

**Dr. SANJEEV SHARMA**

**Registrar**

Ph.D. (Library Science)

**डॉ. संजीव शर्मा**  
**कुलसचिव**



**Kurukshetra University,**  
**Kurukshetra - 136 119 (INDIA)**

(Established by the State Legislature Act XII of 1956)

('A+' Grade, NAAC Accredited)

**कुरुक्षेत्र विश्वविद्यालय,**

**कुरुक्षेत्र - 136 119 (भारत)**

(राज्य विधान सभा के एक्ट XII द्वारा 1956 से स्थापित)

('A+' ग्रेड, नैक प्रत्यायित)

### Declaration-cum-Certificate

The documents related to sanction of seats for the reserved categories by the Admission Committee of the Kurukshetra University, placed below as per Annexure-E4.2, are hereby certified. The e-copy of the criteria used as indicated in statute by state government is also enclosed.

*Sanjeev*  
23/12/23  
REGISTRAR  
Registrar  
Kurukshetra University  
Kurukshetra-136 119.

-23-

Government of Haryana  
General Administration Department  
General Services-III Branch

No. 22/10/2013-1GSIII

Dated Chandigarh, the 28.02.2013

To

1. All the Additional Chief Secretaries/Administrative Secretaries to Government Haryana.
2. All Heads of Departments in the State.
3. The Commissioners, Ambala, Hisar, Rohtak & Gurgaon Division.
4. All the CAs/MDs of all Boards/Corporations/Public Sector Undertakings.
5. The Registrar of Punjab & Haryana High Court, Chandigarh.
6. All the Deputy Commissioners & Sub Divisional Officers (Civil).
7. The Registrars of all the Universities in the State of Haryana.

**Subject: Grant of reservation in Jobs under Government/ Government Undertakings & Local Bodies as well as in admission in Government/ Government aided educational/ technical/ Professional institutions.**

Sir/Madam,

I am directed to invite your attention to the Government instructions indicated in the margin on the subject noted above and in supersession of these instructions, it is intimated that the State Government has reconsidered its reservation policy and has decided to give reservation in direct recruitment under Government/ Government Undertakings & Local Bodies and in admission in Government/ Government aided educational/ technical/ Professional institutions as well for Special Backward Classes and Economically Backward Persons in General Castes Category in exclusion to the reservation already being provided to the Backward Classes.

Henceforth the quantum of reservation for various categories in direct recruitment will be as under:-

**In case of direct recruitment in Class I & II Posts**

Sr. No	Category	Quantum of reservation	Roster points
(a)	Scheduled Castes	20%	4-8-14-18-24-28-34-38-42-50-54-58-64-68-74-78-84-88-94 and 100.
(b)	Backward Classes	10%	10-16-22-32-46-56-70-76-86 and 96.
(c)	Special Backward Classes	4%	25-49-75 and 99.
(d)	Economically Backward Persons in the General Castes Category	4%	23-47-73 and 97.

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- AR (EPI)  
- AR (Accol)

9.3.13

No.	Margin	dated
No. 38/20/78-2GS-I,		09.2.1979
No. 4/12/1979-GS-III,		18.9.1979
No. 24/17/80-3GS-III,		16.12.1980
No. 22/20/83-3GS-III,		26.11.1985
No. 22/28/89-3GS-III,		07.09.1989
No. 24/1/90-3GS-III,		20.02.1990
No. 22/36/90-3GS-III,		24.01.1991
No. 22/36/95-3GS-III,		20.07.1995
No. 22/19/99-3GS-III,		14.07.2000
No. 22/15/02-3GS-III,		26.07.2001
No. 22/27/2004-2GS-III,		20.10.2005
No. 22/10/2011-1GS-III,		1.5.2012 &
No. 22/27/2004-2GS-III,		29.08.2012

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12.3.13



(e)	Ex-servicemen	5%	12-36-48-72 and 98.
(f)	Freedom fighters and their children/grand children.	2%	This reservation will be available only if quota reserved for Ex-servicemen or Backward Classes remains unfilled to that extent due to non-availability of suitable Ex-servicemen or their dependents or non-availability of suitable candidates from Backward Classes. Over all reservation either from the unfilled vacancies of Ex-servicemen or from the Backward Classes for Freedom Fighters/ their children/ grand children will remain limited to 2 % only. This benefit will be available to all grand children i.e. sons and daughters of sons and daughters (paternal as well as maternal) of the Freedom Fighters.

**In case of direct recruitment in Class III & IV Posts**

Sr. No	Category	Quantum of reservation	Roster points
(a)	Scheduled Castes	20%	5-10-15-20-25-30-35-40-45-50-55-60-65-70-75-80-85-90-95 and 100.
(b)	Backward Classes (A)	16%	6-12-19-26-32-38-44-49-56-62-68-74-79-86-92 and 99.
(c)	Backward Classes (B)	11%	9-18-27-36-46-54-63-72-81-89 and 98.
(d)	Special Backward Classes	10%	7-17-29-39-48-59-69-78-88 and 97.
(e)	Economically Backward Persons in the General Castes Category	10%	4-14-24-34-43-53-66-76-83 and 94.

**In case of promotion in Class III & IV Posts**

Sr. No	Category	Quantum of reservation	Roster points
(a)	Scheduled Castes	20%	4-8-14-18-24-28-34-38-42-50-54-58-64-68-74-78-84-85-92 and 100.

It is clarified that a single roster of 100 posts both for direct recruitment and promotion will be prepared as referred to above. This roster will continue from year to year till it is exhausted and thereafter a new roster will be prepared. The aforesaid benefit of reservation will be given till such time as the number of employees belonging to reserved categories in each cadre/grade does not come upto the prescribed percentage.

Where candidates belonging to Scheduled Castes/Scheduled Tribes are not available to fill up the vacancies reserved for them in direct recruitment, inspite of required number of advertisements i.e. two/three advertisements, the vacancies shall not be filled up by candidates other than belonging to these communities. This would mean that there will be no dereservation of vacancies meant for Scheduled Castes/Scheduled Tribes to be filled in by direct recruitment. This decision will be applicable on the vacancies

**KURUKSHETRA UNIVERSITY KURUKSHETRA**

(Established by the State Legislature Act XII of 1956)

("A" Grade, NAAC Accredited)

Minutes of the meeting of the Deans' Committee held on 12.04.2013 at 4.00 p.m. in the office of the Dean Academic Affairs (i) to examine the suggestions given by the Chairpersons/Directors of the University Teaching Departments/Institutes for printing of Prospectus/admission procedure for the session 2013-14 and (ii) distribution of seats according to the revised reservation policy of the Haryana Govt.

**MEMBERS PRESENT :**

1. Dean Academic Affairs and Dean, Faculties of Life Sciences & Pharmaceutical Sciences .....(In the Chair)
2. Dean, Faculties of Sciences and Engg. & Tech.
3. Dean, Faculty of Arts & Languages
4. Dean, Faculty of Social Sciences
5. Dean, Faculty of Education
6. Dean, Faculty of Law
7. Dean, Faculty of Commerce & Management
8. Prof. Brajesh Sawhney, Dept. of English, KUK (for point (i) above)

Dean Faculty of Indic Studies could not attend the meeting.

After detailed discussion on the suggestions given by the Chairpersons/Directors of the University Teaching Departments/Institutes (i) printing of Prospectus/admission procedure for the session 2013-14 and (ii) distribution of seats according to the revised reservation policy of the Haryana Govt. and the Committee recommended as under :

Sr. No.	Dept./Institute	Suggestions	Recommendations of the Committee
1.	Tourism & Hotel Mgt.	<p>Staff Council has proposed the following changes for admission to MTTM and MHM&amp;CT :</p> <ol style="list-style-type: none"> <li>1. 5% weightage given to graduates from same stream may be waived off.</li> <li>2. Entrance Test may not be conducted for some years looking at the number of fewer applications for the courses.</li> <li>3. Admission to be done on the basis of merit in academics (i.e. 80%) and interview (i.e. 20%) respectively.</li> <li>4. It was even felt that the present fee of prospectus is huge and may be kept to Rs.200/- only.</li> </ol>	<ol style="list-style-type: none"> <li>1. Weightage of 5 marks given to graduates from same stream may be waived off.</li> <li>2.&amp;3. Admissions in MTTM, MHM&amp;CT, BHM&amp;CT &amp; BIHBM courses may be made on the basis of merit of qualifying examination.</li> <li>4. Price of the Prospectus be fixed Rs.400/- (Rs.100/- SC/BC of Haryana candidates only).</li> </ol>



2.	Library & Information Science	<p>1. In place of two separate affidavits for gap period and character, only one affidavit showing both gap period and character be accepted.</p> <p>2. Admission should be on done through three level counseling i.e. 1<sup>st</sup>, 2<sup>nd</sup> &amp; 3<sup>rd</sup> counseling.</p> <p>3. For admission to B.Lib. &amp; Inf. Sc. Weightage of marks for having passed the Diploma (One Yr. or More) OR Certificate in Library Sc. be made as under :</p> <table border="0" style="margin-left: auto; margin-right: auto;"> <tr> <td></td> <td style="text-align: center;"><b>Diploma</b></td> <td style="text-align: center;"><b>Cert.</b></td> </tr> <tr> <td>1<sup>st</sup> Div.</td> <td style="text-align: center;">5 Marks</td> <td style="text-align: center;">3 Marks</td> </tr> <tr> <td>2<sup>nd</sup> Div.</td> <td style="text-align: center;">3 Marks</td> <td style="text-align: center;">2 Marks</td> </tr> </table>		<b>Diploma</b>	<b>Cert.</b>	1 <sup>st</sup> Div.	5 Marks	3 Marks	2 <sup>nd</sup> Div.	3 Marks	2 Marks	<p>1. Gap period certificate and character certificate are required from the male candidate only, therefore, existing provision to submit the affidavit for gap period and character certificate may be followed. Only character certificate is sought from the female candidate.</p> <p>2. It is not feasible.</p> <p>3. For admission to B.Lib. &amp; Inf. Sc. Weightage of marks for having passed the Diploma (One Yr. or more) OR Certificate in Library Sc. may be given as under :</p> <table border="0" style="margin-left: auto; margin-right: auto;"> <tr> <td></td> <td style="text-align: center;"><b>Diploma</b></td> <td style="text-align: center;"><b>Cert.</b></td> </tr> <tr> <td>1<sup>st</sup> Div.</td> <td style="text-align: center;">5 Marks</td> <td style="text-align: center;">3 Marks</td> </tr> <tr> <td>2<sup>nd</sup> Div.</td> <td style="text-align: center;">3 Marks</td> <td style="text-align: center;">2 Marks</td> </tr> </table>		<b>Diploma</b>	<b>Cert.</b>	1 <sup>st</sup> Div.	5 Marks	3 Marks	2 <sup>nd</sup> Div.	3 Marks	2 Marks
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2 <sup>nd</sup> Div.	3 Marks	2 Marks																			
3.	Social Work	<p>The merit list for admission should be prepared on the basis of :</p> <ol style="list-style-type: none"> <li>1. Marks obtained in Entrance Test 50%</li> <li>2. Marks obtained Qualifying Examination 30%</li> <li>3. Marks obtained in Group Discussion 10%</li> <li>4. Marks obtained in Interview 10%</li> </ol> <p>Remuneration to internal and outside experts will be paid of Rs.1000/- per day and payment to the official staff (Assistant/ Clerk Rs.500/-, Peon Rs.300/- &amp; Sweeper Rs.200/-) per day shall be made.</p> <p>Field Work/training and placement fee of Rs.1000/- per students per year may be charged from the session 2013-14.</p>	<p>Existing admission procedure may be followed.</p> <p>Field work/training and placement fee of Rs.1000/- per year per student may be charged from the session 2013-14 as suggested by the Dept. of Social Work.</p>																		
4.	Fine Arts	<p>Admission should be made on the basis of merit of Entrance Test. 10+2 marks not entertained in admission process for BFA.</p>	<p>Existing admission procedure may be followed.</p>																		

5.	Women's Studies Research Centre	Relaxation in eligibility condition to take admission in MA (Women's Studies): The students who have already passed their MA in any subject may also be allowed to take admission in MA as the subject Women's Studies is not offered at the UG level in any university of Northern India, therefore students get interest in the subject only at Master's level. Secondly, MA (Women's Studies) are interdisciplinary specialized courses and candidates usually seeking admission are those who have already done Master in Sociology, Social Work and Political Sc. etc.	Existing eligibility conditions already approved by the Admission Committee may be continued.
6.	Geology	<ol style="list-style-type: none"> <li>1. M.Tech. 3<sup>rd</sup> Semester admission additional 20% seats in lateral admission (4 seats) in LEET.</li> <li>2. Weightage of 5 marks should be given who have passed B.Sc. with Geology subject.</li> </ol>	<ol style="list-style-type: none"> <li>1. Provision of 20% seats for admission to M.Tech. (Geology) 3<sup>rd</sup> Semester through LEET may be made in the Prospectus.</li> <li>2. Existing provision of weightages may be followed.</li> </ol>
7.	Pharmaceutical Sciences	<ol style="list-style-type: none"> <li>1. Prospectus of M.Pharma. &amp; B.Pharma should be combined and notified in the month of May and admission process of both courses should be completed in the month of June.</li> <li>2. M.Pharma. fee should be reduced to 20% so that all the seats can be filled up, fee in other universities and colleges is lower than that of KUK.</li> </ol>	<ol style="list-style-type: none"> <li>1. Common Prospectus for B.Pharmacy &amp; M.Pharmacy may be printed and notified in the month of May.</li> <li>2. Status quo be maintained.</li> </ol>
8.	Mathematics	Combined admission for Physics, Chemistry and Maths.	Existing admission procedure already approved by the Admission Committee may be followed.
9.	Economics	Common Entrance Test of 100 marks for one hour duration (Economics & Banking 40 questions -80 marks and Logical Ability & Analytical 10 questions - 20 marks) for M.A. (Economics) and M.Sc. (Banking & Finance) may conducted.	Common entrance test for admission to M.A. Economics & M.Sc. Banking & Finance may be conducted. Interested candidates will apply on an application form.



10.	Institute of Law	<ol style="list-style-type: none"> <li>1. Separate Prospectus for the session 2013-14 should be printed. Due to combine prospectus less number of Applications received. Atleast one month for applying must be given to admission seekers.</li> <li>2. Common prospectus create confusion in counseling schedule.</li> <li>3. Atleast 15 days gap between last date of receipt of applications and the date of Entrance Test must be given so that Roll No. can be reach in time.</li> </ol>	<ol style="list-style-type: none"> <li>1.&amp;2. Separate prospectus for admission to B.A. LL.B. 5 Yr. and MBA 5 Yr. be printed w.e.f. 2013-14.</li> <li>3. 10-15 days gap already exists in the Prospectus.</li> </ol>
11.	Law	Separate Prospectus for the session 2013-14 should be printed .There are some ambiguous clauses in the prospectus for counseling procedure.	A separate prospectus for both the courses i.e. LL.B. 3 Yr. (Morn. & Even.) and LL.M. 2 Yr. courses may be printed w.e.f. 2013-14.
12.	Education	Due to change in eligibility condition, admission to M.Ed. (Spl. Edu.) should be made on the basis of merit of qualifying exam. instead of Entrance Test.	Admission to M.Ed. (Spl. Edu.) be made on the basis of merit of qualifying examinations as last year 18 applications were received against 15 sanctioned seats.
13.	Mass Comm. & Media Tech.	<ol style="list-style-type: none"> <li>1. In UG courses, admission should be on the basis of merit of qualifying exam plus weightage, if any.</li> <li>2. Admission on the basis of Entrance Test is very expensive. Institute has decided to give admission of the basis of 100 marks of qualifying exam. and 20 marks of interview.</li> </ol>	<ol style="list-style-type: none"> <li>1. Admission to UG/PG courses being run in the Institute be made on the basis of merit of qualifying examinations as the response of admission seeker for these courses is poor.</li> <li>2. Admission may be made on merit basis only as contained in (i) above.</li> </ol>


**(B) Reservation of seats for Bonafide Residents of Haryana**

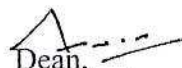
The seats shall be reserved for the categories as under :

- (i) Scheduled Castes : 20%
- (ii) Backward Classes of Haryana : 27%(16 % for Block-A)  
(except Socially advanced persons/  
Sections (creamy layer) (11 % for Block-B)
- (iii) Special Backward Classes : 10%
- (iv) Economically Backward Persons in the : 10%  
General Category
- (v) Differently Abled Persons : 03%  
(1% Blind or low vision, 1% Hearing impairment, Differently Abled Persons  
remaining 1% Locomotor disability or cerebral palsy)

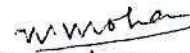
In the event of quota reserved for differently abled persons remain unutilized due to non-availability for suitable category of differently abled persons, it may be offered to the Ex-servicemen and their wards (1%) and the dependents of Freedom Fighters (1%).

- (vi) Further 3% horizontal reservation is also provided to Ex-servicemen/ Freedom Fighters and their dependents by providing reservation within reservation of 1% of General category, 1% out of Scheduled Castes and 1% from Backward Classes category for admissions to the various educational institutions of the Govt. and Govt. aided/institutes located in Haryana. As far as block allocation in Block A and Block B of Backward Classes category is concerned, year wise rotational system will be adopted. For example, if Block A of Backward Classes are given seats in the Academic Year 2013, the next Block i.e. B Block of category of Backward Classes will be given seats in the next academic year i.e. 2014 and so on. The concerned Chairperson/Director of the Department/ Institute shall maintain a roster register for horizontal reservation of Ex-servicemen/Freedom Fighter & their dependents and carry forward all fractions till one seat is accumulated through different fractions over the year. As and when the total comes to one, a seat will be provided to the concerned category.


  
Dean Academic Affairs,  
Dean Faculty of Life Scs. & Pharmaceutical Scs.

  
Dean,  
Faculty of Scs. & Engg. Tech.

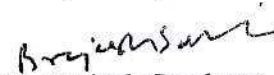
  
Dean, Faculty of Arts & Languages

  
Dean, Faculty of Social Sciences

  
Dean, Faculty of Education

  
Dean, Faculty of Law

  
Dean, Faculty of Commerce & Management

  
Dr. Brajesh Sawhney,  
Prof. of English



14.	Psychology	<p>1. Contact/telephone Nos. of the Chairpersons/Directors/ Principals be indicated in the Prospectus so that clarifications on the part of candidates attended.</p> <p>2. Names and telephone Nos. of counselors for anti ragging/ragging victims are given under Anti Ragging Cell. Most of the candidates treat them as admission counselors and kept calling for admission queries. Therefore, they be designated as Anti Ragging Counselors, rather than counselors.</p>	<p>1. Telephone numbers of the Chairpersons/Directors be given in the Prospectus for clarification.</p> <p>2. Names and telephone numbers of Counselors for Anti Ragging be given under the heading of Anti Ragging Committee/ Squad.</p>
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15. Chairpersons of the Depts. have requested that seats in the following courses may be reduced due to shortage of faculty and lack of space for Practical/Theory :

Sr. No.	Course	Sanctioned seats 2012-13	Proposed seats 2013-14	Recommendations of the Committee
(i)	M.Sc. Bio-technology	40	20	Number of seats may not be reduced in any course and existing seats in all courses be followed.
(ii)	M.Sc. Microbiology	50	35	
(iii)	M.Sc. Physics	120	60	
(iv)	M.Sc. Bio-chemistry	60	40	
(v)	M.A. Economics)	120	60	
(vi)	B.Lib. & Inf. Sc.	40	35	
(vii)	M.Lib. & Inf. Sc.	40	35	

16. The Committee noted the revised reservation policy of the State Govt. as per letter No.22/10/2013-IGSIII dated 28.02.2013 (Annexure-1) and recommended that the distribution of seats may be made for admissions to various courses as under :

(A) **Distribution of seats**

The seats shall be distributed as under :

- (1) All India Category including Haryana : 15%
- (2) Bonafide Residents of Haryana : 85% ( \* )

(\*)- (70% of the seats earmarked for bonafide residents of Haryana will be reserved for the categories as mentioned at (B) below, as per State Govt. policy and remaining 30% seats will be filled from among Haryana General Category)



Annexure-II

26-1

From  
25-6-2019

Director Higher Education, Haryana,  
Shiksha Sadan, Sector-5, Panchkula.

To

1. The Registrars,  
All the State Universities in the State of Haryana.
2. The Principals, All Govt/Aided/Self Financed Colleges in the State of Haryana.

Acad Branch  
3151  
26/6/19

Memo No.KW30/3 -2019 Co. (2)  
Dated Panchkula, the 24.6.2019

**Subject: Regarding reservation of Economically Weaker Sections (EWS) in admissions.**

Kindly refer to the subject cited above.

In continuation to this office letter No. KW 30/3-2019 Co. (2) dated 07-06-2019, I have been directed to clarify that 10% reservation for Economically Weaker Section (EWS) will be 50% of the State Quota and will be 42.5% of the total intake (i.e. 50% of General Category out of 85% of Haryana domicile).

This is for your kind information and necessary action.

→

Handwritten stamp: "Handwritten text, possibly 'Handwritten' or 'Continuation'." (The text is mostly illegible due to blurring and ink bleed-through.)

Handwritten signature of the Deputy Director.

Deputy Director Cadet Corps,  
for Director Higher Education,  
Haryana, Panchkula.

Handwritten signature and date: 25/6/19.

(D.R. Academic)



## **KURUKSHETRA UNIVERSITY KURUKSHETRA**

(Established by the State Legislature Act XII of 1956)  
(‘A’ Grade, NAAC Accredited)

No.AcM-3/Misc.5(iv)/19/10627-10776

Dated : 28.06.2019

To

1. The Chairpersons/Directors/Principals of the University Teaching Departments/Institutes, KUK
2. The Principals of all the affiliated Colleges/Institutes, of Kurukshetra University, Kurukshetra.

**Subject : Regarding reservation of Economically Weaker Sections (EWS) in admissions.**

Dear Sir/Madam,

I am directed to inform you that the Director, Higher Education, Haryana vide letter No. KW30/3-2019 Co.(2) dated 24.06.2019 (copy enclosed) has clarified that 10% reservation for Economically Weaker Sections (EWS) will be 50% of the State Quota and will be 42.5% of the total intake (i.e. 50% of General Category out of 85% of Haryana domicile) for admission to various courses in the Educational Institutions of the Government/Government Aided/Self-financing Colleges/Institutes of Haryana.

Accordingly, the reservation policy for admissions to various courses has been revised as per Annexure-I to this letter. You are requested to make admissions for the session 2019-20 as per revised reservation policy of the State Government.

Yours faithfully,

DA/As above

  
Assistant Registrar (Academic)



## DISTRIBUTION AND RESERVATION OF SEATS

The seats shall be distributed as under :

Sr. No.	Category	Percentage
1.	All India Open Category including Haryana	15% of the Sanctioned Intake
2.	Bonafide Residents of Haryana (State Quota)	85% of the Sanctioned Intake (State Quota is equally divided into Haryana Open General Category and Reserved Categories of Haryana)
(i)	<b>Haryana Open General Category</b>	*50% of State Quota (i.e. 42.5% of total intake)
a.	Economically Weaker Sections of Haryana (who are not covered under the existing scheme of reservation for the Scheduled Castes, Backward Class (Block-A & B) other than category (ii) a & b below.)	*10% of seats reserved for EWS out of Haryana Open General Category seats.
(ii)	<b>Reserved Categories of Haryana</b>	50% (of State Quota i.e. 42.5% of total intake)
a.	Scheduled Castes	20% of State Quota (i.e. 17% of Total Intake)
b.	Backward Classes of Haryana (except Socially Advanced Persons/Sections (Creamy Layer)	27%
i.	BC (Block-A)	16% of State Quota (i.e. 13.6% of Total Intake)
ii.	BC (Block-B)	11% of State Quota (i.e. 9.35% of Total Intake)
(iii)	<b>Differently Aabled</b>	03% of State Quota (i.e. 2.55% of Total Intake) If the seats reserved for differently abled persons remain vacant due to non-availability of suitable differently abled candidates, it may be offered to Ex-servicemen and their wards (1%) and dependents of Freedom Fighters (1%).
(iv)	Further 3% horizontal reservation is also provided to Ex-servicemen/Freedom Fighters and their dependents by providing reservation within reservation of 1% of General category, 1% out of Scheduled Castes and 1% from Backward Classes category for admissions to the various educational institutions of the Govt. and Govt. aided/ institutes located in Haryana. As far as block allocation in Block A and Block B of Backward Classes category is concerned, year wise rotational system will be adopted. For example, if Block A of Backward Classes are given seats in the Academic Year 2019, the next Block i.e. B Block of category of Backward Classes will be given seats in the next academic year i.e. 2020 and so on. The concerned Chairperson/Director of the Department/Institute shall maintain a roster register for horizontal reservation of Ex-servicemen/Freedom Fighter & their dependents and carry forward all fractions till one seat is accumulated through different fractions over the year. As and when the total comes to one, a seat will be provided to the concerned category.	

Note : 1. The reservation of seats as per reservation policy of Haryana Government and is subject to any change/amendment by the State Government from time to time.

2. Remaining instructions for reservation shall remain the same as already notified by the State Government from time to time.

3. For any other clarification, Government of Haryana, Notification No. 22/12/2019-1GS-III dated 25.02.2019, even No. dated 13.03.2019 and KW30/03-2019 Co.(2) dated 24.06.2019 will be referred.



No. 22/27/2019-IGS-III  
Government of Haryana  
General Administration Department  
(General Services- III Branch)

Dated Chandigarh, the 04<sup>th</sup> June, 2020

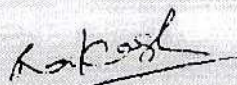
To

1. All the Administrative Secretaries to Government, Haryana.
2. All Heads of Departments in the State of Haryana.
3. All the Managing Directors/Chief Administrators of Boards/Corporations/Public Sector Undertakings in Haryana.
4. The Registrar General of Punjab & Haryana High Court, Chandigarh.
5. All the Divisional Commissioners in the State of Haryana.
6. All the Deputy Commissioners and Sub Divisional Officers (Civil) in the State of Haryana.
7. The Registrars of all the Universities of the State of Haryana.

**Subject:** The Haryana Scheduled Castes (Reservation in Admission in Government Educational Institutions) Act, 2020 (Haryana Act No. 14 of 2020).

I am directed to invite your attention to the subject noted above and forward herewith a copy of The Haryana Scheduled Castes (Reservation in Admission in Government Educational Institutions) Act, 2020 for information and necessary action at your end.

The above instructions may please be brought to the notice of all concerned for strict compliance.



Under Secretary General Administration,  
for Chief Secretary to Government, Haryana.

Internal distribution

Incharge NIC for hosting the above instruction on State Government website.



**1. DISTRIBUTION AND RESERVATION OF SEATS**

(A) The seats shall be distributed as under :

Sr.	Category	Percentage
1.	All India Open Category including Haryana	15% of the Sanctioned Intake
2.	Bonafide Residents of Haryana (State Quota)	85% of the Sanctioned Intake (State Quota is equally divided into Haryana Open General Category and Reserved Categories of Haryana)
	(i) <u>Haryana Open General Category</u>	*50% of State Quota (i.e. 42.5% of total intake)
	a. <u>Economically Weaker Sections of Haryana</u> (who are not covered under the existing scheme of reservation for the Scheduled Castes, Backward Class (Block-A &B) other than category (ii) a & b below.)	*10% of seats reserved for EWS out of Haryana Open General Category seats.
	(ii) <u>Reserved Categories of Haryana</u>	50% (of State Quota i.e. 42.5% of total intake)
	a. <u>Schedule Castes of Haryana</u>	20% of State Quota (i.e. 17% of total intake)
	(i) <u>Scheduled Castes</u>	10% of State Quota (i.e. 8.5% of total intake)
	(ii) <u>Deprived Schedule Castes</u>	10% of State Quota (i.e. 8.5% of total intake)
	b. <u>Backward Classes of Haryana (except Socially Advanced Persons/Sections (Creamy Layer))</u>	27% of State Quota (i.e. 22.95% of total intake)
	i. <u>BC (Block-A)</u>	16% of State Quota (i.e. 13.6% of Total Intake)
	ii. <u>BC (Block-B)</u>	11% of State Quota (i.e. 9.35% of Total Intake)
	(iii) <u>Differently Abled</u>	03% of State Quota (i.e. 2.55% of Total Intake) If the seats reserved for differently abled persons remain vacant due to non-availability of suitable differently abled candidates, it may be offered to Ex-servicemen and their wards (1%) and dependents of Freedom Fighters (1%).
	(iv)	Further 3% horizontal reservation is also provided to Ex-servicemen/Freedom Fighters



	<p>and their dependents by providing reservation within reservation of 1% of General category, 1% out of Scheduled Castes and 1% from Backward Classes category for admissions to the various educational institutions of the Govt. and Govt. aided/ institutes located in Haryana. As far as block allocation in Block A and Block B of Backward Classes category is concerned, year wise rotational system will be adopted. For example, if Block A of Backward Classes are given seats in the Academic Year 2019, the next Block i.e. B Block of category of Backward Classes will be given seats in the next academic year i.e. 2021 and so on. The concerned Chairperson/Director of the Department/Institute shall maintain a roster register for horizontal reservation of Ex-servicemen/Freedom Fighter &amp; their dependents and carry forward all fractions till one seat is accumulated through different fractions over the year. As and when the total comes to one, a seat will be provided to the concerned category.</p>
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- Note :**
1. The reservation of seats as per reservation policy of Haryana Government and is subject to any change/amendment by the State Government from time to time.
  2. **Where a seat set aside for candidate from Deprived Scheduled Castes for admission in Government Educational Institutions is not filled up in academic year due to non-availability of candidate of Deprived Scheduled Castes possessing the requisite qualifications, the same shall be made available to candidate of Scheduled Castes. Reserved seats will not be carried forward to next year.**
  3. Remaining instructions for reservation shall remain the same as already notified by the State Government from time to time.
  4. For any other clarification, Government of Haryana, Notification No. 22/12/2019-1GS-III dated 25.02.2019, even No. dated 13.03.2019 and KW30/03-2019 Co.(2) dated 24.06.2019 will be referred.

**RESOLVED THAT THE INSTRUCTIONS OF THE GOVERNMENT AS ABOVE BE ADOPTED.**

(Ref. AcM-3)

#### **4. Any other item:**

- (i) **Hiring of Outside Agency for Online Admissions:** The Director, IT Cell has informed that M/S CELESTE ONLINE SOLUTION PVT. LTD., JAIPUR has been doing the work of admissions of all the courses being run on the University Campus satisfactorily since last 3 year and requested for the continuation of engagement of the same Firm for online admissions to various courses on the Campus for the session 2020-21. The Admission Committee is of the opinion that M/S CELESTE ONLINE SOLUTION PVT. LTD., JAIPUR be engaged for preparing and running of Online Portal of Admission, in view of the urgency of work due to COVID-19 Pandemic. Budgetary provision in this regard be made by the Finance Officer, KUK.

**RESOLVED THAT THE ABOVE PROPOSAL BE APPROVED.**

(Director, IT Cell)

- (ii) **Schedule of Academic Calendar for the session 2020-21:** Regarding common schedule of Academic Calendar for the session 2020-21, the Committee noted the instructions of the State government dated 12.06.2020 that the admissions to the UTDs shall be conducted at individual University level.



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From

Director General Higher Education,  
Haryana, Panchkula.

To

- The Registrars,
1. Kurukshetra University, Kurukshetra.
  2. Maharshi Dayanand University, Rohtak.
  3. Chaudhary Devi Lal University, Sirsa.
  4. Bhagat Phool Singh Mahila Vishwavidyalaya Khanpur Kalan (Sonapat).
  5. Indira Gandhi University, Meerpur (Rewari).
  6. Chaudhary Bansi Lal University, Bhiwani.
  7. Chaudhary Ranbir Singh University, Jind.
  8. Dr. B.R. Ambedkar National Law University, Sonapat.
  9. Gurugram University, Gurugram.
  10. Maharishi Balmiki Sanskrit University, Kaithal.

Memo No. 40395 DHE-190005/97/2020-UNP (STATE)-DHE  
Dated, Panchkula, the

Subject: CWP No. 31874 of 2019 Shubham Rana Vs State of Haryana & Others.

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Kindly refer to the subject cited above.

I have been directed to invite your attention towards instructions no. 22/12/2019-IGS-III dated 25.02.2019 issued by the Government of Haryana and it is clarified that the benefit of reservation in admission to EWS candidates @ 10% is to be given in both State Quota seats under State Policy and all India Quota seats under Central Government Policy separately.

This issue with the concurrence of Chief Secretary Office vide: U.O. No. CS-400300007/15/2020-GS-III-CSO dated 09.03.2021.

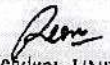
This is for your kind information and necessary action please.

-5/-  
Superintendent- UNP  
for Director General Higher Education,  
Haryana, Panchkula.

Dated, Panchkula, the 19-04-2021

Encls. No. Even

✓ A copy of the above is forwarded to the Vice Chancellor, Kurukshetra University Kurukshetra with the request to take necessary action as per above advice and Action Taken Report be supplied to the Directorate within a week, so the reply may be filed in the subject cited CWP well on time.

  
Superintendent- UNP  
for Director General Higher Education,  
Haryana, Panchkula.



**(vi) Payment of Fee :**

- (a) Online application fee/admission fee for admissions to various courses shall be deposited by the candidates through all online modes (except debit card/credit) like Net Banking/UPI/RTGS-NEFT/Cash@Branch/CSC(Common Service Centre)/Wallet etc. by using online payment gate way during filling of application forms and at the time of admission.
- (b) Depositor students can avail the deposit facility by Credit/Debit Cards on POS machines installed with University Cash Counter in the Campus.

Online application fee once paid shall not be refunded (full or partial) under any circumstances.

- (c) Provision for depositing fee in cash by the candidates at University Cash Counter, will be made in Admission Portal by the Prof. Incharge, University Admission Cell in consultation with the Finance Officer.
- (vii) Sanctioned seats of M.A. (A.I.H. Cul. & Arch.) be increased from 35 to 40.
- (viii) M.Sc (Clothing, Textiles and Fashion Designing) be remained suspended till further orders.
- (ix) For filling of application form in M.Sc. Chemistry (Math. & Non Math.), the provision will be made by the Prof. Incharge, University Admission Cell.
- (x) M.A. (Defence & Strategic Studies) be revived w.e.f. the session 2021-22.
- (xi) The Committee perused the instructions issued by the Director General Higher Education, Haryana, Panchkula vide their letter No.40395 DHE-190005/97/2020-UNP (STATE)-DHE dated 19.04.2021 and it is clarified that the benefit of reservation in admission to EWS candidates @ 10% is to be given in both State quota seats under State policy and All India Quota seats under Centre Govt. policy separately.

The Committee noted that 10% reservation out of 50% seats of General Category out of 85% of Haryana Domicile (42.5%) of the total intake is being given to EWS for admission to various courses in the University Teaching Departments/ Institutes and affiliated Colleges/Institutes w.e.f. 2019-20. The reservation @ 10% to Economically Weaker Sections in All India Category seats (i.e. 15% of sanctioned intake) would be in addition to the existing reservation.

The Committee recommends that 10% reservation to EWS candidates under Centre Govt. policy be given as under :

10% seats out of 15% seats of All India Category (i.e. 02 seats) be given to the candidates of EWS of All India as per the following criteria:

**(A) Criteria of Income & Assets:**

- (i) Persons who are not covered under the scheme of reservation for SCs, STs and OBCs and whose family has gross annual income below Rs. 8.00 lakh (Rupees eight lakh only) are to be identified as EWSs for benefit of reservation. Income shall also include income from all sources i.e. salary, agriculture, business, profession, etc. for the financial year prior to the year of application.



Also persons whose family owns or possesses any of the following assets shall be excluded from being identified as EWS, irrespective of the family income:-

- (a) 5 acres of agricultural land and above;
  - (b) Residential flat of 1000 sq. ft. and above;
  - (c) Residential plot of 100 sq. yards and above in notified municipalities;
  - (d) Residential plot of 200 sq. yards and above in areas other than the notified municipalities.
- (ii) The property held by a "Family" in different locations or different places/cities would be clubbed while applying the land or property holding test to determine EWS status.
  - (iii) The term "Family" for this purpose will include the person who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

**(B) Income And Asset Certificate Issuing Authority :**

- (i) The benefit of reservation under EWS can be availed upon production of an Income and Asset Certificate issued by a Competent Authority. The Income and Asset Certificate issued by any one of the following authorities in the prescribed format as given in **Annexure-I** shall only be accepted as proof of candidate's claim as belonging to EWS:
  - (a) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/ Additional Deputy Commissioner/1st Class Stipendiary Magistrate/ Sub-Divisional Magistrate /Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner
  - (b) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/ Presidency Magistrate
  - (c) Revenue Officer not below the rank of Tehsildar and
  - (d) Sub-Divisional Officer or the area where the candidate and/or his family normally resides.
- (xii) Director General Higher Education, Haryana Letter No.40395 DHE-190005/97/2020-UNP (STATE)-DHE dated 19.04.2021 regarding 10% reservation to EWS candidates in All India Quota under Centre Govt. policy be inserted in the Prospectus 2021-22.
- (xiii) A Medical Board of the following doctors for the session 2021-22 has been constituted for verification of differently abled certificates of differently abled candidates for admission to various courses in the University Teaching Departments/Institutes :
  - (a) Dr. Asish Aneja, M.O.....(Chairman)
  - (b) Dr. Minu Gupta, M.O.....(Member)
  - (c) Dr. Ankit Gaur, Dental Surgeon....(Member)

The above provision be made in the Prospectus for the session 2021-22.

- (xiv) **Clause-(6) of Chapter-8 (Page-50) of HBI-20 be amended as under:**  
 "Candidates who have already passed a M.A./M. Sc./M. Com. or any other Post-Graduate course from Kurukshetra University Kurukshetra as a regular student, shall



HBI-21

# HANDBOOK OF INFORMATION 2021



**KURUKSHETRA UNIVERSITY KURUKSHETRA**

(Established by the State Legislature Act XII of 1956)  
(Category-I University, 'A<sup>+</sup>' Grade NAAC Accredited)

Website: [www.kuk.ac.in](http://www.kuk.ac.in)



### CHAPTER-3

#### RESERVATION OF SEATS AND GUIDELINES FOR RESERVATION

##### 3.1 DISTRIBUTION OF SEATS

The seats shall be distributed as under:

Sr.	Category	Percentage
1.	All India Open Category including Haryana	*15% of the Sanctioned Intake (*10% out of All India Category seats reserved for EWS of All India)
2.	Bonafide Residents of Haryana (State Quota)	85% of the Sanctioned Intake (State Quota is equally divided into Haryana Open General Category and Reserved Categories of Haryana)
	(i) Haryana Open General Category	*50% of State Quota (i.e. 42.5% of total intake)
	a. Economically Weaker Sections of Haryana (who are not covered under the existing scheme of reservation for the Scheduled Castes, Backward Class (Block-A & B) other than category (ii) a & b below.)	*10% of seats reserved for EWS out of Haryana Open General Category seats.
	(ii) Reserved Categories of Haryana	50% (of State Quota i.e. 42.5% of total intake)
	a. Schedule Castes of Haryana	20% of State Quota (i.e. 17% of total intake)
	(i) Scheduled Castes	10% of State Quota (i.e. 8.5% of total intake)
	(ii) Deprived Schedule Castes	10% of State Quota (i.e. 8.5% of total)
	b. Backward Classes of Haryana (except Socially Advanced Persons/Sections (Creamy Layer)	27% of State Quota (i.e. 22.95% of total intake)
	i. BC (Block-A)	16% of State Quota (i.e. 13.6% of Total Intake)
	ii. BC (Block-B)	11% of State Quota (i.e. 9.35% of Total Intake)
	(iii) Differently Abled	03% of State Quota (i.e. 2.55% of Total Intake) If the seats reserved for differently abled persons remain vacant due to non-availability of suitable differently abled candidates, it may be offered to Ex-servicemen and their wards (1%) and dependents of Freedom Fighters (1%). In case, 01 seat out of 3% state quota reserved for differently abled persons, remains vacant, first priority may be given to the candidate (i.e. Ex-servicemen and their wards and dependents of Freedom Fighter) who will be higher in merit.
	(iv) Further 3% horizontal reservation is also provided to Ex-servicemen/Freedom Fighters and their dependents by providing reservation within reservation of 1% of General category, 1% out of Scheduled Castes and 1% from Backward Classes category for admissions to the various educational institutions of the Govt. and Govt. aided/ institutes located in Haryana. As far as block	



<p>allocation in Block A and Block B of Backward Classes category is concerned, year wise rotational system will be adopted. For example, if Block A of Backward Classes are given seats in the Academic Year 2021, the next Block i.e. B Block of category of Backward Classes will be given seats in the next academic year i.e. 2022 and so on. The concerned Chairperson/Director of the Department/Institute shall maintain a roster register for horizontal reservation of Ex-servicemen/Freedom Fighter &amp; their dependents and carry forward all fractions till one seat is accumulated through different fractions over the year. As and when the total comes to one, a seat will be provided to the concerned category.</p>
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- Note: (i) The reservation of seats as per reservation policy of Haryana Government and is subject to any change/amendment by the State Government from time to time.
- (ii) Where a seat set aside for candidate from Deprived Scheduled Castes for admission in Government Educational Institutions is not filled up in academic year due to non-availability of candidate of Deprived Scheduled Castes possessing the requisite qualifications, the same shall be made available to candidate of Scheduled Castes. Reserved seats will not be carried forward to next year.
- (iii) Remaining instructions for reservation shall remain the same as already notified by the State Government from time to time.

### 3.2.1 GUIDELINES FOR RESERVATION:

- (i) If the reserved seat(s) of BC Block 'A' remain vacant these will be filled up from BC Block 'B' and vice versa.
- (ii) The seats remaining vacant under various reserved categories other than SC category will be converted into General Category only if up to the date of display of final list or day of final counseling (whichever applicable), no eligible candidate belonging to the respective reserved categories is available for admission.
- (iii) As per Govt. Notification No.2/27/2019-1 GS-III dated 8.10.2020 (**Appendix-F**), the candidates claiming reservation under Scheduled Caste will submit the certificate as per **Annexure-II (1)** (Scheduled Caste Certificate) and **Annexure-II (2)** (Deprived Scheduled Caste Certificate). Backward Class (Block 'A' & 'B') will submit the certificate on the prescribed Proforma as per **Annexure-III** and Income Certificate from the Competent Authority. Vide Notification No. 1282-SW(1) dated 28.08.2018 the Government of Haryana Welfare of Scheduled Castes and Backward Classes Department has intimated that the Government Notification No. 808-SW(1) dated 17.08.2016 has been examined in consultation with the Advocate General Haryana. The Advocate General relying upon the judgment of the Hon'ble Punjab and Haryana High Court has opined that the criteria for computing annual income as prescribed under the above notification as gross annual income shall include income from all sources. All previous notifications or instructions provided for a different mode of computing annual income stands over-ridden.
- (iv) **Affidavit/Undertaking by the BC and EWS Candidates:** BC (Block A&B) and EWS candidates for benefit of reservation shall also have to furnish the certificates as per proforma given in the Hand Book of Information. In case, a candidates upload the old BC/Income Certificate or EWS Income & Asset Certificate, he/she shall furnish an affidavit on the prescribed proforma to the effect that he/she is not covered under the criteria of creamy layer (for BC Category) (**Annexure-XVI**) or belongs to Economically Weaker Sections (**Annexure XVII**), which is not recognized as a Schedule Caste and Backward Classes (Block-A & B) by the Government of Haryana, as per **Annexure- III & IV**, respectively at the time of display of first/second/third/final list and so on. The said affidavit shall be furnished jointly by both father and mother of the candidate. The student shall submit BC/Income Certificate or EWS Income & Asset Certificate within 15 days from the date of display of his/her name in admission list, failing which his/her admission is liable to be cancelled.

The income certificate mentioning gross annual income issued on/after 1.4.2021 for claiming reservation/supernumerary seat/tuition fee waiver in any category (where admission criteria is income