

KURUKSHETRA UNIVERSITY, KURUKSHETRA
COURSES OF READING AND SYLLABI
FOR
CERTIFICATE COURSE IN URDU, 2022-23

1. This is the one year elementary course of Urdu language.
2. The classes of this course are held in the evening.
3. Through this course the ability to write and speak Urdu will be enhanced.
4. Through this course candidates can read, write and speak Urdu very well.
5. They can use this language in radio, Television and newspaper as a job oriented through the jobs of translator and as interpreter.
6. Through this elementary course candidates can speak Urdu and any other language and its correct pronunciation to the extent of daily practical needs.
7. This course also helps and fulfill the need of research scholars in the subjects of medieval Indian History, Punjabi, Fine Arts, Ancient Indian history, Music, Indian theatre and visual arts, Law, Police administration etc.
8. This language is very useful and important for the Urdu lovers those who are interested in Urdu poetry and Sufi Shayeri and Kalaam-e-Tasawwuf or those who themselves do poetry in Urdu, Punjabi, Hindi or any other language.
9. Urdu is most important language for journalism, anchoring, advertising, and also this language improve your personality and provide you recognition through correct and proper use of Urdu words and idioms.

Outlines of test, syllabi and course of reading for Certificate Course in Urdu for the w.e.f. session 2022-23 in is as follows:

The total marks for this course is 250 distributed as follows:

- (i) There will be two written papers of 80 marks each of 3 hours duration.
- (ii) There will be internal assessment of 40 marks for both papers i.e. 20+20 based on the following criteria:
 - (a) Two handwritten Assignments (1st Assignment after one month & 2nd Assignment after two months)
 - (b) One Class Test (One period duration)
 - (c) AttendanceMarks for Attendance will be given as under:

- (1) 91% onwards: 5 marks
- (2) 81% to 90% : 4 marks
- (3) 75% to 80% : 3 marks
- (4) 70% to 75% : 2 marks*
- (5) 65% to 70% : 1 mark*

*for students engaged in co-curricular activities of the colleges only/authenticated medical grounds duly approved by the concerned Principal.

- (iii) There will be one viva-Voce examination of 50 marks.

**DEAN FACULTY OF ARTS & LANGUAGES
KURUKSHETRA UNIVERSITY, KURUKSHETRA**

Scheme of One Year Certificate Course in Urdu w.e.f. Session 2022-23 under Choice Based System (CBS)

Certificate Course in Urdu

Paper No.	Name of the Subject	No. of Credit	Teaching Scheme (Hrs./Week)	Examination Scheme (Marks)			
				Theory	Internal Assessment	Total	Duration
CCU-101	Prose and Poetry	4	4	80	20	100	3 Hrs
CCU-102	Grammar & Composition	4	4	80	20	100	3 Hrs
CCU-103	Viva-Voce	2	-	50	-	50	-
Total Credit /Marks		10	08	-	-	250	-

(a) 80 Marks for External Examination and 20 Marks for Internal Assessment.

(b) 50 Marks for Viva-Voce.

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CCU-101
Prose and Poetry

Credit: 4
Duration : 3 hrs

Total: 80+20
Theory-80,Internal Assessment: 20

Instructions to the paper setter/examiner and also the distribution of marks as follows:

- | | |
|---|----------|
| 1. Translation of Urdu Passage into Hindi/English. | 20 marks |
| 2. Translation of Hindi/English Passages into Urdu. | 20 marks |
| 3. Meanings of Urdu Words (any ten) | 10 marks |
| 4. Explanation of Text Poems into Urdu/Hindi (choice to be given) | 15 marks |
| 5. Summary of Text Prose Lessons into Urdu/Hindi (Choice to be given) | 15 marks |

Book Prescribed

- | | | |
|---------------|---------------------|----------------------------------|
| 1. Aasan Urdu | Nandan Publications | Madina Basti, Maler Kotla 148023 |
| 2. Nai Kiran | Kencan Edu Care | Delhi 110006 |

CCU-102
Grammar & Composition

Credit: 4
Duration : 3 hrs

Total: 80+20
Theory-80,Internal Assessment: 20

Instructions to the paper setter/examiner and also the distribution of marks as follows:

- | | |
|---|----------|
| 1. Essay writing on any one these (Choice to be given). | 20 marks |
| 2. Application or letter writing on any one these (Choice to be given). | 20 marks |
| 3. Singular and Plural. | 15 marks |
| 4. Change the Gender. | 10 marks |
| 5. Idioms (Muhavare and usages) | 15 marks |

Books prescribed

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|------------------|----------------------|-----------------------------------|
| 1. Muavin-e-Urdu | Nanadan Publications | Madina Basti, Maler Kotla, 148023 |
|------------------|----------------------|-----------------------------------|

CCU-103
Viva-Voce

Credit : 2

Max. Marks: 50

Distribution of numbers for Viva-Voce examination out of 50 marks:

1. Reading:	<u>20 marks</u>
2. Conversation:	<u>10 marks</u>
3. Pronunciation and objective type question Answers in Urdu:	<u>20 marks</u>
Total:	<u>50 marks</u>