



Assistant Registrar
Establishment Branch-T

KURUKSHETRA UNIVERSITY KURUKSHETRA
(Established by the State Legislature Act-XII of 1956)
(A+ Grade, NAAC Accredited)

NOTIFICATION

It is hereby informed that the last date for submission of application forms by the teachers for CAS promotion is hereby extended upto 24.11.2023. The details are already notified vide these notifications No. ET-1/2023/9361-9430 dated 12.10.2023 and Endst. No. ET-1/2023/ 9852-9922 Dated: 30.10.2023 respectively and which are also available on University website. i.e www.new.kuk.ac.in.

The following instructions for forwarding of application forms may be followed:

- 1 In case of promotion under CAS to the post of Senior Professor
 - i. Applications of Senior Professor will be forwarded by the concerned Chairperson/Director of the Department/Institute.
 - ii. In case the applicant is a Chairperson/Director, then the application will be forwarded by the Dean of concerned Faculty.
 - iii. In case the applicant is a Chairperson/Director as well as Dean of the Faculty, then the application will be forwarded directly by the concerned teacher as a Dean, Faculty to the Establishment Branch.
- 2 In case of promotion under CAS upto the posts of Professor (Academic Level-14)
 - i. If the applicant is a Chairperson/Director, then the contents of the Table-1 of the application form will be verified by the Senior Most Professor of the Department/Institute.
 - ii. When there is no Professor available in the Department/Institute and Chairman/Director is an applicant, then a Committee of three Professors, constituted by the Dean of the concerned Faculty, will verify the contents of the Table-1 of the application form.

However, the application form in both the cases will be forwarded by the concerned Dean Faculty.
- 3 In case of promotion upto the designation of Deputy Librarian (Academic Level-14) when there is no Librarian present in the University
 - i. A three-member committee consisting of Dean, Faculty of Arts & Languages, Senior most Professor and next Senior Professor of the Library and Information Science Department will verify the contents of the Table-1 of the application form.
 - ii. In case, when there is only one Professor in the Department of Library and Information Science, then Dean of Faculty concerned may co-opt one Professor from other department in the above-mentioned committee.
 - iii. In case, when there is no Professor in the department of Library and Information Science, then the Dean of concerned Faculty may co-opt two senior Professors from other departments in the above-mentioned Committee.

However, the application form in the above cases will be forwarded by the Dean of concerned Faculty.

REGISTRAR

Endst. No. ET-1/2023/ 10/71-10240

Dated: 10.11.23

A copy of the above is forwarded to the following for information and necessary action:

1. Chairpersons/Directors of all the University Teaching Departments/ Institutes/ Principals of the IIHS/ITTR, K.U. Kurukshetra.
2. Librarian, K.U. Kurukshetra.
3. OSD to the Vice-Chancellor (for kind information of the Hon'ble Vice-Chancellor).
4. Assistant Registrar O/o the Registrar (for kind information of the Registrar).


Assistant Registrar (Estt. T)
for Registrar