

KURUKSHETRA UNIVERSITY KURUKSHETRA

(Established by the State Legislature Act XII of 1956)
("A+" Grade, NAAC Accredited)

ADVERTISEMENT

Youth Red Cross of Kurukshetra University, Kurukshetra invites applications on the prescribed format from the eligible candidates for filling up the post of Field Coordinator, Youth Red Cross through prescribed selection criteria purely on contract basis initially for a period of six months with details as mentioned below. (Candidates must go through the instructions before applying). The last date for submission of application form (Hard Copy by hand or by Registered Post) is **09.06.2023 till 4:00 PM** in the Office of Programme Coordinator, Youth Red Cross, KUK (Room No 8, Dean Building, Near Admin Block, Kurukshetra University, Kurukshetra-136119).

S.N.	Name of Post	No. of Post	Eligibility Criteria	Pay/Honorarium	Date of Interview
1	Field Coordinator, Youth Red Cross, KUK (Age:- 27 years or above)	01	Any person who has worked as Secretary/Assistant Secretary /Programme Officer/District Training Officer/ Project Officer in Red Cross Societies/St. John Ambulance Centres. These persons can be engaged as Field Coordinator upto the age of 65 years. or A qualified Lecturer in First Aid & Home Nursing from St. John Ambulance (India) or A person having qualification of M.A. in Social Work (MSW) having knowledge of Red Cross activities.	Rs.15,000/- per month (Fixed)	13.06.2023 (Tuesday)


Programme Coordinator,
Youth Red Cross, KUK

Endst. No. PCYRC/2023/ 161-166 **Date: 29.05.2023**

Copy of the above is forwarded to the following for information and necessary action.

1. General Secretary, Indian Red Cross Society, Haryana State Branch, Chandigarh
2. Director, IT Cell for display it on the University website.
3. Director, Public Relation Officer for wide circulation.
4. Notice Board of Programme Coordinator, Youth Red Cross, KUK
5. O.S.D. to the Vice-Chancellor for kind information of the Vice-Chancellor, KUK
6. A.R. to the Registrar for kind information of the Registrar, KUK


Programme Coordinator,
Youth Red Cross, KUK

Important Instructions:

1. No TA/DA will be paid for attending Interview/Document verification.
2. Full particulars in clear legible handwriting with Contact No., E-mail ID, Postal Address with Pin code, passport size photo, self attested copies of Educational Qualification as per eligibility criteria, Experience and residence proof should be attached with the application form.
3. Please carefully read selection criteria before filling the application form.
4. Completed Application forms will be accepted in Office of Programme Coordinator, Youth Red Cross, KUK from 29.05.2023 (Monday) 10.00 AM to 09.06.2023 (Friday) till 4:00. The applications will be accepted only in working days till 09-06-2023 at 4.00PM only. It is advised to submit the application by hand to avoid postal delay. No application will be received after 09.06.2023 04:00 PM under any circumstances. (The office will remain closed on Saturday, Sunday and Gazetted Holiday).
5. University will not be responsible for any postal delay, so last date of submission shall be strictly adhered to.
6. Unfilled, unsigned and incomplete application forms will be considered as rejected.
7. If a candidate has passed his/her Education from Private/Deemed University then he/she has to submit UGC approved certificate for university and Course for the period of concerned year of passing.
8. **Candidates to mention total no. of pages attached with the application form. No documents will be accepted after submission of application form.**
9. Any sort of canvassing or influencing the officer related to selection and recruitment process would result in immediate disqualification of the candidate.
10. Selection Committee of Kurukshetra University, Kurukshetra has right to reject any application if found improper or having misleading information.
11. The authorities has right to cancel any of the post/interview at any time without specifying any reason.
12. Original and valid documents in support of academic qualifications, registration (as applicable), residence and work experience shall be required to be produced at the time of document verification.
13. The post is contractual in nature which may be renewed further subject to approval from University Authorities and annual appraisal reports.
14. The engagement on this post may be terminated at any time depending upon the work load or requirement of the office.
15. A declaration has to be submitted along with application form by the applicant stating that there is no FIR or conviction/ acquittal/ arrest or pendency of a Criminal case against him or her.
16. Candidates to check website of Kurukshetra University, Kurukshetra for further update.
17. For more information, Email on pcyrc@kuk.ac.in
18. Postal Address of Programme Coordinator, Youth Red Cross is 'Room No 8, Dean Building, Near Admin Block, Kurukshetra University, Kurukshetra-136119'.



APPLICATION FORM

Application for the Post of Field Coordinator, Youth Red Cross, KUK

1. Full Name of the Candidate:
(in Capitals)
.....

2. Date of Birth:
 Day Month Year

3. Gender (please tick): Male Female

4. Marital Status:

5. Father's/Husband's Name:

6. Mailing Address (in block letters):
.....
..... Pin Code:

Tel. No. : Mobile:

Email ID (if any):

7. Nationality:

8. Applying in the Category of

(Tick any one category)

	Eligibility Criteria	Tick
a)	Any person who has worked as Secretary/Assistant Secretary /Programme Officer/District Training Officer/Project officer in Red Cross Societies/St. John Ambulance Centers. These persons can be engaged as Field Coordinator upto the age of 65 years.	
b)	A qualified Lecturer in First Aid & Home Nursing from St. John Ambulance (India)	
c)	A person having qualification of M.A. in Social Work (MSW) having knowledge of Red Cross activities.	

9. Details of all Educational/other Professional Qualifications/Training Courses etc.:

Level	Exam passed/ Degree Trg.	Division/Grade % of Marks	Year of Passing	Duration of the Degree/ Diploma	Board/ University	Subject	Subject of Specialization

P.T.O.

- 10. Knowledge of Red Cross
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- 11. Knowledge of Computer (MS Word/Excel/Internet)
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- 12. Any other relevant Information:
- 13. Details of enclosures: 1)
- 2)
- 3)

I hereby declare that all the statements made in the application are true and complete to the best of my knowledge and belief. I understand that action can be taken against me by the University Authorities, if I am declared by them to be guilty of any type of misconduct mentioned herein. I will follow all the instructions passed by the University Authorities time to time.

Date:

Signature of candidate

Place:

