bodies/committees of the University. The Dean, Students' Welfare will take necessary steps regarding this.
7. A committee may be constituted to frame the policy for providing incentives to teachers who receive state, national and international recognition/awards.
8. A committee may be constituted for the following issues:
 - (i) To prepare documents for University code of conduct for governing body, administration including Vice-Chancellor/Directors/Chairpersons etc.
 - (ii) To prepare documents for University code of conduct for teachers, support staff and Students.
 - (iii) To prepare handbooks, manuals and brochures on human values and professional ethics.
 - (iv) To prepare core values of the University.
9. It was recommended to provide seed money to the teachers of University for research.

The meeting ended with a vote of thanks.

Coordinator, IQAC

Endst. No. IQAC/2019/642(1-23)

Dated: 24.05.2019

Copy to:

1. All the members.
2. Director, KUAA (for necessary action against point no. 2(c))
3. Director, IT Cell (for necessary action against point no. 2(b))
4. Dean of Colleges (for necessary action against point no. 2 (e))
5. Dean, Commerce & Management (for necessary action against point no. 2 (e))
6. Dean, Research & Development (for necessary action against point no. 2 (e))
7. Dean, Students' Welfare (for necessary action against point no. 6)
8. Librarian (for necessary action against point no. 2(f) & (g))
9. Deputy Registrar, Academic Branch (for necessary action against point no. 2(a) & (d))
10. P.A. to the Vice-Chancellor, K.U.K. (for kind information of the Vice-Chancellor)
11. PS to the Registrar, K.U.K.(for kind information of the Registrar)

Coordinator, IQAC