

Bulletin of Information Ph.D. Admission



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MISSION

To prepare a class of proficient scholars and professionals with ingrained human values and commitment to expand the frontiers of knowledge for the advancement of society.

KURUKSHETRA UNIVERSITY KURUKSHETRA

(Established by the State Legislature Act XII of 1956)
(Category-I University, 'A+' Grade NAAC Accredited)

Website: www.kuk.ac.in



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ABBREVIATIONS/ACRONYMS

AIC	All India Category	ITTR	Institute of Teacher Training & Research
AICTE	All India Council for Technical Education	KUK	Kurukshetra University, Kurukshetra
AIIU	All India Inter University	LEET	Lateral Entry Entrance Test
AIU	Association of Indian Universities	MHRD	Ministry of Human Resource Development
BCI	Bar Council of India	NAAC	National Assessment and Accreditation Council
CBS	Core Banking Solution	NCC	National Cadet Corps
CBSE	Central Board of School Education	NCTE	National Council for Teacher Education
CGPA	Cumulative Grade Points Average	NSS	National Service Scheme
DA	Differently Abled	PCI	Pharmacy Council of India
DDF	Dependent of Freedom Fighter	PG	Post Graduate
ESM	Ex-servicemen and their wards	PWD	Persons with Disability
EWS	Economically Weaker Sections	RCI	Rehabilitation Council of India
GATE	Graduate Aptitude Test in Engineering	RUSA	Rashtriya Uchchar Shiksha Abhiyan
HGC	Haryana General category	SFS	Self Financing Scheme
HONS.	Honours	Spl.	Specialization
HSTES	Haryana State Technical Education Society	TFW	Tuition Fee Waiver
IIHS	Institute of Integrated & Honors Studies	UG	Under Graduate
IOA	Indian Olympic Association	UGC	University Grants Commission
IQAC	Internal Quality Assurance Cell	USSMS	University Senior Secondary Model School



Chapter – 1: Important Dates

Candidates can apply online through the University website www.kuk.ac.in or admission portal iums.kuk.ac.in for admission to Ph.D programme. The important dates are as under:

Important Dates	
Date of Notification	To be notified at the time of admissions on University Website.
Date of Opening the Portal	
Last date for submitting the application form	
First list notification	
Last date to deposit the fee against First List	
Second list notification	
Last date to deposit the fee against Second List	
Third list notification	
Last date to deposit the fee against Third List	
Last date of admission	

DISCLAIMER □

- Information on the Admission Portal and Bulletin of Information is a compendium of inputs assembled and collated from various Faculties and Departments and related sources. Due care has been taken to reproduce the authentic official version of rules and regulations and other relevant information in this Bulletin and on Portal, as far as possible. However, it should, in no case, be construed as a warranty, express or implied, regarding completeness and accuracy of the information so far provided as a ready reference. The Kurukshetra University, Kurukshetra disclaims any liability towards any individual for any loss or damage caused to him/her arising out of any action taken on the basis or the provided information. Any error, if found, on the Portal as well as in the Bulletin may be due to inadvertent omissions, clerical mistakes or any other reason, Kurukshetra University, Kurukshetra reserves the right to modify, update or delete any part of the information without any prior notice.
- If for any reason, inadvertently a wrong list for admission is uploaded on Kurukshetra University, Kurukshetra website by the University/Department, the University reserves the right to withdraw the same and upload corrected one without incurring any liability for the wrong list uploaded on the website.
- In case of any deviation and contradiction between Bulletin of Information and Ph.D. Ordinance, the Ph.D. ordinance will prevail.



Chapter-2: Eligibility, Seat Matrix and Fee Details

2. Eligibility

2.1	Master's Degree with 55% marks in the main subject (or an examination recognized as equivalent thereto)/allied subject (or an examination recognized as equivalent thereto) OR its equivalent grade 'B' in the UGC 7-point scale (or an equivalent grade in a point scale wherever grading system is followed, calculations of marks as per CBCS pattern).
2.1.1	A relaxation of 5% marks of 55% marks (2.75%) i.e. from 55% to 52.25% marks in the aforesaid Degrees is allowed for those candidates belonging to SC/ST/BC (Block A & B non-creamy layer)/ Differently Abled of Haryana .
2.1.2	Candidates possessing Degree equivalent to Master's Degree/M.Phil. Degree equivalent to Kurukshetra University, Kurukshetra from a Foreign Educational Institution accredited by an Assessment and Accreditation Agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country for the purpose of assessing, accrediting or assuring quality and standards of educational institutions shall be eligible for admission to Ph.D. Course. Their admissions shall be governed by the rules applicable for the International students of the Kurukshetra University. In addition to above, two years experience as full time employee is required for admission under part time category.
2.2	Provided further that a candidate seeking admission on a topic in Classical Indian Philosophy involving some particular Philosophical text in Sanskrit, shall also be required to have passed a Diploma course in Sanskrit if the candidate did not have Sanskrit at B.A. or M.A. Level.
2.3	For calculating percentage of marks for Master's Degree in the case of Education and Library & Information Science, marks obtained in B.Ed. + M.Ed. (Each one year course) and B.Lib.Sc. + M.Lib.Sc. (Each one year course) shall be halved (in old cases, if any).
2.4	An applicant who is in employment will submit Application Form through his/her employer. If applicant joins service after submission of Application Form, shall also submit No Objection Certificate (NOC) from his/her employer before his/her enrolment. In case, Research Scholar joins service after the enrolment in Ph.D. course, he/she will have to submit an application to the concerned Chairperson/Director of the Department/Institute to seek permission from the competent authority of the University, subject to fulfilment of stay condition required under clause 2.8 as the case may be for full time/part time scholars.
2.5	The regular or contractual/hired employees (both teaching & administrative staff) who are working in different Institutions/Departments/maintained Colleges on the campus of University as well as in affiliated Colleges of Kurukshetra University and intend to do Ph.D. Course, would be governed by the established rules and regulations, instructions of employment of the Kurukshetra University in addition to fulfilment of the provisions under Clause 2.4.
2.6	It will be the responsibility of the candidate to ensure his/her eligibility and fulfilment of such other condition(s) as may be prescribed for admission in the rules and regulations of the University. The admission to Ph.D. course will be in order of merit and subject to availability of seat(s) and expert(s) for guidance/supervision in the area of research. Before submission of Application Form, the candidate is required to ascertain these facts from the concerned Department/Institute. Merely qualifying the entrance test will not <i>ipso-facto</i> entitle a candidate to get himself/herself enrolled for Ph.D. course in the concerned Department/Institute.
2.7	The candidate(s) pursuing M.Phil. Course, if otherwise eligible, may submit his/her application form for admission to Ph.D. course. The admission of candidate shall be considered provisionally if his/her M.Phil. Dissertation has been got evaluated and viva-



	voce is pending. His/her case for Ph.D. registration will be recommended to the PGBOS of the concerned Department/Institute after viva-voce examination and successful completion of M.Phil. Course.
2.8	After approval of the research topic by the concerned Board of Studies, the full time Research Scholar shall have to stay for a minimum period of Two years (including field work) in the concerned Department/Institute at Kurukshetra University or at Institute recognized by the University (See Appendix) to pursue his/her research work. The year shall be taken as minimum 180 days .
2.8.1	The Research Supervisor of the Research Scholar shall maintain the attendance record of stay period of the full time Research Scholar in respective Department/Institute. For part time scholars, Supervisor will submit that requisite contact hours (i.e. two weeks per semester on Kurukshetra University campus) are fulfilled.
2.8.2	Fulfilment of stay condition shall be certified by the Research Supervisor of the Research Scholar on the basis of attendance record maintained by the Research Supervisor in the Form for Appointment of Examiners for Verification of Particulars as required under Clause 15.5.

Seat Matrix

Each Department/Institute will declare the total number of seats available category wise as per roster in the beginning of the year only as per Ph.D. ordinance. Admission will be made three times in the year as per tentative schedule given in ordinance or as decided by the University from time to time. First time admissions are restricted to exempted category candidates-viz., UGC/CSIR-NET/ JRF (with validity period) / UGC/CSIR-NET/ Teacher Fellowship holder/ DST Inspire fellow (with validity period)/ GATE with validity period/ GPAT candidates). If seats remain vacant then second time also the admission will be made for exempted category only. And if still seats remain vacant then third time the admission will be made by conducting the entrance test as per ordinance.

Seat matrix before every admission will be notified on the university web site/admission portal.

FEE STRUCTURE FOR THE Ph.D. COURSE Academic Session 2022-2023			
SN	Particulars	For Full Time Ph.D.	For Part Time Ph.D.
		Amount (In Rs.)	Amount (In Rs.)
1.	Enrolment Fee	2,500/-	5,000/-
2.	University Establishment Charges (Per Annum)	1,000/-	4,000/-
3.	Migration Fee (if already not registered or migrated from KUK)	2,500/-	5,000/-
4.	Ph.D. Coursework Fee Note: The students who have passed M.Phil. Regular mode will be exempted for coursework and no fees for Ph.D. coursework will be charged from these students.	10,000/-	20,000/-
5.	a) Annual Fee (Per Annum) for Research Programme for subjects not involving the use of Lab/ Equipment, etc.	10,000/-	50,000/-



	b) Annual Fee (Per Annum) (except Pharmaceutical Sciences) for Research Programme for subjects involving use of Laboratory/ Chemicals/ Computers/ Equipment's for Science & Engg. Streams, etc.	20,000/-	50,000/-
	c) Annual Fee (Per Annum) for Pharmaceutical Sciences	80,000/-	80,000/-

Note: The above fees under Sr. No. 1 to 5 is to be deposited at the time of admission.

6.	Late Fee (per month) for the delay period in deposit of University Establishment Charges (Sr.No.2)/ Annual Fee (Sr. No. 5)	100/-	100/-
	i. Upto 6 (Six) Month		
	ii. Beyond 6 Months	200/-	200/-
7.	Evaluation Fees Note: Fee is to be deposited at the time of submission of Ph.D. Thesis	12000/-	12,000/-

Note:

The full fee paid by the Research Scholar shall be refunded, if a Research Scholar is found ineligible for admission to Ph.D. course provided that there should not be any concealment/non-submission of facts/document(s) on the part of Research Scholar and admission of the Research Scholar is cancelled by the University.

No fees/ dues deposited by the Research Scholar will be refunded by the University in case the Research Scholar leaves the Ph.D. course at his/her own level.



Chapter – 3: Reservation of Seats and Guidelines for Reservation**3.1 DISTRIBUTION OF SEATS**

SN	Category	Percentage
	All India Open Category including Haryana	*15% of the Sanctioned Intake (*10% out of All India Category seats reserved for EWS of All India)
	Bonafide Residents of Haryana (State Quota)	85% of the Sanctioned Intake (State Quota is equally divided into Haryana Open General Category and Reserved Categories of Haryana)
	Haryana Open General Category	*50% of State Quota (i.e. 42.5% of total intake)
	Economically Weaker Sections of Haryana (who are not covered under the existing scheme of reservation for the Scheduled Castes, Backward Class (Block-A &B) other than category (ii) a & b below.)	*10% of seats reserved for EWS out of Haryana Open General Category seats.
ii	Reserved Categories of Haryana	50% (of State Quota i.e. 42.5% of total intake)
a	Schedule Castes of Haryana	20% of State Quota (i.e. 17% of total intake)
	(i) Scheduled Castes	10% of State Quota (i.e. 8.5% of total intake)
	(ii) Deprived Schedule Castes	10% of State Quota (i.e. 8.5% of total)
b	Backward Classes of Haryana (except Socially Advanced Persons/Sections (Creamy Layer)	27% of State Quota (i.e. 22.95% of total intake)
	BC (Block-A)	16% of State Quota (i.e. 13.6% of Total Intake)
	BC (Block-B)	11% of State Quota (i.e. 9.35% of Total Intake)
iii	Differently Aabled: 03% of State Quota (i.e. 2.55% of Total Intake) If the seats reserved for differently abled persons remain vacant due to non-availability of suitable differently abled candidates, it may be offered to Ex-servicemen and their wards (1%) and dependents of Freedom Fighters (1%). In case, 01 seat out of 3% state quota reserved for differently abled persons, remains vacant, first priority may be given to the candidate (i.e. Ex-servicemen and their wards and dependents of Freedom Fighter) who will be higher in merit.	
iv	Further 3% horizontal reservation is also provided to Ex-servicemen/Freedom Fighters and their dependents by providing reservation within reservation of 1% of General category, 1% out of Scheduled Castes and 1% from Backward Classes category for admissions to the various educational institutions of the Govt. and Govt. aided/ institutes located in Haryana. As far as block allocation in Block A and Block B of Backward Classes category is concerned, year wise rotational system will be adopted. For example, if Block A of Backward Classes are given seats in the Academic Year 2021, the next Block i.e. B Block of category of Backward Classes will be given seats in the next academic year i.e. 2022 and so on. The concerned Chairperson/Director of the Department/Institute shall maintain a register for horizontal reservation of Ex-servicemen/Freedom Fighter & their dependents and carry forward all fractions till one seat is accumulated through different fractions over the year. As and when the total comes to one, a seat will be provided to the concerned category.	

Note:

(1) The reservation of seats as per reservation policy of Haryana Government and is subject to any change/amendment by the State Government from time to time. Each Department/Institute of Kurukshetra University will maintain the roster of reservation of seats category-wise in fraction in Roster Register.

(2) Seat of any category will not be converted to any other category in any case.



(3) Where a reserved category candidate avail relaxation say in age, qualifying norms etc. Then he/she will be treated against reserve category. Such candidates will be counted against reserved seats. Such candidates would be deemed as unavailable for consideration against unreserved seats.

(4) To further clarify, the candidate has to submit the score card of NET/JRF/GATE etc. indicating the category and marks secured by him/her. The candidate under reserved category will be considered for unreserved category if and only if the marks secured by the candidate are greater than or equal to the cutoff marks of unreserved category of the corresponding examination/test.

(5) Remaining instructions for reservation shall remain the same as already notified by the State Government from time to time.

3.2 GUIDELINES FOR RESERVATION:

(i) The Haryana Govt. vide Notification No.22/132/2013-1GS-III dated 22.03.2022 has intimated that as per Govt. Instruction No.22/132/2013-1GS-III dated 21.03.2014 regarding issuance of caste certificate wherein various competent authorities to verify and issue caste certificate were notified alongwith other terms & conditions and formats of the caste certificates.

The Haryana Parivar Pehchan Act, 2021, provides for the assignment of the Parivar Pehchan Number (PPN) as a unique identifier number to each family. The database, namely Family Information Data Repository (FIDR), contains PPN alongwith corresponding information generally required for determining eligibility for, or the provision of any scheme, service, subsidy or benefit provided/implemented by or on behalf of the State Govt./any Govt. Agency/Local Authority. State Govt. has been empowered under Section 8 of Act to prescribe Parivar Pehchan Number (PPN) as a requirement for the purpose of determining above mentioned eligibility or provision. The verified information linked with PPN available in Family Information Data Repository (FIDR) has now made it feasible to issue Caste Certificates over the Counter through SARAL Portal. In view of the above, Govt has issued revised instructions/guidelines in supersession of all the previous instructions issued till now, as under :

(a) Portal for the issue of Caste Certificate : The Caste Certificate (including Certificates for Scheduled Caste, Deprived Scheduled Caste, Backward Class, Other Backward Class, Tapriwas, Vimukt Jati (Denotified Tribes) , and Nomadic Tribe) shall now be issued to eligible residents of Haryana based on PPN through the SARAL portal (<https://saralharyana.gov.in>) facsimile signed by ADC-cum-DCRIO (Additional Deputy Commissioner-cum-District Citizen Resources Information Officer) or Head of the Department/Organisation, as the case may be.

(b) Validity of a Caste Certificate :

1) A Caste Certificate once issued (in its standard format) shall be valid for the life time of the person so long as such caste/tribe is not removed or modified in the notifications issued by the Welfare of SC and BC Dept., Haryana.

2) Where a Caste Certificate is requested for specific use outside the context of Govt. of Haryana, it shall be issued in the format prescribed by the Govt. of India.



3) Certificates which include income and/or assets based information like creamy layer criteria shall become invalid after the validity period prescribed on the said certificate. Such certificates shall be valid for the current financial year i.e. till coming 31st March (included) from the date it has been issued.

4) A Caste Certificate may also become invalid if after due process, it has been concluded that the caste was incorrectly mentioned on the certificate or wrongly verified in the FIDR, due to any reason whatsoever.

(ii) As per Govt. Notification No.2/27/2019-1 GS-III dated 8.10.2020 (**Appendix-F**) and **No.22/132/2013-1GS-III dated 22.03.2022 (Appendix-G)**, the candidates claiming reservation under Scheduled Caste will submit the certificate as per **Annexure-II (1)** (Scheduled Caste Certificate) and **Annexure-II (2)** (Deprived Scheduled Caste Certificate) . Backward Class (Block 'A' & 'B') will submit the certificate on the prescribed Proforma as per **Annexure-III** and Income Certificate from the Competent Authority. Vide Notification No. 512-SW(1)2021 dated 01.12.2021 and 491-SW(1) dated 17.11.2021 (**Appendix-H**) the Government of Haryana Welfare of Scheduled Castes and Backward Classes Department has specified the criteria for persons within Backward Class as Creamy Layer regarding Reservation in Services and Admissions in Educational Institution. Son(s) and daughter (s) of parents having **gross annual income of Rs.6 Lakhs or above OR possessing wealth above Rs.1 Crore for period of last three consecutive years. Income from all sources shall be clubbed to arrive at the gross annual income.**

(iii) **Affidavit/Undertaking by the BC and EWS Candidates:** BC (Block A&B) and EWS candidates for benefit of reservation shall also have to furnish the certificates as per proforma given in the Hand Book of Information. In case, a candidates upload the old BC/Income Certificate or EWS Income & Asset Certificate,he/she shall furnish an affidavit on the prescribed proforma to the effect that he/she is not covered under the criteria of creamy layer (for BC Category) (**Annexure-XVI**) or belongs to Economically Weaker Sections (**Annexure XVII**), which is not recognized as a Schedule Caste and Backward Classes (Block-A & B) by the Government of Haryana, as per **Annexure-III&IV**, respectively at the time of display of first/second/third/final list and so on. The said affidavit shall be furnished jointly by both father and mother of the candidate. The student shall submit BC/Income Certificate or EWS Income & Asset Certificate within 15 days from the date of display of his/her name in admission list, failing which his/her admission is liable to be cancelled.

The income certificate mentioning gross annual income issued on/after 1.4.2022 for claiming reservation/supernumerary seat/tuition fee waiver in any category (where admission criteria is income based) shall only be considered for availing benefit under any reserved category/supernumerary seat/tuition fee waiver category.

(iv) Only the candidates having permanent disability of not less than 40% (being otherwise fit for admission to the programme) will be considered for admission as Differently Abled. Disability certificate must be issued by the Chief Medical Officer of the concerned District. However, the certificate shall be subject to verification by a Medical Board of the University constituted for the purpose and the decision of the Board shall be final. Differently Abled candidates belonging to Haryana are required to submit the certificate as per Annexure-VI (Medical certificate for Differently abled) given in the HBI.



(v) A Medical Board of the following doctors for the session 2022-23 has been constituted for verification of differently abled certificates of differently abled candidates for admission to various programmes in the University Teaching Departments/Institutes :

- (a) Dr. Ashish Aneja, M.O.....(Chairman)
- (b) Dr. Minu Gupta, M.O.....(Member)
- (c) Dr. Ankit Gaur, Dental Surgeon....(Member)

(vi) Children and Grand-Children of Freedom Fighters of Haryana are required to submit a certificate from the concerned Deputy Commissioner of the concerned District as per **Annexure-VII**.

(vii) Certificate from Ex-Servicemen and their wards for Deceased or Disabled or Discharged Military/ Paramilitary Personnel, Ex-Servicemen or Ex-Personnel of Para-Military Forces as per **Annexure-VIII**.

(viii) Certificate from Ex-Employees and their wards for the Ex-employees of Indian Defence Services/Paramilitary Forces as per **Annexure-IX**.

(ix) For horizontal reservation, ESM/DFF candidates of General, SC and BC category will also have to furnish ESM/DFF certificate.

(x) In pursuance of the decision of Hon'ble Punjab & Haryana High Court, Chandigarh dated 11.04.2013 in the LPA 98/2013 (O&M) CWP No.20359 of 2012, Sh. Ishwar Singh Vs KUK & Others, preference shall be given to ESM first before giving admission to wards against ESM reserved seats

(xi) As per instructions of the Government of Haryana, General Administration Department, General Services-III Branch, Chandigarh containing in letter No. 22/10/2013-1GSIII dated 10.08.2017 for giving following priorities for reservations or preferences to the wards of Armed Forces personnel for admission in medical/professional/non-professional programmes running in the University Teaching Departments/Institutes/Affiliated/Maintained Colleges/Institutes :

- (a) Priority-I :Widows/Wards of Defence personnel killed in action.
- (b) Priority-II :Wards of disabled in action and boarded out from service.
- (c) Priority-III :Widows/Wards of Defence personnel who died while in service with death attributable to military service.
- (d) Priority-IV :Wards of disabled in service and boarded out with disability attributable to military service.
- (e) Priority-V :Wards of Ex-servicemen who are in receipt of Gallantry Awards:
 - (i) Param Vir Chakra
 - (ii) Ashok Chakra
 - (iii) Sarvottam Yudh Seva Medal
 - (iv) Maha Vir Chakra
 - (v) Kirti Chakra
 - (vi) Uttam Yudh Seva Medal
 - (vii) Vir Chakra
 - (viii) Shaurya Chakra
 - (ix) Yudh Seva Medal
 - (x) Sena, Nau Sena, Vayu Sena Medal
 - (xi) Mention - in-Despatches



(f) Priority-VI : Wards of Ex-servicemen.

The Admission Committee vide its Res. No. 6 dated 14.05.2018 has resolved the above instructions of the State Govt. be implemented in all the programmes being run in the University Teaching Departments/Institutes and affiliated/ maintained Colleges.

(xii) If a candidate of Haryana General, SC, BC and EWSs also apply for Differently Abled/ESM/ DFF category will be considered first for Haryana General, SC, BC and EWSs category.

(xiii) *All the eligible candidates, whether from Haryana or from reserved categories can also compete for seats allocated under All India Category.

(xiv) *All the eligible candidates of reserved categories shall be considered first for Haryana General category seats.

*(Note: Allotment of seats under Clause (xvi) & (xvii) above shall be strictly as per Director General Higher Education, Haryana Letter No.12/1-2017AD(3) Dated 04.06.2018 and Principal Secretary to Govt. Haryana Welfare of Scheduled Castes and Backward Classes, Department, Chandigarh letter No.EC/2018/20179-389 dated 26.04.2018 as per **Appendix-D (1-2)**).

(xv) Candidates who have passed their qualifying examination from a university in the State of Haryana will be deemed to be Haryana residents and will not be required to submit certificates of bonafide residents of Haryana.

(xvi) Admission Criteria for EWSs derived from the Government of Haryana, Notification No. 22/12/2019-1GS-III dated 25.02.2019 and even No. dated 13.03.2019 as under:

(a) Income & Assets Certificate issuing Authority:

I. The benefit of reservation under EWS can be availed upon production of an Income and Asset Certificate issued by a Competent Authority. The Competent Authority for EWS Income and Asset Certificate shall be Tehsildar of the area where the applicant normally resides.

II. As per instructions given in Govt. of Haryana General Administration Dept. (G-III Branch) Notification No.22/12/2019-1GS-III dated 13.03.2019, Verifying Authorities for issue of EWS Certificate shall be same as prescribed for issue of resident/income certificates as specified in instruction No. 22/28/2003-3GS-III, dated 30.01.2004.

III. The prescribed format for EWS Income and Asset Certificate shall be provided at **Annexure-IV**.

(b) Criteria of Income & Assets:

I. Persons who are not covered under the existing scheme of reservation for Scheduled Caste, Backward Classes (Block-A) and Backward Classes (Block-B) and whose family has gross annual income below Rs. 6.00 lakh (Rupees six lakh only) are to be identified as EWSs for benefit of reservation, Income shall also include income from all sources i.e. salary, agriculture, business, profession etc. for the financial year prior to the year of application.

II. Also persons whose family owns or possesses any of the following assets shall be excluded from being identified as EWS, irrespective of the family income:-

a) 5 acres of agricultural land and above;

b) Residential flat of 1000 sq. ft. and above;

c) Residential plot of 100 sq. yards and above in notified municipalities;



- d) Residential plot of 200 sq. yards and above in areas other than the notified municipalities;
- e) Total immovable assets owned are valued at Rs. One Crore of more.

III. The property held by a "Family" in different locations or different places/cities would be clubbed while applying the land or property holding test to determine EWS status.

IV. The term "Family" for this purpose will include the person who applies for benefit of reservation, his/her parents, spouse as well as children and siblings below the age of 18 years. Note: For any other clarification, Government of Haryana, Notification No. 22/12/2019-1GS-III dated 25.02.2019 and even No. dated 13.03.2019 will be referred.

(xvii) Criteria for EWS in All India Category seats:

The reservation @ 10% to Economically Weaker Sections in All India Category seats (i.e. 15% of sanctioned intake) under Centre Govt. policy would be in addition to the existing reservation. Admission Criteria for EWSs derived from the Ministry of Personnel, Public Grievances & Pensions Department of Personnel & Training, Government of India Notification No.36039/1/2019-Estt (Res) dated 31.01.2019 and the Director General Higher Education, Haryana, Panchkula vide their letter No.40395 DHE-190005/97/2020-UNP (STATE)-DHE dated 19.04.2021 (**Appendix - E**) as under:

(a) Criteria of Income & Assets:

(I) Persons who are not covered under the scheme of reservation for SCs, STs and OBCs and whose family has gross annual income below Rs. 8.00 lakh (Rupees eight lakh only) are to be identified as EWSs for benefit of reservation. Income shall also include income from all sources i.e. salary, agriculture, business, profession, etc. for the financial year prior to the year of application.

Also persons whose family owns or possesses any of the following assets shall be excluded from being identified as EWS, irrespective of the family income :-

- (a) 5 acres of agricultural land and above;
- (b) Residential flat of 1000 sq. ft. and above;
- (c) Residential plot of 100 sq. yards and above in notified municipalities;
- (d) Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

(II) The property held by a "Family" in different locations or different places/cities would be clubbed while applying the land or property holding test to determine EWS status.

(III) The term "Family" for this purpose will include the person who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

(b) Income and Asset Certificate Issuing Authority:

(I) The benefit of reservation under EWS can be availed upon production of an Income and Asset Certificate issued by a Competent Authority. The Income and Asset Certificate issued by any one of the following authorities in the prescribed format as given in **Annexure-V** shall only be accepted as proof of candidate's claim as belonging to EWS:

- (a) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/ Additional Deputy Commissioner/1st Class Stipendary Magistrate/ Sub-Divisional Magistrate /Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner
- (b) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/ Presidency Magistrate.



- (c) Revenue Officer not below the rank of Tehsildar and
- (d) Sub-Divisional Officer or the area where the candidate and/or his family normally resides.



Chapter – 4: Important Instructions

(1) Any legal dispute relating to admission of students will be subject to Courts at Kurukshetra or Courts having jurisdiction in Kurukshetra.

(2) The Kurukshetra University can make use of the data generated, for the purpose of research and analysis.

(3) KUK does not take any responsibility for the candidates not being able to submit their Application Forms by the last date and time on account of any reason beyond the control of the KUK. Candidates can check their fee status after login to their account and can download/print the receipt.

(4) A Research Scholar shall not join or continue any other course of study or appear at any examination after his/her enrolment to Ph.D. course till submission of the Ph.D. Thesis. However, the Vice-Chancellor on the recommendation of DRAC and Supervisor may allow a Research Scholar to appear in an examination or to attend a course in the University/online which is conducive to his or her research and is of minor nature, including improvement of any previous result.

(5) The Chairpersons/Directors of the University Teaching Departments/Institutes to ensure that ineligible candidate(s) is/are not allowed admission in the Dept./Institute and for this every precaution must be taken. Responsibility for any wrong/irregular admission or admission allowed on the basis of fake certificate, in contravention of the Ordinance, if any, will rest entirely with the Chairperson/Director of the University Teaching Departments/Institutes concerned; admission of such students may be treated as cancelled ab-initio. In case any student files civil suit in any Judicial Court against the orders declaring him/her ineligible, the said civil suit is required to be defended by the Department/Institutes concerned.

(6) Every student must follow University rules and regulations in maintaining discipline on the Campus. If a student is found involved in any act/s of indiscipline, unlawfulness or misbehavior and is punished as per University rules, all dues paid by him/her shall be forfeited and no refund will be allowed.

(7) Due to paucity of hostel accommodation, the University may not be in a position to accommodate all the aspirants in the hostels.

(8) Nothing contained in this Bulletin should be construed to convey sanction or be cited as an authority for which University Regulations in Calendars Vol. I, II and the relevant rules in Calendar Vol. III alone are applicable.

(8) If the concerned authorities are not satisfied with the character/past behaviour/antecedents of a candidate, they may refuse to admit him/her to any programme of study in the University/College in order to ensure academic standards, discipline and peaceful atmosphere in the university. The Vice-Chancellor may cancel the admission of any student for a specified period. (If the Hostel authorities are not satisfied with the character/past behaviour/antecedents of a student, Hostel accommodation may be refused to him/her in order to ensure discipline and peaceful atmosphere of the Hostels.)

(9) State-wise List of Fake Universities and Examinations of Board not recognized for the purpose of higher studies : List of Fake Universities declared by UGC and Examinations of Board not recognized for the purpose of higher studies by the Board of School Education, Haryana, Bhiwani is available on their websites. Before finalizing the admissions the updated list of recognized examinations of the UGC and the Board of School



Education, Haryana, Bhiwani is required to be consulted www.ugc.ac.in/page/Fake-Universities.aspx and www.bseh.org.in by the Chairpersons/Directors of the concerned Departments/Institutes.

(10) As per clause 4.5 of Ph.D. ordinance 2022-23 the woman Research Scholar may be allowed Maternity Leave/Child Care Leave once in the entire duration of Ph.D. Course for upto 240 days which shall not be counted in the stipulated period of **6 (Six) years** for submission of Ph.D. thesis, subject to production of maternity certificate from a registered Nursing Home/Govt. Hospital and the Child Care Leave may be allowed to the woman Research Scholar for her child upto the age of 10 years on valid grounds with documentary proof.

1. Maternity leaves/ Child Care Leave may be combined with leave of any kind admissible to Research Scholar. Maternity and Child Care leave will not lead to exemption of coursework including attendance and mandatory stay period.
2. Maternity leave also be granted to Research Scholar in case of miscarriage, including abortion, subject to the condition that the leave, applied for, does not exceed 6 weeks and the application is supported by a medical certificate.
3. Research Scholar shall apply for Child Care leave in advance through Chairperson forwarded by the Guide for approval of competent authority.

(11) The candidates from Haryana must be in possession of Family ID. The candidates belonging to Haryana and whose name appears in the merit list shall have to provide the details of his/her Parivar Pehchan Patra (PPP) on the University Admission Portal before submission of his/her admission fee.

(12) Now pay the application fee through online mode. Online application fee/admission fee for admissions to various programmes shall be deposited by the candidates through all online modes (except debit card/credit card) like Net banking/UPI/RTGS-NEFT/CSC (Common Services Centre) Wallet by using online payment gate way during filling of application forms and at the time of admission. **Online application fee once paid shall not be refunded (full or partial) under any circumstances.** The candidates are required to check the status of fee payment at Kurukshetra University website and if the status is "OK", the candidate will be able to take the printout of Confirmation Page. In case, the fee payment status is not "OK", it means that transaction is canceled and the amount will be refunded as per University Rules after completion of admission process. The Application Processing Fee of a programme has been fixed of Rs. 800/- (Rs. 200/- for SC/BC/Differently Abled candidates of Haryana only). If a student applies for more than one programme, he/she will have to deposit fee of Rs. 300/- (Rs.75/- for SC/BC/Differently Abled candidates of Haryana only) for each programme separately.

Instructions for Post Admission

(1) Each admitted student shall have to furnish Self Declaration by him/her as per specimen given **Annexure-X** and his/her Parent/Guardian as per specimen given at **Annexure-XI** that he/she was never found guilty of ragging and shall not indulge in any act of ragging at the time of opening of Campus and mark their attendance physically in the class room. At the time of admission every candidate shall be required to give an undertaking of good conduct & behaviour and not to indulge in ragging. If a candidate after his/her admission is found indulging in any kind of ragging, his/her admission is liable to be cancelled.



(2) Candidates after taking admission in any programme on the Campus other than an Evening Programme can also take admission in Evening Certificate/Diploma programmes.

(3) For information regarding Syllabus of the programmes, Library services, admission to Hostels, fee concession, scholarships etc. the candidates are advised to contact the Chairperson/Director of the Department/ Institute concerned.

(4) The candidate shall have to fill up Group Personal Insurance of Students Proposal/Nomination Performa after physically opening of the Campus as per **Annexure XVIII**



Chapter-5: Procedure to Prepare Merit List

5 Admission of Exempted Category Candidates

5.1	<p>The exempted category shall be open in Main Subject Only</p> <ol style="list-style-type: none"> UGC/CSIR-NET JRF in main subject (with validity period) UGC/CSIR-NET/ Teacher Fellowship holder/ DST Inspire fellow (with validity period) in main Subject GATE (with validity period)/ GPAT candidates in main subject.
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5.2 Criteria for preparation of merit list for Admission

5.2.1	<p>Merit list shall be prepared on the following basis:</p> <table border="1" style="margin-left: 40px;"> <tr> <td>Masters Degree % of Marks</td> <td>90%</td> </tr> <tr> <td>Interview</td> <td>10%</td> </tr> <tr> <td>Weightage (over and above)</td> <td>05 Marks</td> </tr> </table> <ol style="list-style-type: none"> Weightage for Qualifying Examination from K.U.K.: 5 Marks An interview/ viva-voce to be organized in concerned Departments/ Institutes to discuss research interest/area through a presentation before a duly constituted Department Research Advisory Committee: 10 Marks <p>However preference will be given in the following order:</p> <ol style="list-style-type: none"> First preference shall be given to UGC/CSIR-NET JRF in main subject (with validity period) candidates Second preference shall be given to candidates with UGC/CSIR-NET/Teacher Fellowship Holder/ DST Inspire Fellow (with validity period) in main subject Third preference shall be given to GATE (with validity period)/ GPAT 	Masters Degree % of Marks	90%	Interview	10%	Weightage (over and above)	05 Marks
Masters Degree % of Marks	90%						
Interview	10%						
Weightage (over and above)	05 Marks						
5.2.2	<p>In case of common UGC/CSIR-NET JRF (with validity period) and UGC/CSIR-NET/Teacher Fellowship holder/ DST Inspire fellow (with validity period) candidates, merit shall be computed as under:</p> <ol style="list-style-type: none"> Percentage of marks in qualifying Master's Degree: 90% for admission in main subject Percentage of marks in qualifying Master's Degree: 80% for admission in other subject 						
5.3	<p>The candidates who have qualified the common UGC/CSIR-NET JRF (with validity period)/ UGC/CSIR-NET/ Teacher Fellowship holder/ DST Inspire fellow (with validity period) shall be eligible for admission in all common subjects under exempted category.</p>						
5.4	<p>All fellowship holders under UGC/CSIR- NET JRF (with validity period) / UGC/CSIR-NET / Teacher fellowship holder/ DST Inspire fellow (with validity period)/ GATE (with validity period) are required to give an Undertaking at the time of enrollment to Ph.D. Course that he/she will join for Fellowship after enrollment, failing which his/her admission will be cancelled by the concerned Chairperson/Director of Department/Institute. However, this shall not apply to GATE and GPAT candidates who are not getting fellowships for Ph.D.</p>						
5.5	<p>In case of tie in the merit points as per clause 5.2.1. The conflict shall be resolved on the basis of age of the candidate. Senior in age shall be given the preference.</p>						
5.6	<p>In case, in qualifying examination CGPA is given, then candidate will have to provide the</p>						



conversion formula to compute percentage marks from CGPA (Document supporting the conversion formula from the concerned university should be uploaded). In absence of conversion formula, by default, the CGPA shall be multiplied by 9. In case CGPA as well as marks obtained, both are provided then CGPA shall be considered to compute percentage marks.

6 Admission through Entrance Test

6.1	Kurukshetra University shall hold programme-wise single Entrance Test in main subject only (for main and allied subjects) as per schedule notified every year subject to availability of seats.										
6.2	The Controller of Examinations will conduct the Ph.D. Entrance Test. A common examination centre will be created in the University by the Controller of Examinations for all the Departments/Institutes. Examination of Entrance Test will be held as per schedule notified by the University.										
6.3	<p>The Entrance Test Paper will consists of Objective type questions as per following scheme:</p> <table border="1"> <thead> <tr> <th>Paper</th> <th>Marks</th> <th>Number of Questions</th> <th>MCQ</th> <th>Total Duration</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>200</td> <td>100</td> <td>The syllabus of the Entrance Test shall consist of upto 50% of Research methodology and remaining shall be subject specific.</td> <td>2 (Two) hours without any break.</td> </tr> </tbody> </table> <p>Note: For each correct response the candidate will get 2 marks. There shall be no negative marks for incorrect response. No marks will be given for unanswered questions.</p>	Paper	Marks	Number of Questions	MCQ	Total Duration	1	200	100	The syllabus of the Entrance Test shall consist of upto 50% of Research methodology and remaining shall be subject specific.	2 (Two) hours without any break.
Paper	Marks	Number of Questions	MCQ	Total Duration							
1	200	100	The syllabus of the Entrance Test shall consist of upto 50% of Research methodology and remaining shall be subject specific.	2 (Two) hours without any break.							
6.4	The Departmental Research Advisory Committee shall recommend and supply to the Controller of Examinations, a panel of 10 external experts along with a copy of the syllabi of the concerned subjects. Two question papers will be got prepared by the Controller of Examinations from the Expert(s) as approved by the Vice-Chancellor.										
6.5	Setting of question paper of the of Ph.D. Entrance Test will be based on the syllabi as approved by the Departmental Research Advisory Committee of the concerned Department/Institute and syllabus shall be placed on the website of University.										
6.6	<p>The candidate will be required to secure 50% marks in Entrance Test for being eligible for admission to Ph. D. Course.</p> <p>Provided a relaxation of 5% marks (from 50% to 45%) shall be allowed for the candidates belonging to SC/ST/BC (Block A&B) (non-creamy layers)/Differently-abled category of Haryana in the entrance examination conducted by the Universities. Provided further, that, if in spite of the above relaxation, the seats allotted for SC/ST/(Block A&B) (non-creamy layers)/Differently-abled categories remain unfilled, the University shall launch a Special Admission Drive, for that particular category within one month from the date of closure of admissions of General Category.</p>										
6.7	<p>Evaluation of Entrance Test will be got done by a committee consisting of the concerned Chairperson/Director of the Department/Institute, Controller of Examinations or his nominee and one member to be nominated by the Vice-Chancellor.</p> <p>In case, if any question is cancelled at stage of Evaluation then grace marks will be given to all the candidates.</p>										
6.8	Result of Entrance Test shall be notified by the Controller of Examinations on the Website of Kurukshetra University.										
6.9	The examination fee for Entrance Test will be as determined and notified by the										



	University from time-to-time.
6.10	There will be no provision for re-evaluation of answer books for the paper of Ph.D. Entrance Test.

6.11 Criteria for preparation of merit list for Admission in respect of Entrance Test Category:

6.11	<p>Criteria for preparation of merit list for Admission in respect of Entrance Test Category:</p> <p>Merit points out of 125 (Academic + Weightage + Interview) to prepare merit list are to be computed as under:</p> <p>Academic: Maximum Marks: 90</p> <p>Marks in Academic are to be computed as under:</p> <p>(a) Percentage marks in qualifying examination X 50/90</p> <p>(b) Percentage marks in qualifying Entrance Test X 50/90</p> <p>Weightage (a to c): Maximum Marks: 25</p> <p>Weightage marks are to be computed as under:</p> <p>(a) Weightage I</p> <p>Whichever is higher out of i, ii, iii, and iv given below:</p> <p>i. JRF in main subject/ allied subject/ DST Inspire Fellow (with valid Fellowship offer)/Teacher Fellowship Holder (with validity period): 20 Marks OR</p> <p>ii. NET/SLET /M.Phil. Degree holder/ in Main Subject /GATE (with validity period)/GPAT :15 Marks OR</p> <p>iii. NET/SLET/M.Phil. Degree in allied subject: 10 Marks OR</p> <p>iv. JRF/SRF/RF/RA in project in KUK</p> <ul style="list-style-type: none"> • If candidate is in project for less than or equal to one year: 5 Marks • If candidate is in project for more than one year: 10 Marks <p>(Such student shall continue to work in research projects and the area of their Ph.D. work shall be similar to the projects work)</p> <p>(b) Weightage II</p> <p>Regular/Approved Teacher of Kurukshetra University or its affiliated Govt./ Govt. Added College/ Self-Financing affiliated Colleges: 5 Marks (1 mark per year for consecutive teaching experience up-to maximum of 5 marks shall be given)</p> <p style="text-align: center;">OR</p> <p>Regular Scientist of National Research Laboratory (approved by Govt. Of India/State Govt.): 5 Marks</p> <p>(c) Weightage III</p> <p>Qualifying Examination from K.U.K.: 5 Marks</p> <p>Interview</p> <p>An interview/ viva-voce to be organized in concerned Departments/ Institutes to discuss research interest/area through a presentation before a duly constituted Departmental</p>
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Research Advisory Committee: **10 Marks**

6.12 Criteria for preparation of Merit List for Part Time Category:

6.12

Criteria for Preparation of Merit List for Part Time Candidates

Written Test: 50 Marks

A subjective written test will be conducted by the admission committee of the department in consultation with DRAC wherein candidate will present their research idea.

Experience: 30 Marks

The level and duration of experience as judged by DRAC.

Interview: 20 Marks

All candidates will be called for interview before DRAC (Departmental Research Advisory Committee).

However preference will be given to sponsored candidates.



Chapter-6: Code of Conduct for Students

- 1) Every student is required to attend classes regularly. If a student attends classes less than the required number i.e. 75%, then he/she can be detained from appearing in the examinations as per University Rules.
- 2) A student should always wear his/her ID card around his/her neck on the Campus. The same should be shown when identity proof is required by the University Officials/Security Staff.
- 3) No student will be allowed to enter any office, hostel, library, auditorium, administrative & examination blocks, etc., if he/she fails to show his/her University Identity Card. Students will be allowed to attend cultural programmes, sports events, film shows or other programmes of the University only when they are in possession of their valid ID card.
- 4) All the students must fill in the required information correctly in the Students' Information Form. The address and contact numbers of parents should be correct so that they can be contacted in case of any emergency.
- 5) If a student gets accommodation allotted in his/her name in a hostel and allows some other person(s) to stay in his/her allotted room and/or to take meals, in that case the admission of both the students, i.e. the allottee and the illegal occupant, shall be cancelled from the Department/Institute as well as from the hostel without assigning any reason.
- 6) Non-residents of university hostels will not be allowed to stay in the hostels without prior permission of the competent authority. Strict disciplinary action would be taken against the student(s) who violate(s) this rule.
- 7) Bonafide student, desirous of bringing/keeping his/her vehicle in the University Campus, would be required to submit self-attested photocopy of the Registration Certificate (RC) of his/her vehicle and the driving licence to the Chairperson/Director of the Department/Institute and to the Warden of the hostel concerned. The student will be issued a Permit in the form of a Sticker for his/her vehicle after submission of copy of Registration Certificate to the Chief Security Officer through Chairperson/Director of the Department/Institute. No vehicle, other than the permitted one, will be allowed entry in the University Campus. University has the right to deny to issue vehicle pass sticker to any student, if not satisfied.
- 8) Students are not allowed to honk horn(s) of their vehicles or to play loud music in their vehicles in the University premises.
- 9) No vehicle with black film(s) will be allowed entry in the University premises.
- 10) Students must observe maximum speed limit of 30 km per hour while driving their permitted vehicle on the campus.
- 11) Kurukshetra University, Kurukshetra is a Ragging Free Campus. All students must follow the University guidelines regarding Anti-Ragging appended in the HBI. To report incident(s) of any kind of ragging, helpline numbers are displayed at major places on the campus and the University website also.
- 12) All students should behave decently with female students, teachers and employees. No student should involve in any incident of eve-teasing. Anyone found indulging in such activity shall be liable to stringent disciplinary action. The University strictly follows its policy of zero tolerance towards eve-teasing and act(s) of sexual harassment.



- 13) Students should use decent language with everyone on the campus.
- 14) The University property should not be harmed in any manner. If a student is found damaging the University property, strict action will be taken against him/her.
- 15) Use of alcohol, tobacco and drugs in any form is strictly prohibited on the University Campus. Every student must observe these instructions on the Campus failing which strict action will be taken against him/her to the extent of expulsion from the University and the programme.
- 16) Every student must follow University rules and regulations in maintaining discipline on the campus. If a student is found involved in any act/s of indiscipline, unlawfulness or misbehaviour then he/she will be punished as per University rules.
- 17) Campus Students' may take up their collective demands with the Students' Council. No student is allowed to disturb the academic atmosphere of the campus. If anyone is found disrupting classes or instigating students to disrupt classes/office work/administrative work, vitiating academic and administrative setup and/or attempt to force upon the authorities, then such activity will be considered serious disciplinary act and the student(s) will be punished accordingly.
- 18) University has a mechanism to redress the grievances of its students through Students' Grievances Redressal Cell. A student can submit his/her complaint/grievance to the Dean Students' Welfare, Convener of the Cell, via e-mail dsw@kuk.ac.in or in writing mentioning his/her name, class, roll number, department/hostel & phone number to the office of Dean Students' Welfare, KUK. Student can seek their grievances related to their Department(s), redressal in the Department Students Grievances Cell by contacting Chairperson of the Department. However, collective students' grievances/demands can only be dealt as mentioned in the Point No. 17.
- 19) Students are advised not to hold any rally or protest near the University administrative block. They should take up the issue, if any, first with the Chairperson/Director/Principal/ Warden/Chief Warden and then with the Dean Students' Welfare.
- 20) Students must obey instructions of the teacher-in-charge(s) while on a tour/ trip/ field training/ Industrial training, etc. All safety norms, as prescribed in the UGC Safety Regulations, should be followed by students on and off the campus.
- 21) All the students must observe silence in the library. They must not use mobile phones in the library.
- 22) One should not write or paste posters on the walls and window panes of the University buildings. Any poster/hoarding found pasted/fixed/hanged at any place, other than the prescribed place, will attract severe punishment under the Defacement Act of Public Property.
- 23) Students are expected to keep the campus neat and clean. The use of polythene is strictly banned on the campus.



Chapter-7: Admission Rules and Procedure for International Students

7.1.1 Introduction

These rules define the procedure for the admission of international students to various programmes of Kurukshetra University, Kurukshetra. These rules are based on general guidelines issued by the University Grants Commission (UGC), Association of Indian Universities and Statutory/Regulatory directives issued from time to time.

7.1.2 The Office

The Office of Advisor, International Student shall provide necessary guidance for admission of foreign students to the various programmes run in the University. All correspondence related to international students should be addressed to the Office of the Advisor, International Students, Kurukshetra University, Kurukshetra – 136119 (Haryana) India.

7.1.3 International Students

(i) Foreign Student: Students holding passports issued by foreign countries including Persons of Indian Origin (PIO) who have acquired the nationality of foreign countries.

(ii) Persons of Indian Origin (PIO): PIO shall mean the Persons who are citizens of other countries (except Pakistan and Bangladesh) who at any time held an Indian Passport, or who or either of his parents or any of his grandparents was a citizen of India by virtue of the provisions of the Constitution of India or Sec 2 (b) of Citizenship Act, 1955 (Act No. 57 of 1955).

(iii) Non-Resident Indians (NRIs): Only those Non Resident Indian students who have studied and passed the qualifying examinations from schools or colleges in foreign countries will be treated as international students. This will include the students studying in the schools or colleges situated in the foreign countries even if affiliated to the Boards of Secondary, Higher Secondary Education or Universities located in India, but will not include students studying in those schools and colleges (situated in India) and affiliated to the Boards Secondary Higher Secondary Examinations from Boards or Universities located in foreign countries as external students and Dependents of NRI studying in India will not merit the status of international students.

7.1.4 Documents Required For Admission Of International Students

(i) **VISA:** All the international students shall require a student VISA endorsed to the Kurukshetra University, Kurukshetra for joining the full time programmes. Foreign students admitted to Kurukshetra University shall obtain a **STUDENT VISA** in the name of Kurukshetra University on the basis of admission within one Month from the date of admission for the prescribed duration of the programme. A copy of this **VISA** is to be submitted in the office of Advisor, International Students, Kurukshetra University Kurukshetra. Students wishing to join a research programme will require a research VISA endorsed to the Kurukshetra University, Kurukshetra. The VISA should be valid for prescribed duration of the programme. VISA is not required for NRI students.

(ii) **Certificate from Association of Indian Universities (AIU):** The programme on which eligibility is relied upon must be included in the list of the Association of Indian Universities (AIU). In case the University/Board is not included in the said list, the candidate has to obtain and submit Equivalence Certificate to this effect from the Association of Indian Universities.



Submission of Equivalence Certificate from AIU is mandatory for foreign nationals. The AIU address is given below:

The Secretary General

Association of Indian Universities

AIU House, 16, Comrade Indrajit Gupta Marg

New Delhi-110002

Phone No. (91) – 11-23230059

Website: <http://www.aiu.ac.in>

(iii) Prior Security Clearance: All international students desiring to undertake any research work or join a Ph.D or M. Phil. Programme must obtain prior security clearance from the Ministry of Home Affairs and the approval of Department of Secondary and Higher Education, Ministry of Human Resource Development, Government of India and this must be on the research VISA endorsed to the university or institution concerned.

(iv) Attestation by concerned Embassy/High Commission/Consulate: All attestation must be done by the concerned Embassy/High Commission/Consulate of the relevant country in India. The document without attestation shall be summarily rejected.

(v) Attested Transcripts: Candidate applying from their own country should get their transcripts of certificates attested by the concerned accredited authorized Government Agency and also duly certified by the Indian Embassy or Consulate as the case may be. Attested copies of Senior School Certificate/Bachelor's Degree/Master's Degree or equivalent thereof should be attached.

(vi) Character Certificate: A Character Certificate from the Head of the Institution last attended alongwith its attestation by the concerned Embassy/High Commission/Consulate should be submitted.

(vii) Medical Certificate: All the international students have to undergo the medical examination and get the medical fitness certificate. As per government rules all international students entering India on student VISA have to be tested for HIV and will not be given admission if found to be positive.

(viii) Registration in Foreign Regional Registration Office (FRRO) : Within 14 days of arrival in India, the international student has to register his name with the police in the Foreigner Regional Registration Office (FRRO) of the local police. For this the following documents shall be submitted by the admitted students to the Office of the Advisor, International Students :

- a) Photocopy of the Passport
- b) Photocopy of the VISA
- c) Proof of Residence
- d) Proof of Admission
- e) Four Passport Size photographs
- f) HIV Report.

7.1.5 Eligibility Qualifications:

International students should fulfill the minimum eligibility condition prescribed for admission as per the requirements of the programme applied for. However, such candidates shall NOT be required to undergo the admission entrance test.



7.1.6 Supernumerary Seats for International Students:

- (i) 15% supernumerary seats shall be available for international students in all the programmes run by the University at its campus including the AICTE approved programmes.
- (ii) Candidates to the Supernumerary seats shall be required to fulfill the eligibility criteria for the programme applied. However, such candidates shall NOT be required to undergo the admission entrance test.
- (iii) Candidates under this category shall be required to fulfill all/any other conditions as may be prescribed and notified by Kurukshetra University, Kurukshetra from time to time.
- (iv) Candidates seeking admission under Supernumerary seats will have to apply on a prescribed form which will be available from the office of the Advisor, International Students, Kurukshetra University, Kurukshetra or this form can be downloaded from University website (www.kuk.ac.in).
- (v) This application form should be submitted to the office of the Advisor, International Students, alongwith the attested/certified copies of all requisite documents mentioned in the form.
- (vi) In case applications are received in excess against the allotted seats in particular programme, inter se merit will be prepared.

7.1.7 Fee Structure for Supernumerary Seats:

The revised tuition/admission fee structure for Govt. funded international students is shown in Table I. Also Registration fees of every international student only once will be Rs. 20000/-. Hostel fees will be Rs. 5000/- per month excluding electricity and meal charges.

Table-I

Tuition/admission Fee For Govt. funded International Students		
Course	Discipline/Stream	Fee (in Rs.) per annum
Ph.D.	Science/Technical/Engineering/Management/ Pharmacy/Law/ Hotel Management/ Fine Arts	Rs. 80,000/-
Ph.D.	For other courses	Rs. 50,000/-

The revised tuition/admission fee structure for self financed international students is shown in Table II. Also Registration fees of every international student only once will be Rs. 20,000/-. Hostel fees will be Rs. 5000/- per month excluding electricity and meal charges.

Table-II

Tuition/admission Fee For Self Financed International Students		
Course	Discipline/Stream	Fee (in Rs.) per annum
Ph.D.	Science/Technical/Engineering/Management/ Pharmacy/Law/ Hotel Management/ Fine Arts	Rs. 1,20,000/-
Ph.D.	For other courses	Rs. 90,000/-

7.1.8 Last date for Receipt of Application Form: Last date for Receipt of Application Form duly completed in all respect will be **31st August, 2021**.

7.1.9 Vacations: Information regarding vacations is available on the University website: www.kuk.ac.in

7.1.10 Hostel Facilities: Kurukshetra University endeavors to provide hostel facilities to almost all outstation students. Each hostel is provided with indoor and outdoor facilities for games and sports.



Recreation facility like T.V. sets is also provided. The detail of hostel fee can be obtained from the offices of Chief Wardens (Boys & Girls Hostels), Kurukshetra University, Kurukshetra.

7.1.11 Important Telephone Numbers of Kurukshetra University Functionaries:

Vice-Chancellor 01744-238039 (O).

Registrar- 01744-238026 (O).

Dean, Academic Affairs- 01744-238045 (O).

Dean, Students Welfare- 01744-238096 (O).

Chief Warden (Boys Hostel)- 01744-238711 (O).

Controller of Examinations- 01744-238377 (O).

Advisor, International Students: 7082113092, 9416227111.

E-mail: aisku@kuk.ac.in

7.1.12 Cancellation of Admission:

The admitted students should note that his admission stands automatically cancelled if:

- (i) He/She fails to obtain long term Student/Research VISA in the name of the Kurukshetra University, Kurukshetra only from the Indian Embassy in his/her country on the basis of the letter of provisional admission.
- (ii) He/She fails to produce Original Statement of marks/grade point average certificate of the last qualifying examination or equivalent thereof at the time of admission.
- (iii) He/She is found to be medically unfit.
- (iv) He/She fails to fulfill any condition of eligibility for admission to the Programme.



Chapter-8: Curbing the Menace of Ragging

Ragging is totally prohibited in the University and anyone found guilty of ragging and/or abetting ragging, whether actively or passively, or being a part of a conspiracy to promote ragging, is liable to be punished in accordance with the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009 and “The Haryana Prohibition of Ragging in Educational Institution Ordinance, 2012” as well as under the provisions of any penal law for the time being in force.

Anti Ragging Helpline Toll Free Number, Anti Ragging Committee, Squad, Monitoring Cells, Nodal Officers and Counselors:

UGC Anti Ragging Helpline Toll Free Number: 1800-180-5522 & E-mail: helpline@antiragging.in

Vice-Chancellor : vc@kuk.ac.in
 Registrar : registrar@kuk.ac.in
 Proctor : proctor@kuk.ac.in

1.	Anti Ragging Committee	Phone No. (Code No. 01744)	Mobile No
1	Proctor	3022 (Ext.)	7082113124
2	Dean of Colleges	238347-2118 (Ext.)	7082113003
3	Dean Students' Welfare	238096-2115 (Ext.)	7082113109
4	Deputy Proctor (Male)	239597-3074 (Ext.)	9416785665
5	Deputy Proctor (Female)		9896065661
6	Chief Warden (Boys)	238711	7082113081
7	Chief Warden (Girls)	238278	7082113085
8	Officer Incharge, Security (CSO)	238410-3080 (Ext.)	7082113044
9	Director, Public Relations	239639	7082113123
10	President, KUTA	238410-2532 (Ext.)	9416344793
11	Director, Women Studies Research Centre	239665-2727 (Ext.)	9416782192
12	SDM, Thanesar (Nominee of DC, KKR)	220032	8901163144
13	DSP, Pehowa (Nominee of SP, KKR)	220462	7056700145
14	Sh. Vijay Shabharwal, Local Media Representative		9896244822
15	Mr. Vinod Jindal, Local Media Representative		9896334769



16	Four Students Representatives (two fresher & two seniors) to be nominated by the Dean Students' Welfare every year		
17	Director, Dr. B.R. Ambedkar Studies Centre	238410-2551 (Ext.)	9416249880
2. Anti Ragging Squad			
Zone-I (Boys Hostels)			
1	Chief Warden (Boys)	238711,238940	7082113081
2	Deputy Chief Warden (Boys)		8295744488
3	Deputy CSO for Boys Hostels Zone		7082113132
4	All Wardens		
Wardens			
1.	Partap Bhawan	238176	7082113089
2.	Narhari Bhawan	238278	7082113132
3.	Harsh Bhawan	238178	7082113096
4.	Arjun Bhawan	238627	7082113095
5.	Bhim Bhawan	238174	7082113098
6.	Tagore Bhawan	238626	7082113099
7.	Ambedkar Bhawan	239698	7082113088
8.	Ch. Devi Lal Bhawan	239404	7082113097
9.	International Hostel	-	7082113148
10.	Ch. Ranbir Singh Bhawan	-	7082113094
11.	Swami Vivekanand Bhawan	-	7082113090
12.	Shaheed Bhagat Singh Bhawan	-	7082113087
5	One Student Representative from each Hostel to be selected/nominated by the concerned Warden of the Hostel.		
Zone-II (Girls Hostels)			
1	Chief Warden (Girls)	238278	7082113085
2	Deputy Chief Warden		7082113103
3	Deputy CSO for Girls Hostels Zone		7082113105



4	All Wardens		
	Wardens		
	1. Bharti Bhawan	238081	9996604087
	2. Meera Bhawan	238553	7082113137
	3. Kasturba Bhawan	238630	7082113104
	4. Saraswati Bhawan	238177	7082113106
	5. Gargi Bhawan	238638	9896065661
	6. Subhadra Bhawan	238407	7082113101
	7. Ahilya Bhawan	238024	7082113102
	8. Ganga Bhawan	238036	7082113102
	9. Ultra Bhawan	238560	7082113101
	10. Devyani Bhawan	238445	7082113103
	11. Kalpana Chawla Bhawan	238522	7082113103
	12. Laxmi Bai Bhawan	238526	7082113108
	13. Yamuna Bhawan	238177	7082113147
(v)	One Student Representative from each Hostel to be selected/nominated by the concerned Warden of the Hostel.		
	Zone-III (UIET, IOL, II&HS, ITT&R, Inst. of Pharmacy, IMC & MT, Inst. of Management)		
	1 Deputy Proctor (Male) – I	239597-3022(Ext.)	9416785665
	2 Deputy Proctor (Female)		9896065661
	3 Officer Incharge, Security	238410-3080(Ext.)	7082113044
	4 Directorate of UIET, Inst. of Law, Inst. of Pharmacy, IMC& MT, Inst. of Management will depute two senior teachers (one male & one female) from each of these Institutes and will intimate the Proctor.		9416280555 9896242030 9991302121 9878822706 9466174087
	5 Principal, Institute of Integrated & Honors Studies and Institute of Teacher Training & Research will depute two teachers from each of the Institute and will intimate to the Proctor.	238049 238125	7082113047 7082113038



6	Supervisor, Security		7082113065
7	Police Officials, Officer Incharge, Security will take measure for seeking help from the District Administration		
8	Four Students representatives (two fresher & two seniors) to be nominated by the Dean Students' Welfare		
Zone-IV (University Campus & other Vulnerable Places excluding Zone-I, II & III.			
1	Deputy Proctor (Male) - II	239597-3022(Ext.)	9416214826
	Deputy Proctor (Female)		9896065661
2	Officer Incharge Security (CSO)	238410-3080(Ext.)	7082113044
3	Chairpersons, Dept. of Instrumentation, School of Management and Commerce will nominate one teacher to the Anti-Ragging Squad and shall inform the same to the Proctor	239555 238565 238290	7082113185 9966535510 9896719024
4	Dean, Faculty of Sciences, Social Sciences, Life Sciences, Arts & Languages, Indic Studies will nominate one teacher of that Faculty to the Anti-Ragging Squad and will inform the same to the Proctor.		9416266580 9466066674 9416448939
5	Four Students Representatives (two fresher & two seniors) to be nominated by the Dean Students' Welfare		
6	Police Officials, Officer Incharge, Security will take measure for seeking help from the District Administration		
3. Monitoring Cell			
1	Registrar	238026	-
2	Dean, Academic Affairs	238045, 2490(Ext.)	7082113141
3	Proctor	3022(Ext.)	7082113124
4	Dean of Colleges	238347-2118 (Ext.)	7082113003
5	Dean Students' Welfare	238096-2115 (Ext.)	7082113109
4. Nodal Officers			
1	Nodal Officer for all teaching Departments and Institutes : Proctor		
2	Nodal Officer for affiliated colleges : Dean of Colleges		
5. Anti Ragging Counselors			



1	Dr. Hardeep Lal Joshi, Dept. of Psychology	9416785665
2	Dr. Raksh Pal Sharma, MD (Psychiatric), Aggarwal Hospital, KKR	9812434648

Instructions Against Ragging:

With sixty four years of its existence, Kurukshetra University has earned recognition as one of the renowned centers of teaching and research in the country. We appreciate the parents and the students for their interest and option towards pursuing their higher studies at Kurukshetra University. We wish them success in their plans towards getting admission in the programme of their choice on the campus. Those who succeed in joining a programme, should be making best use of the excellent facilities and congenial atmosphere available in the University towards all-round development of their personality. We would expect our students to make best use of this opportunity and grow as able and responsible citizens. Students will be required to work hard with their energies focused towards achieving their goal.

We take pride in informing all those desirous of seeking admission, that over all these years, our University has the best traditions of maintaining a healthy and congenial academic environment. We are also glad to convey that with the determined and sincere efforts of our senior students and faculty, our campus has been free from the menace of Ragging.

Chairpersons/Directors of all the University Teaching Departments/Institutes to ensure that every student and their parents be asked to submit an online undertaking every academic year to the effect that the concerned student will not take part in any activity leading to Ragging of junior students.

What Constitutes Ragging:

Ragging constitutes one or more of any of the following acts:

- (a) Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
- (b) indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
- (c) asking any student to do any act which such student will not in the ordinary programme do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
 - (d) Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
- (e) Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students;
 - (f) Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
 - (g) Any act of physical abuse including all variants of it : sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;



(h) Any act or abuse by spoken words, e-mails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student;

(i) Any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

(j) Any act of physical or mental abuse (including bullying and exclusion) targeted at another student (fresher or otherwise) on the ground of colour, race, religion, caste, ethnicity, gender (including transgender), sexual orientation, appearance, nationality, regional origins, linguistic identity, place of birth, place of residence or economic background.

(k) All the senior students are advised to guide and treat junior students affectionately.

(l) Junior students may contact their Chairpersons or other University functionaries like Proctor, Dean Students Welfare, Chief Warden, Wardens or Chief Security Officer for help and guidance.



BONAFIDE RESIDENTS OF HARYANA - GUIDELINES REGARDING

Instructions regarding Bonafide Residents of Haryana issued vide letter No.62/17/95-6 GSI dated 3 October, 1996, No.62/32/2000-6GSI dated 23 May, 2003, No.62/27/2003-6GSI dated 29 July, 2003 and No.62/62/2011-6GSI dated 17 January, 2012 by the Chief Secretary to Government, Haryana.

1. I am directed to invite your attention to Haryana Govt. letters noted in the margin on the subject noted above vide which the instructions were issued regarding simplification of procedure for obtaining the certificate of Domicile for the purpose of admission to educational institution (including technical/ medical institution). The matter has been reconsidered in the light of judgment delivered by the Hon'ble Supreme Court of India in the case of Dr. Pradeep Jain vs. Union of India and others reported as AIR 1984-SC-1421, wherein it has been held that instead of the word 'Domicile' the word 'Resident' be used in the instructions issued by the State Government and it has been decided to revise the Government instructions. Henceforth, the following categories of persons would be eligible for the grant of Resident Certificate:-

- (i) Candidates, who have passed the examination qualifying there for selection in an institution from a school/college in Haryana.
- (ii) Children/Wards (if parents are not living)/Dependents : -
 - (a) of the regular employees of Haryana State posted in or outside Haryana State or working on deputation;
 - (b) of the regular employees of the statutory bodies/corporations established by or under an act of the State of Haryana who are posted in Chandigarh or in Haryana or outside Haryana.
 - (c) of the regular employees of the Government of India posted in Chandigarh or in Haryana in connection with the affairs of the Haryana Government;
- (iii) Children/wards (if parents not living)/dependents of persons who after retirement have permanently settled in Haryana and draw their pensions from the treasuries situated in the State of Haryana.
- (iv) Children/wards (if parents are not living)/dependents of pensioners of Haryana Government irrespective of the fact that the original home of the retiree is in a state other than Haryana or he has settled after retirement in or outside Haryana;
- (v) Children/Wards (if parents are not living)/dependents of persons, who have permanent home in Haryana and include persons who have been residing in Haryana for a period of not less than 15 years or who have permanent home in Haryana but on account of their occupation they are living outside Haryana;
- (vi) The wives of such persons who are bonafide residents of Haryana irrespective of the fact that they had belonged to any other State before marriage;
- (vii) Persons who were born in Haryana and produce a certificate to that effect; provided that the parents/guardians (if parents are not living) of persons belonging to any one of the above mentioned categories are:
 - (a) Citizen of India;
 - (b) Produce an affidavit to the effect that they or their children/wards (if parents are not living)/dependents have not obtained the benefit of Resident in any other State.



- (viii) Children & Wards of the accredited journalists residing at Chandigarh and recognised by Govt. of Haryana.
2. All candidates claiming to be bonafide residents of Haryana should produce a Haryana Resident Certificate signed by the District Magistrate/General Assistant to Deputy Commissioner or Sub-Divisional Officer (Civil) of the District/Sub-Divisions/Tehsildars of Revenue to which the candidates belong. Resident Certificates in respect of elsewhere or in respect of the Children/ Wards/Dependents of Haryana Govt. employees who are posted at Chandigarh, Delhi or elsewhere or in respect of Children/Wards/Dependents of pensioners of Haryana Govt. or in respect of the Children/ Wards/Department of the employees of the Government of India posted at Chandigarh or in Haryana in connection with the affairs of Haryana Government, or in respect of Children/Wards/Dependents of the employees and retirees of the Statutory Bodies/Corporations of Haryana established by or under an Act of the State of Haryana or a Central Act and located at Chandigarh, Haryana or outside Haryana, should be by their respective Heads of Departments.
 3. Candidates seeking admission in educational institutions (including medical and technical institutions) located in Haryana, may not be required to produce Resident Certificate, if they have passed the examination from a school/college situated in Haryana. For this purpose, a certificate of the Principal/ Headmaster from concerned institution where the children/wards studied last should be considered sufficient. The Principal/Headmaster of the institution shall be competent to issue such certificate, which should be sufficient.
 4. If a candidate is admitted on the basis of claim that he belongs to the State of Haryana but at any subsequent time is discovered that his claim was false, the student shall be removed from the institution, all fees and other dues paid up to the date of such removal shall be confiscated. The Principal/Headmaster may take such other action against the student and his/her parents/guardians as he may deem proper in the circumstances of any particular case.
 5. The children/wards/dependents of the employees of Punjab & Haryana High Court, who are discharging their duties in connection with the affairs of the State of Haryana and have not availed facility from their parent State, the State of Punjab and U.T. Administration Chandigarh, would also be eligible for grant of Resident Certificate of the State of Haryana only for the purpose of admission in academic/technical/ medical institutions of the State of Haryana. However, in that case the employees of the Punjab & Haryana High Court shall be entitled to draw this benefit at one place/State only. Head of the Department of the Punjab & Haryana High Court would be competent to issue such a certificate.



LIST OF THE SCHEDULED CASTES IN HARYANA

SN	Name of the caste
1(A).	Aheria, Aheri, Hari, Heri, Thori, Turi
9.	Chamar, Jatia Chamar, Rehgar, Raigar, Ramdasi, Ravidasi, Balahi, Batoi, Bhatoi, Bhambi, Chamar-Rohidas, Jatav, Jatava, Ramdasia
29(A)	Rai Sikhs

LIST OF THE DEPRIVED SCHEDULED CASTES IN HARYANA
(Under Section 3 of Haryana Act No. 14 of 2020)

SN	Name of the caste	SN	Name of the caste	SN	Name of the caste
1	Ad Dharmi	1Dhanak 3		25	Od
2	Balmiki	1Dhogri, Dhangri, Sigg 4		26	Pasi
3	Bangali	15	Dumna, Mahasha, Doom	27	Perna
4	Brar, Burar, Berar	16	Gagra,	28	Pherera
5	Batwal, Barwala	17	Gandhila, Gandil, Gondola	29	Sanhai
6	Bauria, Bawaria	18	Kabirpanthi, Julaha	30	Sanhal
7	Bazigar	19	Khatik	31	Sansi, Bhedkut, Manesh
8	Bhanjra	20	Kori, Koli	32	San
9	Chanal	21	Marija, Marecha	33	Sapela, Sopera
10	Dagi	22	Mazhabi, Mazhibi Sikh	34	Sarera
11	Darain	23	Megh, Meghwal	35	Sikligar, Bariya
12	Daha, Dhaya, Dhea	24	Nat, Badi	36	Sirkiband



LIST OF BACKWARD CLASSES IN HARYANA (BLOCK-A)

SN	Name of the caste	SN	Name of the caste	SN	Name of the caste
1.	Naik	25	Gorkhas		Raigar
2.	Barra	26	Gawala. Gowala		-
3.	Beta, Hensi or Hesi	27	Gadaria, Pal, Bagnel Diaya		Rechband
4.	Bagria	28	Garhi –Lohar		Shorgir, Shergir
5.	Barwar	29	Hajjam, Nai, Naie, Sain		Soi
6.	Barai, Tamboli	30	Jhangra Brahman, Khati, Suthar, Dhiman Brahmin, Tarkhan, Barahai, Baddi		Singhikant, Singiwala
7.	Baragi, Bairagi, Swami, Sadh	31	Joginath, Jogi, Nath, Yogi		Sunar, Zargar, Soni
8.	Battera	32	Kanjar or Kanchan		Thathera, Tamera
9.	Bharbhunja Bharbuja	33	Kurmi		Teli
10.	Bhat, Bhatra, Darpi, Ramiya	34	Kumhars, Prajapati		Banzara, Banjara
11.	Bhuhalia Lohar	35	Kambo		Weaver (Jullaha)
12.	Changar	36	Kanghera		Badi/Baddon
13.	Chirimar	37	Kuchband		Bhattu/Chattu
14.	Chang	38	Labana		Mina
15.	Chimba, Chhipi, Chimpa Darzi, Rohilla	39	Lakhera, Manihar, Kachera		Rahbari
16.	Daiya	40	Lohar, Panchal-Brahmin		Charan
17.	Dhobis	41	Madri		Chaaraj (Mahabrahman)
18.	Dakaut	42	Mochi		Udasin
19.	Dhimar, Mallah, Kashyap-Rajpoot, Kahar Jhinwar, Dhinwar, Khewat, Mehra Nishad Sakka, Bishti, Sheikh-Abbasi	43	Mirasi		Ramgarhia
20.	Dhosali, Dosali	44	Nar		Rangrez, Lilgar, Nilgar, Lallari
21.	Faquir	45	Noongar		Dawala, Soni-Dawala, Nyaaria
22.	Gwaria, Gauria or Gwar	46	Nalband		Bhar, Rajbhar



23.	Ghirath	47	Pinja, Penja	Nat (Muslim)
24.	Ghasi,Ghasiara or Ghosi	48	Rehar, Rehara or Re	Jangam

LIST OF BACKWARD CLASSES IN HARYANA (BLOCK-B)

SN	Name of the caste	SN	Name of the caste	SN	Name of the caste
1.	Ahir/Yadav	3	Lodh/Lodha/Lodhi	5	Meo
2.	Gujjar	4	Saini, Shakya, Koeri, Kushwaha, Maurya	6	Gosai/Gosain/Goswami

At present, Raigar, Mochi, Weaver (Julaha) (BC) and Julaha (SC) and Badi Castes find a mention in the list of both Scheduled Castes and Backward Classes. The persons belonging to these Castes who are not covered under the Scheduled Castes on account of being Non-Hindus and Non -Sikh can take the benefits under the backward classes only.



REGISTRAR'S

3064 Ad No
 7615
 हरियाणा सिविल सचिवालय
 चण्डीगढ़
 08 MAY 2018
 परिचालन

Principal Secretary to Govt. Haryana,
 Welfare of Scheduled Castes and Backward Classes,
 Department, Chandigarh.

1. ✓ All the Administrative Secretaries to Govt. Haryana.
2. All Heads of the Department in the State of Haryana.
3. Secretary, General Administration, Haryana Civil Secretariat, Chandigarh.
4. All the Managing Directors of Boards/Corporation/Public Sector Undertakings.
5. All Divisional Commissioners, Ambala, Hisar, Rohtak and Gurugram.
6. The Registrar, Punjab & Haryana High Court, Chandigarh.
7. All the Deputy Commissioners in the State of Haryana.
8. All the Registrar of the Universities in the State of Haryana.

No. EC/2018/ 2019-389

Dated: 26-04-2018

Subject: Candidates of any category (SC/BC/OBC etc.) qualifying/selected in Govt. job or admitted in Educational Institute/Universities based on General criteria or merit must be allocated seat from General category.

I am directed to invite your kind attention to the State Government instruction no. 22/88/96-3GS-III dated 25.06.1997 wherein it is observed that the Scheduled Castes/Backward Classes candidates who get selected in Govt. job in the open competition on the basis of general merit (without availing any relaxation of age etc.) will have to be counted against general seats as they are open competition candidates. They will not be considered against reserved seats. However, such candidates should fulfill conditions of eligibility regarding age etc. as are meant for the General category candidates.

Hence, this department being a Nodal agency of the Government for implementation of the reservation policy issue this clarification that Government Department must follow the above instruction dated 25.06.1997. These instructions were issued in connection with the reservation policy pertaining to Govt. job. On the same analogy; the Scheduled Castes/Backward Classes candidates who get selected/admitted in Educational/Professional/Technical Institution and Universities in the open competition on the basis of their own merit, they will not be counted against the quota reserved for Scheduled Castes/Backward Classes, rather they will be treated as open competition candidates. Cases where a reserved category candidate avail relaxation say in age, qualifying norms etc. then he/she will be treated against reserve category.

This may please be brought to the notice of all concerned for strict compliance in letter and spirit.

Colky
 Special Secretary
 for: Principal Secretary to Govt. Haryana,
 Welfare of Scheduled Castes and Backward
 Classes Department, Chandigarh.

ACS/15
 ACS/15

8.5.18
 Subject:
 JGTE (Bury)
 DGMG

14/5/18
 14693
 Dated: 8.5.18
 RE
 15/5/18
 S. Madhu

15/5/18
 17/5/18
 RIC



To Director General Higher Education,
Haryana, Panchkula.

The Registrars,

1. Kurukshetra University, Kurukshetra.
2. Maharshi Dayanand University, Rohtak.
3. Chaudhary Devi Lal University, Sirsa.
4. Bhagat Phool Singh Mahila Vishwavidyalaya Khanpur Kalan (Sonapat).
5. Indira Gandhi University, Meerpur (Rewari).
6. Chaudhary Bansi Lal University, Bhiwani.
7. Chaudhary Ranbir Singh University, Jind.
8. Dr. B.R. Ambedkar National Law University, Sonapat.
9. Gurugram University, Gurugram
10. Maharishi Balmiki Sanskrit University, Kaithal.

Memo No. 40395 DHE-190005/97/2020-UNP (STATE)-DHE
Dated, Panchkula, the

Subject: CWP No. 31874 of 2019 Shubham Rana Vs State of Haryana & Others.

Kindly refer to the subject cited above.

I have been directed to invite your attention towards instructions no. 22/12/2019-IGS-III dated 25.02.2019 issued by the Government of Haryana and it is clarified that the benefit of reservation in admission to EWS candidates @ 10% is to be given in both State Quota seats under State Policy and all India Quota seats under Central Government Policy separately.

This issue with the concurrence of Chief Secretary Office vide: U.O. No. CS-400300007/15/2020-GS-III-CSO dated 09.03.2021.

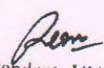
This is for your kind information and necessary action please.

-sd-
Superintendent- UNP
for Director General Higher Education,
Haryana, Panchkula.

Dated, Panchkula, the 19-04-2021

Endst. No. Even

✓ A copy of the above is forwarded to the Vice Chancellor, Kurukshetra University Kurukshetra with the request to take necessary action as per above advice and Action Taken Report be supplied to the Directorate within a week, so the reply may be filed in the subject cited CWP well on time.


Superintendent- UNP
for Director General Higher Education,
Haryana, Panchkula.



**No. 2/27/2019-1GS-III
Government of Haryana
General Administration Department
(General Services- III Branch)**

Dated Chandigarh, the 08th October, 2020

To

1. All the Administrative Secretaries to Government, Haryana.
2. All Heads of Departments in the State of Haryana.
3. All the Managing Directors/Chief Administrators of Boards/Corporations/Public Sector Undertakings in Haryana.
4. The Registrar General of Punjab & Haryana High Court, Chandigarh.
5. All the Divisional Commissioners in the State of Haryana.
6. All the Deputy Commissioners and Sub Divisional Officers (Civil) in the State of Haryana.
7. The Registrars of all the Universities of the State of Haryana.

Subject: Grant of certificate of Scheduled Caste or Deprived Scheduled Caste.

I am directed to invite your attention to Haryana Government Notification bearing No. Leg.15/2020, dated 15.05.2020 vide which an Act namely, the Haryana Scheduled Castes (Reservation in Admission in Government Educational Institution) Act, 2020 was enacted by the State Government. In this Act under Section 3 and 6 following provisions have been made:-

Section 3. (1) Twenty per cent seats shall be reserved for the members of the Scheduled Castes while making admission in Government educational institutions.

(2) Fifty per cent of the twenty percent seats reserved for Scheduled Castes for admission in any government educational institution shall be set aside for candidates belonging to the Deprived Scheduled Caste as enumerated in the Annexure.

Section 6. A person belonging to the Deprived Scheduled Castes shall, for the purposes of section 3, support his candidature by a certificate of caste indentification issued by the ecompetent authority under sub-section (2) of section 5.

2. In this Act, 36 Castes were included in the list of Deprived Scheduled Castes at Annexure to this Act. For proper implementation of this Act, all the authorities competent to issue Caste Certificate are directed to mention clearly that the Certificate is of 'Deprived Scheduled Caste' or 'Scheduled Caste' so that at the time of admission the Institutions may find out easily as to how many candidates applied



1

**No. 22/132/2013-1GS-III
HARYANA GOVERNMENT
GENERAL ADMINISTRATION DEPARTMENT
(General Services-III Branch)**

Dated: Chandigarh, the 22nd March, 2022

To

1. All the Administrative Secretaries to Government Haryana.
2. All Heads of Departments in the State.
3. All the CAs/MDs of all Boards/ Corporations/ Public Sector Undertakings.
4. All the Divisional Commissioners in Haryana State,
5. The Registrar of Punjab & Haryana High Court, Chandigarh.
6. All the Deputy Commissioners & Sub Divisional Officers (Civil).
7. The Registrars of all the Universities in the State of Haryana.

Subject: Regarding the issue of Caste Certificates (including certificates for Scheduled Caste, Deprived Scheduled Caste, Backward Class, Other Backward Class, Tapriwas, Vimukat Jati, and Nomadic Tribe) through SARAL portal.

Sir/Madam,

I am directed to invite your attention to Government instruction No. 22/132/2013-1GS-III dated 21.03.2014 regarding issuance of caste certificate wherein various competent authorities to verify and issue caste certificates were notified along with other terms & conditions and formats of the caste certificates.

2. **The Haryana Parivar Pehchan Act, 2021**, provides for the assignment of the Parivar Pehchan Number (PPN) as a unique identifier number to each family. The database, namely Family Information Data Repository (FIDR), contains PPN along with corresponding information generally required for determining eligibility for, or the provision of any scheme, service, subsidy or benefit provided/implemented by or on behalf of the State Government/any Government agency/local authority. State Government has been empowered under section 8 of the Act to prescribe Parivar Pehchan Number (PPN) as a requirement for the purpose of determining above mentioned eligibility or provision. The verified information linked with PPN available in Family Information Data Repository (FIDR) has now made it feasible to issue Caste Certificates over the counter through the SARAL portal.

3. In view of the above, Government has decided to issue revised instructions/guidelines in supersession of all the previous instructions issued till now, as under:-

(I) Portal for the issue of Caste Certificate.—

The Caste Certificate shall now be issued to eligible residents of Haryana based on PPN through the SARAL portal (<https://saralharyana.gov.in/>) facsimile signed by ADC-cum-DCRIO (Additional Deputy Commissioner-cum-District Citizen Resources Information Officer) or Head of the Department/Organisation, as the case may be.

These caste certificates shall include :-



- a) Scheduled Caste certificate
- b) Deprived Scheduled Caste certificate
- c) Backward Class certificate
- d) Other Backward Class certificate
- e) Tapriwas Caste certificate
- f) Vimukt Jati (Denotified Tribes) certificate
- g) Nomadic Tribes certificate

These certificates will be issued on the basis of verified data on caste and income contained in the FIDR. The Standard Operating Procedures (SOP) for issuing Caste Certificates along with the formats of Caste Certificates shall be issued by the Citizen Resources Information Department.

(ii) Person who is entitled to obtain a Caste Certificate.—

Following persons are entitled to obtain a Caste Certificate :-

- (a) A person who is a resident of State of Haryana by birth; or
- (b) A male person (including his children) who is an employee in the service of Haryana Government or any of its Boards/ Corporations/ Statutory Authorities/ Universities etc. provided he belongs to any of the notified castes/tribes by birth; and
- (c) A female person who is an employee in the service of Haryana Government or any of its Boards/ Corporations/ Statutory Authorities/ Universities etc. provided she belongs to any of the notified castes/tribes by birth.

Note.— A child born at a place outside Haryana shall also be eligible to obtain caste certificate from Haryana provided his father has been issued Caste Certificate by the competent authority as per provision in the instructions of Haryana Government. However, a child born in Haryana State shall not be eligible to get caste certificate on basis of birth-place/birth certificate of Haryana, if his father has been issued Caste Certificate by a State other than Haryana.

(iii) Caste Certificate in cases of Migration.—

Where a person migrates from one State to another, he can claim to belong to a notified caste only in relation to the State to which he originally belonged and not in respect of the State to which he has migrated.

(iv) Caste Certificate to person who claims through Marriage.—

No person who is not a member of a notified caste/tribe by birth will be deemed to be a member of that notified caste/tribe merely because he or she had married a person belonging to that notified caste/tribe. On the other hand a person who is a member of a notified caste/tribe will continue to be a member of that notified caste/tribe even after his or her marriage with a person who does not belong to a notified caste/tribe.



(v) Caste Certificate In case of Adoption of child.—

Great care has to be exercised in dealing with cases where a person claims to be a member of a notified caste/tribe on the ground that he/she has been adopted by a person of that notified caste/tribe. The validity of the adoption has to be clearly established before any caste certificate can be given. It is for the party to prove his/her claim by cogent and reliable evidence:

- (a) While deciding whether an adoption is valid, the certificate issuing authority should satisfy himself that all the requirements of law have been complied with. He should also take into account the behaviour of the child after adoption whether he physically lives with and is supported by his adoptive parents and receives no financial help from his original parents. In case these conditions are not satisfied, the certificate should be refused.
- (b) In addition, it should be verified that all other conditions for a valid adoption, including the physical transfer of the adopted person to the family of the adoptive parents and that he has severed all ties with the original parents are fulfilled.
- (c) Further, in case of a person who is a Hindu, Buddhist or Sikh or any other person governed by the Hindu Adoptions and Maintenance Act, 1956 (78 of 1956), the requirements of valid adoption are given in Sections 6 to 11 of the Hindu Adoptions and Maintenance Act, 1956 (78 of 1956) as amended from time to time. The actual giving and taking of the child in adoption is a mandatory requirement and thereafter the adopted child is deemed to be the child of his or her adoptive father or mother for all purposes and the child severs all ties with the family of his or her birth. Ordinarily, no child who has attained the age of 15 years or who is married can be given in adoption unless there is a custom or usage applicable to the parties.
- (d) Where the case relates to an adoption in case of a Hindu, Buddhist or Sikh or any other person governed by the Hindu Adoptions and Maintenance Act, 1956 (78 of 1956), who is married or of the age of 15 years and above, the certificate shall be required to be given by the District Magistrate who shall, after making due enquiries as to the validity of the adoption and as to whether such adoption is permitted by a custom or usage applicable to the parties, make an endorsement to that effect on the certificate. Such custom or usage should have been continuously and uniformly observed for a long time and obtained the force of law among the Hindus of that particular area, or that community, group or family provided that the custom or usage is certain and not unreasonable or opposed to public policy and in the case of custom or



usage in respect of a particular family, that the custom or usage has not been discontinued.

(vi) Caste Certificate in case of Conversion and Reconversion of religion by a Scheduled Caste person.—

- (a) Where a Scheduled Caste person gets converted to a religion other than Hinduism or Sikhism or Buddhism and then reconverts himself back to Hinduism or Sikhism or Buddhism, he will be deemed to have reverted to his original Scheduled Caste, if he is accepted by the members of that particular caste as one among them.
- (b) In the case of a descendant of a Scheduled Caste convert, the mere fact of conversion to Hinduism or Sikhism or Buddhism will not be sufficient to entitle him to be regarded as a member of the Scheduled Caste to which his forefathers belonged. It will have to be established that such a convert has been accepted by the members of the caste claimed as one among themselves and has thus become a member of that caste.

(vii) Determination/Verification of Caste of a person.—

The determination/verification of the caste of a person shall be done strictly in accordance with the notifications of the Government of India in case of Scheduled Castes and Other Backward Classes; and in accordance with notifications of the Welfare of Scheduled Castes and Backward Classes Department, Haryana in case of Deprived Scheduled Castes, Backward Classes, De-notified Tribes (Vimukt Jatis and Tapriwas Jatis) and Nomadic Tribes.

(viii) Verification when a person claims of Caste by birth.—

Where a person claims to belong to a Scheduled Caste, Deprived Scheduled Caste, Other Backward Class, Backward Class, De-notified Tribe (Vimukt Jatis and Tapriwas Jatis) or Nomadic Tribe by birth, it should be verified :

- (i) That the person and his/her parents actually belong to the community claimed;
- (ii) That this community is included in the Presidential Orders specifying the Scheduled Castes in relation to the concerned State; or is notified as Other Backward Class by the Ministry of Social Justice and Empowerment, Government of India; or notified as Deprived Scheduled Caste, Backward Class, De-notified Tribe (Vimukt Jatis and Tapriwas Jatis) or Nomadic Tribe by the Government of Haryana.
- (iii) That the person belongs to that State in respect of which the community has been scheduled/notified.

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- (vi) If the person claims to be a Scheduled Caste or Deprived Scheduled Caste, he should profess Hinduism or Sikhism or Buddhism religion.
- (v) A person claiming to belong to a Backward Class, Other Backward Class, De-notified Tribe or Nomadic Tribe may profess any religion.

(ix) Authorities competent to verify the caste.—

The following authorities will now be competent to verify the caste of person who is a resident of State of Haryana :-

Sr. No	Category of Resident	Verifying Authority
1.	A resident of any Rural area in the State	Designated Officers notified by Citizen Resources Information Department
2.	A resident of any Urban area in the State (Municipal Committee / Municipal Council/ Municipal Corporation)	Designated Officers notified by Citizen Resources Information Department
3.	A male employee (including his children) serving on regular basis in connection with the affairs of the State of Haryana in any Department/ PSU / Statutory Authority/ University, etc.	As per record available in Human Resource Management System (HRMS)
4	A female employee serving on regular basis in connection with the affairs of the State of Haryana in any Department/ PSU/ Statutory Authority/ University, etc.	As per record available in Human Resource Management System (HRMS)

Government has also decided that in case of issuance of wrong caste certificate carelessly or deliberately without proper care or verification, action would be taken against the concerned official/s under the relevant provisions of the Indian Penal Code in addition to the action under the appropriate disciplinary rules applicable to them.

(x) Online Service for verification of Caste based on PPN.—

Residents seeking to verify their caste in PPN may visit <https://meraparivar.haryana.gov.in/ReportGrievance> portal. Once the request for verification of caste category and/or caste is made by the resident on this portal, designated officers will verify and mark the same as verified in the FIDR for the resident.



(xi) Clarification in case of doubt.—

In case of any doubt regarding caste/tribe of a person, the matter will be referred to the Welfare of Scheduled Castes and Backward Classes Department of the State of Haryana, and the clarifications given by the said Department alone shall be valid.

(xii) Competent Authorities for Issuance of Caste Certificate.—

Caste certificates shall be issued on provision of PPN through SARAL portal <https://saralharyana.gov.in/> to eligible residents of Haryana by ADC-cum-DCRIO (Additional Deputy Commissioner-cum-District Citizen Resources Information Officer) through his facsimile signature on the certificate and to the employees of the State of Haryana by the Head of the Department/Organization concerned through his facsimile signature on the certificate.

(xiii) Validity of a Caste Certificate.—

(i) A Caste Certificate once issued (in its standard format) shall be valid for the life-time of the person so long as such caste/tribe is not removed or modified in the notifications issued by the Welfare of Scheduled Castes and Backward Classes Department, Haryana.

(ii) Where a Caste Certificate is requested for specific use outside the context of Government of Haryana, it shall be issued in the format prescribed by the Government of India.

(iii) Certificates which include income and/or assets based information like creamy layer criteria shall become invalid after the validity period prescribed on the said certificate. Such certificates shall be valid for the current financial year, i.e. till coming 31st March (Included) from the date it has been issued.

(iv) A Caste Certificate may also become invalid if after due process, it has been concluded that the caste was incorrectly mentioned on the certificate or wrongly verified in the FIDR, due to any reason whatsoever.

(xiv) Grievance Redressal and Correction Process.—

If an applicant is not in agreement with his caste category/caste contained in the FIDR, then he/she may lodge his/her grievance for correction on the Grievance Module of the Parivar Pehchan Number portal <https://meraparivar.haryana.gov.in/ReportGrievance>.

(xv) General Terms and Conditions.—

(a) The Caste Certificate is usable without any restriction wherever it is accepted (i.e., subject to the criteria laid down by the entity accepting the certificate) and hence no usage/applicability restrictions shall be mentioned on the certificate.

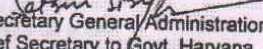
(b) From the effective date of this order, only the caste certificates issued through SARAL portal in the formats prescribed by the Citizen Resources Information



Department based on PPN and corresponding verified data contained in the FIDR shall be valid caste certificates.

- (c) A Caste Certificate obtained by means of any fraud, misrepresentation or concealment of facts or by some other illegal means shall be declared as invalid and the benefit availed by the candidate/applicant shall be withdrawn and legal action including criminal case will be initiated against the applicant for misrepresenting the facts and playing fraud, as well as against the officials/authorized persons for incorrect/ wrong verification by collusion or otherwise. In such an event, the caste and caste category shall be marked as NOT VERIFIED in the FIDR.
- (d) Mere issuance of a Caste certificate does not entitle a person holding such certificate to any benefit that may be admissible under various Government Schemes implemented from time to time. Hence, it is important that the authority concerned examines the applicant's entitlement to any specific benefit in accordance with the instructions on the subject at any given point of time. For instance, a person from the Backward Class may not be entitled to certain benefits if he falls within the creamy layer as defined from time to time. Accordingly, the Caste Certificates shall address ONLY the caste of the certificate holder. Other eligibility criteria for a particular scheme shall be addressed separately by the authority extending any such benefit.
- (e) All Haryana Government organisations (including Departments, Educational Institutions, Boards, Corporations and Societies) are required to accept the Caste Certificate in its standard format prescribed by the Citizen Resources Information Department from time to time.
4. Further, it is directed that no Government Department of Haryana shall obligate any Haryana resident to submit caste related proof documents if he/she provides PPN and his/her caste and caste category is marked as verified in Family Information Data Repository (FIDR).
5. These instructions/guidelines may kindly be brought to the notice of all the concerned for strict compliance.

Yours faithfully,

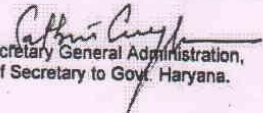

Under Secretary General Administration,
for Chief Secretary to Govt. Haryana.

Endst. No. 22/132/2013-1GS-III

Dated : Chandigarh, the 22nd March, 2022

A copy is forwarded to the following for information and action where necessary:-

1. Secretary, Haryana Public Service Commission, Panchkula.
2. Secretary, Haryana Staff Selection Commission, Panchkula.


Under Secretary General Administration,
for Chief Secretary to Govt. Haryana.



No. 512-SW(1)2021

From

The Principal Secretary to Government Haryana,
Welfare of Scheduled Castes and Backward Classes Department.

To

1. All the Administrative Secretaries to Government Haryana.
2. All the Heads of Departments in Haryana State.
3. The Registrar General, Punjab and Haryana High Court, Chandigarh.
4. The Managing Directors/Chief Administrators of all the Boards/Corporations, Institutions in the State of Haryana.
5. All the Commissioners, Ambala, Hisar, Gurugram, Rohtak, Karnal and Faridabad Divisions.
6. All the Deputy Commissioners in Haryana.
7. All the Sub Divisional Officers (Civil) in Haryana.
8. The Registrars of all the Universities in the State of Haryana.

Dated Chandigarh the 01st December, 2021

Subject : Notification regarding specifying the criteria for exclusion of persons within the Backward Classes as Creamy Layer.

Sir/Madam,

I am directed to invite your attention to the subject noted above and to say that Government has decided to specify the criteria for exclusion of persons within the Backward Classes as Creamy Layer, regarding Reservation in Services and Admissions in Educational Institution, as per enclosed Notification No. 491-SW(1)2021, dated 17th November, 2021 regarding.

2. These instructions may please be brought to the notice of all concerned for strict compliance in letter and spirit.

Encl : As above.

Shyam Lal
Superintendent Social Welfare,
for Principal Secretary to Government Haryana,
Welfare of Scheduled Castes and Backward Classes Department.



3894

HARYANA GOVT. GAZ. (EXTRA.), NOV. 17, 2021 (KRTK. 26, 1943 SAKA)

DESCRIPTION OF CATEGORY		TO WHOM RULE OF EXCLUSION SHALL APPLY
1	2	3
V.	Income Test / Wealth Test	<p>Son(s) and daughter(s) of parents Having gross annual income of Rs. 6 lakhs or above.</p> <p>OR</p> <p>Possessing wealth above Rs. 1 Crore for a period of last three consecutive years.</p> <p>Explanation: Income from all sources shall be clubbed to arrive at the gross annual income.</p>

Chandigarh:
The 17th November, 2021.

VINEET GARG,
Principal Secretary to Government Haryana,
Welfare of Scheduled Castes and Backward Classes Department.

9382—C.S.—H.G.P., Pkl.

HARYANA GOVT. GAZ. (EXTRA.), NOV. 17, 2021 (KRTK. 26, 1943 SA)

3893

HARYANA GOVERNMENT
WELFARE OF SCHEDULED CASTES AND BACKWARD CLASSES DEPARTMENT

Notification

The 17th November, 2021

No. 491-SW(1)-2021.— In exercise of the powers conferred under clause (d) of Section 2 and Sub-section (2) of Section 5 of the Haryana Backward Classes (Reservation in Services and Admission in Educational Institutions) Act, 2016 (15 of 2016), and in supersession of the Haryana Government, Welfare of Scheduled Castes and Backward Classes Department, notification No. 808-SW(1), dated the 17th August, 2016 and the Haryana Government, Welfare of Scheduled Castes and Backward Classes Department, notification No. 1282-SW(1), dated the 28th August, 2018,

-H- -188-

(TO BE SUBSTITUTED FOR THE LETTER BEARING SAME NO AND DATE)

क्रमांक 22/22/2004-3जी.एस.।।।

प्रेषक मुख्य सचिव हरियाणा सरकार ।

सेवा में

1. हरियाणा राज्य के सभी विभागाध्यक्ष ।
 2. रोहतक, गुड़गांव, हिसार एवं अम्बाला मण्डलों के आयुक्त ।
 3. रजिस्ट्रार, पंजाब एवं हरियाणा उच्च न्यायालय, चण्डीगढ़ ।
 4. हरियाणा राज्य के सभी उपायुक्त ।
 5. हरियाणा राज्य के सभी बोर्ड/निगमों एवं सार्वजनिक उपकरणों के अध्यक्ष/प्रबन्धक निदेशक ।
 6. रजिस्ट्रार महर्षि दयानन्द विश्वविद्यालय, रोहतक, करुक्षेत्र, विश्वविद्यालय, करुक्षेत्र, चौधरी चरण सिंह हरियाणा कृषि विश्वविद्यालय, हहहहहहहहिसार, गुरु जम्भेश्वर विश्वविद्यालय, हिसार तथा चौधरी देवी लाल विश्वविद्यालय, सिरसा, हरियाणा ।
 दिनांक चण्डीगढ़ 06.01.2014/ 14 जून, 2016

विषय: अन्य पिछड़े वर्गों (ओ.बी.सी.) के आरक्षण के दायरे से सामाजिक रूप से उन्नत व्यक्तियों/वर्गों (सम्पन्न वर्गों) को बाहर रखने के लिये आय के मानदण्डों में संशोधन ।

महोदय,

मुझे निर्देश हुआ है कि मैं उपरोक्त विषय पर आपका ध्यान सरकार के पत्र क्रमांक 22/22/2004-3जी.एस.।।। दिनांक 22.01.2009 की ओर दिलाऊँ जिस द्वारा यह सूचित किया गया था कि भारत सरकार (मानव संसाधन विकास मंत्रालय, उच्च शिक्षा विभाग) द्वारा अन्य पिछड़े वर्गों में से सम्पन्न वर्गों को केन्द्रीय शिक्षण संस्थानों में दाखिले हेतु आय सीमा 4.5 लाख रु० प्रति वर्ष निर्धारित की गई थी।

भारत सरकार कार्मिक लोक शिकायत तथा पेंशन मंत्रालय, कार्मिक और प्रशिक्षण विभाग ने उनके कार्यालय ज्ञापन क्रमांक 36033/1/2013-Estt.(Res.), दिनांक 27.5.2013 तथा भारत सरकार, मानव संसाधन विकास मंत्रालय, उच्च शिक्षा विभाग क्रमांक 11-13/2012-यू० पॉलिसी, दिनांक 31.5.2013 (प्रतियों संलग्न) द्वारा सूचित किया है कि अन्य पिछड़े वर्गों में से सम्पन्न वर्गों को भारत सरकार के अधीन सिविल पद और सेवियों/नौकरियों के लिए तथा केन्द्रीय शिक्षण संस्थानों में दाखिले हेतु सम्पन्न वर्ग के निर्धारण हेतु वार्षिक आय सीमा 4.5 लाख रु० से बढ़ाकर 6 लाख रु० प्रति वर्ष कर दी है तदनुसार आपसे अनुरोध है कि भारत सरकार के उपरोक्त अंकित कार्यालय ज्ञापन दिनांक 27.5.2013 तथा 31.05.2013 की अनुपालना दृढ़ता से की जाए।

भवदीय

[Signature]

अधीक्षक सामान्य सेवार्य-।।।
 कृते: मुख्य सचिव, हरियाणा सरकार,

Handwritten notes on the left side of the page:

21/6/16
 X(SA)
 DR (Acad)
 Sr Ao (SA)
 21/6/16
 21/6/16
 21/6/16
 21/6/16

REGISTRAR'S OFFICE
 Kurukshetra University, Kurukshetra
 14.5.16
 21.6.16



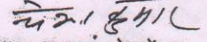
-2-

पृ० क्रमांक 22/22/2004-3जी.एस.॥॥

दिनांक 06.01.2014/14 जून, 2016

इसकी एक-एक प्रति निम्न को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है:-

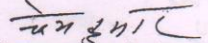
1. सचिव, हरियाणा लोक सेवा आयोग, चण्डीगढ़ ।
2. सचिव, हरियाणा कर्मचारी सेवा आयोग, चण्डीगढ़ ।



अधीक्षक सामान्य सेवायें-॥॥

कृते: मुख्य सचिव, हरियाणा सरकार ।

इसकी एक-एक प्रति हरियाणा सरकार के सभी अतिरिक्त मुख्य सचिवों एवं प्रधान सचिवों को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है ।



अधीक्षक सामान्य सेवायें-॥॥

कृते: मुख्य सचिव, हरियाणा सरकार ।

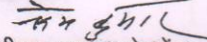
सेवा में

सभी अतिरिक्त मुख्य सचिवों एवं प्रधान सचिव,
हरियाणा सरकार ।

अशा: क्रमांक 22/22/2004-3जी.एस.॥॥

दिनांक 06.01.2014/14 जून, 2016

इसकी एक-एक प्रति मुख्य मंत्री के प्रधान सचिव/अतिरिक्त प्रधान सचिवों/मुख्य मंत्री के विशेष कार्याधिकारियों तथा मंत्रियों/राज्य मंत्रियों एवं मुख्य संसदीय सचिवों के सचिव/निजी सचिवों को सूचनार्थ प्रेषित है ।



अधीक्षक सामान्य सेवायें-॥॥

कृते: मुख्य सचिव, हरियाणा सरकार ।

सेवा में

मुख्य मंत्री के प्रधान सचिव/अतिरिक्त प्रधान सचिवों/मुख्य मंत्री के विशेष कार्याधिकारियों, मंत्रियों/राज्य मंत्रियों एवं मुख्य संसदीय सचिवों के सचिव/निजी सचिव ।

अशा: क्रमांक 22/22/2004-3जी.एस.॥॥

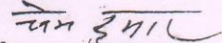
दिनांक 06.01.2014/14 जून, 2016

पृ० क्रमांक 22/22/2004-3जी.एस.॥॥

दिनांक 06.01.2014/14 जून, 2016

इसकी एक-एक प्रति निम्नलिखित को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है:-

1. सदस्य सचिव, हरियाणा सार्वजनिक उपक्रम ब्यूरो
2. निदेशक, स्थानीय निकाय हरियाणा (उनसे अनुरोध है कि इन हिदायतों को राज्य के सभी नगरपालिकाओं/निगमों तथा परिषदों को भेज दी जाये)।
3. निदेशक, लोक सम्पर्क विभाग, हरियाणा को इन हिदायतों को प्रयाप्त प्रचार हेतु ।



अधीक्षक सामान्य सेवायें-॥॥

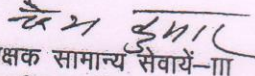
कृते: मुख्य सचिव, हरियाणा सरकार ।



12-189-

3-

एक प्रति हरियाणा सिविल सचिवालय/वितायुक्त राजस्व विभाग के सभी अधीक्षकों/उपाधीक्षकों को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है:-


अधीक्षक सामान्य सेवायें-III
कृते: मुख्य सचिव, हरियाणा सरकार ।

सेवा में

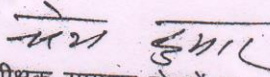
सभी अधीक्षक/उपाधीक्षक, हरियाणा सिविल सचिवालय
तथा वितायुक्त राजस्व विभाग ।

अशा: क्रमांक 22/22/2004-3जी.एस.III
पू0 क्रमांक 22/22/2004-3जी.एस.III

दिनांक 06.01.2014/14 जून, 2016
दिनांक 06.01.2014/14 जून, 2016

इसकी एक-एक प्रति निम्नलिखित को सूचनार्थ एवं आवश्यक कार्यवाही हेतु भेजी जाती है:-

1. प्रिंसिपल,
लेखा प्रशिक्षण संस्थान, 39-40 बेज, काडा भवन,
सैक्टर-4, पंचकुला ।
2. प्रिंसिपल मण्डलीय,
प्रशिक्षण केन्द्र, एस.सी.ओ. न0 11,
सैक्टर-16,
पंचकुला ।


अधीक्षक सामान्य सेवायें-III
कृते: मुख्य सचिव, हरियाणा सरकार ।



CHARACTER CERTIFICATE

Name of the Department/College.....Session.....Certified that Mr./Miss/Mrs.....son/daughter of Shri.....
.....has been a bonafide student of this Department/College during the period.....He/She appeared in the Examination of the University/Board held inunder Roll No.....and *passed obtaining.....marks out ofmarks or *failed/*placed under compartment in the subject of

1. Academic Distinction, if any.....
2. Co-curricular activities, if any.....
3. Brief particulars of disciplinary action by College/Department/University (including punishments such as expulsion, warning, fined for violation of College/Department/Hostel rules, UMC/ Disqualification etc., if any.....
4. General Conduct during stay in the Institution: Good/Satisfactory/Unsatisfactory.

Dated:.....

Signatures of the Principal/
Chairperson of the Deptt.
(with office seal)

*Strike out whichever is not applicable.



HARYANA GOVERNMENT

Certificate Sr.No. _____ /Year _____ Tehsil _____.

SCHEDULED CASTE CERTIFICATE

Photo	of
applicant	to be
attested	by
the	issuing
authority	

This is to certify that Shri/Smt./Kumari _____ son/daughter of Shri _____ resident of Village/Town _____ Tehsil _____ Distt. _____ of the State/Union Territory _____ belongs to the _____ Caste/Tribe, which is recognised as a Schedule Caste/Schedule Tribe under the Constitution (Scheduled Caste) Order, 1950.

Signature with seal of issuing Authority

Full Name

Designation

Address with Telephone No. with code

Dated : _____

Place : _____

Issuing Authority: Tehsildar-cum Executive Magistrate,
Naib Tehsildar-cum Executive Magistrate,
Head of Department in case of Govt. employees

Note : The caste certificate shall now be issued to eligible residents of Haryana based on PPN through the SARAL portal (<https://saralharyana.gov.in>) as per instructions issued vide Haryana Govt. Notification No.22/132/2013-1GS-III dated 22.03.2022.



HARYANA GOVERNMENT
DEPRIVED SCHEDULED CASTES CERTIFICATE

This is to certify that Mr./Mrs..... Son/daughter of Sh. resident of Teh District of the Haryana state belongs to the caste which is recognized as Scheduled Castes under the Constitution (Scheduled Castes) order 1950 and this caste has been declared as Deprived Scheduled Caste by the Government of Haryana vide Gazette Notification No. Leg./15/2020 dated 15.05.2020.

This certificate is being issued to him/her on the basis of verification of NaibTehsildar/Tehsildar.

Signature

Name

Dated
NaibTehsildar/Tehsildar

Rubber Stamp of

Place:

Note : The caste certificate shall now be issued to eligible residents of Haryana based on PPN through the SARAL portal (<https://saralharyana.gov.in>) as per instructions issued vide Haryana Govt. Notification No.22/132/2013-1GS-III dated 22.03.2022.



BACKWARD CLASS CERTIFICATE (BLOCK 'A' or 'B')

Photo of
applicant to be
attested by the
issuing authority

This is to certify that Shri/Smt./Kumari_____ son/daughter of Shri_____ resident of Village/Town_____ Tehsil_____ Distt._____ of the State/Union Territory_____ belongs to the _____ Caste, which has been notified as Backward Class by the Haryana Government and is placed in Block _____ (mention Block 'A' or 'B').

This is to certify that he/she does not belong to the person/section (Creamy layer) as per State Govt. letter No.1170-SW(1)-95 dated 07.06.1995 & No.213-SW(1)-2010 dated 31.08.2010 and No. 512-SW(1)2021 dated 01.12.2021.

This certificate is being issued to him/her on the basis of verification of Sarpanch/ Patwari/Kanungo.

Signature with seal of issuing Authority

Full Name

Designation

Address with Telephone No. with code

Sr. No.:.....

Place :.....

Dated :.....

Issuing Authority : Tehsildar or Naib Tehsildar
Head of Department in case of Govt. employees

Note : The caste certificate shall now be issued to eligible residents of Haryana based on PPN through the SARAL portal (<https://saralharyana.gov.in>) as per instructions issued vide Haryana Govt. Notification No.22/132/2013-1GS-III dated 22.03.2022.



CERTIFICATE FOR THE EWS OF HARYANA**Government of Haryana****(Name & Address of the authority issuing the certificate)
(ECONOMICALLY WEAKER SECTIONS)****EWS INCOME AND ASSET CERTIFICATE**

Certificate no.....

Date :

VALID FOR THE YEAR

This is to certify that Shri/Smt./Kumari son/daughter/wife of is permanent resident of, Village/Street, Post Office, District, Pin Code whose photograph is affixed below and attested below belongs to Economically Weaker Sections, since the gross annual income* of his/her family** is below Rs. 6 lakh (Rupees Six Lakh only) for the financial year

It is further certified that His/her family does not own or possess any of the following assets***

8. 5 acres of agricultural land and above;
9. Residential flat of 1000 sq. ft. and above;
10. Residential plot of 100 sq. yards and above in notified municipalities;
11. Residential plot of 200 sq. yards and above in areas other than the notified municipalities;
12. Total immovable assets owned are valued at Rupees One Crore of more.

2. Shri/Smt./Kumari belongs to the caste, which is not recognized as a Scheduled Caste, Backward Classes (Block-A) and Backward Classes (Block-B).

Recent Passport size attested photograph of the applicant
--

Signature with seal of Office
Name
Designation

*Note 1: Income means income from all sources i.e. salary, agriculture, business, profession etc.

**Note 2: The term 'Family' for this purpose will include the person, who applies for benefit of reservation, his/her parents, spouse as well as children and siblings below the age of 18 years.

***Note 3: The property held by a "Family" in different locations or different places/cities are to be clubbed while applying the land or property holding test to determine EWS status.



CERTIFICATE FOR EWS OF ALL INDIA CATEGORY

Government of

(Name & Address of the authority issuing the certificate)

INCOME & ASSETS CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS

Certificate No. _____

Date: _____

VALID FOR THE YEAR _____

This is to certify that Shri/Smt./Kumari _____ son/daughter/wife of _____ permanent resident of _____, Village/Street _____ Post Office _____ District _____ in the State/Union Territory _____ Pin Code _____ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income* of his/her "family"*** is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year _____. His/her family does not own or possess any of the following assets*** :

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

2. Shri/Smt./Kumari _____ belongs to the _____ caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List)

Signature with seal of Office _____

Name _____

Designation _____

Recent Passport size
attested photograph of
the applicant

*Note 1: Income covered all sources i.e. salary, agriculture, business, profession, etc.

**Note 2: The term "Family" for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years

***Note 3: The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.



NAME & ADDRESS OF THE INSTITUTE OF HOSPITAL

Certificate No. _____ Date _____

Recent Photograph of the candidate showing the disability duly attested by the Chairperson of the Medical Board

DISABILITY CERTIFICATE

This is certified that Sh./ Smt./Kum _____ son/ wife/daughter of Sh. _____ age _____ sex _____ identification mark (s) _____ is suffering from permanent disability _____ as per Right of Persons with Disabilities Act, 2016.

*Percentage of disability in his/her case _____

Thus the candidate is Differently Abled as per standard norms of Haryana.

(Dr. _____)
Member
Medical Board

(Dr. _____)
Member
Medical Board

(Dr. _____)
Chairperson
Medical Board

Countersigned by
the Medical Superintendent/
CMO/Head of Hospital (with seal)

*The Differently Abled disability should not be less than 40% and should not interfere with the requirement of professional career such as Engineering/Architecture/Technician etc.



**CERTIFICATE TO BE FURNISHED BY
CHILDREN/GRAND CHILDREN OF FREEDOM FIGHTER**

Certified that Mr./Ms. _____ son/daughter of Shri _____ resident of
(Complete address) _____ Freedom Fighter of Haryana (Identity No. _____) is
father/grandfather of Mr./Ms. _____ of Village/Town _____ Police Station
_____ Tehsil _____ District _____

Sr.No. : _____

Dated : _____

Place : _____

Deputy Commissioner of concerned
District of Haryana
(Office Stamp)



**CERTIFICATE FOR DECEASED OR DISABLED OR DISCHARGED MILITARY/
PARAMILITARY PERSONNEL, EX-SERVICEMEN OR EX-PERSONNEL OF PARA-MILITARY
FORCES**

Certified that Number..... Rank..... Name

Son/Daughter of..... Father..... Resident of
Village..... Post Office..... Tehsil.....
District..... belonging to the State of Haryana has served in the Army/ Air-Force/Navy/
..... Name of the Para Military Force) fromto and
subsequently invalidated out of service as under:

(1) Medical Category:

- i. for JCO's
- ii. for ORS : Shape-I, II, III etc.
- iii. for Rank / Designation (in case of Para-Military Forces).....

(2) Reason of discharge/ retirement

(3) Death:

- whether killed in action.....
- or any other reason.....

(4) If killed in action

- name of the war / operation

(5) Disabled: Whether disabled during the war / operation (name).....

(6) Nature of disability

- i. Whether permanent i.e. for life
- ii. Whether temporary up to what extent)

Next RSMB IS DUE

Name of Records.....

Case No.

Signature of the issuing authority
with designation and official
Seal and stamp

Date :

Place :

Note: Only the certificate issued by the Officer duly authorized by the Army/ Navy / Air-Force/ Concerned Para-Military Force Headquarters, as the case may be, shall be entertained.



Annexure-IX

CERTIFICATE FOR THE EX-EMPLOYEES OF INDIAN DEFENCE SERVICES/PARAMILITARY FORCES

Certified that Number..... Rank..... Name S/o or D/o
..... Father/Mother ofResident of Village
..... Post Office Tehsil.....
Distt..... belonging to the State of Haryana, as per his/her service record at the time of
entry into service, had served in the Army/ Air-Force/ Navy/ (Name of the Para-
Military Force) fromto and subsequently discharged/retired
from the service on as per his/her service record. At the time of entry into service the
home address given is (Distt.) Haryana.

Signature
Officer Commanding/
Zila Sainik Board/
Competent Authority
(with Official Seal)

Place:.....

Date:.....

*(Strike out whichever is not applicable)



SELF DECLARATION BY THE STUDENT

(No affidavit required)

1. I, (full name of student with admission/registration/enrollment number) S/o, D/o Mr./Mrs. /Ms._____ having been admitted to (name of the institution), have carefully read “THE HARYANA PROHIBITION OF RAGGING IN EDUCATIONAL INSTITUTION ORDINANCE, 2012” and fully understood the provisions contained in the said Ordinance.
2. I have, in particular, perused clause 2(f) of the Ordinance and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 8 of the Ordinance and I am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that :
 - (a) I will not indulge in any behaviour or act that may be constituted as ragging under the Ordinance.
 - (b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under the Ordinance.
5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to Ordinance, without prejudice to any other criminal action that may be taken against me under any penal law or any, law for the time being in force.
6. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this _____ day of _____ month of _____ 2022.

Signature of the Student

Name :



SELF DECLARATION BY PARENT/GUARDIAN

(No affidavit required)

1. I, Mr./Mrs. /Ms(*full name of parent/ guardian*)father/mother/guardian of,(*full name of student with University Roll Number*), having been admitted to(*name of the institution*) have carefully read “THE HARYANA PROHIBITION OF RAGGING IN EDUCATIONAL INSTITUTION ORDINANCE, 2012” and fully understood the provisions contained in the said Ordinance.
2. I have, in particular, perused clause 2(f) of the Ordinance and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 8 of the Ordinance and I am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that :
 - (a) My ward will not indulge in any behaviour or act that may be constituted as ragging under the Ordinance.
 - (b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under the Ordinance.
5. I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to Ordinance without prejudice to any other criminal action that may be taken against my ward under any penal law or any, law for the time being in force.
6. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this _____ day of _____ month of _____ 2022.

Signature of the Parent/Guardian

Name : _____

Address : _____

Telephone/Mobile No. _____

Email ID _____



AFFIDAVIT
(Specimen of Affidavit by the Parent of the BC-A&B Category Candidates)
(On on-judicial stamp paper of Rs.10/-)

I _____ Father /Mother of _____

Resident of _____ seeking admission to

_____ Course in KU.Kurukshetra do hereby solemnly affirm & declare that I belong to _____ caste which is included in the list of Backward Classes Block 'A'/'B' approved by the Haryana Govt. I further declare and affirm that I and my wife/husband are not covered under the criteria fixed by Haryana Govt. vide letter No.1170-SW(1)-95 dated 07.06.1995 & No.213-SW(I)-2010 dated 31.08.2010 and No. 512-SW(1) 2021 dated 01.12.2021 for excluding socially advanced persons/sections (Creamy Layer) from Backward Classes Category. My family gross annual income from all sources is Rs.for the financial year.....(prior to the year of application).

I further undertake that in case the information contained in the above para is found to be untrue at any stage, the admission of my ward is liable to be cancelled.

DEPONENT (Father/Mother)

Dated

Place.....

UNDERTAKING BY THE STUDENT

I, (full name of the student)..... son/daughter of Mr./Mrs./Ms.....having been admitted to.....(Course) in.....(name of the Department/Institute) have carefully read and understood the provisions contained in the Hand Book of Information. My family gross annual income from all sources is Rs.....for the financial year.....(prior to the year of application).

I hereby solemnly aver and declare that I will submit my BC/Income Certificate within 15 days. In case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

DEPONENT (Student)

Dated

Place.....

Annexure-XVII



AFFIDAVIT
(Specimen of Affidavit by the Parent of the EWS Category Candidates)
(On non-judicial stamp paper of Rs.10/-)

I _____ Father/Mother of _____ Resident of _____ seeking admission to _____ course in K.U. Kurukshetra do hereby solemnly affirm & declare that I belong to Economically Weaker Sections, which is not recognized as a Scheduled Caste and Backward Classes (Block-A &B) by the Government of Haryana, vide Notification No. 22/12/2019-IGS-III dated 25.02.2019 and even No. dated 13.03.2019.

I further undertake that in case the information contained in the above para is found to be untrue at any stage, the admission of my ward is liable to be cancelled.

DEPONENT (Father/Mother)

Dated

Place:

UNDERTAKING BY THE STUDENT

I, (full name of the student) Son/daughter of Mr./Mrs./Ms. having been admitted to (Course) in (name of the Department/Institutes) have carefully read and understood the provisions contained in the Hand Book of Information.

I hereby solemnly aver and declare that I will submit my EWS Income and Asset Certificate within 15 days. In case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

DEPONENT (Student)

Dated

Place:



GROUP PERSONAL INSURANCE OF STUDENT PROPOSAL/NOMINATION PROFORMA

(To be filled by the student)

The candidate will fill up the form “Group Personal Insurance of Student Proposal/Nomination Proforma” after physically opening the Campus.

1. Name and Address of Proposer : Dean Students’ Welfare, Kurukshetra University, Kurukshetra.
2. Name :
3. Father’s Name :
5. Class and Section :..... 6. Class Roll No. :.....
7. Any Disability (Please specify) :.....
8. Period of Insurance : 2022-23 (for one year from the date of Insurance Policy)
9. Sum Insured : Rs. Two Lacs
10. Permanent Address :

.....

11. Name and Complete Address of Nominee/Assignee :.....
- Relation with Insured :.....

I declare that the above information is true to the best of my knowledge and belief and that I have disclosed all particulars affecting the assessment of the risk. I agree that this proposal and declaration shall be the basis of the contract between me and the company. I also declare that I do not suffer from any disability other than described above.

Place..... Signature of the student
 Dated :.....

Countersigned
 Chairperson/Director,
 (With Official Stamp)

.....

ADDRESS SLIPS

PLEASE WRITE YOUR NAME AND MAILING ADDRESS IN THE PLACES BELOW :

1.		2.	

Important Note: It must be ensured by the concerned Department/Institute that forms for all the admitted students of their Department/Institute must reach the office of the Dean Students’ Welfare within 15 days of the admission.



