



कुरुक्षेत्र विश्वविद्यालय कुरुक्षेत्र
KURUKSHETRA UNIVERSITY KURUKSHETRA
(Established by the State Legislature Act XII of 1956)
(**'A'' Grade, NAAC Accredited**)

Metric ID-5.1.4

Circular/web-link/ committee report justifying the objective of the metric

Sr. No.	Particulars	Page No.
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[A] Internal Complaints Committee Against Sexual Harassment (ICCASH) of Women at Workplace:

1. Web-link of ICCASH : <https://new.kuk.ac.in/internal-complaints-committee-icc/>
2. Circular as Poster : Poster of ICCASH is circulated in all the departments/institutes/hostels of the University.

KURUKSHETRA UNIVERSITY KURUKSHETRA
(Established by the State Legislature Act XII of 1956)
(A+ Grade, NAAC Accredited)

INTERNAL COMPLAINTS COMMITTEE
(AGAINST SEXUAL HARASSMENT OF WOMEN AT WORK PLACE)

K.U.K. has zero tolerance policy towards sexual harassment of women. Strict action will be taken against anyone found guilty of such behavior. Don't Hesitate but speak and make our campus free of this menace.

FORMS OF SEXUAL HARASSMENT

- SEXUAL GESTURES
- ASKING FOR SEXUAL FAVOUR
- PHYSICAL CONTACT
- SHOWING PORNOGRAPHY
- VULGAR COMMENT
- SEXUALLY COLOURED REMARKS

NO

SEXUAL HARASSMENT

DON'T HESITATE!

FOR ANY HELP/QUERY/COMPLAINT

Contact: Chairperson, ICCASH.
Ph. No. 7082113085, E-mail: icc@kuk.ac.in
Privacy and confidentiality of complainant will be maintained

Design by PC-7015087747



Circular through e-mail

ICC KUK <icc@kuk.ac.in>

Regarding circulation of schedule I of KUK policy against sexual harassment of women at workplace along with list of ICC members.

2 messages

ICC KUK <icc@kuk.ac.in>

Thu, Oct 24, 2019 at 11:21 AM

To: cwf@kuk.ac.in

Cc: iihs@kuk.ac.in, ussms@kuk.ac.in, cwm@kuk.ac.in, director uiet <director.uiet@kuk.ac.in>, director ims <director.ims@kuk.ac.in>, director imcmt <director.imcmt@kuk.ac.in>, director pharma sc <director.pharmasc@kuk.ac.in>, Chairperson English <chairperson.english@kuk.ac.in>, chairperson economics <chairperson.economics@kuk.ac.in>, chairperson psychology <chairperson.psychology@kuk.ac.in>, chairperson social work <chairperson.sw@kuk.ac.in>, chairperson pol science <chairperson.polsc@kuk.ac.in>, chairperson public ad <chairperson.pubad@kuk.ac.in>, chairperson sociology <chairperson.sociology@kuk.ac.in>, chairperson woman study <chairperson.wsc@kuk.ac.in>, chairperson bio chem <chairperson.biochem@kuk.ac.in>, chairperson zoology <chairperson.zoology@kuk.ac.in>, chairperson chemistry <chairperson.chemistry@kuk.ac.in>, Chairperson Instrumentation <chairperson.instrument@kuk.ac.in>, chairperson math <chairperson.math@kuk.ac.in>, chairperson dcsa <chairperson.dcsa@kuk.ac.in>, chairperson electronic sc <chairperson.electronicssc@kuk.ac.in>, chairperson geology <chairperson.geology@kuk.ac.in>, chairperson geophysics <chairman_geophysics@kuk.ac.in>, chairperson education <chairperson.education@kuk.ac.in>, chairperson physical edu <chairperson.phyedu@kuk.ac.in>, chairperson sanskrit <chairperson.sanskrit@kuk.ac.in>, chairperson philosophy <chairperson.philosophy@kuk.ac.in>, chairperson aih <chairperson.aih@kuk.ac.in>, chairperson music <chairperson.music@kuk.ac.in>

please find herewith as attachment of Reminder of circulation of schedule of I of KUK policy against sexual harassment dated 19 Sep 2019.

Thanks

 circular 19 sep 2019 on sexual harrashent.pdf
3696K

Mail Delivery Subsystem <mailer-daemon@googlemail.com>

Thu, Oct 24, 2019 at 11:21 AM

To: icc@kuk.ac.in



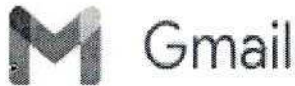
Address not found

Your message wasn't delivered to **iihs@kuk.ac.in** because the address couldn't be found, or is unable to receive mail.

[LEARN MORE](#)

The response from the remote server was:


Internal Quality Assurance Cell
Kurukshetra University, Kurukshetra



ICC KUK <icc@kuk.ac.in>

Reminder of regarding circulation of schedule I of KUK policy against sexual harassment of women at workplace

2 messages

ICC KUK <icc@kuk.ac.in>


Thu, Oct 24, 2019 at 12:35 PM

To: ussms@kuk.ac.in

Cc: cwf@kuk.ac.in, cwm@kuk.ac.in, director uiet <director.uet@kuk.ac.in>, director ims <director.ims@kuk.ac.in>, Chairperson Instrumentation <chairperson.instrument@kuk.ac.in>, director pharma sc <director.pharmasc@kuk.ac.in>, Chairperson English <chairperson.english@kuk.ac.in>, chairperson economics <chairperson.economics@kuk.ac.in>, chairperson history <chairperson.history@kuk.ac.in>, chairperson psychology <chairperson.psychology@kuk.ac.in>, chairperson social work <chairperson.sw@kuk.ac.in>, chairperson pol science <chairperson.polsc@kuk.ac.in>, chairperson public ad <chairperson.pubad@kuk.ac.in>, chairperson sociology <chairperson.sociology@kuk.ac.in>, chairperson woman study <chairperson.wsc@kuk.ac.in>, chairperson bio chem <chairperson.biochem@kuk.ac.in>, chairperson zoology <chairperson.zoology@kuk.ac.in>, chairperson chemistry <chairperson.chemistry@kuk.ac.in>, chairperson math <chairperson.math@kuk.ac.in>, chairperson dcsa <chairperson.dcsa@kuk.ac.in>, chairperson electronic sc <chairperson.electronicssc@kuk.ac.in>, chairperson geology <chairperson.geology@kuk.ac.in>, chairperson geophysics <chairman_geophysics@kuk.ac.in>, chairperson Geography <chairperson.geography@kuk.ac.in>, chairperson education <chairperson.education@kuk.ac.in>, chairperson physical edu <chairperson.phyedu@kuk.ac.in>, chairperson sanskrit <chairperson.sanskrit@kuk.ac.in>, chairperson philosophy <chairperson.philosophy@kuk.ac.in>, chairperson aih <chairperson.aih@kuk.ac.in>, chairperson music <chairperson.music@kuk.ac.in>

please find herewith the attachment of circulation of schedule I of KUK policy against sexual harassment of women at workplace.

thanks

 **circular 19 sep 2019 on sexual harrashent.pdf**
3696K

chairperson woman study <chairperson.wsc@kuk.ac.in>

Thu, Oct 24, 2019 at 1:18 PM

To: ICC KUK <icc@kuk.ac.in>

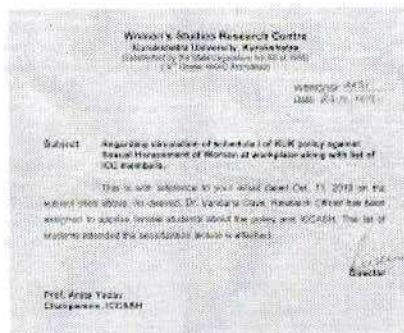
Please find attached file.

On Thu, Oct 24, 2019 at 12:35 PM ICC KUK <icc@kuk.ac.in> wrote:

please find herewith the attachment of circulation of schedule I of KUK policy against sexual harassment of women at workplace.

thanks

2 attachments



11.jpg
105K


Director
Internal Quality Assurance Cell
Kurukshetra University, Kurukshetra

INTERNAL COMPLAINTS COMMITTEE (ICC)
(Against Sexual Harassment of Women at Work Place)
KURUKSHETRA UNIVERSITY KURUKSHETRA
(Established by the State Legislature Act XII of 1956)
(A+ Grade, NACC Accredited)

No. ICC/19/276-395
Dated 19 Sep 2019

To

1. Deans, Academic Affairs/ All the Deans.
2. Chairpersons/Directors of University Teaching Depts./Institutes and Head of Non-Teaching Depts./Offices.
3. Principals of University maintained colleges and Sr. Sec. Model school KUK.
4. Chief Warden and all the wardens of hostels (Men and Women), KUK.

Subject: Regarding circulation of schedule I of KUK policy against Sexual Harassment of Women at workplace along with list of ICC members.


Sir/Madam,

Please find attached Schedule I of KUK policy against Sexual Harassment of Women at workplace having outline of policy (Details of policy are available at University website at kuk.ac.in) along with list of members of Internal Complaint Committee (ICCASH) (Page 1-7) for circulation among Teaching and Non Teaching staff.

It is requested to assign preferably a female faculty to apprise students and research scholars about the policy and ICCASH and send the compliance report along with signatures of students at icc@kuk.ac.in latest by 30th Sep 2019.

Thanking you.

Yours sincerely,


19/9/2019
(Prof. Anita Yadav)
Chairperson


Director
Internal Quality Assurance Cell
Kurukshetra University, Kurukshetra



ICC KUK <icc@kuk.ac.in>

Schedule -1 and Policy of KUK against Sexual Harassment of Woman

2 messages

ICC KUK <icc@kuk.ac.in>

Thu, Sep 10, 2020 at 5:02 PM

To: sunilkuklaw@gmail.com, khatkarjitu@gmail.com, coe1@kuk.ac.in, pruthiasha@gmail.com, ashakawatra@gmail.com, Sushma Batra <sushmabatra18@gmail.com>, singhranjana.09@gmail.com, sarika.01ydv@gmail.com, sumanphdkuk@gmail.com

Dear Sir/Madam

Please find enclosed herewith of Schedule -1 alongwith list of ICC members and Policy of KUK against Sexual Harassment of Woman . This is for your information , please

Regards
Chairperson
ICC

2 attachments**ICCASH.pdf**
1716K**Rules_and_Procedures (40 Pages) PDF.pdf**
373K

SUMAN NAIN <sumanphdkuk@gmail.com>

Thu, Sep 10, 2020 at 8:12 PM

To: ICC KUK <icc@kuk.ac.in>

Respected sir/madam,

Thank you for your mail regarding "Schedule -1 alongwith list of ICC members and Policy of KUK against Sexual Harassment of Woman ". You are requested to please correct my contact number in this policy.

Best regards

Mrs. Suman Nain

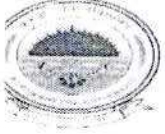
Research Scholar

Department of Mathematics

Contact number: 9813461983

[Quoted text hidden]

Director
Internal Quality Assurance Cell
Kurukshetra University, Kurukshetra



INTERNAL COMPLAINTS COMMITTEE (ICCASH)

(Against Sexual Harassment of Women at Work Place)

KURUKSHETRA UNIVERSITY KURUKSHETRA

(Established by the State Legislature Act XII of 1956)

(A+ Grade, NAAC Accredited)

PROF. NEELAM DHANDA

CHAIRPERSON

No. ICC/20/ 139-149

Dated: 8-9-2020

To

To All Committee Members
Internal Complaint Committee against Sexual Harassment of Women at
Work Place (ICCASH)


Subject: Regarding circulation of Schedule - I of KUK Against Sexual Harassment of Women At Workplace along with list of ICC members.

Sir/Madam

Please find attached schedule I of KUK Policy Against Sexual Harassment of Women at Workplace having outline of policy (Details of policy are available at university website at kuk.ac.in) alongwith list of members of Internal Complaint Committee (ICCASH) pages 1-7 for circulation among ICC members.

Thanking you,

Yours sincerely,


(Prof. Neelam Dhanda)

Chairperson


Director
Internal Quality Assurance Cell
Kurukshetra University, Kurukshetra



ICC KUK <icc@kuk.ac.in>

Kurukshetra University Policy Against Sexual Harassment of Women 2015

45 messages

ICC KUK <icc@kuk.ac.in>

Thu, Sep 24, 2020 at 1:30 PM

To: gmncollege@gmail.com, gmncollege@sify.com, principal@sdcollegeambala.org, principalsd@sdcollegeambala.org, davc_naneola@rediffmail.com, smskhalsacollege@gmail.com, sajaincollege@rediffmail.com, mpncambala@gmail.com, mdsdgirlscollege@gmail.com, gcambalacant@rediffmail.com, gcwambalacity@gmail.com, gc_naraingarh@yahoo.com, rggcsaha2006@gmail.com, info@ambalacollege.com, Shivalik.ambala@gmail.com, srmiet@hotmail.com, Principal.iet@iclhitech.com, info@gni.edu.in, akgaur.registrar@gmail.com, kalpi_campus@hotmail.com, hitm80@gmail.com, info@emaxinstitute.com, director@emaxinstitutes.com, info@ggjitc.org, info@mahabiredu.com, aimtdirector@gmail.com, Director.mba@iclhitech.com, gulshanvats1982@gmail.com, registrar.srm@gmail.com, Info@gni.edu.in, sldaveducation@gmail.com, principalpkrcollege@yahoo.com, amichandcoedu@yahoo.com, shivalik.ambala@gmail.com, sceshivalik@gmail.com, PRINCIPAL TULSI COLLEGE <coe@tulsiambala.com>, tulsicoe@tulsieducation.com, suryacollege111@gmail.com, lkcoe@rediffmail.com, shantidevicoedu@yahoo.com, dpassija@gmail.com, mmcollegeofeducation@gmail.com, sdvsgupta@gmail.com, sslcehry@gmail.com, sbrcoe@gmail.com, emaxcollege@yahoo.com, info@maabalasundricollege.com, gckaital@gmail.com, rksdcollegektl@yahoo.com, igmmvkaithal@gmail.com, barjckaul@hotmail.com, davcpundri@yahoo.co.in, ciskmv1@gmail.com, davcollegecheeka@rediffmail.com, ciskmvdhand@gmail.com, hctm98@rediffmail.com, sbiet2008@rediffmail.com, sdmcol.mba@gmail.com, Cismmv2005@rediffmail.com, rksdcollegeofedu@yahoo.co.in, sdmcedukaithal@kuk.ac.in, Unitedcollegekaul@gmail.com, balajieducationsociety@gmail.com, Jatcollege.ktl@gmail.com, kithanacollegeofeducation@gmail.com, suratsinghcoe@gmail.com, mdn.institute@gmail.com, bprcollegeofeducationdhand96@gmail.com, principalbarjcoe@gmail.com, info@maharajaaggarsaincollege.com, ramaclgedu@gmail.com, scedukaithal@kuk.ac.in, dgd_dav_edn@yahoo.co.in, budhacollegeofeducation@gmail.com, nareshminerva2009@gmail.com, doonvalleytrusttp@gmail.com, dietknl@yahoo.co.in, doonvalleygroup@gmail.com, brmcoe@rediffmail.com, brmeducationgharaunda@yahoo.in, rlcollege2005@gmail.com, gyanbhaticollege@gmail.com, education@karnalinstitution.org, jaatcollege@yahoo.com, jccedukarnal@kuk.ac.in, info@greenwoodinstitutes.com, shriscrcollege@gmail.com, necsknl@gmail.com, info@narainigroup.com, arvindgupta94@rediffmail.com, ghkce@gmail.com, tagorecollegeofeducation@gmail.com, gurubrahmanand@yahoo.in, arvindgupta786@gmail.com, karnalgck@rediffmail.com, gckarnal@gmail.com, gc_karnal_women@yahoo.com, principalgcgghd@yahoo.com, gcgharaunda1972@yahoo.com, susgcm@gmail.com, principalgcassandh@gmail.com, kvadavw@gmail.com, kvadav@rediffmail.com, dav_college@rediffmail.com, dyal singh <dscollege_knl@rediffmail.com>, principal@gnkckarnal.org, info@doonvalley.org, gcbherian@gmail.com, bprc1992@gmail.com, dmmkkr2010@rediffmail.com, davcpehowa@gmail.com, mncshahabad@yahoo.co.in, akmshahabad@yahoo.com, igncollege@gmail.com, ijdc.pehowa@gmail.com, skietkurukshetra@rediffmail.com, info@skiet.org, kitmkk@gmail.com, gimtkkr@yahoo.com, REGISTRAR TERII <registrar@terii.in>, mietkuk@gmail.com, iiet@iiedu.in, sbdcekk@gmail.com, dimtkkr@hry.nic.in, Sksmet.kkr@gmail.com, smim9@rediffmail.com, ucedukkr@kuk.ac.in, bharatcollegeofeducation@rediffmail.com, bharatocietykkr@gmail.com, contact@ladwacollege.com, stckkrbedcollege@gmail.com, satyasaicollege@gmail.com, sbdcekk@gmail.com, brcollegeofeducation07@gmail.com, geetaadarshcollege@yahoo.in, geetaadarshcollege@yahoo.com, sjrmbd@gmail.com, collegedata21@gmail.com, collegedata20@gmail.com, ackcoe@gmail.com, kcedukurukshetra@kuk.ac.in, vijaysh101@gmail.com, Cmrcoe2009@gmail.com, info@lcmceducation.com, ggnedukurukshetra@gmail.com, poojacollegeofeducation@gmail.com, poojacollegeofeducation@yahoo.com, dipekk@gmail.com, scsgmcedukurukshetra@kuk.ac.in, unitededukkr@gmail.com, Unitededucationkkr@gmail.com, sksmet.kkr@gmail.com, shriguruamardasscollege@gmail.com, info@doonvalleygroup.com, gitmkarnal@rediff.com, info@kitmkarnal.com, principal@rpiit.com, apexkarnal@gmail.com, director.kims@gmail.com, doonvalleygroup@gmail.com, budhacollege@gmail.com, jkinstitutemba@gmail.com, vimtknl@rediffmail.com, vcpcnl@gmail.com, sharmaaswani785@gmail.com, gcchhachhrauli@gmail.com, principal@mlncollegeynr.ac.in, principal.mlncynr@gmail.com, khalsawins@gmail.com, davcollegeynr@rediffmail.com, gngcollegeynr@gmail.com, principalmac.bajpai@gmail.com, mlncradaur@yahoo.co.in, dav_dav2007@rediffmail.com, hgcjagadhri_girls@rediff.com, saniasharma1980@gmail.com, gkgmdevdhar@gmail.com, principal@hec.edu.in, ganpatibilaspur@gmail.com, directorgitm@gmail.com, principal@jimt.ac.in, info@jmit.ac.in, aimtynr@gmail.com, istkynr07@gmail.com, yietgadholi@gmail.com, mvstitutions@gmail.com, info@grimtradaur.ac.in, registrar08@gmail.com, divinemissionsociety@yahoo.com, hrdjmieti@gmail.com, gnkitms@rediffmail.com, maimt@rediffmail.com, maimtconf@gmail.com, vikas.daryal@timt.ac.in, sdimt.mba@gmail.com, sbsimt@rediffmail.com, jimtindia@gmail.com, "G.B.S. EDUCATION SOCIETY" <mail@gsbedu.com>, ashwani_singla1@yahoo.com, ggsbs.mba5@gmail.com, santokhsingh73@gmail.com, lacmmcolaw@gmail.com, snscollegeofeducation@rediffmail.com, info@aectbhagwanpur.com, jimt.india@gmail.com, mail@bhagatsinghcollege.org, info@vishvabharti.com, vishvabharti1234@gmail.com, rrceeducation@rediffmail.com, swamivivekanandeedu@yahoo.in, ravindersvn@gmail.com, jaigetanjaliclg5@gmail.com, sghce.com@rediffmail.com, md.gihm01@gmail.com, info@hariomshivom.com, admin@dharamedu.org, sidceynr@gmail.com, krishnakiet@yahoo.in, kiet@yahoo.in, sneducationtrust@yahoo.in, sncollegeynr@gmail.com, rajeshbalaji53@yahoo.com, prdcollege@gmail.com,

executivedirector@yamuna.edu.in, sddcoe_panchkula@yahoo.com, srmcoe.bed@gmail.com, ssgdcoe@gmail.com, bceviratnagar@yahoo.com, gc1_panchkula@yahoo.co.in, govt.gcbarwala@gmail.com, gcgpanchkula@gmail.com, sddie_panchkula@yahoo.in, sddiet_panchkula@yahoo.com, pec.pkl@gmail.com, malik21344@gmail.com, sddims_panchkula@yahoo.com, sddics_panchkula@yahoo.com

Dear Sir/Madam..

Please find enclosed "Kurukshetra University Kurukshetra Policy Against Sexual Harassment of Women 2015" for Circulation among your staff and students of the college / institute. Your esteemed office is requested to constitute an Internal Complaints Committee (ICC) as per University Guidelines for the session 2020-21.

you are also requested to display the policy on the website of your college Institute.

Regards
Prof. Neelam Dhanda
Chairperson
ICCASH
Kurukshetra University
Kurukshetra

 **Rules_and_Procedures (40 Pages) PDF (1).pdf**
373K

Mail Delivery Subsystem <mailer-daemon@googlemail.com>
To: icc@kuk.ac.in

Thu, Sep 24, 2020 at 1:30 PM



Address not found

Your message wasn't delivered to **info@emaxinstitute.com** because the domain emaxinstitute.com couldn't be found. Check for typos or unnecessary spaces and try again.

The response was:

DNS Error: 2239760 DNS type 'mx' lookup of emaxinstitute.com responded with code NXDOMAIN Domain name not found: emaxinstitute.com

Final-Recipient: rfc822; info@emaxinstitute.com

Action: failed

Status: 4.0.0

Diagnostic-Code: smtp; DNS Error: 2239760 DNS type 'mx' lookup of emaxinstitute.com responded with code NXDOMAIN

Domain name not found: emaxinstitute.com

Last-Attempt-Date: Thu, 24 Sep 2020 01:00:51 -0700 (PDT)


Director
Internal Quality Assurance Cell
Kurukshetra University, Kurukshetra

----- Forwarded message -----

From: ICC KUK <icc@kuk.ac.in>



ICC KUK <icc@kuk.ac.in>

Kurukshetra University Kurukshetra Policy Against Sexual Harassment of Women,2015. The Internal Complaint Committee Against Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Rules and Procedures (ICCASH)

1 message

ICC KUK <icc@kuk.ac.in>

Tue, Aug 17, 2021 at 2:18 PM

To: sunilkuklaw@gmail.com, duaskchem@gmail.com, coe2@kuk.ac.in, seemahamb@gmail.com, l_dewan@nitkkr.ac.in, sunilbala63@gmail.com, vdhingra@kuk.ac.in, Aarti.usm@kuk.ac.in, asimran384@gmail.com

Dear Sir/ Madam

Please find enclosed Kurukshetra University Kurukshetra Policy Against Sexual Harassment of Women 2015. This is for your information.

Regards

Prof. Neelam Dhanda

Chairperson ICCASH

Kurukshetra University Kurukshetra

 **Rules_and_Procedures_ICCASH__2015 (1).docx**
248KInternal Quality Assurance Cell
Kurukshetra University, Kurukshetra



ICC KUK <icc@kuk.ac.in>

ICcash Policy.

54 messages

ICC KUK <icc@kuk.ac.in>

Thu, Sep 2, 2021 at 1:01 PM

To: gmncollege@gmail.com, gmncollege@sify.com, principal@sdcollegeambala.org, principalsd@sdcollegeambala.org, davc_naneola@rediffmail.com, smskhalsacollege@gmail.com, sajaincollege@rediffmail.com, mpncambala@gmail.com, mdsdgirlscollege@gmail.com, gcambalacant@rediffmail.com, gcwambalacity@gmail.com, gc_naraingarh@yahoo.com, rggcsaha2006@gmail.com, info@ambalacollege.com, Shivalik.ambala@gmail.com, srmiet@hotmail.com, Principal.iet@iclhitech.com, info@gni.edu.in, akgur.registrar@gmail.com, kalpi_campus@hotmail.com, hitm80@gmail.com, info@emaxinstitute.com, director@emaxinstitutes.com, info@ggic.org, info@mahabiredu.com, aimtdirector@gmail.com, Director.mba@iclhitech.com, gulshanvats1982@gmail.com, registrar.srm@gmail.com, Info@gni.edu.in, sldaveducation@gmail.com, principalpkrcollege@yahoo.com, amichandcoedu@yahoo.com, shivalik.ambala@gmail.com, sceshivalik@gmail.com, PRINCIPAL TULSI COLLEGE <coe@tulsiambala.com>, tulsicoe@tulsieducation.com, suryacollege111@gmail.com, lkcoe@rediffmail.com, shantidevicoedu@yahoo.com, dpassija@gmail.com, mmcollegeofeducation@gmail.com, sdvsgupta@gmail.com, sslcehry@gmail.com, sbrcoe@gmail.com, emaxcollege@yahoo.com, info@maabalasundricollege.com, gckaital@gmail.com, rksdcollegektl@yahoo.com, igmmvkaithal@gmail.com, barjckaul@hotmail.com, ciskmv1@gmail.com, davcollegecheeka@rediffmail.com, ciskmvdhand@gmail.com, hctm98@rediffmail.com, sbiet2008@rediffmail.com, sdmcol.mba@gmail.com, Cismismv2005@rediffmail.com, rksdcollegeofedu@yahoo.co.in, sdmcedukaithal@kuk.ac.in, Unitedcollegekaul@gmail.com, balajieducationsociety@gmail.com, Jatcollege.ktl@gmail.com, kithanacollegeofeducation@gmail.com, suratsinghcoe@gmail.com, mdn.institute@gmail.com, bprcollegeofeducationdhand96@gmail.com, principalbarjcoe@gmail.com, info@maharajaaggarsaincollege.com, ramaclgedu@gmail.com, scedukaithal@kuk.ac.in, dgd_dav_edn@yahoo.co.in, budhacollegeofeducation@gmail.com, nareshminerva2009@gmail.com, doonvalleytrusttp@gmail.com, dietknl@yahoo.co.in, doonvalleygroup@gmail.com, brmcoe@rediffmail.com, brmeducationgharaunda@yahoo.in, rcollege2005@gmail.com, gyanbharticollege@gmail.com, education@karnalinstitution.org, jaatcollege@yahoo.com, jccedukarnal@kuk.ac.in, info@greenwoodinstitutes.com, shriscrcollege@gmail.com, necsknl@gmail.com, info@narainigroup.com, arvindgupta94@rediffmail.com, ghkce@gmail.com, director.kims@gmail.com, tagorecollegeofeducation@gmail.com, gurubrahmanand@yahoo.in, arvindgupta786@gmail.com, karnalgck@rediffmail.com, gckarnal@gmail.com, gc_karnal_women@yahoo.com, principalgcghd@yahoo.com, gcgharaunda1972@yahoo.com, susgcmm@gmail.com, kvadavw@gmail.com, kvadav@rediffmail.com, dav_college@rediffmail.com, dyal singh <dscollege_knl@rediffmail.com>, principal@gnkckarnal.org, info@doonvalley.org, gcbherian@gmail.com, bprc1992@gmail.com, dmmkkr2010@rediffmail.com, davcpehowa@gmail.com, mncshahabad@yahoo.co.in, akmshahabad@yahoo.com, igncollege@gmail.com, ijdc.pehowa@gmail.com, skietkurukshetra@rediffmail.com, info@skiet.org, kitmkr@gmail.com, gimtkkr@yahoo.com, REGISTRAR TERII <registrar@terii.in>, mietkuk@gmail.com, iiet@iiedu.in, sbdcekk@gmail.com, dimtkkr@hry.nic.in, Sksmet.kkr@gmail.com, smim9@rediffmail.com, ucedukkr@kuk.ac.in, bharatcollegeofeducation@rediffmail.com, bhartsocietykkr@gmail.com, contact@ladwacollege.com, stckrbedcollege@gmail.com, satyasaicollege@gmail.com, sbdcekk@gmail.com, brcollegeofeducation07@gmail.com, geetaadarshcollege@yahoo.in, geetaadarshcollege@yahoo.com, sjrmbd@gmail.com, collegedata21@gmail.com, collegedata20@gmail.com, ackcoe@gmail.com, kcedukurukshetra@kuk.ac.in, vijaysh101@gmail.com, Cmrcoe2009@gmail.com, info@lcmceducation.com, ggenedukurukshetra@gmail.com, poojacollegeofeducation@gmail.com, poojacollegeofeducation@yahoo.com, dipekk@gmail.com, scsgmcedukurukshetra@kuk.ac.in, unitededukkr@gmail.com, Unitededucationkkr@gmail.com, sksmet.kkr@gmail.com, shrigruramardasscollege@gmail.com, info@doonvalleygroup.com, gitmkarnal@rediff.com, info@kitmkarnal.com, principal@rpiit.com, apexkarnal@gmail.com, doonvalleygroup@gamil.com, budhacollege@gmail.com, jkinstitutemba@gmail.com, vimtknl@rediffmail.com, vcpknl@gmail.com, sharmaaswani785@gmail.com, gcchhachhrauli@gmail.com, principal.mlncynr@gmail.com, khalsawins@gmail.com, davcollegeynr@rediffmail.com, gngcollegeynr@gmail.com, principalmac.bajpai@gmail.com, mlncradaur@yahoo.co.in, dav_dav2007@rediffmail.com, hgcjagadhri_girls@rediff.com, saniasharma1980@gmail.com, gkgmdevdhar@gmail.com, principal@hec.edu.in, ganpatibilaspur@gmail.com, directorgitm@gmail.com, principal@jimt.ac.in, info@jmit.ac.in, aimtynr@gmail.com, istkynr07@gmail.com, yietgadholi@gmail.com, mvstitutions@gmail.com, info@grimtradaur.ac.in, registrar08@gmail.com, divinemissionsociety@yahoo.com, hrdjmieti@gmail.com, gnkitms@rediffmail.com, maimt@rediffmail.com, maimtconf@gmail.com, vikas.daryal@tmt.ac.in, sdimt.mba@gmail.com, sbsimt@rediffmail.com, jimtindia@gmail.com, "G.B.S. EDUCATION SOCIETY" <mail@gbsedu.com>, ashwani_singla1@yahoo.com, ggsbs.mba5@gmail.com, santokhsingh73@gmail.com, lacmmcolaw@gmail.com, snscollegeofeducation@rediffmail.com, info@aectbhagwanpur.com, jimt.india@gmail.com, mail@bhagatsinghcollege.org, info@vishvabharti.com, vishvabharti1234@gmail.com, rrceducation@rediffmail.com, swamivivekanandeedu@yahoo.in, ravindersvn@gmail.com, jaigeetanjaliclg5@gmail.com, sghce.com@rediffmail.com, md.gihm01@gmail.com, info@hariomshivom.com, admin@dharamedu.org, sidceynr@gmail.com, krishnakiet@yahoo.in, kiet@yahoo.in, sneducationtrust@yahoo.in, sncollegeynr@gmail.com, rajeshbalaji53@yahoo.com, prdcollege@gmail.com, executivedirector@yamuna.edu.in, sddcoe_panchkula@yahoo.com,


srmcoe.bed@gmail.com, ssgdcoe@gmail.com, bceviratnagar@yahoo.com, gc1_panchkula@yahoo.co.in, govt.gcbarwala@gmail.com, gcgpanchkula@gmail.com, sddie_panchkula@yahoo.in, sddiet_panchkula@yahoo.com, pec.pkl@gmail.com, malik21344@gmail.com, sddims_panchkula@yahoo.com, sddics_panchkula@yahoo.com, Vatsdinesh7@gmail.com, dineshadmin1@geeta.edu.in

Dear Sir/Madam,

please find enclosed Kurukshetra University, Kurukshetra against sexual harassment of women 2015 for circulation among your staff and students of the college/institute . Your esteemed office is requested to constitute an Internal Complaints committee (ICC) as per University Guidelines for the session 2021-22
You are also requested to display the policy on the websites of your college Institute.

Regards

Prof. Neelam Dhanda
Chairperson
ICCASH
K.U.K.

 **Rules_and_Procedures (40 Pages) PDF.pdf**
373K

Mail Delivery Subsystem <mailer-daemon@googlemail.com>
To: icc@kuk.ac.in

Thu, Sep 2, 2021 at 1:01 PM



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Action: failed
Status: 5.0.0
Remote-MTA: dns; mx.rediffmail.rediff.akadns.net. (202.137.234.30, the server for the domain rediffmail.com.)
Diagnostic-Code: smtp; 550 Requested action not taken: mailbox unavailable
Last-Attempt-Date: Thu, 02 Sep 2021 00:31:29 -0700 (PDT)


Director
Internal Quality Assurance Cell
Kurukshetra University, Kurukshetra

----- Forwarded message -----

From: ICC KUK <icc@kuk.ac.in>

To: gmncollege@gmail.com, gmncollege@sify.com, principal@sdcollegeambala.org, principalsd@sdcollegeambala.org, davn_naneola@rediffmail.com, smskhalsacollege@gmail.com, sajincollege@rediffmail.com, mpncambala@gmail.com,

KURUKSHETRA UNIVERSITY KURUKSHETRA



Policy Against Sexual Harassment of Women, 2015

The Internal Complaints Committee Against Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal): Rules and Procedures

(ICCASH)

2015

INTRODUCTION

Following the guidelines on the prevention and deterrence of sexual harassment in the workplace laid down by the Supreme Court of India in its 13 August 1997 Judgment on the Writ Petition (Criminal) *Vishaka v. State of Rajasthan*, the Executive Council of Kurukshetra University, Kurukshetra had approved a Policy against Sexual Harassment at the Workplace. The Rules and Procedures of the ICC were approved in principle by Kurukshetra University **Executive Council Resolution No. 25 dated 06.06.2005.**

In pursuance of the **Sexual Harassment of Women At Workplace (Prevention, Prohibition and Redressal) Act, 2013**, the Policy has been now modified in compliance with the provisions of the said Act¹. **Further the Policy against Sexual Harassment of Women shall now be called The Internal Complaints Committee Against Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal): Rules and Procedures.**

NOTIFICATION OF THE EXECUTIVE COUNCIL

POLICY AGAINST SEXUAL HARASSMENT AT WORKPLACE

The Executive Council of the University in its meeting held on 14.10.2015 vide Res. No. 33 has approved a Policy against Sexual Harassment of Women called 'The Internal Complaints Committee Against Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal): Rules and Procedures.

Kurukshetra University is committed to provide to all women a place of work and study free of sexual harassment, intimidation or exploitation. It is expected that all students, faculty, staff, karamcharis and officials shall treat one another and visitors to the University with respect. All members of the University community, including those who are in temporary or short term positions are subject to this Policy. Anyone violating this Policy is liable to disciplinary action.

Reports of sexual harassment are taken seriously and shall be dealt with promptly. The specific action taken in any particular case depends upon the nature and gravity of the conduct reported. The University recognizes that confidentiality is important. The

¹ The provisions of this Act shall be in addition to and not in derogation of the provisions of any other law for the time being in force, The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, Section 28.

University shall respect the confidentiality and privacy of individuals reporting or accused of sexual harassment to the extent reasonably possible. Reprisals against an individual who in good faith reports, or provides information in an investigation, about behaviour that may violate this Policy, are against the law and shall not be tolerated. Intentionally providing false information, however, is ground for disciplinary action.

The University is committed to principles of free inquiry and free expression. Vigorous discussion and debate are fundamental to the pursuit of knowledge, and this Policy is not intended to stifle teaching methods or freedom of expression. Sexual harassment, however, is not the proper exercise of academic freedom, nor can it be proclaimed as freedom of expression. It compromises the integrity of the University and its tradition of intellectual freedom, and it also violates the principle of equality and dignity of all its members.

What is Sexual Harassment?

- A. "Sexual Harassment" includes any one or more of the following unwelcome acts or behaviour (whether directly or by implication) namely²:-
- (i) physical contact and advances; or
 - (ii) a demand or request for sexual favours; or
 - (iii) making sexually coloured remarks; or
 - (iv) showing pornography; or
 - (v) any other unwelcome physical, verbal or non-verbal conduct of sexual nature.
- B. The following circumstances, among other circumstances, if it occurs or is present in relation to or connected with any act or behaviour of sexual harassment may amount to sexual harassment³:-
- (i) implied or explicit promise of preferential treatment in her employment; or
 - (ii) implied or explicit threat of detrimental treatment in her employment; or
 - (iii) implied or explicit threat about her present or future employment status; or
 - (iv) interference with her work or creating an intimidating or offensive or hostile work environment for her; or
 - (v) humiliating treatment likely to affect her health or safety.

² *Ibid, Section 2 (n)*

³ *Ibid, Section 3 (2)*

What to do if you feel you are being sexually harassed

- **Know your rights-** Sexual Harassment is illegal, both the law of the land and Kurukshetra University, Kurukshetra prohibit sexual harassment.
- **Speak up-** If you can, tell the person to stop. State clearly and firmly that you want a particular behaviour to cease.
- **Get information and support-** If you feel you cannot speak up, ask your friends to help you and bring it to the notice of the University. Keep records that might be useful for pursuing the case.

What not to do

- **Do not blame yourself-** Sexual harassment is not something one brings on oneself. It is not a consequence of certain ways of dressing or acting. It is a violation of an individual's right to work and live with dignity.
- **Do not ignore-** Ignoring sexual harassment does not make it go away. The harasser may misinterpret a lack of response as approval of the behaviour.
- **Do not delay-** Delay in action increases the probability that unwanted behaviour shall continue or escalate.
- **Do not hesitate to ask for help-** Speaking up may prevent others from being harmed as well.

POLICY AGAINST SEXUAL HARASSMENT

I. SHORT TITLE

The Internal Complaints Committee Against Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal): Rules and Procedures (ICC).

II. APPLICABILITY

- (i) It shall apply to all students, academic staff and non-teaching staff on active rolls of Kurukshetra University, Kurukshetra, as also to residents, service providers and outsiders, on the Kurukshetra University campus, to the extent specified in these rules and procedures.

(ii) It shall also apply to all the Colleges, Regional Centres and Institutions affiliated to Kurukshetra University.

(iii) The affiliated Colleges shall formulate an Internal Complaints Committee as per Sections VI & VII (B) of the Policy with the Principal of the College as the Convenor of the Board.

III. DEFINITIONS

1. (A) "Sexual Harassment" includes any one or more of the following unwelcome acts or behaviour (whether directly or by implication) namely⁴:-

- (i) physical contact and advances; or
- (ii) a demand or request for sexual favours; or
- (iii) making sexually coloured remarks; or
- (iv) showing pornography; or
- (v) any other unwelcome physical, verbal or non-verbal conduct of sexual nature.

(B) The following circumstances, among other circumstances, if it occurs or is present in relation to or connected with any act or behaviour of sexual harassment may amount to sexual harassment⁵:-

- (i) implied or explicit promise of preferential treatment in her employment; or
- (ii) implied or explicit threat of detrimental treatment in her employment; or
- (iii) implied or explicit threat about her present or future employment status; or
- (iv) interference with her work or creating an intimidating or offensive or hostile work environment for her; or
- (v) humiliating treatment likely to affect her health or safety.

2. "Aggrieved woman" means in relation to a workplace, a woman, of any age whether employed or not, who alleges to have been subjected to any act of sexual harassment by the respondent⁶.

⁴ *Ibid, Section 2 (n)*

⁵ *Ibid, Section 3 (2)*

⁶ *Ibid, Section 2 (a)*

3. "Respondent" means a person against whom the aggrieved woman has made a complaint under section XX (B).
4. "Student" includes any person who is enrolled for any course, regular, private or through distance education with Kurukshetra University, Kurukshetra and includes a postgraduate, undergraduate student, a Research Scholar, a visitor and a repeater. It includes a student of University College/College of Education and School on the Campus.
5. "Employee" means a person employed at a workplace for any work on regular, temporary, ad hoc or daily wage basis, either directly or through an agent, including a contractor, with or without the knowledge of the principal employer, whether for remuneration or not, or working on a voluntary basis or otherwise, whether the terms of employment are express or implied and includes a co-worker, a contract worker, probationer, trainee, apprentice or called by any other such name⁷.
6. "Academic staff" includes any person on the staff of the University who is appointed to a teaching and/or research post, whether full time, temporary, ad-hoc, part-time, contract basis, guest faculty, visiting faculty, honorary, or on special duty or deputation, and shall include employees employed on a casual or project basis.
7. "Non-teaching staff" includes any person on the staff of the University who is not appointed to a teaching and/or research post, whether full-time, temporary, ad-hoc, part-time, daily wager, honorary or on special duty or deputation, and shall include employees employed on a casual or project basis, as also persons employed through a contractor.
8. "Outsider" includes any person who is not a student, resident, or member of the academic or non-teaching staff of Kurukshetra University.
9. "Resident" includes any person who is a temporary or permanent resident of any of the accommodations or premises managed and/or allotted by Kurukshetra University, irrespective of whether he/she is the person to whom the accommodation is officially allotted.

⁷ *Ibid, Section 2 (f)*

10. "Service provider" includes any person who runs or manages commercial enterprises on the campus, or provides services to the campus. It includes, but is not limited to persons working in shops, canteens and restaurants on the campus, as well as persons working in premises allotted on the campus, such as the shopping complexes, Police Post, Banks, Department of Posts & Telegraph etc.
11. "Chairperson" means the Chairperson of the ICC nominated under sub-section X.
12. "Employer means-
 - (i) in relation to any department, organization, undertaking, establishment, enterprise, institution, office, branch or unit of the appropriate Government or a local authority, the head of that department, organization, undertaking, establishment, enterprise, institution, office, branch or unit or such other officer as the appropriate Government or the local authority, as the case may be, may by an order specify in the behalf.
 - (ii) in any workplace not covered under sub-section (i), any person responsible for the management, supervision and control of the workplace⁸.
13. "Campus" includes all places of work and residence in the Kurukshetra University campus. It includes all places of instruction, research and administration such as health centre, library, university press, hostels, guest houses, public places and places of residence allotted and administered by Kurukshetra University, including the shopping centre, post office, bank, playground etc.
14. "Third party" shall include the NGO representative and eminent woman academic serving on ICC.
15. "Counsellor" includes any woman appointed by the University authorities, who has proven expertise in social and personal counseling on matters arising out of incidents of sexual harassment.
16. "Eminent woman academic" includes a senior woman academic who is presently not a member of either the academic or the non-teaching staff of Kurukshetra University, and who has experience in working for gender equality.
17. "Complaints Screening Committee" as defined in Clause XX (C) herein.

⁸ *Ibid, Section 2 (g)*

18. "Enquiry Committee" as defined in Clause XXI herein.
19. "ICC" shall refer to the Kurukshetra University Internal Complaints Committee Against Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal): Rules and Procedures.
20. "NGO" includes any Non-Governmental Organization registered under the Societies Registration Act or as a public charitable trust. Such a society/charitable trust must not be affiliated to any political party, and should have been engaged in work for gender equality, particularly for the amelioration of the status of women for a minimum of three years. Two-thirds of the registered membership of such a society or charitable trust shall be outsiders with respect to Kurukshetra University; i.e. atleast two-thirds of the membership shall not include any person who is a student, resident, service provider, or a member of the academic staff or non-teaching staff of Kurukshetra University.
21. "University authorities" shall refer to the Vice-Chancellor of Kurukshetra University, by virtue of his/her being the head of the Executive Council of Kurukshetra University, as well as any such person to whom such powers may be delegated, or any person who is entrusted with the powers and functions to act on behalf of the University under the Kurukshetra University Act, 1986, or statutes, ordinances or rules thereunder.
22. "University functionaries" includes any person appointed, designated or nominated by the University authorities to a position of service in Kurukshetra University and includes, but is not limited to, the following: Dean Academic Affairs, Dean Students Welfare, Deans of Faculties, Chairpersons/Directors of University Teaching Departments/Institutes, Proctor, Chief Wardens, Security personnel, health professionals, as well as persons discharging administrative responsibilities, such as the Registrar and the Finance Officer.
23. "Vacations" shall refer to the periods when the University is observing vacations according to Academic Calendar.
24. "Vacations Committee" as defined in Clause XVIII herein.

25. "Warden" shall refer to any person, who is nominated, appointed, or designated as a Warden of a hostel allotted and/or administered by Kurukshetra University.
26. "Appeals Committee" as defined in Clause XXVI (C) herein.

IV. SCOPE OF THE POLICY

This Policy shall be applicable to all complaints of sexual harassment made:-

- (i) By a student, a member of the academic or non-teaching staff, or by a member of the academic or non-teaching staff against a student or another member of the academic or non-teaching staff; in either case, irrespective of whether sexual harassment is alleged to have taken place within or outside the campus.
- (ii) By a service provider or an outsider against a student or a member of the academic or non-teaching staff or made by a student or a member of the academic or non-teaching staff against an outsider or a service provider, if the sexual harassment is alleged to have taken place within the campus.
- (iii) By a resident against a student or a member of the academic or non-teaching staff or made by a student or a member of the academic or non-teaching staff against a resident, irrespective of whether sexual harassment is alleged to have taken place within or outside the campus.

V. DUTIES OF THE EMPLOYER⁹

Every employer shall-

- (a) Provide a safe working environment to all women at the workplace which shall include safety from the persons coming into contact at the workplace.
- (b) Display at any conspicuous place in the workplace, the penal consequences of sexual harassment; and the order constituting, the ICC.
- (c) Organize workshops and awareness programmes at regular intervals for sensitising the employees with the provisions of the Act and orientation programmes for the members of the ICC in the manner as may be prescribed.

⁹ *Ibid*, Section 19

- (d) Provide necessary facilities to the ICC for dealing with the complaint and conducting an inquiry.
- (e) Assist in securing the attendance of respondent and witnesses before the ICC.
- (f) Make available such information to the ICC, as it may require having regard to the complaint.
- (g) Provide assistance to the woman if she so chooses to file a complaint in relation to the offence under the Indian Penal Code or any other law for the time being in force.
- (h) Cause to initiate action, under the Indian Penal Code or any other law for the time being in force, against the perpetrator, or if the aggrieved woman so desires, where the perpetrator is not an employee, in the workplace at which the incident of sexual harassment took place.
- (i) Treat sexual harassment as a misconduct under the service rules and initiate action for such misconduct.
- (j) Monitor the timely submission of reports by the ICC.

VI. CONSTITUTION OF ICC

ICC shall have a membership of eleven persons, of which at least half the members shall be women. The members shall be nominated by a Board headed by the Vice-Chancellor (As defined in Clause VII A) in a meeting convened for the purpose.

- (i) Two faculty members (at least one woman who shall be the Chairperson of ICC)
- (ii) Two Wardens (at least one woman)
- (iii) Two students (preferably one day scholar and one hostel resident with at least one of them being a woman)
- (iv) One officer and one staff member (at least one woman).
- (v) One eminent woman academician from outside the University
- (vi) One woman representative of an NGO with special experience in issues of sexual harassment

- (vii) One woman counsellor.

VII. (A) PROCEDURE FOR THE CONSTITUTION OF ICC IN THE UNIVERSITY

The Executive Council will constitute/appoint a Board of members representing various stakeholders to be chaired by the Vice-Chancellor to approve the members of ICC. The members of the Board may consist of the following:-

- a. Vice-Chancellor (in the chair)
- b. Registrar
- c. Dean, Academic Affairs
- d. Dean, Students Welfare
- e. Chief Wardens (Men & Women)
- f. Senior Most lady Professor of the University
- g. Director, Women's Studies Research Centre
- h. Presidents, KUTA, KUNTEA, Students Union, if in existence

(B) PROCEDURE FOR THE CONSTITUTION OF ICC IN COLLEGES AFFILIATED TO KURUKSHETRA UNIVERSITY

Board to be approved by the Management/Department of Higher Education to appoint the members of ICC in the College.

- a. Principal (Convenor)
- b. Vice-Principal
- c. Senior most lady teacher of the College
- d. In-charge, Women's Cell
- e. Convenor, Proctorial Board
- f. Convenor, Sports Board
- g. Convenor, Cultural Activities
- h. Coordinator, NSS

VIII. FUNCTIONS OF ICC

ICC shall have three functions:

(1) Gender Sensitization and Orientation

- (i) ICC shall ensure the prominent publicity of the Policy in all University Teaching Departments/Colleges/School on the campus, Centres, hostels, offices of administration, as well as in all public places on the campus such as the library, health centre, residential areas, canteens, shopping centres etc. The Policy will also be available on the Kurukshetra University website.
- (ii) ICC shall organize programmes for the gender sensitization of the campus community through workshops, seminars, posters, film shows, debates, skits etc. It may also enlist the help of specialized NGOs and any campus body to carry out these programmes.
- (iii) ICC shall conduct at least one major activity per semester involving large sections of the Kurukshetra University community.
- (iv) ICC shall coordinate with the campus security services to devise ways and means by which a system of crisis management that is both gender-sensitive as well as prompt and effective is put in place. It shall maintain regular conduct with the campus security services to ensure that in crisis arising out of incidents of sexual harassment, ICC members, and/or the volunteers identified by it, shall be intimated without delay.
- (v) ICC shall organize training workshops for members of ICC to equip them to handle sexual harassment cases (including legal and medical aspects of aid).

(2). Crisis Management and Conciliation¹⁰

- (i) The Internal Complaints Committee Against Sexual Harassment may before initiating an inquiry and at the request of the aggrieved woman take steps to settle the matter between her and the respondent through conciliation by the Complaints Screening Committee.

Provided that no monetary settlement shall be made as a basis of conciliation.

¹⁰ *Ibid*, Section 10

- (ii) Where a settlement has been arrived at under sub-section 2 (i), Internal Complaints Committee Against Sexual Harassment shall record the settlement so arrived and forward the same to the Vice-Chancellor to take action as specified in the recommendation.
- (iii) The Internal Complaints Committee Against Sexual Harassment shall provide the copies of the settlement as recorded to the aggrieved woman and the respondent.
- (iv) Where a settlement is arrived at, no further inquiry shall be conducted by the Internal Complaints Committee Against Sexual Harassment.
- (v) ICC can *suo moto* assist in the conciliation of crisis arising out of sexual harassment and sexual assault on the campus.

(3). Formal Enquiry and Redressal

- (i) ICC shall be responsible for the formal redressal of complaints of sexual harassment. It shall receive complaints, conduct time-bound enquiries and recommend disciplinary action, if any, in accordance with the rules and procedures laid down herein.
- (ii) In all cases of sexual harassment, ICC shall provide its resources to ensure the complainant's safety.

IX. TERM OF ICC

- The term of the Committee shall be from 1st August to 31st July each year.
- The University shall ensure that the ICC is constituted before the expiry of the existing committee i.e. 1st August every year.
- The term of office of each member of ICC, shall be twelve months. One third of the members may be retained to the maximum period of 3 years for each member.

X. CHAIRPERSON OF ICC

The Chairperson of ICC shall be a woman faculty member nominated by the Board at Clause VI.

XI. DISQUALIFICATION OF CHAIRPERSON AND MEMBERS

A person shall be disqualified for being appointed, nominated or designated as, or for being continued as, a member of ICC if there is any complaint concerning sexual harassment pending against him or he has been found guilty of sexual harassment.

XII. DISQUALIFICATION OF AN NGO

A person shall be disqualified for being appointed, nominated or designated as, or for being continued as, an NGO representative on ICC if such appointment, nomination, designation, election or continuation is inconsistent with the provisions of Clause III (20).

XIII. VACANCY OF A MEMBER OWING TO ABSENCE WITHOUT INTIMATION

If a member nominated or designated to ICC remains absent without written intimation to ICC for three consecutive meetings or two months, whichever is more, his/her office shall thereupon become vacant.

XIV. RESIGNATION OF A MEMBER

A member of ICC may resign from his/her office at any time by tendering his/her resignation in writing to Chairperson ICC. Such a person shall be deemed to have vacated his/her office as soon as ICC has accepted the resignation.

XV. PROCEDURE FOR FILLING A VACANCY IN ICC

If a vacancy arises in ICC in accordance with the provisions of Clauses XI, XII, XIII and XIV, the Chairperson ICC shall intimate to the Vice-Chancellor within two weeks of the vacancy. The Vice-Chancellor as Convenor of the Board shall arrange for filling up the vacancy in accordance with the procedure outlined in Clause VII (A) for that particular category within four weeks of the vacancy.

XVI. ACTING CHAIRPERSON OF ICC

In the event of the Chairperson of ICC being unable to discharge her duties for a short period (not exceeding three weeks), barring the period when the University is on vacation, ICC shall designate from amongst its members, a woman member to the post of Acting Chairperson of ICC for the said period. The Acting Chairperson of ICC shall have all the powers and duties as of the Chairperson of ICC outlined herein.

XVII. MEETINGS OF ICC

- (i) ICC shall meet at least once in a month from August to July.
- (ii) Members shall be intimated of meetings in writing or by electronic communication.
- (iii) Minutes of all meetings shall be confirmed and adopted.
- (iv) Any member may request the Chairperson to call an Ordinary Meeting. Forty-eight hour's notice shall be required for such a meeting to be called. The quorum for an Ordinary Meeting shall be one-third of the members of ICC. Motions shall be carried by a simple majority.
- (v) Any member may request the Chairperson to call an Emergent Meeting. At least twenty-four hour's notice shall be required for such a meeting to be called. The quorum for an Emergent Meeting shall be one-third of the members of ICC. Motions shall be carried by a simple majority.
- (vi) A Special Meeting may be called by the Chairperson of ICC, with atleast twenty-four hours notice. A special meeting shall have a quorum of two-third of the members of ICC, and the attendance of at least one of the third party members shall be mandatory. Motions shall be carried by a two-thirds majority of the members present and voting.
- (vii) If the required quorum is not there at any meeting, such a meeting shall be adjourned for not more than seven working days. But for the adjourned Ordinary or Special meetings, the required quorum shall be the same as in a regular meetings.
- (viii) ICC shall hold atleast two annual public meetings where it shall report to the campus community about its activities. Of these, atleast one meeting shall be

called specifically for the purpose of the presentation of the Annual Report of ICC.

XVIII. VACATIONS COMMITTEE (If the Chairperson, ICC is on vacation for more than three weeks)

During the period when the University is on vacation, ICC shall strive to ensure the discharge of its duties and functions, in accordance with the procedure outlined herein:

- (i) ICC shall designate from within itself a Vacations Committee(s), for the period when the University is in vacation, of not less than five persons. Half of the members of the said Committee shall be women.
- (ii) The Vacations Committee shall elect from within itself a Convenor, who shall be a woman faculty member, and shall exercise all the powers and functions of the Chairperson of ICC outlined herein.
- (iii) At least seven days before every vacation ICC shall intimate the Campus Community by Public Notice the contact details of the members of the Vacations Committee.
- (iv) The Vacations Committee shall designate from within itself a monthly Complaints Screening Committee, which shall function in accordance with the rules and procedures.
- (v) In the event of an enquiry proceedings being necessitated, the Vacations Committee shall call a Special Meeting for the constitution of an Enquiry Committee, in accordance with the provisions of Clauses XX(D) and XXI.
- (vi) Save for reasons that the Vacations Committee considers urgent, further action on the complaint shall take place after the end of the vacations, in an Emergent Meeting, called by the Chief Enquiry Officer within seven working days of the commencement of the term.
- (vii) In case of a need for urgent disciplinary action, the reasons for which the Chief Inquiry Officer shall state in writing, the Convenor of the Vacations Committee shall call a Special Meeting to discuss and adopt the report and recommendations of the Enquiry Committee, and to initiate further action on the complaint, in accordance with the procedures outlined in Clause XXI.

XIX. ANNUAL REPORT OF ICC

ICC shall forward an Annual Report on the discharge of its functions of gender sensitization and orientation, crisis mediation and formal enquiry and redressal to the Vice-Chancellor of Kurukshetra University. The Annual Report shall also be presented and discussed in atleast one public meeting called for the purpose by ICC.

XX. REGISTRATION OF COMPLAINTS

Where, despite the preventive and conciliatory efforts of ICC, incidents of sexual harassment do take place, registration of complaints about such incidents shall follow a two-stage procedure. At the first stage there shall be a preliminary system for filing of complaints and subsequently there shall be follow-up by a Complaints Screening Committee. Both these stages are spelt out in the outline given below.

(A) Procedure for Filing Complaints

- (i) Any woman student, resident, service provider, outsider, or a member of the academic or non-teaching staff may lodge a complaint of sexual harassment against a student, resident, service, provider, outsider, or a member of the academic or non-teaching staff. Third party¹¹ complaints and witness complaints shall be entertained.
- (ii) Complaints can be lodged directly with any member of ICC, or through existing channels for lodging grievances, such as the University authorities, wardens, teachers, students, union/association representatives, administrative superiors etc. If the complaint is made through any such channel, the person to whom the complaint is made should bring it to the notice of ICC within two working days of its receipt by her/him.
- (iii) Where the aggrieved woman is unable to make a complaint on account of her physical or mental incapacity or death or otherwise, her legal heir or such other person as may be prescribed may make a complaint under this section¹².



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¹¹ Third Party here refers to any individual who is not party to the incident. Third party complaints may only be pursued if there is enough evidence (eye witness/material evidence) to establish a prima facie case of sexual harassment, and/or the complainant himself/herself agrees to testify.

¹² The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, Section 9 (2)

- (iv) Upon receipt of the complaint, the ICC member to whom the complaint is made shall forward the same to the Chairperson, ICC.
- (v) The ICC may, before initiating an inquiry under section (ii) and at the request of the aggrieved woman take steps to settle the matter between her and the respondent through conciliation¹³.
- (vi) Provided that no monetary settlement shall be made as a basis of conciliation¹⁴.
- (vii) Where a settlement has been arrived at under section (v), the ICC shall record the settlement so arrived and forward the same to the Vice-Chancellor to take action as specified in the recommendation¹⁵.
- (viii) The ICC shall provide the copies of the settlement as recorded under section (vii) to the aggrieved woman and the respondent¹⁶.
- (ix) Where a settlement is arrived at under section (v), no further inquiry shall be conducted by ICC¹⁷.
- (x) As far as possible an attempt should be to explore whether conciliation can provide a suitable solution of the case. This would be desirable in so far as it can spare the trauma of formal procedures for both the complainant and the accused. In cases where there is a possibility of success of such an effort, the time span between receipt of first information about an incident and bringing it formally to the notice of ICC by the faculty or other concerned person, may be enhanced beyond two days but to a period less than a week from the date of the initial complaint.
- (xi) The complaint may be oral or in writing. If the complaint is oral, it shall be reduced in writing by a Complaints Screening Committee or the ICC member receiving the complaint, on Form I, prescribed for the purpose (Schedule-II), and authenticated by the complainant under her dated signature or thumb impression as the case may be.

¹³ *Ibid*, Section 10 (1)

¹⁴ *Ibid*, Section 10 (1)

¹⁵ *Ibid*, Section 10 (2)

¹⁶ *Ibid*, Section 10 (3)

¹⁷ *Ibid*, Section 10 (4)

(B) Time Frame for Filing a Complaint¹⁸

- (i) Any aggrieved woman may make, in writing, a complaint of sexual harassment at workplace to the ICC within a period of three months from the date of the incident and in case of a series of incidents, within a period of three months from the date of last incident.
- (ii) Provided that where such a complaint cannot be made in writing, the Presiding Officer or any Member of the ICC or the Chairperson shall render all reasonable assistance to the woman for making the complaint in writing.
- (iii) Provided further that the ICC may, for the reasons to be recorded in writing, extend the time limit not exceeding three months, if it is satisfied that the circumstances were such which prevented the woman from filing a complaint within the said period.

(C) Complaints Screening Committee

(i) Composition

ICC shall designate by rotation three persons from amongst its members for a period of one month to receive and screen complaints, henceforth called the Complaints Screening Committee¹⁹. The names and contact details of these members shall be given widespread publicity by ICC.

(ii) Functions

- (a) The Complaints Screening Committee shall receive and record complaints of sexual harassment on Form II (Schedule-II) prescribed for the purpose.
- (b) It shall carefully study the complaint, and may hear both the complainant, the accused and/other involved parties to determine whether an enquiry by ICC is to be instituted. The process of screening of complaints would be kept as simple as possible, complainant-friendly and quick in terms of its decision as to whether the matter needs to be referred to the Enquiry

¹⁸ *Ibid, Section 9*

¹⁹ The Complaints Screening Committee procedure is essential to the just functioning of ICC, as in a number of instances, complaints received by ICC may not instantiate a complaint of sexual harassment as defined by law. The procedure also recognizes that an inquiry can be as traumatic for an accused as the complainant, and the institution of an enquiry without determining a prima facie case can lead to adverse consequences and a hostile working environment for the accused.

Committee or should be taken care of by counseling/conciliation. Recourse to calling of witnesses would therefore be avoided at the complaints registering stage to the maximum extent possible.

- (c) At no time during the complaint receiving and recording procedure shall the past sexual history of the complainant be probed into, as such information shall be deemed irrelevant to a complaint of sexual harassment²⁰.
- (d) ICC may issue an order of restraint to the accused in accordance with the procedure outlined below in Clause XX(D).
- (e) The Complaints Screening Committee shall communicate its recommendations, along with the reasons and documentary evidence, if any, thereof, in writing to the Chairperson of ICC as soon as possible.
- (f) The Complaints Screening Committee shall be responsible for making counselling services available to a person requesting for it.
- (g) The complainant may withdraw her complaint in writing at any time during the complaints receiving and/or enquiry procedure.
- (h) The enquiry procedure shall, on such withdrawal, be terminated, save in instances in which the Enquiry Committee is informed, knows, or has reasons to believe, that the reasons for such withdrawal are the consequences or effect of coercion and intimidation exerted by the accused, or any person can on his behalf, on the complainant. In such as instance, the enquiry proceedings shall continue in accordance with the procedure outlined in Clauses XX (D) and XXI.

(D) Restraint Order

- (i) A Restraint Order in terms of ICC Rules shall provide on Form IV prescribed for the purpose (Schedule-II) a summary of the complaint, the date(s), and location(s) of the alleged incident(s) acting on his behalf, to contact or influence, or intimidate, or exert pressure on the complainant or

²⁰ This provision has its basis in the guidelines laid down by the Law Commission on the law, so as to restrict attempts to impugn the credibility of the complainant on bounds of her alleged 'bad character'.

any person in the complainant's confidence which may prove prejudicial to the case.

- (ii) The complainant or any other person should intimate in writing to the Complaints Screening Committee, the Chairperson of ICC and/or the Enquiry Committee of any violation of the order of restraint by the accused, or any persons acting on his behalf.
- (iii) Should the Complaints Screening Committee, the Chairperson of ICC, or the Enquiry Committee be convinced of the truth of such allegations, the Chairperson of ICC and/or the Chief Enquiry Officer may summon the accused in person and issue a verbal and written warning that such behaviour may lead to an adverse inference being drawn against him. The Enquiry Committee of ICC shall retain the right to close the enquiry proceedings, and to give an ex parte decision on the complaint.
- (iv) The Enquiry Committee and ICC shall consider all violations of the restraint order while determining the nature of offence of an accused found guilty of sexual harassment.

XXI. FORMAL ENQUIRY²¹

Once the Complaints Screening Committee has decided that the complaint merits further investigation, ICC shall conduct formal enquiry and provide its resources to ensure the complainant's safety on the campus during this period. For this purpose, the Chairperson of ICC shall convene an Emergency meeting to constitute the Enquiry Committee. ICC shall designate from within the members of such committee the Chief Enquiry Officer who shall be a woman faculty member of Kurukshetra University, Kurukshetra.

(A) Constitution of Enquiry Committee

The constitution of the Enquiry Committee shall conform to the guidelines indicated below:-



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²¹ The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, Section 5

- (a) **The Enquiry Committee shall consist of not less than three persons and not more than five persons, including one third party.**
- (b) It shall have at least 50% women.
- (c) It shall include at least one third party, i.e. the NGO representative or an eminent woman academic.
- (d) It shall include the constituency of the complainant and the accused (i.e. if the complaint is filed by a student against an academic staff member, then the Enquiry Committee shall include one student and one academic staff member).
- (e) No person who is a complainant, witness or an accused in the complaint at hand shall be part of an Enquiry Committee into a complaint.
- (f) The constitution of an Enquiry Committee shall not be changed or in any other way modified during its proceedings, save for the provisions in Clause XI to XIV.
- (g) Members of ICC who are representatives of unions/associations of which the complainant and/or the accused are also members, shall not be eligible to serve on an Enquiry Committee.
- (h) ICC may, at its own direction co-opt any person(s) with demonstrable sensitivity to gender issues to be a part of an Enquiry Committee, provided that the majority of members are the members of ICC. Such a person shall also not serve as the Chief Enquiry Officer.

(B) Functions of the Enquiry Committee

- (a) The Enquiry Committee shall enquire into the complaints of sexual harassment using procedures in conformity with the principles of natural justice to the extent permitted by the need to observe gender sensitivity. In arriving at a decision, the Committee shall take cognizance of all aspects of the incident, including the time, place and the context of the alleged incident of sexual harassment.

- (b) The Enquiry Committee shall act on any violation of the order of restraint issued to the accused in accordance with the procedure outlined in Clause XX (D).
- (c) The Enquiry Committee shall submit a detailed report to ICC within 90 days in which it shall communicate its findings based on its investigations.
- (d) The ICC in its meeting should pronounce:
 - (i) Whether the accused is guilty or not-guilty;
 - (ii) If found guilty, the Committee shall indicate whether it considers the offence to be:
 - a major offence;
 - Or a serious offence;
 - Or a minor offence.

An intermediate category, i.e. 'serious offence', has been introduced since there may be cases which are more serious than minor ones but not of such a character as to be called major sexual offences which would include aberrations leading to murder, rape, physical assault/injury etc.

(C) Procedure to be Followed by the Enquiry Committee

- (a) The Enquiry Committee shall strive to complete the enquiry in the shortest possible time, not exceeding three months from the date that a complaint is referred to it, except for reasons that the Enquiry Committee shall provide in writing.
- (b) The Enquiry Committee shall provide reasonable opportunity to the complainant and the accused for presenting and defending her/his case.
- (c) The Enquiry Committee may call any person to appear as a witness if it is of the opinion that it shall be in the interest of justice.
- (d) The Enquiry Committee shall have the power to summon any official papers or documents pertaining to the complainant as well as to the accused.

- (e) The Enquiry Committee may consider as relevant any earlier complaints against the accused. However, the past sexual history of the complainant shall not be probed into, as such information shall be deemed irrelevant to a complaint of sexual harassment.
- (f) The Enquiry Committee shall have the right to summon, as many times as required, the accused, complainant and/or any witnesses for the purpose of supplementary testimony and/or clarifications.
- (g) The Enquiry Committee shall have the right to terminate the enquiry proceedings and to give an ex parte decision²² on the complaint, should the accused fail, without valid ground, to present himself for three consecutive hearings convened by the Chief Enquiry Officer.
- (h) The Chief Enquiry Officer shall be responsible to make the accused and the victim aware that counseling services can be made available if so desired.
- (i) Within ten days of the institution of enquiry proceedings by ICC; the Enquiry Committee shall prepare a chargesheet containing specific charges and shall hand over the same to the complainant as well as to the accused, on Form III prescribed for the purpose (Schedule-II). It shall also intimate the accused and the complainant the contact details of all members of the Enquiry Committee.
- (j) On receipt of the first intimation of the enquiry, and not more than two days after such date, the complainant or the accused may make a written request to ICC to be informed of her/his rights. In such an event, the Chief Enquiry Officer shall convene a meeting of the Enquiry Committee specifically for this purpose.
- (k) Within not more than two working days on the receipt of the first intimation of the enquiry, the complainant and the accused shall submit to the Chief Enquiry Officer, in writing, a list of witnesses, together with their contact details, that she/he desires the Enquiry Committee to examine.

²² In accordance with the procedure laid down by the Central Vigilance Commission for domestic enquiries.

- (l) The Chief Enquiry Officer shall convene the first hearing of the enquiry. The accused, the complainant, and witnesses shall be intimated at least seventy-two hours in advance in writing of the date, time and venue of the enquiry proceedings.
- (m) On receipt of the first intimation of the enquiry, and not more than two working days after such date, the complainant and/or the accused shall inform the Chief Enquiry Officer whether they shall wish to exercise the rights accorded in (o) –(q) below.
- (n) If the complainant, accused, or witness desires to appear before the Enquiry Committee accompanied by one person of their choice, they shall communicate to the Chief Enquiry Officer the name of that person. Such a person shall have only observer status and her/his presence during the proceedings shall be restricted to the testimony of the individual she/he is accompanying. Any such person nominated as observer by the complainant and/or the accused on her/his behalf shall be (only) either a student, or a member of the academic or non-teaching staff of Kurukshetra University or a close family member. No person who has been found guilty of sexual harassment shall be accepted as a nominee.
- (o) The responsibility of ensuring the attendance of the nominee shall rest upon the complainant/accused and no hearing or proceedings of the Enquiry Committee shall be adjourned or postponed due to the inability of the nominee to be present at the said hearing. Should the complainant/accused wish to be present himself/herself at the aforesaid proceedings (with valid ground), and at the same time not wish to nominate an observer, the complainant/accused shall inform the Enquiry Committee of the same at least twenty-four hours in advance, so that the aforesaid proceedings may be postponed for a period not exceeding three days.
- (p) The complainant and the accused shall retain the right of cross-examination of all witnesses. The Chief Enquiry Officer shall inform the accused/complainant of the date, time and venue of such cross examination. The accused/ complainant shall submit to the Chief Enquiry

Officer, a written list of questions that she/he desires to pose to the witness. The Enquiry Committee shall retain the right to disallow any questions that it has reason to believe to be irrelevant, mischievous, or gender-insensitive. Any behaviour, verbal or otherwise, on the part of the accused or his nominee, that is designed to intimidate or subject the complainant or her witness to mental and physical trauma, shall be construed as a violation of the order of restraint issued by ICC as defined in Clause XX(D)²³.

- (q) The complainant and the accused shall be responsible for presenting their witnesses before the Enquiry Committee. However, if the Enquiry Committee is convinced that the absence of either of the parties to the dispute is on valid grounds, the Enquiry Committee shall adjourn that particular meeting of the Committee for a period not exceeding five days. The meeting so adjourned shall be conducted thereafter, even if the person concerned fails to appear for the said adjourned meeting without prior intimation/valid ground.
- (r) All proceedings of the Enquiry Committee shall be recorded in writing and the same together with the statement of witnesses shall be endorsed by the persons concerned in token of authenticity thereof.
- (s) All persons heard by the Enquiry Committee, as well as observers, shall take and observe an oath of secrecy about the proceedings. Any violation of the oath of secrecy may invite the penalties outlines in Clause XXIV.

(D) Sequential Appearance of the Complainant and the Accused

- (i) Face to face encounter of the victim and the accused shall not take place;

²³ This provision is solely in the interest of gender-sensitivity. As the Central Vigilance Commission observes in its manual, a domestic inquiry is not a court of law, and it is the duty of the Inquiry Officer to protect witnesses from harassment: "The Enquiry Officer may also disallow questions if the cross-examination is of inordinate length or oppressive or if a question is irrelevant. It is the duty of the Enquiry Officer to see that the witness understands the question properly before giving an answer and of protecting him against any unfair treatment." (Ch. 11, Para 10.4)

In its interpretation of the Act, ICC believes that it is duty bound to ensure that the enquiry procedure itself does not risk the health and safety of the complainant and/or his/her witnesses. Such risks may well be inflicted on the posting of a gender-insensitive question, and precisely because a domestic enquiry is not a judicial proceeding, ICC is entitled to bring into effect procedures that shall serve to minimize the risk. ICC's provisions in this regard derive from the spirit of the Supreme Court's observations in the Apparel Judgment, where it has expressed displeasure at the harassment the complainant was subjected to during cross-examination by the accused.

- (ii) Once the Enquiry Committee has held a meeting to listen to the complaint, the allegations made by the complainant shall be passed on to the accused at a separate meeting held to consider the version of the incident which the accused has to present. The oral deposition of the complainant should be accompanied by a written version of the incident as perceived by the complainant. If the accused does not agree with the allegations made by the complainant or the complainant's version of the incident communicated to him by the Enquiry Committee, the accused should be given the opportunity to refute before the Enquiry Committee the points made by the complainant. The refutation, in turn, could be passed on to the complainant for her comments.
- (iii) In this way, while face-to-face encounter between the complainant and the accused can be avoided, cross-examination is not eliminated. It is permitted but through a written exchange of allegations and rebuttals, in the light of which the Enquiry Committee should form its own opinion based on this exchange as also other evidence and witnesses statements.

XXII. INQUIRY INTO COMPLAINT²⁴

- (i) Provided further that where both the parties are employees, the parties shall, during the course of inquiry, be given an opportunity of being heard and a copy of the findings shall be made available to both the parties enabling them to make representation against the findings before the Committee.
- (ii) For the purpose of making an inquiry, the ICC shall have the same powers as are vested in a civil court under the Code of Civil Procedure, 1908 when trying a suit in respect of the following matters, namely:-
 - (a) summoning and enforcing the attendance of any person and examining him on oath;
 - (b) requiring the discovery and production of documents; and

²⁴ The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, Section 11, 12 and 13

(c) any other matter which may be prescribed.

The inquiry under sub-section XXI C (a) shall be completed within a period of ninety days.

- (iii) During the pendency of an inquiry, on a written request made by the aggrieved woman, the ICC may recommend to the employer to
- (a) transfer the aggrieved woman or the respondent to any other workplace; or
 - (b) grant leave to the aggrieved woman up to a period of three months; or
 - (c) grant such other relief to the aggrieved woman as may be prescribed.

The leave granted to the aggrieved woman under this section shall be in addition to the leave she would be otherwise entitled.

- (iv) On the completion of an inquiry, the ICC shall provide a report of its findings to the employer within a period of ten days from the date of completion of the inquiry.
- (v) Where the ICC arrives at the conclusion that the allegation against the respondent has been proved, it shall recommend to the employer:
- (a) to take action for sexual harassment as a misconduct in accordance with the provisions of the service rules applicable to the respondent or where no such service rules have been made, in such manner as may be prescribed.
 - (b) to deduct, notwithstanding anything in the service rules applicable to the respondent, from the salary or wages of the respondent such sum as it may consider appropriate to be paid to the aggrieved woman or to her legal heirs.

Provided that in case the employer is unable to make such deduction from the salary of the respondent due to his being absent from duty

or cessation of employment, it may direct the respondent to pay such sum to the aggrieved woman.

- (vi) Notwithstanding anything contained in the Right to Information Act, 2005, the contents of the complaint made under section XX (B), the identity and addresses of the aggrieved woman, respondent and witnesses, any information relating to conciliation and inquiry proceedings, recommendations of the ICC and the action taken by the employer shall not be published, communicated or made known to the public, press and media in any manner.

Provided that information may be disseminated regarding the justice secured to any victim of sexual harassment under this Act without disclosing the name, address, identity or any other particulars calculated to lead to the identification of the aggrieved woman and witness.

- (vii) (a) Any person aggrieved by the recommendations or non-implementation of such recommendations may prefer an appeal to the court or tribunal in accordance with the provisions of the service rules applicable to the said person or where no such service rules applicable to the said person or where no such service rules exist then, without prejudice to provisions contained in any other law for the time being in force, the person aggrieved may prefer an appeal in such manner as may be prescribed.
- (b) The appeal shall be preferred within a period of ninety days of the recommendations.

XXIII. REDRESSIVE ACTION

After this stage, ICC shall pass on the findings of the Enquiry Committee to the Vice-Chancellor not later than 10 days of submission of Inquiry Report to ICC for taking appropriate redressive action based on the facts submitted by ICC. The nature of disciplinary action shall be determined by the appropriate authorities. In case of faculty member and employees whose appointing authority is Executive Council, the appropriate

authority for final decision regarding disciplinary action shall be the Executive Council, which shall consider the recommendations of the Vice-Chancellor. In case of students and other employees the Vice-Chancellor shall be the final decision taking authority.

XXIV. PENALTIES

Any student, service provider, resident, outsider, or a member of the academic or non-teaching staff found guilty of sexual harassment shall be liable for disciplinary action. Although the award of penalty in specific cases is outside the scope of ICC, the range and type of possible penalties from which the University authorities may pick up the one suitable for individual cases is given below in a hierarchical sequence for all five categories of persons, namely:

- (1) Academic Faculty*
- (2) Non-teaching staff*
- (3) Students
- (4) Outsiders
- (5) Service Provider

The penalties listed below, although fairly exhaustive, are only an indicative guide and shall not constrain the University authorities from considering some other penalty to suit the specific of individual cases. The penalties listed below are in a rising order of severity.

*The penalties and their classification have been determined by consulting the service conditions, the past practices in awarding penalties in Kurukshetra University, and the norms of conduct expected from the constituents of the campus community. Kurukshetra University Calendar Volume-III, (Chapter-6,7,8) pg. 291, Appendix-III

(1) Penalties in Case of Faculty:

- (a) Warning, reprimand, or censure.
- (b) Withholding of one or more increments for a period not exceeding one year.
- (c) Removal from an administrative position at the Centre, School and/or University level.

- (d) Disbarment from holding an administrative position at the Centre, School and/or University levels.
- (e) Suspension from service for a limited period.
- (f) Compulsory retirement.
- (g) Dismissal from service.

Further, the penalty awarded shall be recorded in his Confidential Record.

(2) Penalties in case of Non-teaching Staff:

- (a) Warning, reprimand, or censure
- (b) Transfer
- (c) Withholding of one or more increments for a period not exceeding one year.
- (d) Suspension from service for a limited period.
- (e) Compulsory retirement.
- (f) Dismissal from service.

Further the penalty awarded shall be recorded in his Confidential record.

(3) Penalties in case of Kurukshetra University Students:

- (a) Warning or reprimand.
- (b) Transfer to another hostel.
- (c) Withholding of hostel accommodation for a period up to one semester.
- (d) Withdrawal of the right to an official character certificate from Kurukshetra University.
- (e) Withdrawal of hostel accommodation for the entire period of study.
- (f) Rustication from the University for a period up to two semesters/one academic year.
- (g) Expulsion from the University, and/or a bar on appearing for the entrance examination/interview to any programme of study offered by Kurukshetra University.

- (h) Withholding of a degree awarded by Kurukshetra University.

Further, the penalty awarded shall be recorded in his Personal File.

(4) Penalties in case of Outsider Students:

- (a) Warning, reprimand, or censure.
- (b) A letter communicating his misconduct to his place of education, employment or residence.
- (c) Declaration of the campus as out of bounds for him, and/or a bar on appearing for the entrance examination/interview to any programme of study offered by Kurukshetra University.
- (d) Any other action as may be necessary.

(5) Penalties in case of Service Providers

- (a) Warning, reprimand, or censure.
- (b) A letter communicating his misconduct to his place of employment.
- (c) Declaration of the campus as out of bounds for him.
- (d) Withdrawal of the right to run/manage/work in any commercial enterprise, or to provide services, on the campus.
- (e) Any other action as may be necessary.

In addition to the penalties specified under (1) to (5) above, the person may be advised to undergo counseling and gender sensitization, and to give a written and/or public apology to the victim.

(6) Penalty in Case of a Second Offence

In case of a person committing a sexual offence for the second time, the penalty shall normally be stiffer than on the first occasion. But the stiffness of penalty on the second occasion shall also be in relation to the gravity of the second offence.

XXV. CONFIDENTIALITY AND THE CHANNELS OF COMMUNICATION BETWEEN THE UNIVERSITY AND ICC

ICC strongly underlines the need for maintaining confidentiality regarding proceedings involving sexual harassment. It is the duty of all involved in the processes of ICC to abide by this dictum in all earnestness. The requirement of evolving effective ways to maintain maximum possible confidentiality needs to be stressed here.

While emphasizing the need for maintaining maximum confidentiality, it needs to be borne in mind that for the smooth functioning of the mechanisms for restraining sexual harassment on the campus, there has to be complete rapport between ICC and the Vice-Chancellor.

In pursuit of the objective of curbing sexual harassment and for undertaking expeditious redressive action, the Vice-Chancellor should be kept informed at the important stages in the functioning of ICC whenever a case of sexual harassment should take place. When required the Chairperson, ICC accompanied by one or two members of ICC should inform the Vice-Chancellor about serious complaints of Sexual Harassment on the campus.

The important stages/occasions at which such consultation/communication should take place are:

- (a) When a complaint is lodged and there is prima facie evidence that the complaint is not a frivolous one, or even if no complaint is lodged but an event involving sexual harassment comes to the notice of ICC.
- (b) When a case is referred to the Enquiry Committee.
- (c) When the Enquiry Committee submits its verdict to the ICC.
- (d) If a complaint is also filed simultaneously with the notice or lodged in a Civil Court within the knowledge of ICC, this should be brought to the attention of the Vice-Chancellor.
- (e) If an event involving sexually deviant behaviour takes place in a hostel or elsewhere on the campus within the knowledge of ICC, the Vice-Chancellor should be informed about it even if no formal complaint is lodged.

The relevant information at the above mentioned stages should be passed on to the Vice-Chancellor not simply through oral consultation/ communication process but in writing as well since documentary evidence can become important if some case ultimately results in recourse to legal redressal. One, however, hopes that such situations would normally not arise.

XXVI. OTHERS MATTERS CONCERNING MODUS OPERANDI OF ICC

(A) False Complaint:

- (i) If the Complaint Screening Committee or the Enquiry Committee finds no merit in the complaint, it shall write to the Chairperson of ICC giving reasons for its conclusions.
- (ii) Within four working days of the receipt of this communication, the Chairperson of ICC shall call a Special Meeting to discuss the recommendations of the Complaints Screening Committee or Enquiry Committee, and to decide whether a show-cause notice shall be issued to the complainant.
- (iii) Upon the decision to issue a show-cause notice, the Chairperson of ICC shall issue it to the complainant. The show-cause notice shall cite the bases of the Committee's conclusions and require the complainant to explain, within seven days in writing and/or in person, as to why disciplinary action shall not be taken against him.
- (iv) Within four working days of receipt of any explanation from the complainant to this show-cause notice, or after the expiry of the time specified for such explanation, the Chairperson of ICC shall convene a Special Meeting to consider the explanation or any lack thereof.
- (v) In event of no, insufficient, or unconvincing explanation, ICC shall pass on the papers concerning the complaint to the University Authority who shall impose sufficiently strong penalty in order to exclude the possibility of lodging a motivated complaint for maligning some person's character.

(B) Protection Against Victimization²⁵

- (j) If the complainant is a student and the accused is a teacher, during the pendency of the investigation and enquiry, and even after such an enquiry if the teacher is found guilty, the accused shall not supervise any academic activity of the student, including but not limited to, evaluation and examination, re-examination, and supervision of research.
- (ii) If a witness named by the complainant is a student and the accused is a teacher, during the pendency of the investigation and enquiry, and even after such an enquiry if the teacher is found guilty, the accused shall not supervise any academic activity of the student, including but not limited to, evaluation and examination, re-examination, and supervision of research.
- (iii) If both the complainant and the accused are members of the academic and/or non-teaching staff of the University, during the pendency of the investigation and enquiry, and even after such an enquiry if the accused is found guilty, the accused shall not write the Confidential Reports of the complainant, he is otherwise so authorized.
- (iv) If witnesses named by the complainant and the accused are members of the academic and/or non-teaching staff of the University, during the pendency of the investigation and enquiry, and even after such an enquiry if the accused is found guilty, the accused shall not write the confidential reports of the witnesses, if he is otherwise so authorized.
- (v) If the accused is an outsider, during the pendency of the investigation and enquiry, and even after such an enquiry if the accused is found guilty, the accused shall not be allowed to enter the campus, except for the purpose of attending the present enquiry.
- (vi) If the accused is a resident/service provider, during the pendency of the investigation and enquiry, and even after such an enquiry if the accused is found guilty, the order of restraint issue in accordance with the procedures in Clause XX (D) shall be in force at all times.

²⁵ The Vishaka Judgment: “In particular, (the employee) should ensure that victims, or witnesses are not victimized or discriminated against while dealing with complaint of sexual harassment.”

(C) Provisions for Appeal²⁶

- (i) In the event of the ICC not taking action on a complaint, or if the complainant or accused is dissatisfied with the disciplinary action taken by the University authorities, he shall have the right to appeal to an Appeals Committee.
- (ii) Appeals may be lodged with the University authorities.
- (iii) An Appeals Committee shall consist of the following 3 members:
 - (a) One person nominated by the Executive Council of Kurukshetra University from amongst its members.
 - (b) One former Chairperson of ICC or any former senior woman member of ICC nominated by the Vice-Chancellor. The nominee shall chair the Appeals Committee.
 - (c) One woman faculty member of the Women Studies Centre, Kurukshetra University, or any other senior woman faculty member nominated by the Vice-Chancellor.
 - (d) Further, since the above two categories shall be woman members, the member to be nominated by the Executive Council must be a male member of the Executive Council.
- (iii) The Appeals Committee shall have all the powers and duties of an Appellate Body. It shall consider the appeal, with the appellant deposing in person. It shall have the power to summon any person as witness as well as any official records. On the basis of all the records before it, including the deposition of the appellant, if it is satisfied that the matter needs to be further enquired into, it shall conduct an enquiry in accordance with the guidelines laid down in the Rules and Procedures.
- (iv) The Appeals Committee shall report to the Executive Council of Kurukshetra University its findings and recommendations on the nature of the action to be taken on the appeal.

(D) General Service Rules:



²⁶ The Appeals Committee shall have to frame its own Rules & Procedures.

- Kurukshetra University Calendar, Volume-iii, (Chapter-6,7,8), Terms and Conditions of Service.
- Similarly, in case of students, the Brochure/Handbook provided to them at the time of admission should contain a reference to the existence of a framework of rules in Kurukshetra University for curbing sexual harassment.

(E) Special Provision for Physically Challenged Persons:

In case a physically challenged person happens to be a victim of sexual harassment, the procedure for providing succor to the person concerned would be more expeditious. In such cases, the victim may directly approach the Vice-Chancellor. Depending upon gravity of the incident involved, the Vice-Chancellor, in consultation with Chairperson of ICC, may take necessary action to reduce the steps involved in the complaints and enquiry procedure as laid down in the Rules and Procedures document.

(F) Obligations of University Authorities and functionaries:

- (i) The University authorities and functionaries shall accord full cooperation to ICC in its execution of its functions of gender sensitization and orientation, crisis management and mediation, and enquiry and formal redressal of complaints.
- (ii) The University authorities shall ensure that the aims and objections of the ICC Policy are included in the Admission Brochure and the complete Policy document is available on the University website.
- (iii) The University authorities shall ensure that recruitment announcement to all academic and non-teaching positions include the following statement, as notification of the Policy: Kuruksetra University, Kurukshetra has a Policy against sexual harassment and is committed to providing an environment free from gender discrimination and harassment.
- (iv) In order to ensure the permanent placement of the Policy, the University authorities and functionaries shall arrange for several copies to be placed before boards for display in prominent places, such as the entrances to the campus, academic and administration buildings, hostels etc.

- (v) The University authorities and functionaries shall provide legal, medical and counseling assistance to those victims who have to take recourse to the law.
- (vi) The University authorities and functionaries shall forward all complaints of sexual harassment to ICC, save in cases in which the complainant has expressly prohibited such forwarding.
- (vii) The University authorities and functionaries shall provide all necessary assistance for ensuring full, effective and speedy implementation of these Rules and Procedures.
- (viii) As required by the Act, the University authorities shall forward to the government department concerned, the Annual Report of ICC together with a written report of the Action Taken by them upon the decisions/recommendations of the ICC and the Appeals Committee.

(G) Dissident Views:

If a member of ICC does not agree with a majority decision of ICC, she/he should have the right to submit a dissenting point of view along with reasons/evidence etc.

XXVII. AMENDMENT TO THE POLICY OF ICC

Amendment to the Policy of ICC shall have effect only if these are in consonance with the spirit of the Sexual Harassment of Women at Workplace (Prevention, Prohibited, Redressal) Act, 2013 and is approved by a Committee constituted by the Executive Council of the University.

XXVIII. MISCELLANEOUS

The provisions of these Rules and Procedures shall be duly incorporated within any other Statute, Circular or Ordinance of the University as may be relevant, in keeping with the Act.

- (i) The proceedings under these Rules and Procedures shall not, in any way, be affected by any other proceedings against the accused preferred by the complainant under any other provision of civil or criminal law, except to the extent specifically ordered by a court of law.

- (ii) The provisions of these Rules and Procedures shall not restrict the powers of the University or the complainant to proceed against the accused for any other misconduct, or pursue criminal or civil remedies, whether or not connected with the misconduct within the purview of these rules.

XXIX. Right to Information²⁷

Notwithstanding anything contained in the Right to Information Act, 2005, the contents of the complaint made under section XX, the identity and addresses of the aggrieved woman, respondent and witness, any information relating to conciliation and inquiry proceedings, recommendations of the ICC and the action taken by the Vice-Chancellor under the provisions of this Act shall not be published, communicated or made known to the public, press and media in any manner.

Provided that information may be disseminated regarding the justice secured to any victim of sexual harassment under this Act without disclosing the name, address, identity or any other particulars calculated to lead to the identification of the aggrieved woman and witnesses.

Where any person entrusted with the duty to handle or deal with the complaint, inquiry or any recommendations or action to be taken under the provisions of this Act, contravenes the provisions of section XXIX, he shall be liable for penalty in accordance with the provisions of the service rules applicable to the said person or where no such service rules exist, in such manner as may be prescribed.

XXX. Budget

- The University shall provide adequate office space including all facilities like secretarial help, computer/printer, stationery and photocopying facilities etc. for the functioning of the ICC.
- The University Budget shall provide a sum of Rs. 5 Lakhs per year to the ICC for TA/DA, Honorarium, Hospitality, Stationery, organizing awareness and sensitization programmes and other related activities including posters, brochures, handbills, display boards etc.

²⁷ The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, Section 16 & 17

- TA/DA for outstation members for attending the meetings shall be provided as per university rules. An honorarium of Rs. 2000/- per head per day shall be given as sitting fees to the outstation members for attending the meeting of ICC, Screening Committee and Inquiry Committee. (If more than one meeting of ICC is held on one day i.e. ICC meeting and Inquiry Committee meeting only Rs. 2000/- per day will be paid to the outstation members.)


Director
Internal Quality Assurance Cell
Kurukshetra University, Kurukshetra

APPENDIX- I

SCHEDULE-I

**KURUKSHETRA UNIVERSITY KURUKSHETRA
POLICY AGAINST SEXUAL HARASSMENT**

KURUKSHETRA UNIVERSITY KURUKSHETRA

NOTIFICATION

The Executive Council of the University at its meeting held on __14-10-15 had considered and adopted a Policy against Sexual Harassment of Women.

The Committee to address issues of sexual harassment in Kurukshetra University, Kurukshetra is called "The Internal Complaints Committee Against Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal): Rules and Procedures (ICC), 2015."

Kurukshetra University is committed to providing a place of work and study free of sexual harassment, intimidation or exploitation. It is expected that all students, faculty, staff, karamcharis and officials shall treat one another and visitors to the University with respect. All members of the University community, including those who are in temporary or short-term positions are subject to this Policy. Anyone violating this Policy is subject to disciplinary action.

Reports of sexual harassment are taken seriously and shall be dealt with promptly. The specific action taken in any particular case depends upon the nature and gravity of the conduct reported. The University recognizes that confidentiality is important. The University shall respect the confidentiality and privacy of individuals reporting or accused of sexual harassment to the extent reasonably possible. Reprisals against an individual who is good faith reports, or provides information in an investigation, about behaviour that may violate this Policy, are against the law and shall not be tolerated. Intentionally providing false information, however, is grounds for disciplinary action.

Kurukshetra University is committed to the principles of free inquiry and free expression. Vigorous discussion and debate are fundamental to the pursuit of knowledge, and this Policy is not intended to stifle teaching methods or freedom of expression. Sexual harassment, however, is not the proper exercise of academic freedom, nor can it be protected as freedom of expression. It comprises the integrity of the University and its traditions of intellectual freedom and it also violates the principles of the equality and dignity of all its members.

What is Sexual Harassment?

- A. "Sexual Harassment" includes any one or more of the following unwelcome acts or behaviour (whether directly or by implication) namely:-
- (i) physical contact and advances; or
 - (ii) a demand or request for sexual favours; or
 - (iii) making sexually coloured remarks; or
 - (iv) showing pornography; or
 - (v) any other unwelcome physical, verbal or non-verbal conduct of sexual nature.
- B. The following circumstances, among other circumstances, if it occurs or is present in relation to or connected with any act or behaviour of sexual harassment may amount to sexual harassment:-
- (i) implied or explicit promise of preferential treatment in her employment; or
 - (ii) implied or explicit threat of detrimental treatment in her employment; or
 - (iii) implied or explicit threat about her present or future employment status; or
 - (iv) interference with her work or creating an intimidating or offensive or hostile work environment for her; or
 - (v) humiliating treatment likely to affect her health or safety.

What to do if you feel you are being sexually harassed

- **Know your rights-** Sexual Harassment is illegal, both the law of the land and Kurukshetra University, Kurukshetra prohibit sexual harassment.
- **Speak up-** If you can, tell the person to stop. State clearly and firmly that you want a particular behaviour to cease.
- **Get information and support-** If you feel you cannot speak up, ask your friends to help you and bring it to the notice of the University. Keep records that might be useful for pursuing the case.

What not to do

- **Do not blame yourself-** Sexual harassment is not something one brings on oneself. It is not a consequence of certain ways of dressing or acting. It is a violation of an individual's right to work and live with dignity.

- **Do not ignore**-Ignoring sexual harassment does not make it go away. The harasser may misinterpret a lack of response as approval of the behaviour.
- **Do not delay**- Delay in action increases the probability that unwanted behaviour shall continue or escalate.
- **Do not hesitate to ask for help**- Speaking up may prevent others from being harmed as well.

REGISTRAR

Endst. No. ACM-I/_____

Dated:_____

Copy of the above is forwarded to the following for information and necessary action:-

1. All the Heads of Teaching/Non-teaching Departments/Offices, KUK
2. Principals of all affiliated Colleges, Institutions & Centres.
3. O.S.D. to the Vice-Chancellor, KUK
4. P.Ss. to the Vice-Chancellor/Registrar, KUK

Deputy Registrar (Academic)
for Registrar


Internal Quality Assurance Cell
Kurukshetra University, Kurukshetra

APPENDIX- II

SCHEDULE-II

**PRESCRIBED FORMS FOR ICC ENQUIRY AND
REDRESSAL PROCEDURES**

INTERNAL COMPLAINTS COMMITTEE AGAINST SEXUAL HARASSMENT
(ICC)

KURUKSHETRA UNIVERSITY KURUKSHETRA

Form-I
Format for Recording Complaints of Sexual Harassment

I. COMPLAINANT STUDENT/RESIDENT/ ACADEMIC STAFF/NON-TEACHING STAFF/ OUTSIDER/ SERVICE PROVIDER

Name	Age	Sex
Address	Dept. College/Office	
	email:	

II. ACCUSED (s) STUDENT/ RESIDENT/ACADEMIC STAFF/NON-TEACHING STAFF/ OUTSIDER/ SERVICE PERSON. IF THE CONTACT DETAILS ARE NOT KNOWN, PLEASE GIVE PHYSICAL DESCRIPTION

Name	Age	Sex
Address	Dept.	
	email:	

Name	Age	Sex
Address	Dept.	
	email:	

Name	Age	Sex
Address	Dept.	
	email:	

III. THE COMPLAINT

1. Is the accused known the complainant?
2. Is this the first incident of this kind? If yes, skip 3 and 4.
3. Were exactly the same person involved? If no specify further.
4. Was the first incident reported? To whom? What action, if any was taken?
5. Approximate date(s), time(s) and locations(s) of incidents (starting from the most recent):

Complaint recorded by

Signature: _____ Date: _____
Name: _____ Place: _____

INTERNAL COMPLAINTS COMMITTEE AGAINST SEXUAL HARASSMENT
(ICC)

KURUKSHETRA UNIVERSITY KURUKSHETRA

<p>Form-II</p> <p>Complaints Screening Committee</p> <p>To the Complainant</p>


Dear

The ICC Complaints Screening Committee is examining the complaint of sexual harassment against _____ (name(s) of accused(s) that you lodged with the ICC on _____ (date). The complaint refers to an incident(s) that allegedly took place on/in _____

_____ (locations), where the accused(s) allegedly _____. The ICC Complaints Screening Committee would like to meet you on _____ at _____ a.m./p.m. in the ICC office to decide further action on the complaint.

In order to ensure the safety and confidentiality of the complainant and the impartiality of the ICC grievance redressal procedures, the ICC issues an order of restraint to every accused person(s) _____(names of accused(s)). This order has been issued on _____(date). Any violation of the restraint order must be reported to the ICC immediately. For any clarification regarding the ICC procedures, or for a change in the time or date of your appointment with the ICC Complaints Screening Committee, please contact the undersigned. The Rules & Procedures of the ICC are available on the University website; www.kuk.ac.in

Yours truly,

 (O) _____ (R) _____

Complaints Screening Committee

Date: _____

INTERNAL COMPLAINTS COMMITTEE AGAINST SEXUAL HARASSMENT
(ICC)

KURUKSHETRA UNIVERSITY KURUKSHETRA

<p>Form-III</p> <p>Complaints Screening Committee</p> <p>To the Accused</p>
--

Dear

A complaint of sexual harassment against you has been lodged with the ICC by _____ (name(s) of complainant(s) on _____ (date). The complaint refers to an incident(s) that allegedly took place on/in _____ (locations), where you allegedly _____. The ICC Complaints Screening Committee is at present examining the complaint, and would like to meet you on _____ at _____ a.m./p.m. in the ICC office to decide further action on the complaint.

In order to ensure the safety and confidentiality of the complainant and the impartiality of the ICC formal redressal procedures, the ICC issues an order of restraint to every accused person(s). You are requested to abide by the conditions laid down in this order. For any clarifications that you may require about the complaint or ICC procedures, please contact the undersigned. The Rules & Procedures of the ICC are available on the University website; www.kuk.ac.in

Yours truly,

_____ (O) _____ (R) _____

Complaints Screening Committee

Date: _____

INTERNAL COMPLAINTS COMMITTEE AGAINST SEXUAL HARASSMENT
(ICC)

KURUKSHETRA UNIVERSITY KURUKSHETRA

<p>Form-IV</p> <p>Order of Restraint (in duplicate)</p>

Issued on _____ by _____

During the pendency of the ICC's investigative and enquiry procedures into the complaint of Sexual harassment made by _____ against you, you are enjoined to respect the human rights and the confidentiality of the complaint, her family, friends and witnesses.

You shall not commit any act (either directly or by implication) that invades the complainant's privacy, threatens her security, violates her human rights, or adversely affects her living, working, and/or educational environment.

You (or any person on your behalf) shall not make any attempt to contact the complainant, or any person in her confidence, with the purpose of influencing intimidating, or exerting pressure upon the complainant on any matter, specially those that pertain to her complaint of sexual harassment against you.

You (or any person on your behalf) shall respect the complainant's right to full confidentiality on all matters, specially those pertaining to her complaint of sexual harassment against you. You (or any person on your behalf) shall not publicise, or cause to become publicly known, any fact, conjecture, or speculation about the complainant's personality, character, or motivations in any of her actions, including those involved in her lodging a complaint of sexual harassment against you.

A violation of this order of restraint may prove prejudicial to your case and it may also induce the ICC to recommend immediate disciplinary action against you, in accordance with the provisions of Clause XX (D) of the ICC Rules & Procedures which state that:

- (i) The complainant or any other person shall intimate in writing any member of the complaints screening committee, the Chairperson of ICC and/or the

Enquiry Committee of a violation of the order of restraint by the accused or any persons acting on his behalf.

- (ii) Should the Complaints Screening Committee, the Chairperson of ICC, or the Enquiry Committee be convinced of the truth of such allegations, the Chairperson of ICC and/or the Chief Enquiry Officer may summon the accused in person and issue a verbal and written warning that such behaviour may lead to an adverse inference being drawn against him, and/or report the offence to the University authorities recommending appropriate action. The Enquiry Committee or ICC shall retain the right to close the enquiry proceedings, and to give an ex parte decision on the complaint.
- (iii) The Enquiry Committee and ICC shall consider all violations of the restraining order when determining the penalties to be awarded to an accused found guilty of sexual harassment.

Please affix your signature in the space provided below to confirm that you have received the above restraint order and are informed of its provisions.

Signature _____

Date _____

Name: _____

Address _____



INTERNAL COMPLAINTS COMMITTEE AGAINST SEXUAL HARASSMENT
(ICC)

KURUKSHETRA UNIVERSITY KURUKSHETRA

<p>Form-V</p> <p>Complaints Screening Committee</p> <p>Letter to Witnesses Named by the Complainant/Accused</p>
--

Dear

The complaints of sexual harassment against _____ (name(s) of accused(s) has been lodged with the ICC by _____ (name(s) of complainant(s)) on _____ (date). The complaint refers to an incident(s) that allegedly took place on/in _____ (date/period in which the alleged incident took place) in _____

_____ (locations), where the accused(s) allegedly _____. The ICC Complaints Screening Committee is at present examining the complaint _____ has requested that we solicit your cooperation to corroborate/clarify certain aspects of his/her testimony. We would, therefore, like to meet you on _____ at _____ a.m./p.m. in the ICC office. We also request you to bring along any documents, or other evidence, that you may feel to be relevant to some aspect of the case.

The Rules & Procedures of the ICC are available on the University website; www.kuk.ac.in

Yours truly,

☎ (O) _____ (R) _____

Complaints Screening Committee

Date: _____

INTERNAL COMPLAINTS COMMITTEE AGAINST SEXUAL HARASSMENT
(ICC)

KURUKSHETRA UNIVERSITY KURUKSHETRA

<p>Form-VI</p> <p>Enquiry Committee</p> <p>Summons to the Complainant</p>
--

Dear

This is with reference to the complaint of sexual harassment against _____ (name(s) of accused(s) that you lodged with the ICC on _____(date). The ICC Complaints Screening Committee has recommended the institution of a formal enquiry proceeding into your complaint. The ICC has designated an Enquiry Committee of _____ persons, the contact details of whom are listed at the end of this communication.

Based on your testimony before the ICC Complaints Screening Committee on _____, the ICC has prepared a charge sheet, on the basis of your complaint on _____. A copy of this charge sheet has been made available to the accused, and I enclose a copy for your records.

This is to request you to meet the ICC Enquiry Committee on _____ at _____ a.m./p.m. in the ICC office. Should you desire to be accompanied during your testimony by a person known to you, and/or to have any witnesses examined, please inform the Chief Enquiry Officer (in writing) the names, postal addresses, and telephone numbers of such person(s). Requests for a change in time or date of your deposition must also be directed to the Chief Enquiry Officer.

The Rules & Procedures of the ICC are available on the University website; www.kuk.ac.in

Yours truly,

Chief Enquiry Officer

Date: _____

☎ (O) _____ (R) _____

☎ (O) _____ (R) _____

☎ (O) _____ (R) _____

☎ (O) _____ (R) _____

☎ (O) _____ (R) _____

INTERNAL COMPLAINTS COMMITTEE AGAINST SEXUAL HARASSMENT
(ICC)

KURUKSHETRA UNIVERSITY KURUKSHETRA

<p>Form-VII</p> <p>Enquiry Committee</p> <p>Summons to the Accused</p>

Dear

This is with reference to the complaint of sexual harassment lodged against you by _____ (name(s) of complainant(s) with the ICC on _____ (date). The ICC Complaints Screening Committee has recommended the institution of a formal enquiry proceeding into the complaint. The ICC has designated an Enquiry Committee of _____ persons, the contact details of whom are listed at the end of this communication.

Based on complainant's testimony before the ICC Complaints Screening Committee on _____, the ICC has prepared a charge sheet, which is enclosed.

This is to request you to meet the ICC Enquiry Committee on _____ at _____ a.m./p.m. in the ICC office. Should you desire to be accompanied during your testimony by a person known to you, and/or to have any witnesses examined, please inform the Chief Enquiry Officer (in writing) the names, postal addresses, and telephone numbers of such person(s). Requests for a change in time or date of your deposition must also be directed to the Chief Enquiry Officer.

The Rules & Procedures of the ICC are available on the University website; www.kuk.ac.in

Yours truly,

_____ (O) _____ (R) _____

Chief Enquiry Officer

Date: _____

_____ (O) _____ (R) _____

_____ (O) _____ (R) _____

_____ (O) _____ (R) _____

_____ (O) _____ (R) _____

INTERNAL COMPLAINTS COMMITTEE AGAINST SEXUAL HARASSMENT
(ICC)

KURUKSHETRA UNIVERSITY KURUKSHETRA

Form-VIII
Enquiry Committee
Summons to Witnesses Named by the Complainant/Accused

Dear

This is with reference to a complaint of sexual harassment against _____ (name(s)) of accused(s) lodged by _____ (name of complainant(s)) with the ICC on _____ (date). The complaint refers to an incident(s) that allegedly took place on/in _____ (date/period in which the alleged incidents took place) in _____ (location) where the accused(s) allegedly _____.

The ICC has instituted a formal enquiry proceeding into the complaint. The contact details of the members of the ICC Enquiry Committee are listed at the end of this communication.

_____ has requested that the ICC Enquiry Committee solicit your cooperation to corroborate/clarify certain aspects of his/her testimony. We would, therefore, like to meet you on _____ at _____ a.m./p.m. in the ICC office. We also request you to bring along any documents, or other evidence, that you may feel to be relevant to some aspect of the case.

The Rules & Procedures of the ICC are available on the University website; www.kuk.ac.in

Yours truly,

_____ (O) _____ (R) _____

Chief Enquiry Officer

Date: _____

_____ (O) _____ (R) _____

_____ (O) _____ (R) _____

_____ (O) _____ (R) _____

_____ (O) _____ (R) _____

INTERNAL COMPLAINTS COMMITTEE AGAINST SEXUAL HARASSMENT
(ICC)

KURUKSHETRA UNIVERSITY KURUKSHETRA

<p>Form-IX</p> <p>Enquiry Committee</p> <p>Summons to Witnesses</p>
--

Dear

This is with reference to a complaint of sexual harassment against _____ (name(s)) of accused(s) lodged by _____ (name of complainant(s)) with the ICC on _____ (date). The complainant has alleged that the accused _____.

The ICC has instituted a formal enquiry proceeding against the accused. In the course of its proceedings, the ICC Enquiry Committee has formed the impression that you may be in possession of information that may prove relevant to the Committee's deliberations on the complaint and this is to solicit your cooperation in this regard. In particular, the ICC Enquiry Committee would like to ascertain your information of the following matter(s):

The ICC Enquiry Committee would be appreciative if you could arrange to meet the Committee on _____ at _____ a.m./p.m. in the ICC office. We also request you to bring along any documents, or other evidence, that you may feel to be relevant to some aspect of the case.

The Rules & Procedures of the ICC are available on the University website; www.kuk.ac.in

Yours truly,

_____ (O) _____ (R) _____

Chief Enquiry Officer

Date: _____

_____ (O) _____ (R) _____

_____ (O) _____ (R) _____

_____ (O) _____ (R) _____

_____ (O) _____ (R) _____

INTERNAL COMPLAINTS COMMITTEE AGAINST SEXUAL HARASSMENT

(ICC)

KURUKSHETRA UNIVERSITY KURUKSHETRA

Form-X

Written Apology: Suggested Format
(To be Hand-Written by the Offender)

(Name of the Complainant) _____

This is to place on record my understanding that my misbehaviour toward you on (date) _____ in (place) _____, constitutes an act of sexual harassment, which is a conduct that violates your right to dignity, equality and security in the campus. Although I am aware that an apology for my unwelcome and gender insensitive misconduct cannot redress the physical and emotional insecurity that my actions have visited upon you, I wish nevertheless to apologize for my action.

I, _____ undertake that henceforth, I shall not commit any act (either directly or by implication) that invades your privacy, threatens your security, violates your human rights, the Kurukshetra University Policy against Sexual Harassment, or adversely affects your living, working and/or educational environment.

I, _____ undertake that henceforth, I (or any person on my behalf) shall not make any attempt to contact you, or any person known to you, with the purpose of influencing, intimidating or exerting pressure upon you on all matters, specially those which pertain to your complaint of sexual harassment against me.

I, _____ undertake that henceforth, I, or any person acting on my behalf, shall respect your right to full confidentiality on all matters pertaining to your complaint against sexual harassment against me. I, or any person acting on my behalf, shall not publicise, or cause to become publicly known, any fact, conjecture, or speculation about your personality; character, or motivations in any of your actions, including your lodging a complaint of sexual harassment against me.

I, _____, undertake that I shall attend the gender sensitization programme organized by ICC. I shall make every effort to ensure that I shall never again commit an act of sexual harassment, and shall do everything in my powers to deter sexual harassment by others.

Signature _____

Name: _____

Address _____

Place _____



APPENDIX- III

KURUKSHETRA UNIVERSITY CALENDAR

VOLUME-III, (CHAPTER-6,7,8)

TERMS AND CONDITIONS OF SERVICE

KURUKSHETRA UNIVERSITY CALENDAR
VOLUME-III, (CHAPTER-6,7,8)
TERMS AND CONDITIONS OF SERVICE

Chapter-6

Conduct:

26. (1) Every employee shall at all times maintain absolute integrity and devotion of duty.
- (2) Every employee shall abide by and comply with the laws of the University and all orders and directions of his superior authorities.
- (3) Every employee shall extend the utmost courtesy and attention to all persons with whom he has to deal in the course of his duties.
- (4) Every employee shall endeavour to promote the interests of the University and shall not act in any manner prejudicial thereto.
- (5) No employee shall be a member of any political organization or take active part in any political activity. Non-teaching employees in the University may not be allowed to contest elections to Parliament, State Legislature or a Local Authority.
- (6) No employee shall participate in any demonstration or resolve to any form of strike in connection with their official duties and conduct.
- (7) No employee shall join or continue to be a member of any Service Association of the University, which had not been constituted in accordance with the constitution approved for it by the University.

Provided that if the constitution of any Association is approved subsequently appropriate to his class then such an employee who was not a member of the Association appropriate to his class shall not continue to be a member of the earlier Association.

- (8) No employee shall, except in accordance with any general or special order of the University, or in the performance in good faith of the duties assigned

to him, communicate directly or indirectly to any other person to whom he is not authorized to communicate such documents or information.

- (9) No employee shall, except with previous sanction of the University, engage directly or indirectly in any trade or business or undertake any other employment.

There shall, however, be no objection to his undertaking honorary work of social or charitable nature or occasional work of a literary, artistic or scientific character, subject to the condition that his official duties do not thereby suffer. He shall inform the University about his having taken up such work.

- (10) An employee shall so manage his private affairs as to avoid habitual indebtedness or insolvency. An employee who becomes the subject of a legal proceeding for insolvency shall forthwith report the full facts of his case to the University.

- (11) No employee shall bring or attempt to bring any political or other outside influence to bear upon any superior authority to further his interests in respect of matters pertaining to his service under the University.

- (12) No employee of the University shall act as Reporter/Correspondent/Editor/Stringer/Journalist of newspapers/magazines/periodicals other than literary, scientific or academic journals/or participate in the management of such newspapers/magazines/periodicals/other media with or without payment except with the previous sanction of the Vice-Chancellor.

(a) Provided that this rule shall not apply if a contribution which is of literary, artistic, scientific or general academic character and does not form a part of the role of the employee specified herein.

(b) Provided further that the Vice-Chancellor may withdraw at any time sanction so granted without assigning any reason.

- (13) No University employee has a right to make wild allegations amounting to defamation, baseless criticism and uncalled for observations regarding functioning of the University or its authorities.

No employee shall involve in any act of sexual harassment against women.

(14) University employees may write for redressal of their grievances connected with the service conditions to the concerned competent authority/body.

(15) If the grievances of the University employees are not met with according to the above procedure within the reasonable time then they may make representations to the higher authorities of the University provided it is routed through proper channel.

Chapter-7

Penalties:

28. The following penalties may, for good and sufficient reasons, be imposed on the employee:-

- (i) Censure.
- (ii) Withholding of increments or promotion, with or without cumulative effect.
- (iii) Recovery from pay of the whole or part of any pecuniary loss caused to the University by negligence or breach of the rules of the University or orders or directions of superior authorities.
- (iv) Reduction to a lower grade or post or to a lower stage in a time-scale of pay.
- (v) Compulsory retirement.
- (vi) Dismissal from or termination of service; and
- (vii) Suspension from service for a specified period.

(N.B.:- During this period the employee shall not draw any remuneration of any kind whatsoever but there shall be no break in service).

Disciplinary Procedure for Non-teaching Employees appointed by the Executive Council:

29. (1) If the Vice-Chancellor has the opinion that there is a *Prima facie* case of misconduct, inefficiency or physical, mental incapacity against an

employee, he shall appoint an Enquiry Officer to enquire in to the relevant charges or undertake the enquiry himself.

- (2) The charge-sheet shall be served by the Registrar on the employee concerned.
- (3) The Enquiry Officer shall give a reasonable opportunity of being heard to the employee.
- (4) The accused-employee may inspect any document in possession of the University, if it is proposed to rely on the same. Any other document may be allowed to be inspected if the Enquiry Officer considers it to be relevant.
- (5) The Enquiry Officer, after the hearing is over, shall give his findings on each of the charges leveled against the accused employee and make recommendations as to the action to be taken against the employee. He shall send his report to the Vice-Chancellor when the Enquiry Officer is other than the Vice-Chancellor himself.
- (6) The Vice-Chancellor shall place the report of the Enquiry Officer before the Executive Council. The Executive Council shall pass such orders as it deems fit.

For Employees other than those Appointed by the Executive Council:

30. The Registrar may, subject to approval by the Vice-Chancellor suspend an employee when proceedings against him are contemplated.
- 1-A. The Registrar under the orders of the Vice-Chancellor shall serve the charge-sheet on the employee concerned giving him at least 10 days time to submit his written reply. If additional charges are served, a further period of 10 days shall be allowed. The Registrar at his discretion may extend the time.
- 1-B. The employee shall be allowed copies of such documents as he may need for the purpose of his defence. The Registrar shall be competent to refuse copies of such documents as he considers to be confidential or irrelevant.
- 1-C. The Registrar shall appoint an Enquiry Officer, where he considers it necessary, to enquire into the case and when his report is received, he shall place the report alongwith the whole proceedings before the Vice-Chancellor. There shall be no bar for the Registrar to enquire into the case himself.

- 1-D. The Vice-Chancellor after consideration of the report of the Enquiry Officer may impose any of the penalties mentioned in Rule-28 or any exonerate the employee.
- 1-E. An employee, who is an illiterate person, may, on an application, be permitted to bring with him another employee of the University to assist him at the time of the Enquiry but in no case shall any outsider be permitted to be engaged by him for this purpose.

Provision regarding Employees in Deputation:

31. The manner in which disciplinary proceedings, if any, are to be taken against employees on deputation shall be such as may be agreed upon between the University and the authority which has lent the services of the employees to the University.

Special procedure in Certain Cases:

32. Notwithstanding anything contained in Rules 13, 29, 30 and 30-A to 30-E, the competent authority may, if the conduct of the University employees is such as would warrant dismissal, termination, it is not reasonably practicable to hold an inquiry in the manner provided in the Rules, pass order as it deems fit and proper without holding an inquiry.

Chapter-8

APPEALS AND REVIEW

Appellate Authorities:

33. An appeal may lie from any original order passed by the Vice-Chancellor to the Executive Council, and from any original order passed by the Executive Council to the Chancellor.

Form, Contents and Submission of Appeals:

34. Every person preferring an appeal shall do so separately and in his own name. Every appeal so preferred shall contain all material statements and arguments relied on by the Appellant and shall contain no disrespectful or improper language or something

defamatory, blasphemous, seditious or obscene. Every appeal shall be complete in all respects and addressed to the appellate authority. It shall be submitted through the Head of the office to which the appellant belongs or belonged and through the authority from whose order, the appeal is preferred.

Withholding of Appeals etc.:

35. An appeal may be withheld by the authority from whose order the appeal is preferred, if:-

- (i) it does not comply with the provision of Rule-34 above, or
- (ii) it is not submitted within a period of three months from the date on which the order appealed against is communicated to the person concerned, and no reasonable cause is shown for the condonation of the delay.

Provided that in every case in which an appeal is withheld the appellant shall be informed of the fact and the reasons for it.

Provided further that an appeal withheld only on account of failure to comply with the provisions of Rule-34 above may be resubmitted at any time within one month of the date on which the appellant has been informed of the withholding of the appeal and, if resubmitted in a form which complies with those provisions, shall not be withheld. No appeal shall lie against an order passed by competent authority withholding an appeal.

Consideration of Appeal:

36. The appellate authority shall consider every appeal and may allow the appeal and set aside the punishment, or it may reject the appeal and confirm the punishment or it may enhance the punishment.

Provided that the punishment shall not be enhanced unless the appellant is given an opportunity to show cause why such enhanced punishment should not be awarded and unless the explanation, if any, submitted by the appellant has been duly considered.

Orders of Reinstatement:

37. Where an employee who has been dismissed or suspended is reinstated, the authority reinstating him shall make an order specifying:-

- (i) whether the employee may draw, for the period of his absence from duty, any pay and allowances in addition to the pay and allowances admissible under Rule-19.
- (ii) whether such period may be treated as duty for all or any particular purposes.



Director
Internal Quality Assurance Cell
Kurukshetra University, Kurukshetra

- **Do not ignore**-Ignoring sexual harassment does not make it go away. The harasser may misinterpret a lack of response as approval of the behaviour.
- **Do not delay**- Delay in action increases the probability that unwanted behaviour shall continue or escalate.
- **Do not hesitate to ask for help**- Speaking up may prevent others from being harmed as well.

(Details of KUK Policy Against Sexual Harassment are available at kuk.ac.in)

Whom to report /contact

Chairperson or any member of ICCASH

For any further Information/help, the following-

Chairperson, ICCASH

Phone no.-7082113085

icc@kuk.ac.in



INTERNAL COMPLAINTS COMMITTEE

(AGAINST SEXUAL HARASSMENT OF WOMAN AT WORK PLACE)



**KURUKSHETRA UNIVERSITY, KURUKSHETRA
HARYANA-136119, INDIA**

(Established by the State Legislature Act XII of 1956)
(‘A+’ Grade accredited by NAAC)

Message



I welcome all the members of the NAAC Peer team for visiting Kurukshetra University, Kurukshetra. It is my pleasure to lead the Office of Internal Complaints Committee as Chairperson which is striving towards the goal of providing a safe working environment in the University Campus to all women at the workplace which shall include safety from the persons coming into contact at the workplace. This booklet contains the details of all the activities organized by Internal Complaints Committee from the session 2017 to 2022.

Internal Complaints Committee ensures creating a safe and respectful workplace for all members of our University. Sexual harassment is an issue that affects individuals and organizations alike. Internal Complaints Committee, Kurukshetra University Kurukshetra, committed to fostering an environment where every employee feels valued, respected, and free from any form of harassment. It's important for us to remember that each of us plays a role in upholding this commitment.

We want to reiterate that any form of sexual harassment is completely unacceptable and will not be tolerated within Kurukshetra University Kurukshetra. This includes unwelcome advances, comments, jokes, or any behavior that creates a hostile or uncomfortable environment for our colleagues/ Students.

If anyone know experiences or witnesses any such behavior, we encourage them to report it immediately to your Head of Department or through our designated reporting channels. All reports are treated with the utmost confidentiality and seriousness.

Education and awareness are essential components of Internal Complaints Committee, KUK to prevent sexual harassment of women at workplace. We Organize Workshops/Lectures/ Nukkad Natak/ Posters/ Poster Making Competitions/ Poster Exhibitions etc. to create awareness against sexual harassment of women at workplace and how we can contribute to maintaining a respectful workplace. Main goal of ICC is to provide a workplace free from any form of harassment.

Here, I find an opportunity to thank my highly dedicated team members, who are always on their toes to help the students in the best possible ways. Besides, I express my gratitude to Hon'ble Vice Chancellor Prof. Somnath Sachdeva, for his moral support, cooperation and guidance.

Prof. Shuchismita
Chairperson, ICC

Objectives of ICC:

The objectives of the Internal Complaint Committee to Prevent Sexual Harassment of Women at the Workplace are as follows:

- To develop a policy against sexual harassment of women at the Institute.
- To ensure the implementation of the policy in letter and spirit through proper reporting of the complaints and their follow-up procedures.
- To uphold the commitment of the Institute to provide an environment free of gender based discrimination.
- To promote a social and psychological environment to raise awareness on sexual harassment in its various forms.
- To create a secure physical and social environment to deter any act of sexual harassment.
- To evolve a permanent mechanism for the prevention and redressal of sexual harassment cases and other acts of gender based violence at the Institute.

Jurisdiction:

The policy and the rules & regulations would apply to all students, faculty and non-teaching staff of Kurukshetra University. The policy and the rules & regulations would also apply to service providers and outsiders who may be within the territory of the Kurukshetra University at the time of commission of the act coming under the purview of the policy.

Composition:

ICC has a membership of eleven persons of which at least half the members are women. Chairperson of the Committee is a woman faculty member.

Chairperson:

- Dr. Shuchismita, Professor, Music & Dance Deptt. KUK.

Members of ICC:

- Dr. Neelam Rani, Professor, Dept. of Commerce, KUK.
- Dr. Anita Dua, Professor, IIHS, KUK.
- Dr. Suresh Dua, Warden, Harsh Bhawan, KUK.
- Dr. Ankeshwar Parkash, Controller of Examination-II, KUK.
- Dr. Vanita Dhingra, Professor, Dept. of Social Work, KUK.
- Dr. Sushila Chauhan, Warden, Meera Bhawan, KUK.
- Dr. Raj Shree Khare, Principal, Maharana Pratap National College, Mullana (Ambala).
- Mrs. Karuna, Clerk, Directorate of Distance Education, KUK.
- Mr. Ravikant, Research Scholar (Non-Hostler), M.A. Defense (F), Department of Political Science, KUK.
- Ms. Dixcy, (Hostler), B.A. LLB. (Hon.) 5th sem., Institute of Law, KUK.

Power and Duties of the Committee:

The committee is NOT to act as a moral police; neither will it intrude on anyone's privacy. The role of the Committee is to create awareness about sexual harassment and to deal with and recommend punishment for non-consensual acts of sexual harassment, and not to curtail sexual expression within the campus.

A. Preventive

To create and ensure a safe environment that is free of sexual harassment, including safety from persons/visitors coming into contact at the workplace.

B. Gender Sensitization

Gender Sensitization involves creating awareness about issues of gender and sexuality and working towards and creating an enabling environment of gender justice where all can work together with a sense of personal security and dignity.

C. Remedial

The mechanism for registering complaints should be safe, accessible, and sensitive.

COMPLAINTS REPORT OF INTERNAL COMPLAINTS COMMITTEE (SINCE 2018)

Session	Number of Complaints of Sexual Harassment Received in the Years	Number of Complaints Disposed off During the Years	Number of Cases Pending For More Than 90 Days	Nature of Action
2018	05	05	NIL	NO COMPLAINTS PENDING
2019	02	02	NIL	-do-
2020	NIL	NIL	NIL	-do-
2021	02	02	NIL	-do-
2022	03	03	NIL	-do-

Workshops Conducted by ICC since 2018:-

- Regular Counseling in Girls Hostel Campus of the University 2018.
- Organized workshop for training of ICC members on 04 Nov 2019.



Workshop for training of ICC Members on 04 Nov. 2019



Workshop for training of ICC Members on 04 Nov. 2019

- ICC organized One-day offline workshop on Gender Sensitivity and Prevention of Sexual Harassment on University Campus for Gender Champions and Research Scholars. Total 110 participants attended the Workshop on March 16, 2021.



Organized Workshop on "Gender sensitivity and prevention of sexual harassment".



Workshop on Gender sensitivity and prevention of sexual harassment for gender champions and research scholars on March 16, 2021.

- A one day Workshop on "Awareness Programme on Gender Sensitivity" organised by ICC for conveners / Members of ICC working in affiliated colleges/institutions, teachers and research scholars of the University on 22.03.2022.



A one day workshop on "Awareness Programme on Gender Sensitivity on 23.03.2022."



Vice- Chancellor addressing the students in the workshop

- ICC ORGANISED ONE DAY WORKSHOP ON "GENDER SENSITIZATION THROUGH EDUCATION" FOR RESEARCH SCHOLARS AND GENDER CHAMPIONS OF KURUKSHETRA UNIVERSITY KURUKSHETRA FEBRUARY 10, 2023.



Workshop on the topic gender sensitization through education



Chief Guest Smt. Renu Bhatia, Chairperson, State Commission Haryana



A ONE DAY WORKSHOP OF ICC ON THE TOPIC "GENDER SENSITIZATION THROUGH EDUCATION"

- Delivered Lecture on "Gender Sensitization" to the Participants of Refresher Course organized by University School of Management, Kurukshetra University, Kurukshetra on 14th Sept. 2020.
- Delivered Lecture on Gender Sensitization to create awareness against "Sexual Harassment of Women at Workplace (Prevention, prohibition and redressal) Act 2013, in the University Institute of Engineering and Technology, Kurukshetra University, Kurukshetra for faculty, students and non-teaching Staff on 29th Sept. 2022.



Lecture on gender sensitization to create awareness against sexual harassment in UIET on 29.09.22



Chairperson, ICC addressing the students during lecture in UIET on 29.9.2022

'यौन शोषण के खिलाफ सतर्क होना जरूरी'

संवाद ग्युन एवोमी

कुलुक्षेत्र। केन्दु को यौन उत्पीड़न के खिलाफ अलग विभाग स्थापित व युआईईटी संस्थान को यौन उत्पीड़न विरोधी, निवारण प्रतिक्रियात्मक समूह द्वारा संसद की शक्तों व संसद में कार्यवाही के लिए यौन शोषण या एक दिवसीय व्याख्यान का आयोजन किया गया।

इस व्याख्यान का उद्देश्य बनने हुए कुलुक्षेत्र विश्वविद्यालय के यौन उत्पीड़न विरोधी प्रतिक्रियात्मक समूह के निदेशक अमेिका मुनेका शीला ने कहा कि संसद अलग-अलग भारतीय संसदीय विधायक व विश्वविद्यालय प्रशासन द्वारा समर्थन पर यौन उत्पीड़न से संबंधित जानकारी अद्यतन प्राप्त करें हैं, क्योंकि यह शक्तों के लिए के लिए बहुत जरूरी है।

कार्यक्रम की शुरुआत करते प्रो. प्रीति जैन ने कहा कि किसी भी कार्य के लिए या अलग कोई पुरुष विधायक से संबंधित कार्यवाही पर संसद का काम है



केन्दु के युआईईटी में महिलाओं को संबोधित करती प्रो. प्रीति जैन। संवाद

बनाने के अग्रणी अग्रणी बन गए हैं। प्रो. प्रीति जैन ने यह भी बताया कि यौन शोषण पर कोई भी शिकायत देकर जानकारी का एक पत्र भेजें हैं या यौन शोषण अग्रणी का विचार होता है।

कार्यक्रम का आयोजन विश्वविद्यालय, यौन के यौन शोषण पर दिवसीय व्याख्यान के यौन शोषण के खिलाफ सतर्क होना जरूरी है।

कार्यक्रम की संयोजिका डॉ. अमेिका मुनेका ने यौन शोषण से बचने को यौन शोषण के खिलाफ सतर्क होना जरूरी है। उन्होंने यौन शोषण पर विचार प्रतिक्रियात्मक समूह की शक्तों का उपयोग बताया।

कार्यक्रम के अंत में डॉ. शीला मुनेका ने यौन शोषण के खिलाफ सतर्क होना जरूरी है। उन्होंने यौन शोषण पर विचार प्रतिक्रियात्मक समूह की शक्तों का उपयोग बताया।

यौन शोषण के खिलाफ छात्राओं व महिलाओं का सतर्क होना जरूरी : प्रो. प्रीति जैन

केन्दु के युआईईटी संस्थान में हुआ यौन शोषण पर एक दिवसीय व्याख्यान

संवाद ग्युन एवोमी

कुलुक्षेत्र। विश्वविद्यालय की यौन उत्पीड़न के खिलाफ अलग विभाग स्थापित व युआईईटी संस्थान को यौन उत्पीड़न विरोधी, निवारण प्रतिक्रियात्मक समूह द्वारा संसद की शक्तों व संसद में कार्यवाही के लिए यौन शोषण या एक दिवसीय व्याख्यान का आयोजन किया गया।

इस व्याख्यान का उद्देश्य बनने हुए कुलुक्षेत्र विश्वविद्यालय के यौन उत्पीड़न विरोधी प्रतिक्रियात्मक समूह के निदेशक अमेिका मुनेका शीला ने कहा कि संसद अलग-अलग भारतीय संसदीय विधायक व विश्वविद्यालय प्रशासन द्वारा समर्थन पर यौन उत्पीड़न से संबंधित जानकारी अद्यतन प्राप्त करें हैं, क्योंकि यह शक्तों के लिए के लिए बहुत जरूरी है।



कुलुक्षेत्र। कुलुक्षेत्र के छात्राओं को संबोधित करती प्रो. प्रीति जैन।

आता है। इस अग्रणी के लिए सतर्क होना जरूरी है।

उन्होंने छात्राओं को बताया कि अगर कोई भी शिकायत करेगा तो वह अलग-अलग भारतीय संसदीय विधायक व विश्वविद्यालय प्रशासन द्वारा समर्थन पर यौन उत्पीड़न से संबंधित जानकारी अद्यतन प्राप्त करें हैं, क्योंकि यह शक्तों के लिए के लिए बहुत जरूरी है।

कार्यक्रम की शुरुआत करते प्रो. प्रीति जैन ने कहा कि किसी भी कार्य के लिए या अलग कोई पुरुष विधायक से संबंधित कार्यवाही पर संसद का काम है। उन्होंने यौन शोषण पर विचार प्रतिक्रियात्मक समूह की शक्तों का उपयोग बताया।

- Delivered Lecture on Gender Sensitization to create awareness against "Sexual Harassment of Women at Workplace (Prevention, prohibition and redressal) Act 2013, in Girl Hostel No. 12, Kurukshetra University, Kurukshetra for faculty, students and non-teaching Staff on 29th Sept. 2022.



छात्राओं को यौन शोषण के खिलाफ जागरूक किया जागरूक



यौन शोषण विषय पर छात्राओं को जागरूक करती हुई डॉ. अरुण तंवर।

कुरुक्षेत्र। कुरुक्षेत्र विश्वविद्यालय में आयोजित विषय 'जागरूकता विचार' में यौन शोषण के खिलाफ छात्राओं को जागरूक किया गया। इस मौके पर मुख्य अतिथि डॉ. अरुण तंवर ने छात्राओं को जागरूक किया। विषय 'जागरूकता विचार' के अंतर्गत डॉ. अरुण तंवर ने छात्राओं को जागरूक किया।

यौन शोषण विषय पर छात्राओं को जागरूक करती हुई डॉ. अरुण तंवर।



किसी भी तरह के गलत व्यवहार को सहन न करें छात्राएं : तंवर

जागरूकता विषय पर छात्राओं को जागरूक करती हुई डॉ. अरुण तंवर।

यौन शोषण विषय पर छात्राओं को जागरूक करती हुई डॉ. अरुण तंवर।

यौन शोषण विषय पर छात्राओं को जागरूक करती हुई डॉ. अरुण तंवर।

Lecture on Gender Sensitization to create awareness against Sexual Harassment of Women at Workplace in Girl Hostel

- ICC organized Nukkad Natak on the topic "Beti Bachao Beti Badhao" to the Participants of Induction Programme organized by Deptt. of Music and Dance, Kurukshetra University, Kurukshetra for faculty, students and non-teaching Staff on 7th October, 2022.



ICC organized Nukkad Natak on the topic "Beti Bachao Beti Badhao" in Music Department

- Delivered Lecture and Nukkad Natak in collaboration with University Senior Secondary Model School, KUK on Gender Sensitization to create awareness against "Sexual Harassment of Women at Workplace (Prevention, prohibition and redressal) Act 2013, in the Institute of Teacher Training & Research, Kurukshetra University, Kurukshetra for faculty, students and non-teaching Staff on 08th December, 2022.



Delivered Lecture and Nukkad Natak in collaboration with University Senior Secondary Model School, KUK in the Institute of Teacher Training & Research

- Delivered Lecture on Gender Sensitization to create awareness against "Sexual Harassment of Women at Workplace (Prevention and redressal) Act 2013, in the Institute of Integrated & Honors Studies, Kurukshetra University, Kurukshetra for faculty, students and non-teaching Staff on 07th December, 2022.



यौन शोषण के खिलाफ जागरूकता विषय पर कार्यशाला

कुरुक्षेत्र : कुरुक्षेत्र विश्वविद्यालय के इंस्टिट्यूट ऑफ इंटीग्रेटेड एंड आनर्स स्टडीज (आइआइएचएस) के महिला सेल व कुवि की आंतरिक शिकायत समिति के संयुक्त तत्वाधान में बुधवार को यौन शोषण के खिलाफ एक दिवसीय जागरूकता कार्यशाला आयोजित की गई। कार्यशाला महिलाओं के खिलाफ

भेदभाव पखवाड़ा के अंतर्गत आयोजित की गई। कार्यशाला में मुख्यातिथि प्रो. वनिता दींगरा ने यौन उत्पीड़न अधिनियम 2013 के अंतर्गत यौन शोषण के खिलाफ विभिन्न प्रावधानों पर प्रकाश डाला। आइआइएचएस के प्राचार्य प्रो. संजीव गुप्ता ने सभी विवि परिसर में सुरक्षित वातावरण के लिए आश्वस्त किया।

केयू में यौन शोषण के खिलाफ छात्राओं को जागरूक करने के लिए एक दिवसीय कार्यशाला का आयोजन



कुवि की अध्यक्षता में आयोजित कार्यशाला के दौरान प्रो. वनिता दींगरा ने यौन शोषण अधिनियम 2013 के अंतर्गत यौन शोषण के खिलाफ विभिन्न प्रावधानों पर प्रकाश डाला।

अपराधों को रोकने के लिए जागरूकता बढ़ाने के लिए एक दिवसीय कार्यशाला का आयोजन किया गया। प्रो. वनिता दींगरा ने यौन शोषण अधिनियम 2013 के अंतर्गत यौन शोषण के खिलाफ विभिन्न प्रावधानों पर प्रकाश डाला। उन्होंने उदाहरणों के साथ छात्राओं को इन विषयों में भी कुछ महत्व न रखने के लिए प्रेरित किया। प्रो. दींगरा ने छात्राओं से अपेक्षा की कि वे अपने परिसर में यौन शोषण के प्रति जागरूक रहें और इसे रोकने में मदद करें।



केयू में यौन शोषण के खिलाफ छात्राओं को जागरूक करने के लिए एक दिवसीय कार्यशाला का आयोजन



अपराधों को रोकने के लिए जागरूकता बढ़ाने के लिए एक दिवसीय कार्यशाला का आयोजन किया गया। प्रो. वनिता दींगरा ने यौन शोषण अधिनियम 2013 के अंतर्गत यौन शोषण के खिलाफ विभिन्न प्रावधानों पर प्रकाश डाला। उन्होंने उदाहरणों के साथ छात्राओं को इन विषयों में भी कुछ महत्व न रखने के लिए प्रेरित किया। प्रो. दींगरा ने छात्राओं से अपेक्षा की कि वे अपने परिसर में यौन शोषण के प्रति जागरूक रहें और इसे रोकने में मदद करें।

Lecture on Gender Sensitization to create awareness against "Sexual Harassment of Women at Workplace in the Institute of Integrated & Honors Studies

- Delivered Lecture on Gender Sensitization to create awareness against "Sexual Harassment of Women at Work" January, 2023. place (Prevention, prohibition and redressal) Act 2013, in University Senior Secondary Model School, Kurukshetra University, Kurukshetra for faculty, students and non-teaching Staff on 11th January, 2023.



सबको सम्मान की दृष्टि से देखें: डॉ नीलम थानेसर। यूनिवर्सिटी सीनियर सेकेंडरी मॉडल स्कूल में महिलाओं का यौन उत्पीड़न विषय पर शिक्षकों को जागरूक किया गया। कार्यशाला में बतौर मुख्य वक्ता के रूप में कॉमर्स विभाग की प्रो. नीलम ढांडा ने कहा कि प्रत्येक पुरुष को महिलाओं को सम्मान की दृष्टि से देखना चाहिए और आदर पूर्वक व्यवहार करना चाहिए।

सब को सम्मान की दृष्टि से देखें : डॉ नीलम ढांडा

यूनिवर्सिटी सीनियर सेकेंडरी मॉडल स्कूल में महिला यौन उत्पीड़न के प्रति शिक्षकों को किया जागरूक



कुरुक्षेत्र (डी.आर.एन.एन.एन) कुरुक्षेत्र विश्वविद्यालय परिसर में विधात यूनिवर्सिटी सीनियर सेकेंडरी मॉडल स्कूल में गुरुवार को महिलाओं का यौन उत्पीड़न विषय पर शिक्षकों को जागरूक किया गया। कुरुक्षेत्र विश्वविद्यालय की आंतरिक शिक्षा विभाग की वेबसाइट पर स्कूल की वेबसाइट पर प्रो. बुधिसिंहा की तरफ से स्कूल परिसर में एक दिवसीय कार्यशाला का आयोजन किया गया। कार्यशाला में बतौर मुख्य वक्ता के रूप में कॉमर्स विभाग की प्रो. नीलम ढांडा ने कहा कि कार्यस्थल पर प्रत्येक व्यक्ति को अपना कार्य ईमानदारी से करना चाहिए। प्रत्येक पुरुष को महिलाओं को सम्मान की दृष्टि से देखना चाहिए और उनके साथ आदर पूर्वक व्यवहार करना चाहिए। उन्होंने कहा कि महिला सहकर्मियों के साथ सम्मान पूर्वक व्यवहार तथा उन्हें उचित सम्मान देना चाहिए। जो भी कार्य महिला के साथ सम्मान को घोट पहुंचाता है वह सब गलत कार्य की दृष्टि से देखा जाता है और उसके खिलाफ कार्रवाई की जा सकती है। प्रो. नीलम ढांडा ने कहा कि महिला यदि किसी सहायक की गलत हरकत से परेशान है तो वह इसकी शिक्षा विभाग आंतरिक शिक्षा विभाग से कर सकती है। इसके लिए विश्वविद्यालय प्रशासन ने हर विभाग में महिलाओं के प्रति जागरूकता के कार्यक्रम शुरू किए हैं ताकि कोई भी महिला अपने साथ हुए अन्याय की शिक्षा विभाग से कर सके। स्कूल में कार्यरत सभी शिक्षकों को जागरूक किया कि वे छात्र और छात्रिकाओं को भी जागरूक करें और उन्हें बताएं कि किस तरह से वह अपने अधिकारों के प्रति जागरूक हों। इस अवसर पर विशेष रूप से आईटीसी की वेबसाइट पर स्कूल की वेबसाइट पर प्रो. बुधिसिंहा ने भी अपने विचार रखे और स्कूल पर प्रोफेसर बुधिसिंहा, प्रो. नीलम ढांडा का स्कूल के प्रधानाचार्य डॉ. एम.एस. सिंह ने स्वागत किया। इस अवसर पर स्कूल के सभी शिक्षक व गैर शिक्षक कर्मचारी उपस्थित रहे।

- A LECTURE ORGANISED BY ICC IN DEPARTMENT OF MUSIC AND DANCE ON "GENDER SENSITIZATION" TO CREATE AWARENESS AGAINST SEXUAL HARASSMENT OF WOMEN AT WOEKPLACE 13-04-2023.



Lecture in the Department of Music and Dance on the topic "Gender Sensitization".

**Lecture in a One Week refresher course for competence building of clerks
21.04.2023 on "Awareness against Sexual Harassment of Women at Workplace."**



Lecture on "Awareness against sexual Harassment of Women at Workplace."

Poster Exhibition of Internal Complaints Committee:-

ICC ALSO ORGANISED A POSTER EXHIBITION DURING THE WORKSHOP TO CREATE AWARENESS AGAINST SEXUAL HARASSMENT OF WOMEN AT WORKPLACE (10.02.2023).



Poster Exhibition of Internal Complaints Committee

ICC Conducted Inter Hostel Poster Making Competitions:-

- Online Poster making competition on Women Safety in July 2020.
- Inter Hostel Poster Making Competition for Girls and Boys Hostels on Awareness of Youth regarding Harassment of Women at Workplace was held be on 19th December, 2020.
- ICC organized an Inter Hostel Poster making competition for Boys & Girls of Kurukshetra University, Kurukshetra on Youth Awareness regarding Harassment of Women at workplace on 27.11.2022.



यौन उत्पीड़न के विरुद्ध दिया संदेश

संवाद न्यूज एजेंसी

कुरुक्षेत्र। केयू की आंतरिक शिकायत समिति ने कार्यस्थलों पर महिलाओं के यौन उत्पीड़न के बारे में युवाओं में जागरूकता पैदा करने के लिए पोस्टर मेकिंग प्रतियोगिता का आयोजन किया। इसमें युवाओं ने पोस्टर के माध्यम यौन उत्पीड़न के विरुद्ध संदेश दिया।

कार्यक्रम में महिला एवं पुरुष छात्रावासों के विद्यार्थियों के लिए 'कार्यस्थल पर महिलाओं के यौन उत्पीड़न (रोकथाम, निषेध और निवारण)' विषय पर प्रतियोगिता आयोजित की गई जिसमें 25 विद्यार्थियों ने बढ़ चढ़कर भाग लिया। विद्यार्थियों ने समाज में यौन उत्पीड़न के इस जघन्य कृत्य के बारे में संदेश देने के लिए पोस्टर बनाए। केयू की आंतरिक शिकायत समिति की संयोजिका प्रोफेसर शुचिस्मिता, सदस्य प्रोफेसर विनीता डींगरा



केयू में आयोजित प्रतियोगिता में पोस्टर दिखाती छात्राएं। संवाद

और अन्य आईसीसी सदस्यों ने इस कार्यक्रम के आयोजन की पहल की। कार्यक्रम का संयोजन डॉ सुरेश कुमार, वार्डन हर्ष भवन, डॉ मीनाक्षी सुहाग और डॉ मनीषा संभू, वार्डन गर्ल्स होस्टल के साथ छात्र समन्वयक राजीव कुमार,

पंकज और साक्षी ने किया। पुरुष छात्रावास के चीफ वार्डन प्रो. दिनेश राणा और गर्ल्स होस्टल की चीफ वार्डन प्रो. नीलम ढांडा ने होस्टल और आईसीसी स्टाफ के साथ मिलकर इस आयोजन में सहयोग किया।

Webinar on Women Safety:-

- Webinar on Women Safety in Current Scenario, Mr. Depesh, Tank founder of War against Railway Rowdies and your of People was speaker 15 June, 2020.



Posters Displayed by ICC:-

- Displayed posters for awareness about KUK policy against sexual harassment of women at workplace, complaint filing procedure and relevant contact numbers at common and conspicuous places in Kurukshetra University campus such as library, Dean building, administrative blocks, examination branch, teaching departments, university market, banks, post office, teachers club, hostels, 2nd and 3rd gate, canteen etc.
- Printing and Display of Posters on the Campus on Gender Sensitization in the session 2020.
- Displayed the ICC Posters on Gender Sensitization on campus, covering hostels departments, administration block and other Prominent Places of the University.
- Printing and Display of Posters at conspicuous places of the Campus on "Gender Sensitization" to create awareness against sexual harassment of women at workplace.



Poster displayed in the Girls Hostel



Poster displayed in the University Market

Awareness Programmes Against Sexual Harassment Conducted During the Years 2019:-

- Regular Counseling in Girls hostel campus of the University.
- Notice to all departments (Teaching and Non-Teaching), Senior secondary model school, IHS, college of education at KUK campus regarding circulation of list of members of ICC 2019-20 and KUK policy against sexual harassment of women at workplace and compliance report has been sought.

Awareness Programmes Against Sexual Harassment Conducted During the Years 2020:-

- E-mailed the Kurukshetra University Policy Against Sexual Harassment of Women, 2015 to the ICC Member on 08-9-2020 and on 24th Sept 2020 to the Principles/Directors of the College/Institutions Affiliated to Kurukshetra University and also to Constitute the ICC Committee as per University Guideline and display the ICC Policy of the University at the Website of the College / Institute to create awareness about the Policy.

Awareness Programmes Against Sexual Harassment Conducted During the Years 2021:-

- Dr. Ranjana Dept. of Psychology and Dr. Jitender Kumar, Dept. of Statistics Members of ICC attended Three Days Online Course on AIU-MFF Safe Campus Program held in February, 2021.
- Dr. Vanita Dhingra, Dept of Social Work and Dr. Suresh Dua Dept. of chemistry members of ICC Attended Two days course on 5 AIU-MFF Safe Campus Programme on 31.08.2021 & 01.09.2021.
- Emailed the Kurukshetra University Policy Against Sexual Harassment of Woman 2015 to the member of ICC on August 17,2021.
- Kurukshetra University Kurukshetra Policy Against Sexual Harassment of Woman 2015 was E-mailed (September 2,2021) to the Principles/Directors of the College/Institutions Affiliated to Kurukshetra University with a request to display the Policy on the Website of the College/Institute to create awareness about the policy. They were also request to Constitute Internal Complaint Committee for their respective Collages / institute.
- E-mail was sent to chairpersons Directors to display the KUK policy on the website and also to circulate the same among staff and students to create awareness regarding gender sensitivity.

Awareness Programmes Against Sexual Harassment Conducted During the Years 2022:-

- Members of ICC attended webinar on "Sexual Harassment at Higher Education Institutions" on 22.11.2022.
- Policy against Sexual Harassment of Woman 2015 was E-mailed (September 15, 2022) to the Principles/Directors of the College/Institutions Affiliated to Kurukshetra University with a request to display the Policy on the Website of the College/Institute to create awareness about the policy. They were also request to Constitute Internal Complaint Committee for their respective Collages / institute.



KURUKSHETRA UNIVERSITY KURUKSHETRA

(Established by the State Legislature Act XII of 1956)

(A+ Grade, NAAC Accredited)

INTERNAL COMPLAINTS COMMITTEE

(AGAINST SEXUAL HARASSMENT OF WOMEN AT WORK PLACE)

K.U.K. has zero tolerance policy towards sexual harassment of women. Strict action will be taken against anyone found guilty of such behavior. Don't Hesitate but speak and make our campus free of this menace.

FORMS OF SEXUAL HARASSMENT

- SEXUAL GESTURES
- ASKING FOR SEXUAL FAVOUR
- PHYSICAL CONTACT
- SHOWING PORNOGRAPHY
- VULGAR COMMENT
- SEXUALLY COLOURED REMARKS



FOR ANY HELP/QUERY/COMPLAINT

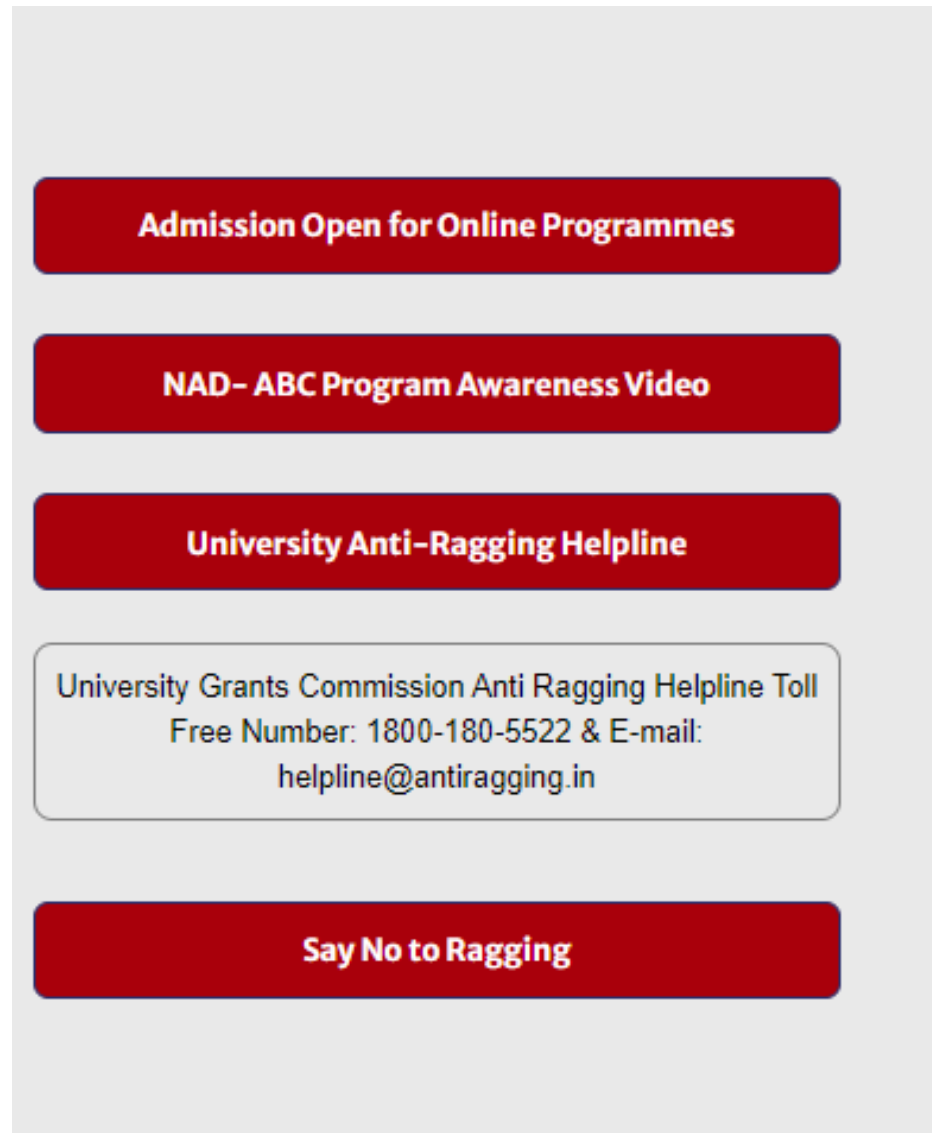
Contact: Chairperson, ICCASH.

Ph. No. 7082113085, E-mail: icc@kuk.ac.in

Privacy and confidentiality of complainant will be maintained

[B] Anti-Ragging:

1. Web-link related to Anti Ragging Helpline available on main webpage of Kurukshetra University website : <https://new.kuk.ac.in/>



(Snapshot of the University website displaying the information regarding Anti-Ragging measures)

2. Circular through Poster :



KURUKSHETRA UNIVERSITY, KURUKSHETRA

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WELCOMES

All its students

Ragging is a sin, violation of human rights, illegal and hence punishable.

Let us eradicate this evil and maintain Kurukshetra University a

RAGGING FREE CAMPUS

Ragging is strictly prohibited in the Kurukshetra University and anyone found guilty of ragging and/or abetting ragging, whether actively or passively, or being a part of a conspiracy to promote ragging, is liable to be punished in accordance with UGC Regulations and as per provisions of Haryana Prohibition of Ragging in Educational Institutions Act 2012 as well as under the provisions of any penal law for the time being in force.

For help, contact any of the following:

- | | | | |
|---------------------------|---------------|--|---------------|
| 1. Dean Students' Welfare | (70821-13109) | 5. Supervisor (Security) | (70821-13066) |
| 2. Proctor | (70821-13124) | 6. Chief Warden (Girls) | (70821-13023) |
| 3. Dy. Proctor | (94167-85665) | 7. Chief Warden (Boys) | (70821-13081) |
| 4. Chief Security Officer | (70821-13044) | 8. All Wardens, Boys' & Girls' Hostels | |

Students can submit their complaints related to ragging or any other disciplinary act to any of the following:

- | | |
|----------------------------|---------------------|
| 1. Vice-Chancellor: | vc@kuk.ac.in |
| 2. Registrar: | registrar@kuk.ac.in |
| 3. Dean Students' Welfare: | dsw@kuk.ac.in |
| 4. Proctor: | proctor@kuk.ac.in |

University Security Helpline (24x7) : 70821-13077

IMPORTANT: Students can report about their grievances to the Students' Grievances Redressal Cell, Dean Students'

Welfare Office, Kurukshetra University, Kurukshetra. Ph. No. 01744-238096, E-mail: dsw@kuk.ac.in

UGC anti ragging helpline toll free:-1800-180-5522 helpline@antiragging.in

ZERO TOLERANCE TO RAGGING

Minutes of Anti-ragging committee justifying the objective of metric in accordance with UGC Regulations and Circulated to all concerned in the University. 48

KURUKSHETRA UNIVERSITY KURUKSHETRA
(Established by the State Legislature Act XII of 1956)
(*A** Grade, NAAC Accredited)

Minutes of the meeting of the committee constituted by the Hon'ble Vice-Chancellor held on 25.11.2021 at 12:30 p.m in the Committee room, Administrative Block to review and strengthen the measures to curb the menace of ragging in the University and its affiliated Colleges for the session 2021-22: -

Members Present

1. Registrar
2. Dean Students' Welfare
3. Chief Warden (Boys Hostels)
4. Chief Warden (Girls Hostels)
5. Dy. Proctor I & II
6. Principal, Institute of Integrated & Honors Studies
7. Director, UIET
8. Director, Institute of Mass Comm. & Media tech.
9. Chief Security Officer
10. Deputy Registrar (Academic)

(Dean Academic Affairs, Dean of Colleges, Principal Institute of Teacher Training & Research, Director, Public Relations could not attend the meeting)

The Committee was apprised that Ragging is totally prohibited in the University Teaching Depts./Institutes & its affiliated colleges/Institutes of the K.U. Kurukshetra and anyone found guilty of ragging and/or abetting ragging, whether actively or being a part of a conspiracy to promote ragging, is liable to be punished in accordance with the UGC Regulations on curbing and Menace of Ragging in Higher Educational Institutions, 2009 and "The Haryana Prohibitions of Ragging in Educational Institution Ordinance, 2012" as well as under the provisions of any penal law for the time being in force. UGC and State Regulations/Ordinance, 2012 alongwith measures to be taken for curbing the menace of ragging were already circulated to all the UTDS/institutes for strict implementation. Instructions in this regard were also issued to all the affiliated Colleges/Institutes by the Dean of Colleges.

The Committee reviewed the measures taken during the last year and noted that:

- i. For the session 2021-22 directions regarding curbing the menace of ragging, anti-ragging committee, anti-ragging squads (zone-wise) constituted by the University, toll free anti-ragging helpline numbers and e-mail helpline, self-declaration by the student and his/her parents to the effect that the student will not indulge in ragging, and if found so, will be liable for punishment as per UGC and State regulations, have been included in the Prospectuses of various courses and also in the Hostel Rules & Regulations.

University: E-mail Vice-Chancellor: vc@kuk.ac.in.

Registrar: registrar@kuk.ac.in.

Proctor: proctor@kuk.ac.in,

- ii. Posters as per Clause 6.1 (a) that "the ragging is totally prohibited in the Institution and anyone found guilty of ragging and/or abetting ragging, whether actively or passively, or


Director

Internal Quality Assurance Cell
Kurukshetra University, Kurukshetra

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being a part of a conspiracy to promote ragging, is liable to be punished in accordance with UGC Regulations (www.ugc.ac.in) as well as under the provisions of any penal law for the time being in force" are being got printed and will be pasted by the office of the Dean Students' Welfare at all important places in the University Campus.

The Committee further made the following recommendations for implementation: -

1. **DSW** will arrange to display Flex Boards carrying anti-ragging message along with important Telephone Nos. at various prominent places on the University Campus.
2. **DPR** will take action for wide publicity of the measures which the University takes to curb the menace of ragging from time to time {ref 6.4 (e)}
3. **Dean of Colleges** will make the recommendations to colleges/institutes with reference to Clause 6.1(c), 6.1(f), 6.4(l), 6.4(n), 9.2 of UGC Regulations. (www.ugc.ac.in.)
4. **All Chairpersons, Directors and Principals on the University Campus** will take self declaration from every enrolled students and their parents on the prescribed proforma given in the Prospectus. However, this is not required to be obtained from the promotee students as they have already given it at the time of their admission during the last year.
5. It will be mandatory for a **Chairperson, Director, Principal**, to include the paragraph as to whether the student has been punished for committing or abetting an act of ragging as also displayed persistent violent or aggressive behaviour or any inclination to harm others, during his/her course of study in the institution {with ref. to Clause 6.4(m)} in the character certificate to be issued from the Department/Institution/College last attended. (www.ugc.ac.in.)
6. An induction programme shall be arranged as and when possible (Due to Covid-19) in which the Vice-Chancellor alongwith Registrar and other senior functionaries/officers of the University will address to freshers students in the University Auditorium. **Dean Students' Welfare** will arrange to download 'Documentary on Anti Ragging' available on UGC website and display it during this programme and ensure its circulation to the University Teaching Departments/Institutes.
7. **All the Chairpersons/Directors/Principals/Wardens of UTDs/Institutes/ Hostels** on the Campus will arrange to show the 'Documentary on Anti Ragging' as stated above at Sr. No. 6 to the Junior & Senior Students. **Dean of Colleges** will issue instructions to all the affiliated Colleges/Institutes in this regard.
8. Every institution shall engage or seek the assistance of professional counsellors before the commencement of the academic session, to be available when required by the institution, for the purposes of offering counselling to freshers and to other students after the commencement of the academic year.
DSW will notify the list of counsellors available for the purpose of counseling at the beginning of the academic session in Hostels and in teaching faculties as per clause 6.1 (o) of the UGC Regulations.
9. A leaflet incorporating Telephone Nos. of Anti Ragging Help Line, Anti Ragging Committee and Anti Ragging Squads will be got printed by **DSW** after getting the same from the office of the Proctor and will be circulated to all Chairpersons, Directors and Principals of the Departments/Institutes and they will provide these printed leaflet to every fresh student admitted.

10. As a regular practice, UGC Toll free Anti –Ragging Help line Number 1800-180-5522 and E-mail – helpline@antiragging.in, and the Telephone numbers of University Anti–Ragging Committee, Anti–Ragging Squads, Monitoring Cell, Nodal Officers and Counsellors are displayed on the University Web-site. In addition, official E-mail address of the Vice-Chancellor and Registrar are also displayed on the University Web-site. (Proctor/Director, IT Cell)
11. **All the Chairpersons, Directors and Principals of the Departments/Institutes** will arrange Orientation programme/Induction sessions on Anti-Ragging awareness at Department/Institute/College level, within one month of admission {Ref. Clause 6.2(b), (e)} and will include the list of such programmes in the academic calendar (www.ugc.ac.in).
12. **Chief Wardens (Boys & Girls Hostels)** will meet the requirements under Clause 6.1(b), 6.2(e, j, k), 6.4(b, i) or other relevant clauses of the UGC regulations, (www.ugc.ac.in).
13. **All the Chairpersons, Directors and Principals of the Departments/Institutes** will depute teachers one each for a group of 15 to 20 fresh students for interacting with them. These interactions may be held in the tutorial periods or in other classes in the first month at the start of the session {Ref. 6.2(f, h, i)}. (www.ugc.ac.in).
14. **All the Chairpersons, Directors and Principals** will meet requirements under clause 6.1(d, e, f, g, h, n), 6.2(a, b, c, f, g, h, n, & o) & 6.4 (i) (www.ugc.ac.in).
15. **Dean of Colleges** is Nodal Officer for the affiliated Colleges/Institutes. He will take all measures to ensure that steps taken by the University from time to time are implemented at the Affiliated Colleges/Institutes. The Principals/Directors of the Colleges/Institutions affiliated to Kurukshetra University shall submit a weekly report on the status of compliance with anti-ragging measures under these regulations and monthly report on such status thereafter to the Nodal Officer of Kurukshetra University. **All Chairpersons, Directors and Principals of the Departments/Institutes** will submit such reports to the office of Proctor, KUK who is Nodal Officer for Anti-Ragging measures on the University Campus.
16. **Anti Ragging Squads** will keep vigilance in Boys Hostels, Girls Hostels and other vulnerable areas of the University. Anti Ragging Squads, constituted for Hostels will also raid the Hostel in the night. On finding any case of ragging, the squad will report the matter to the Anti Ragging Committee.
17. **Anti Ragging Committee** will periodically review the situation and the information supplied by the Anti Ragging Squads and recommend actions as per UGC regulations. Minutes of the meetings of the Anti Ragging Committee will be placed before the Monitoring Cell of the University. Monitoring Cell will consists the following members:-
 - (i) Registrar
 - (ii) Dean, Academic Affairs
 - (iii) Proctor
 - (iv) Dean of Colleges
 - (v) Dean Students' Welfare
18. A close watch should be kept on all outside anti-social elements and it should be ensured that they may not enter the University Campus. For this purpose intensive

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patrolling on the University Campus should be carried out. The students, whose entry into University Campus has been banned, should not be allowed to enter the University Campus/Hostels. (CSO)

19. **The CSO (Security)** will ensure that the Gates on the Canal Road should be locked up-to 31st December, 2021 and no entry should be allowed from these gates except from 08.00 a.m. to 10.00 a.m. and from 04.00 p.m. to 06.00 p.m. only for the convenience of employees. No students will be allowed to use this road upto the month of 31st December, 2021
20. **The CSO (Security)** will contact the concerned Police Officer and make necessary arrangements for patrolling on the campus till December, 2021. It was decided that during evening hours a few police personnel may be deployed on the road leading to the Girls hostels so that the male students be not allowed to stand near the Girls hostels after the visiting hours. **The Warden of the Girls hostels** should take round on the main gates of the hostels.

Special Vigil be kept over on the students of 5-year Integrated/other professional courses.

21. As per clause 6.2 (p) of UGC Regulations, the **CSO (Security)** shall also instruct mobile patrolling party to bring to the notice of the University authorities any incident of ragging immediately. No incident of ragging will be hushed up. Even small incident of ragging will have to be reported. The patrolling party will not only keep a close watch on the activities of the students on the University Campus, but also visit Jyotisar, Shekh Chilli Tomb, Brahmashrover, Jindal Park and other nearby picnic-spots and ensure that the students are not indulging in ragging even outside the University Campus. The **CSO (Security)** will also put some security-men on duty on the Rose Garden, University Canteens, Open Air Theater etc. who will immediately bring into the notice of Proctor/DSW/Chief Wardens/Deputy Proctors/Registrar/ Chairperson/ Director of the concerned Department/Institute if any incident of Ragging comes to their notice. **DSW** will arrange the meeting of the Canteen Contractors/owners and they should be asked to bring the incident of ragging, if any, to the notice of the University authorities.
22. In every **Department/Institute/College** a Committee of a few teachers should be formed which may watch the activities of the students especially during lunch hours/recess and also when they come to the departments/institutes/colleges and go back to their Hostels. If any incident of ragging comes to the notice of any member of above Committee or any other member of the teaching or Non-teaching staff, it should immediately be brought to the notice of the Proctor/DSW/Chief Wardens/Deputy Chief Wardens/Registrar/ Deputy Proctors/ **CSO (Security)**. The Non-teaching staff in every Departments/Institutes/Hostels should also remain alert towards incident of ragging. They should report promptly any case which comes to their notice
The **Chairpersons/Directors/Principals** shall constitute a Committee under the teachers by involving Senior Students and Freshers to report any act of ragging. Similar committee shall also be constituted by the **Wardens of Hostels (Boys & Girls)** to prevent any act of ragging in the Hostels.
23. **The Chairpersons of University Teaching Departments/Directors/Principals of Institutes** shall convene meetings of teachers & non-teaching staff of their Departments/Institutes and bring to their notice all anti-ragging measures being taken

by the University. The teachers of their Departments/Institutes shall further inform the students about the consequences of ragging and ensure that no incident of ragging takes place in their Department/Institute and other vulnerable places. As a regular practice, the teachers will remain present in the Department/Institute from 9.00 a.m. to 5.00 p.m. for two months from the start of classes and the Chairpersons/Directors/Principals will ensure compliance.

24. The Chairpersons/Directors/Principals shall make all efforts that no class should be left unattended by the teachers and will send weekly attendance report of students on the prescribed proforma (to be devised by the Chairperson/Director/ Principal concerned) for information of the Vice-Chancellor.
25. It was also decided that the students shall not be allowed to hold any party outside the campus. Proctor shall write a letter to the Deputy Commissioner and Superintendent of Police, Kurukshetra requesting that the owners of Hotels in the city not to allow the students to hold any parties in their Hotels to avoid any untoward incident. In case they suspect any such activity at their premises they should inform the University authorities or Distt. Administration for further necessary action. A letter in this regard be also written to all the Hotel owners in the city (Proctor).
26. The Chief Wardens shall convene the meeting of the Deputy Chief Wardens/Wardens of all the Hostels and bring to their notice the necessity of their active involvement in "No Ragging" programme and put them on 24 hours visit to ensure that no incident of ragging takes place on the Campus (CW).
27. To avoid any incident of ragging in the Hostels during night hours, it was decided that anti ragging Squads will carry out night patrolling. They would be provided a vehicle by the General Branch for this purpose. The Hostel Supervisor shall remain present in the hostel from 9.00 p.m. to 12.00 midnight to check the incidents of ragging upto 31st December, 2021. All the wardens shall also check their hostels from 9.00 p.m. to 12.00 midnight (A.R. General/All Wardens/Proctor)
28. During the first two months of starting of the classes no guest of the students should be allowed to stay in the Hostels. No student should be allowed to enter in the University Hostel without Hostel identity card. (All Wardens)
29. If any fresher student is found in the room of the senior student or any senior student is found in the room of the fresher student during night hours in the Hostel, the senior student will be dealt with penal provisions of UGC regulations. (All Wardens).
30. The Security-men posted at the Hostels should also remain alert and if any incident of ragging in the hostels during night hours comes to their notice, they should immediately inform about the same to the concerned Warden/Chief Warden/Deputy Chief Wardens. They should also keep with them the telephone numbers of all the functionaries. (CSO)
31. It was also decided that regular mess of Girls Hostels should be started from the date of start of classes so that the girl students need not to go out from the hostels. Wardens will ensure the proper security of the students. (Chief Wardens (Girls))
32. It was also decided that 1st year students should be kept separately from senior students as far as possible in University Hostels. (Chief Wardens (Girls & Boys))


Director

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33. **The Chief Wardens and the CSO (Security)** will have periodical meetings with their staff to review the position from time to time and to put the information in the meetings of Anti-Ragging Committee (**Chief Wardens & CSO**).
34. It was also decided that anti-ragging measures taken by the University should be brought to the notice of Principals/Directors of Affiliated Colleges/Institutes to take similar actions in respect of their Colleges/Institutes. **The Dean of Colleges** will issue instructions to the Principals/Directors of affiliated Colleges/Institutes especially to Technical Institutions to ensure that no untoward incident occurs in their College/Institution. The Institution failing to curb ragging or fail to follow the UGC regulations & "The Haryana Prohibitions of Ragging in Educational Institution Ordinance, 2012" in letter and spirit will be dealt severely and stern action, to the extent of disaffiliation of the concerned institution, will be taken. (**Dean of Colleges**)
35. **The Chairpersons/Directors/Principals of Departments/Institutes** will ensure the following: -
- To issue the temporary ID Cards to fresh admitted students and to submit completely filled Students Information Proforma after one week of the last list to the General Branch so that their permanent PVC Id Cards can be made.
 - To collect ID Card Fee as notified by the University along with Students Information form.
 - To collect self-declaration with regard to not involving in ragging activities signed by the Students and his/her Parents.
 - To inform all the Students, Freshers as well as seniors, to keep their ID Cards always with them. It shall be obligatory on the part of **Chairpersons/Directors/ Principals to issue temporary ID Cards** if the permanent PVC ID Card has not been issued to a student.
36. **Nodal Officer, Proctor office** may be authorized to facilitate safety & security apps without affecting the privacy of individual students with regard to create the avenues to spread the idea of ragging free campus (Ref. UGC letter No. 1-15/2009 (ARC) pt.III dated 28 may 2018).
37. As per UGC letter No. F.3-2/2021 (ARC) dated 27.10.2021/AICTE letter No. 1-104/AICTE/PGRC/Anti-ragging/2021 dated 22.11.2021. it is compulsory for each student and his/her parent/guardian to submit an online undertaking each academic year at either of the two designated websites, namely, www.antiragging.in and www.amanmovement.org . Therefore, all the Chairpersons/Directors/Principals may ensure about implementation of UGC letter dated 27.10.2021 (copy enclosed).

Suresh
REGISTRAR

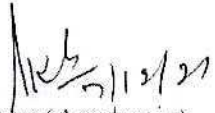
Director
Internal Quality Assurance Cell
Kurukshetra University, Kurukshetra

22252-331

Endst. No. ACM-1/M.28/20/_____ Dated: 7.12.2021

Copy of the minutes of the Anti-Ragging Committee, duly approved by the Vice-Chancellor is forwarded to the following for information and taking further necessary action on **Top Priority**;

1. All members of the Committee
2. Dean Academic Affairs, KUK
3. Dean Students' Welfare, KUK
4. All Deans of Faculties & all the Chairpersons/Directors of UTDs/ Institutes, KUK
5. Principals, ITT&R/ II&HS, KUK
6. Proctor/Deputy Proctors (Male & Female), KUK
7. Dean of Colleges, KUK
8. Controller of Examinations I & II, KUK
9. Director, Directorate of Distance Education, KUK
10. All Chief Wardens/Dy. Chief Wardens/Wardens (Boys & Girls Hostels)
11. Director Public Relations, KUK
12. Director, Youth & Cultural Affairs, KUK
13. Director, IT Cell to upload the minutes on the University website.
14. OSD to the Vice-Chancellor, KUK
15. Chief Security Officer, KUK
16. Assistant Registrar (General), KUK
17. Supdt. o/o the Registrar (for kind perusal of the Registrar).
18. P.A. to the Vice-Chancellor (for kind perusal of the Vice-Chancellor).


Deputy Registrar (Academic)
for Registrar


Internal Quality Assurance Cell
Kurukshetra University, Kurukshetra

KURUKSHETRA UNIVERSITY KURUKSHETRA
 (Established by the State Legislature Act XII of 1956)
 ('A' Grade, NAAC Accredited)

Minutes of the virtual meeting of the committee constituted by the Vice-Chancellor held on 09.07.2020 at 3:00 p.m. through Google Meet to review and strengthen the measures to curb the menace of ragging in the University and its affiliated Colleges for the session 2020-21: -

Members Present

1. Registrar
2. Dean Academic Affairs
3. Proctor
4. Dean Students' Welfare
5. Chief Warden (Boys Hostels)
6. Chief Warden (Girls Hostels)
7. Dy. Proctor
8. Principal, Institute of Teacher Training & Research
9. Director, Institute of Mass Comm. & Media tech.
10. Chief Security Officer
11. Assistant Registrar (Academic)

(Principal, Institute of Integrated & Honors Studies and Director, UIET could not attend the meeting)

The Committee was apprised that Ragging is totally prohibited in the University Teaching Deptts./Institutes & its affiliated colleges/Institutes of the K.U. Kurukshetra and anyone found guilty of ragging and/or abetting ragging, whether actively or being a part of a conspiracy to promote ragging, is liable to be punished in accordance with the **UGC Regulations on curbing and Menace of Ragging in Higher Educational Institutions, 2009** and "The Haryana Prohibitions of Ragging in Educational Institution Ordinance, 2012" as well as under the provisions of any penal law for the time being in force. UGC and State Regulations/Ordinance, 2012 alongwith measures to be taken for curbing the menace of ragging were already circulated to all the UTDs/institutes for strict implementation. Instructions in this regard were also issued to all the affiliated Colleges/Institutes by the **Dean of Colleges**.

The Committee reviewed the measures taken during the last year and noted that:

- i. For the session 2020-21 directions regarding curbing the menace of ragging, anti-ragging committee, anti-ragging squads (zone-wise) constituted by the University, toll free anti-ragging helpline numbers and e-mail helpline, self-declaration by the student and his/her parents to the effect that the student will not indulge in ragging, and if found so, will be liable for punishment as per UGC and State regulations, have been included in the Prospectuses of various courses and also in the Hostel Rules & Regulations.

University: E-mail Vice-Chancellor: vc@kuk.ac.in,

Registrar: registrarkuk@gmail.com,

Proctor: proctor@kuk.ac.in.

ii. Posters as per Clause 6.1 (a) that "the ragging is totally prohibited in the Institution and anyone found guilty of ragging and/or abetting ragging, whether actively or passively, or being a part of a conspiracy to promote ragging, is liable to be punished in accordance with UGC Regulations (www.ugc.ac.in) as well as under the provisions of any penal law for the time being in force" are being got printed and will be pasted by the office of the Dean Students' Welfare at all important places in the University Campus.

The Committee further made the following recommendations for implementation: -

1. **DSW** will arrange to display Flex Boards carrying anti-ragging message along with important Telephone Nos. at various prominent places on the University Campus.
2. **DPR** will take action for wide publicity of the measures which the University takes to curb the menace of ragging from time to time {ref 6.4 (e)}
3. **Dean of Colleges** will make the recommendations to colleges/institutes with reference to Clause 6.1(c), 6.1(f), 6.4(l), 6.4(n), 9.2 of UGC Regulations. (www.ugc.ac.in.)
4. **All Chairpersons, Directors and Principals on the University Campus** will take self declaration from every enrolled students and their parents on the prescribed proforma given in the Prospectus. However, this is not required to be obtained from the promotee students as they have already given it at the time of their admission during the last year.
5. It will be mandatory for a **Chairperson, Director, Principal**, to include the paragraph as to whether the student has been punished for committing or abetting an act of ragging as also displayed persistent violent or aggressive behaviour or any inclination to harm others, during his/her course of study in the institution {with ref. to Clause 6.4(m)} in the character certificate to be issued from the Department/Institution/College last attended. (www.ugc.ac.in.)
6. An induction programme shall be arranged as and when possible (Due to Covid-19) in which the Vice-Chancellor alongwith Registrar and other senior functionaries/officers of the University will address to freshers students in the University Auditorium. **Dean Students' Welfare** will arrange to download 'Documentary on Anti Ragging' available on UGC website and display it during this programme and ensure its circulation to the University Teaching Departments/Institutes.
7. **All the Chairpersons/Directors/Principals/Wardens of UTDs/Institutes/ Hostels on the Campus** will arrange to show the 'Documentary on Anti Ragging' as stated above at Sr. No. 6 to the Junior & Senior Students. **Dean of Colleges** will issue instructions to all the affiliated Colleges/Institutes in this regard.
8. Every institution shall engage or seek the assistance of professional counsellors before the commencement of the academic session, to be available when required by the institution, for the purposes of offering counselling to freshers and to other students after the commencement of the academic year.
DSW will notify the list of counsellors available for the purpose of counseling at the beginning of the academic session in Hostels and in teaching faculties as per clause 6.1 (o) of the UGC Regulations.
9. A leaflet incorporating Telephone Nos. of Anti Ragging Help Line, Anti Ragging Committee and Anti Ragging Squads will be got printed by **DSW** after getting the same from the office of the Proctor and will be circulated to all Chairpersons.

Directors and Principals of the Departments/Institutes and they will provide these printed leaflet to every fresh student admitted.

- 10. As a regular practice. UGC Toll free Anti –Ragging Help line Number 1800-180-5522 and E-mail – help line @ antiragging.net. and the Telephone numbers of University Anti–Ragging Committee, Anti–Ragging Squads, Monitoring Cell, Nodal Officers and Counsellors are displayed on the University Web-site. In addition, official E-mail address of the Vice-Chancellor and Registrar are also displayed on the University Web-site. (Proctor/Director, IT Cell)
- 11. All the Chairpersons, Directors and Principals of the Departments/Institutes will arrange Orientation programme/Induction sessions on Anti-Ragging awareness at Department/Institute/College level, within one month of admission {Ref. Clause 6.2(b). (e)} and will include the list of such programmes in the academic calendar (www.ugc.ac.in).
- 12. Chief Wardens (Boys & Girls Hostels) will meet the requirements under Clause 6.1(b), 6.2(e, j, k), 6.4(b, i) or other relevant clauses of the UGC regulations. (www.ugc.ac.in).
- 13. All the Chairpersons, Directors and Principals of the Departments/Institutes will depute teachers one each for a group of 15 to 20 fresh students for interacting with them. These interactions may be held in the tutorial periods or in other classes in the first month at the start of the session {Ref. 6.2(f, h, i)}. (www.ugc.ac.in).
- 14. All the Chairpersons, Directors and Principals will meet requirements under clause 6.1(d, e, f, g, h, n), 6.2(a, b, c, f, g, h, n, & o) & 6.4 (i) (www.ugc.ac.in).
- 15. Dean of Colleges is Nodal Officer for the affiliated Colleges/Institutes. He will take all measures to ensure that steps taken by the University from time to time are implemented at the Affiliated Colleges/Institutes. The Principals/Directors of the Colleges/Institutions affiliated to Kurukshetra University shall submit a weekly report on the status of compliance with anti-ragging measures under these regulations and monthly report on such status thereafter to the Nodal Officer of Kurukshetra University. All Chairpersons, Directors and Principals of the Departments/Institutes will submit such reports to the office of Proctor, KUK who is Nodal Officer for Anti-Ragging measures on the University Campus.
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- 17. Anti Ragging Committee will periodically review the situation and the information supplied by the Anti Ragging Squads and recommend actions as per UGC regulations. Minutes of the meetings of the Anti Ragging Committee will be placed before the Monitoring Cell of the University. Monitoring Cell will consists the following members:-

- (i) Registrar
- (ii) Dean, Academic Affairs
- (iii) Proctor
- (iv) Dean of Colleges
- (v) Dean Students' Welfare

18. A close watch should be kept on all outside anti-social elements and it should be ensured that they may not enter the University Campus. For this purpose intensive patrolling on the University Campus should be carried out. The students, whose entry into University Campus has been banned, should not be allowed to enter the University Campus/Hostels. (CSO)
19. The CSO (Security) will ensure that the Gates on the Canal Road should be locked up-to 31st October, 2020 and no entry should be allowed from these gates except from 08.30 a.m. to 09.30 a.m. and from 05.00 p.m. to 05.30 p.m. only for the convenience of employees. No students will be allowed to use this road upto the month of October, 2020.
20. The CSO (Security) will contact the concerned Police Officer and make necessary arrangements for patrolling on the campus during the months of July, August and September. It was decided that during evening hours a few police personnel may be deployed on the road leading to the Girls hostels so that the male students be not allowed to stand near the Girls hostels after the visiting hours. The Warden of the Girls hostels should take round on the main gates of the hostels.

Special Vigil be kept over on the students of 5-year Integrated/other professional courses.

21. As per clause 6.2 (p), the CSO (Security) shall also instruct mobile patrolling party to bring to the notice of the University authorities any incident of ragging immediately. No incident of ragging will be hushed up. Even small incident of ragging will have to be reported. The patrolling party will not only keep a close watch on the activities of the students on the University Campus, but also visit Jyotisar, Shekh Chilli Tomb, Brahamsrover, Jindal Park and other nearby picnic-spots and ensure that the students are not indulging in ragging even outside the University Campus. The CSO (Security) will also put some security-men on duty on the Rose Garden, University Canteens, Open Air Theater etc. who will immediately bring into the notice of Proctor/DSW/Chief Wardens/Deputy Proctors/Registrar/ Chairperson/ Director of the concerned Department/Institute if any incident of Ragging comes to their notice. DSW will arrange the meeting of the Canteen Contractors/owners and they should be asked to bring the incident of ragging, if any, to the notice of the University authorities.
22. In every Department/Institute/College a Committee of a few teachers should be formed which may watch the activities of the students especially during lunch hours/recess and also when they come to the departments/institutes/colleges and go back to their Hostels. If any incident of ragging comes to the notice of any member of above Committee or any other member of the teaching or Non-teaching staff, it should immediately be brought to the notice of the Proctor/DSW/Chief Wardens/Deputy Chief Wardens/Registrar/ Deputy Proctors/ CSO (Security). The Non-teaching staff in every Departments/Institutes/Hostels should also remain alert towards incident of ragging. They should report promptly any case which comes to their notice

The Chairpersons/Directors/Principals shall constitute a Committee under the teachers by involving Senior Students and Freshers to report any act of ragging. Similar committee shall also be constituted by the Wardens of Hostels (Boys & Girls) to prevent any act of ragging in the Hostels.

23. **The Chairpersons of University Teaching Departments/Directors/Principals of Institutes** shall convene meetings of teachers & non-teaching staff of their Departments/Institutes and bring to their notice all anti-ragging measures being taken by the University. The teachers of their Departments/Institutes shall further inform the students about the consequences of ragging and ensure that no incident of ragging takes place in their Department/Institute and other vulnerable places. As a regular practice, the teachers will remain present in the Department/Institute from 9.00 a.m. to 5.00 p.m. for two months from the start of classes and the **Chairpersons/Directors/Principals** will ensure compliance.
24. **The Chairpersons/Directors/Principals** shall make all efforts that no class should be left unattended by the teachers and will send weekly attendance report of students on the prescribed proforma (to be devised by the Chairperson/Director/ Principal concerned) for information of the Vice-Chancellor.
25. It was also decided that the students shall not be allowed to hold any party outside the campus. **Proctor** shall write a letter to the **Deputy Commissioner and Superintendent of Police**, Kurukshetra requesting that the owners of Hotels in the city not to allow the students to hold any parties in their Hotels to avoid any untoward incident. In case they suspect any such activity at their premises they should inform the University authorities or Distt. Administration for further necessary action. A letter in this regard be also written to all the Hotel owners in the city (**Proctor**).
26. **The Chief Wardens** shall convene the meeting of the Deputy Chief Wardens/ Wardens of all the Hostels and bring to their notice the necessity of their active involvement in "No Ragging" programme and put them on 24 hours visit to ensure that no incident of ragging takes place on the Campus (**CW**).
27. To avoid any incident of ragging in the Hostels during night hours, it was decided that anti ragging Squads will carry out night patrolling. They would be provided a vehicle by the **General Branch** for this purpose. **The Hostel Supervisor** shall remain present in the hostel from 9.00 p.m. to 12.00 midnight to check the incidents of ragging upto 31st October, 2020. **All the wardens** shall also check their hostels from 9.00 p.m. to 12.00 midnight (**A.R. General/All Wardens/Proctor**)
28. During the first two months of starting of the classes no guest of the students should be allowed to stay in the Hostels. No student should be allowed to enter in the University Hostel without Hostel identity card. (**All Wardens**)
29. If any fresher student is found in the room of the senior student or any senior student is found in the room of the fresher student during night hours in the Hostel, the senior student will be dealt with penal provisions of UGC regulations. (**All Wardens**).
30. **The Security-men** posted at the Hostels should also remain alert and if any incident of ragging in the hostels during night hours comes to their notice, they should immediately inform about the same to the concerned Warden/Chief Warden/Deputy Chief Wardens. They should also keep with them the telephone numbers of all the functionaries. (**CSO**)
31. It was also decided that regular mess of Girls Hostels should be started from the date of start of classes so that the girl students need not to go out from the hostels. Wardens will ensure the proper security of the students. (**Chief Wardens (Girls)**)

32. It was also decided that 1st year students should be kept separately from senior students as far as possible in University Hostels. (Chief Wardens (Girls & Boys))
33. **The Chief Wardens and the CSO (Security)** will have periodical meetings with their staff to review the position from time to time and to put the information in the meetings of Anti-Ragging Committee (Chief Wardens & CSO).
34. It was also decided that anti-ragging measures taken by the University should be brought to the notice of Principals/Directors of Affiliated Colleges/Institutes to take similar actions in respect of their Colleges/Institutes. **The Dean of Colleges** will issue instructions to the Principals/Directors of affiliated Colleges/Institutes especially to Technical Institutions to ensure that no untoward incident occurs in their College/Institution. The Institution failing to curb ragging or fail to follow the UGC regulations & "The Haryana Prohibitions of Ragging in Educational Institution Ordinance, 2012" in letter and spirit will be dealt severely and stern action, to the extent of disaffiliation of the concerned institution, will be taken. (Dean of Colleges)
35. **The Chairpersons/Directors/Principals of Departments/Institutes** will ensure the following: -
- (i) To issue the temporary ID Cards to fresh admitted students and to submit completely filled Students Information Proforma after one week of the last list to the General Branch so that their permanent PVC Id Cards can be made.
 - (ii) To collect ID Card Fee as notified by the University along with Students Information form.
 - (iii) To collect self-declaration with regard to not involving in ragging activities signed by the Students and his/her Parents.
 - (iv) To inform all the Students, Freshers as well as seniors, to keep their ID Cards always with them. It shall be obligatory on the part of **Chairpersons/Directors/ Principals** to issue temporary ID Cards if the permanent PVC ID Card has not been issued to a student.
36. **The Director, UIET** may be authorized to prepare/update safety and security apps without affecting the privacy of individual students with regard to create the avenues to spread the idea of ragging free campus (Ref. UGC letter No. 1-15/2009 (ARC) pt.III dated 28 may 2018).

B. Prasad
28/07/2018
REGISTRAR

Endst. No. ACM-1/M.28/20/ 9111-9231 Dated: 28-7-20

Copy of the minutes of the Anti-Ragging Committee, duly approved by the Vice-Chancellor is forwarded to the following for information and taking further necessary action on **Top Priority**:

1. All members of the Committee
2. Dean Academic Affairs, KUK
3. Dean Students' Welfare, KUK
4. All Deans of Faculties & all the Chairpersons/Directors of UTDs/ Institutes, KUK
5. Principals, ITT&R/ IJ&HS, KUK
6. Proctor/Deputy Proctors (Male & Female), KUK
7. Dean of Colleges, KUK
8. Controller of Examinations I & II, KUK
9. Director, Directorate of Distance Education, KUK
10. All Chief Wardens/Dy. Chief Wardens/Wardens (Boys & Girls Hostels)
11. Director Public Relations, KUK
12. Director, Youth & Cultural Affairs, KUK
13. Director, IT Cell to upload the minutes on the University website.
14. OSD to the Vice-Chancellor, KUK
15. Chief Security Officer, KUK
16. Assistant Registrar (General), KUK
17. Supdt. o/o the Registrar (for kind perusal of the Registrar).
18. P.A. to the Vice-Chancellor (for kind perusal of the Vice-Chancellor).


Assistant Registrar (Academic)
for Registrar 28/7/2020


Internal Quality Assurance Cell
Kurukshetra University, Kurukshetra

KURUKSHETRA UNIVERSITY KURUKSHETRA
(Established by the State Legislature Act XII of 1956)
(‘A+’ Grade, NAAC Accredited)

Minutes of the meeting of the committee constituted by the Vice-Chancellor held on 13.06.2019 at 12.00 noon in the Committee Room to review and strengthen the measures to curb the menace of ragging in the University Teaching Departments/Institutes and its affiliated Colleges/Institutes for the session 2019-20: -

Members Present

1. Registrar
2. Dean Academic Affairs
3. Dean Students’ Welfare
4. Dean of Colleges
5. Chief Warden (Girls Hostels)
6. Principal, Institute of Integrated and Honors Studies
7. Director, Institute of Mass Comm. & Media Tech.
8. Director Public Relations.
9. Chief Security Officer.
10. Dy. Proctor (Female)
11. Deputy Registrar (Academic)

(Proctor & Dy Proctor (Male), Chief Warden (Boys Hostels), Principal, Institute of Teacher Training & Research and Director, UIET could not attend the meeting)

The Committee was apprised that Ragging is totally prohibited in the University Teaching Deptts./Institutes & its affiliated colleges/Institutes of the K.U. Kurukshetra and anyone found guilty of ragging and/or abetting ragging, whether actively or being a part of a conspiracy to promote ragging, is liable to be punished in accordance with the **UGC Regulations on curbing and Menace of Ragging in Higher Educational Institutions, 2009** and “The Haryana Prohibitions of Ragging in Educational Institution Ordinance, 2012” as well as under the provisions of any penal law for the time being in force. UGC and State Regulations/Ordinance, 2012 alongwith measures to be taken for curbing the menace of ragging were already circulated to all the UTDs/institutes for strict implementation. Instructions in this regard were also issued to all the affiliated Colleges/Institutes by the **Dean of Colleges.**

The Committee reviewed the measures taken during the last year and noted that:

- i. For the session 2019-20 directions regarding curbing the menace of ragging, anti-ragging committee, anti-ragging squads (zone-wise) constituted by the University, toll free anti-ragging helpline numbers and e-mail helpline, self-declaration by the student and his/her parents to the effect that the student will not indulge in ragging, and if found so, will be liable for punishment as per UGC and State regulations, have been included in the Prospectuses of various courses and also in the Hostel Rules & Regulations.

University: E-mail Vice-Chancellor: vc@kuk.ac.in,
Registrar: registrar@kuk.ac.in,
Proctor: proctor@kuk.ac.in,

- ii. Posters as per Clause 6.1 (a) that “the ragging is totally prohibited in the Institution and anyone found guilty of ragging and/or abetting ragging, whether actively or passively, or being a part of a conspiracy to promote ragging, is liable to be punished in accordance

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with UGC Regulations (www.ugc.ac.in) as well as under the provisions of any penal law for the time being in force" are being got printed and will be pasted by the office of the Dean Students' Welfare at all important places in the University Campus.

The Committee further made the following recommendations for implementation: -

1. **DSW** will arrange to display Flex Boards carrying anti-ragging message along with important Telephone Nos. at various prominent places on the University Campus.
2. **DPR** will take action for wide publicity of the measures which the University takes to curb the menace of ragging from time to time {ref 6.4 (e)}
3. **Dean of Colleges** will make the recommendations to colleges/institutes with reference to Clause 6.1(c), 6.1(f), 6.4(l), 6.4(n), 9.2 of UGC Regulations. (www.ugc.ac.in.)
4. **All Chairpersons, Directors and Principals on the University Campus** will take self declaration from every enrolled students and their parents on the prescribed proforma given in the Prospectus. However, this is not required to be obtained from the promotee students as they have already given it at the time of their admission during the last year.
5. It will be mandatory for a **Chairperson, Director, Principal**, to include the paragraph as to whether the student has been punished for committing or abetting an act of ragging as also displayed persistent violent or aggressive behaviour or any inclination to harm others, during his/her course of study in the institution {with ref. to Clause 6.4(m)} in the character certificate to be issued from the Department/Institution/College last attended. (www.ugc.ac.in.)
6. An induction programme may be fixed in the mid July or so in which the Vice-Chancellor alongwith Registrar and other senior functionaries/officers of the University will address to freshers students in the University Auditorium. **Dean Students' Welfare** will arrange to download 'Documentary on Anti Ragging' available on UGC website and display it during this programme and ensure its circulation to the University Teaching Departments/Institutes.
7. **All the Chairpersons/Directors/Principals/Wardens of UTDs/Institutes/Hostels** on the Campus will arrange to show the 'Documentary on Anti Ragging' as stated above at Sr. No. 6 to the Junior & Senior Students. **Dean of Colleges** will issue instructions to all the affiliated Colleges/Institutes in this regard.
8. Every institution shall engage or seek the assistance of professional counsellors before the commencement of the academic session, to be available when required by the institution, for the purposes of offering counselling to freshers and to other students after the commencement of the academic year.
DSW will notify the list of counsellors available for the purpose of counseling at the beginning of the academic session in Hostels and in teaching faculties as per clause 6.1 (o) of the UGC Regulations.
9. A leaflet incorporating Telephone Nos. of Anti Ragging Help Line, Anti Ragging Committee and Anti Ragging Squads will be got printed by **DSW** after getting the same from the office of the Proctor and will be circulated to all Chairpersons, Directors and Principals of the Departments/Institutes and they will provide these printed leaflet to every fresh student admitted.


Proctor

10. As a regular practice, UGC Toll free Anti -Ragging Help line Number 1800-180-5522 and E-mail – help line @ antiragging.net, and the Telephone numbers of University Anti-Ragging Committee, Anti-Ragging Squads, Monitoring Cell, Nodal Officers and Counsellors are displayed on the University Web-site. In addition, official E-mail address of the Vice-Chancellor and Registrar are also displayed on the University Web-site. **(Proctor/Director, IT Cell)**
11. **All the Chairpersons, Directors and Principals of the Departments/Institutes** will arrange Orientation programme/Induction sessions on Anti-Ragging awareness at Department/Institute/College level, within one month of admission {Ref. Clause 6.2(b), (e)} and will include the list of such programmes in the academic calendar (www.ugc.ac.in).
12. **Chief Wardens (Boys & Girls Hostels)** will meet the requirements under Clause 6.1(b), 6.2(e, j, k), 6.4(b, i) or other relevant clauses of the UGC regulations. (www.ugc.ac.in).
13. **All the Chairpersons, Directors and Principals of the Departments/Institutes** will depute teachers one each for a group of 15 to 20 fresh students for interacting with them. These interactions may be held in the tutorial periods or in other classes in the first month at the start of the session {Ref. 6.2(f, h, i)}. (www.ugc.ac.in).
14. **All the Chairpersons, Directors and Principals** will meet requirements under clause 6.1(d, e, f, g, h, n), 6.2(a, b, c, f, g, h, n, & o) & 6.4 (i) (www.ugc.ac.in).
15. **Dean of Colleges** is Nodal Officer for the affiliated Colleges/Institutes. He will take all measures to ensure that steps taken by the University from time to time are implemented at the Affiliated Colleges/Institutes. The Principals/Directors of the Colleges/Institutions affiliated to Kurukshetra University shall submit a weekly report on the status of compliance with anti-ragging measures under these regulations and monthly report on such status thereafter to the Nodal Officer of Kurukshetra University. **All Chairpersons, Directors and Principals of the Departments/Institutes** will submit such reports to the office of Proctor, KUK who is Nodal Officer for Anti-Ragging measures on the University Campus.
16. **Anti Ragging Squads** will keep vigilance in Boys Hostels, Girls Hostels and other vulnerable areas of the University. Anti Ragging Squads, constituted for Hostels will also raid the Hostel in the night. On finding any case of ragging, the squad will report the matter to the Anti Ragging Committee.
17. **Anti Ragging Committee** will periodically review the situation and the information supplied by the Anti Ragging Squads and recommend actions as per UGC regulations. Minutes of the meetings of the Anti Ragging Committee will be placed before the Monitoring Cell of the University. **(Proctor/Chief Wardens/CSO)**
18. A close watch should be kept on all outside anti-social elements and it should be ensured that they may not enter the University Campus. For this purpose intensive patrolling on the University Campus should be carried out. The students, whose entry into University Campus has been banned, should not be allowed to enter the University Campus/Hostels. **(CSO)**
19. **The CSO (Security)** will ensure that the Gates on the Canal Road should be locked up-to 30th September, 2019 and no entry should be allowed from these gates except from 08.30 a.m. to 09.30 a.m. and from 05.00 p.m. to 05.30 p.m. only for

the convenience of employees. No students will be allowed to use this road upto the month of September, 2019.

20. **The CSO (Security)** will contact the concerned Police Officer and make necessary arrangements for patrolling on the campus during the months of July, August and September. It was decided that during evening hours a few police personnel may be deployed on the road leading to the Girls hostels so that the male students be not allowed to stand near the Girls hostels after the visiting hours. **The Warden of the Girls hostels** should take round on the main gates of the hostels.

Special Vigil be kept over on the students of 5-year Integrated/other professional courses.

21. As per clause 6.2 (p), the **CSO (Security)** shall also instruct mobile patrolling party to bring to the notice of the University authorities any incident of ragging immediately. No incident of ragging will be hushed up. Even small incident of ragging will have to be reported. The patrolling party will not only keep a close watch on the activities of the students on the University Campus, but also visit Jyotisar, Shekh Chilli Tomb, Brahamsrover, Jindal Park and other nearby picnic-spots and ensure that the students are not indulging in ragging even outside the University Campus. The **CSO (Security)** will also put some security-men on duty on the Rose Garden, University Canteens, Open Air Theater etc. who will immediately bring into the notice of Proctor/DSW/Chief Wardens/Deputy Proctors/Registrar/ Chairperson/ Director of the concerned Department/Institute if any incident of Ragging comes to their notice. **DSW** will arrange the meeting of the Canteen Contractors/owners and they should be asked to bring the incident of ragging, if any, to the notice of the University authorities.
22. In every **Department/Institute/College** a Committee of a few teachers should be formed which may watch the activities of the students especially during lunch hours/recess and also when they come to the departments/institutes/colleges and go back to their Hostels. If any incident of ragging comes to the notice of any member of above Committee or any other member of the teaching or Non-teaching staff, it should immediately be brought to the notice of the Proctor/DSW/Chief Wardens/Deputy Chief Wardens/Registrar/ Deputy Proctors/ **CSO (Security)**. The Non-teaching staff in every Departments/Institutes/Hostels should also remain alert towards incident of ragging. They should report promptly any case which comes to their notice

The **Chairpersons/Directors/Principals** shall constitute a Committee under the teachers by involving Senior Students and Freshers to report any act of ragging. Similar committee shall also be constituted by the **Wardens of Hostels (Boys & Girls)** to prevent any act of ragging in the Hostels.

23. **The Chairpersons of University Teaching Departments/Directors/Principals of Institutes** shall convene meetings of teachers & non-teaching staff of their Departments/Institutes and bring to their notice all anti-ragging measures being taken by the University. The teachers of their Departments/Institutes shall further inform the students about the consequences of ragging and ensure that no incident of ragging takes place in their Department/Institute and other vulnerable places. As a regular practice, the teachers will remain present in the Department/Institute from 9.00 a.m. to 5.00 p.m. for two months from the start of classes and the **Chairpersons/Directors/Principals** will ensure compliance.


Director

24. **The Chairpersons/Directors/Principals** shall make all efforts that no class should be left unattended by the teachers and will send weekly attendance report of students on the prescribed proforma (to be devised by the Chairperson/Director/Principal concerned) for information of the Vice-Chancellor.
25. It was also decided that the students shall not be allowed to hold any party outside the campus. **Proctor** shall write a letter to the **Deputy Commissioner and Superintendent of Police**, Kurukshetra requesting that the owners of Hotels in the city not to allow the students to hold any parties in their Hotels to avoid any untoward incident. In case they suspect any such activity at their premises they should inform the University authorities or Distt. Administration for further necessary action. A letter in this regard be also written to all the Hotel owners in the city (**Proctor**).
26. **The Chief Wardens** shall convene the meeting of the Deputy Chief Wardens/Wardens of all the Hostels and bring to their notice the necessity of their active involvement in "No Ragging" programme and put them on 24 hours visit to ensure that no incident of ragging takes place on the Campus (**CW**).
27. To avoid any incident of ragging in the Hostels during night hours, it was decided that anti ragging Squads will carry out night patrolling. They would be provided a vehicle by the **General Branch** for this purpose. **The Hostel Supervisor** shall remain present in the hostel from 9.00 p.m. to 12.00 midnight to check the incidents of ragging upto 30st September, 2019. **All the wardens** shall also check their hostels from 9.00 p.m. to 12.00 midnight (**A.R. General/All Wardens/Proctor**)
28. During the first two months of starting of the classes no guest of the students should be allowed to stay in the Hostels. No student should be allowed to enter in the University Hostel without Hostel identity card. (**All Wardens**)
29. If any fresher student is found in the room of the senior student or any senior student is found in the room of the fresher student during night hours in the Hostel, the senior student will be dealt with penal provisions of UGC regulations. (**All Wardens**).
30. **The Security-men** posted at the Hostels should also remain alert and if any incident of ragging in the hostels during night hours comes to their notice, they should immediately inform about the same to the concerned Warden/Chief Warden/Deputy Chief Wardens. They should also keep with them the telephone numbers of all the functionaries. (**CSO**)
31. It was also decided that regular mess of Girls Hostels should be started from the date of start of classes so that the girl students need not to go out from the hostels. Wardens will ensure the proper security of the students. (**Chief Wardens (Girls)**)
32. It was also decided that Ist year students should be kept separately from senior students as far as possible in University Hostels. (**Chief Wardens (Girls & Boys)**)
33. **The Chief Wardens and the CSO (Security)** will have periodical meetings with their staff to review the position from time to time and to put the information in the meetings of Anti-Ragging Committee (**Chief Wardens & CSO**).
34. It was also decided that anti-ragging measures taken by the University should be brought to the notice of Principals/Directors of Affiliated Colleges/Institutes to take similar actions in respect of their Colleges/Institutes. **The Dean of Colleges**

will issue instructions to the Principals/Directors of affiliated Colleges/Institutions especially to Technical Institutions to ensure that no untoward incident occurs in their College/Institution. The Institution failing to curb ragging or fail to follow the UGC regulations & "The Haryana Prohibitions of Ragging in Educational Institution Ordinance, 2012" in letter and spirit will be dealt severely and stern action, to the extent of disaffiliation of the concerned institution, will be taken.
(Dean of Colleges)

35. **The Chairpersons/Directors/Principals of Departments/Institutes** will ensure the following: -
- (i) To issue the temporary ID Cards to fresh admitted students and to submit completely filled Students Information Proforma after one week of the last list to the General Branch so that their permanent PVC Id Cards can be made.
 - (ii) To collect ID Card Fee as notified by the University along with Students Information form.
 - (iii) To collect self-declaration with regard to not involving in ragging activities signed by the Students and his/her Parents.
 - (iv) To inform all the Students, Freshers as well as seniors, to keep their ID Cards always with them. It shall be obligatory on the part of **Chairpersons/Directors/Principals to issue temporary ID Cards** if the permanent PVC ID Card has not been issued to a student.
36. **The Director, UIET** may be authorized to prepare/update safety and security apps without affecting the privacy of individual students with regard to create the avenues to spread the idea of ragging free campus (Ref. UGC letter No. 1-15/2009 (ARC) pt.III dated 28 may 2018).


REGISTRAR 28/6/19


Director
Internal Quality Assurance Cell
Kurukshetra University, Kurukshetra

Endst. No.ACM-1/M.28/19/10944-11043 Dated: 2-07-2019

Copy of the minutes of the Anti-Ragging Committee, duly approved by the Vice-Chancellor is forwarded to the following for information and take further necessary action on **Top Priority**:

1. All members of the Committee
2. Dean Academic Affairs, KUK
3. Dean Students' Welfare, KUK
4. All Deans of Faculties & all the Chairpersons/Directors of UTDs/ Institutes, KUK
5. Principals, ITT&R/ IT&H, KUK
6. Proctor/Deputy Proctors (Male & Female), KUK
7. Dean of Colleges, KUK
8. Controllers of Examinations, KUK
9. Director, Directorate of Distance Education, KUK
10. All Chief Wardens/Dy. Chief Wardens/Wardens (Boys & Girls Hostels)
11. Director Public Relations, KUK
12. Director, Youth & Cultural Affairs, KUK
13. Director, IT Cell to upload the minutes on the University website.
14. OSD to the Vice-Chancellor, KUK
15. Chief Security Officer, KUK
16. Assistant Registrar (General), KUK
17. A.R. o/o the Registrar (for kind perusal of the Registrar).
18. P.A. to the Vice-Chancellor (for kind perusal of the Vice-Chancellor).


 Assistant Registrar (Academic)
 for Registrar


 Internal Quality Assurance Cell
 Kurukshetra University, Kurukshetra

KURUKSHETRA UNIVERSITY KURUKSHETRA
(Established by the State Legislature Act XII of 1956)
(‘A+’ Grade, NAAC Accredited)

Minutes of the meeting of the committee constituted by the Vice-Chancellor held on 18.06.2018 at 12.30 p.m. in the Committee Room to review and strengthen the measures to curb the menace of ragging in the University Teaching Departments/ Institutes and its affiliated/ maintained Colleges/Institutes for the session 2018-19: -

Members Present

1. Registrar
2. Dean Academic Affairs
3. Dean Students’ Welfare
4. Proctor & Dy. Proctor
5. Chief Warden (Boys Hostels)
6. Chief Warden (Girls Hostels)
7. Principal, University College
8. Director, University Institute of Engg. & Tech.
9. Nominee of Director, Institute of Mass Comm. & Media Tech
10. Director, Public Relations.
11. Deputy CSO, Nominee of Chief Security Officer.
12. Assistant Registrar (Colleges) Nominee of the Dean of Colleges

(Principal, University College of Education and Deputy Registrar (Academic) could not attend the meeting)

The Committee was apprised that Ragging is totally prohibited in the University Teaching Deptts./Institutes & its affiliated/maintained colleges/Institutes of the K.U. Kurukshetra and anyone found guilty of ragging and/or abetting ragging, whether actively or being a part of a conspiracy to promote ragging, is liable to be punished in accordance with the **UGC Regulations on curbing and Menace of Ragging in Higher Educational Institutions, 2009** and “The Haryana Prohibitions of Ragging in Educational Institution Ordinance, 2012” as well as under the provisions of any penal law for the time being in force. UGC and State Regulations/Ordinance, 2012 alongwith measures to be taken for curbing the menace of ragging were already circulated to all the UTDs/institutes for strict implementation. Instructions in this regard were also issued to all the affiliated/maintained Colleges/ Institutes by the **Dean of Colleges**.

The Committee reviewed the measures taken during the last year and noted that:

- i. For the session 2018-19 directions regarding curbing the menace of ragging, anti-ragging committee, anti-ragging squads (zone-wise) constituted by the University, toll free anti-ragging helpline numbers and e-mail helpline, self-declaration by the student and his/her parents to the effect that the student will not indulge in ragging, and if found so, will be liable for punishment as per UGC and State regulations, have been included in the Prospectuses of various courses and also in the Hostel Rules & Regulations.

University: E-mail Vice-Chancellor: vc@kuk.ac.in,
Registrar: registrarkuk@gmail.com,
Proctor: proctor@kuk.ac.in,



- ii. Posters as per Clause 6.1 (a) that “the ragging is totally prohibited in the Institution and anyone found guilty of ragging and/or abetting ragging, whether actively or passively,

or being a part of a conspiracy to promote ragging, is liable to be punished in accordance with UGC Regulations (www.ugc.ac.in) as well as under the provisions of any penal law for the time being in force" are being got printed and will be pasted by the office of the Dean Students' Welfare at all important places in the University Campus.

The Committee further made the following recommendations for implementation: -

1. **DSW** will arrange to display Flex Boards carrying anti-ragging message along with important Telephone Nos. at various prominent places on the University Campus.
2. **DPR** will take action for wide publicity of the measures which the University takes to curb the menace of ragging from time to time {ref 6.4 (e)}
3. **Dean of Colleges** will make the recommendations to affiliated colleges/institutes with reference to Clause 6.1(c), 6.1(f), 6.4(l), 6.4(n), 9.2 of UGC Regulations.(www.ugc.ac.in.)
4. **All Chairpersons, Directors and Principals on the University Campus** will take self declaration from every enrolled students and their parents on the prescribed proforma given in the Prospectus. However, this is not required to be obtained from the promotee students as they have already given it at the time of their admission during the last year.
5. It will be mandatory for a **Chairperson, Director, Principal**, to include the paragraph as to whether the student has been punished for committing or abetting an act of ragging as also displayed persistent violent or aggressive behaviour or any inclination to harm others, during his/her course of study in the institution {with ref. to Clause 6.4(m)} in the character certificate to be issued from the Department/Institution/College last attended. (www.ugc.ac.in.)
6. An induction program may be fixed in the mid July or so in which the Vice-Chancellor alongwith Registrar and other senior functionaries/officers of the University will address to freshers and senior students in separate sessions in the University Auditorium. **Dean Students' Welfare** will arrange to download 'Documentary on Anti Ragging' available on UGC website and display it during this programme and ensure its circulation to the University Teaching Departments/Institutes and Maintained Colleges.
7. **All the Chairpersons/Directors/Principals/Warden of UTDs/Institutes/Maintained Colleges/Hostels** on the Campus will arrange to show the 'Documentary on Anti Ragging' as stated above at Sr. No. 6 to the Junior & Senior Students. **Dean of Colleges** will issue instructions to all the affiliated Colleges/Institutes in this regard.
8. Every institution shall engage or seek the assistance of professional counsellors before the commencement of the academic session, to be available when required by the institution, for the purposes of offering counselling to freshers and to other students after the commencement of the academic year.

DSW will notify the list of counsellors available for the purpose of counseling at the beginning of the academic session in Hostels and in teaching faculties as per clause 6.1 (o) of the UGC Regulations.

9. A leaflet incorporating Telephone Nos. of Anti Ragging Help Line, Anti Ragging Committee and Anti Ragging Squads will be got printed by **DSW** after getting the same from the office of the Proctor and will be circulated to all Chairpersons, Directors and Principals of the Departments/Institutes/maintained Colleges and they will provide these printed leaflet to every fresh student admitted.
10. As a regular practice, UGC Toll free Anti –Ragging Help line Number 1800-180-5522 and E-mail – help line @ antiragging.net, and the Telephone numbers of University Anti–Ragging Committee, Anti–Ragging Squads, Monitoring Cell, Nodal Officers and Counsellors are displayed on the University Web-site. In addition, official E-mail address of the Vice-Chancellor and Registrar are also displayed on the University Web-site. (**Proctor /DSW**)
11. **All the Chairpersons, Directors and Principals of the Departments/Institutes/maintained Colleges** will arrange Orientation programme/Induction session on Anti-Ragging awareness at Department/Institute/College level, within one month of admission {Ref. Clause 6.2(b), (e)} and will include the list of such programmes in the academic calendar (www.ugc.ac.in).
12. **Chief Wardens (Boys & Girls Hostels)** will meet the requirements under Clause 6.1(b), 6.2(e, j, k), 6.4(b, i) or other relevant clauses of the UGC regulations. (www.ugc.ac.in).
13. **All the Chairpersons, Directors and Principals of the Departments/Institutes/maintained Colleges** will depute teachers one each for a group of 15 to 20 fresh students for interacting with them. These interactions may be held in the tutorial periods or in other classes in the first month at the start of the session {Ref. 6.2(f, h, i)}. (www.ugc.ac.in).
14. **All the Chairpersons, Directors and Principals** will meet requirements under clause 6.1(d, e, f, g, h, n), 6.2(a, b, c, f, g, h, n, &o)&6.4 (i). (www.ugc.ac.in).
15. **Dean of Colleges** is Nodal Officer for the affiliated Colleges/Institutes. He will take all measures to ensure that steps taken by the University from time to time are implemented at the Affiliated Colleges/Institutes. The Principals/Directors of the Colleges/Institutions affiliated to Kurukshetra University shall submit a weekly report on the status of compliance with anti-ragging measures under these regulations and monthly report on such status thereafter to the Nodal Officer of Kurukshetra University. **All Chairpersons, Directors and Principals of the Departments/Institutes/ maintained Colleges** will submit such reports to the office of Proctor, KUK who is Nodal Officer for Anti-Ragging measures on the University Campus.
16. **Anti Ragging Squads** will keep vigilance in Boys Hostels, Girls Hostels and other vulnerable areas of the University. Anti Ragging Squads, constituted for Hostels will also raid the Hostel in the night. On finding any case of ragging, the squad will report the matter to the Anti Ragging Committee.
17. **Anti Ragging Committee** will periodically review the situation and the information supplied by the Anti Ragging Squads and recommend actions as per UGC regulations. Minutes of the meetings of the Anti Ragging Committee will be placed before the Monitoring Cell of the University. (**Proctor/Chief Wardens/CSO**)

- 18. A close watch should be kept on all outside anti-social elements and it should be ensured that they may not enter the University Campus. For this purpose intensive patrolling on the University Campus should be carried out. The students, whose entry into University Campus has been banned, should not be allowed to enter the University Campus/Hostels. **(CSO)**
- 19. **The CSO (Security)** will ensure that the Gates on the Canal Road should be locked up-to 30th September, 2018 and no entry should be allowed from these gates except from 08.30 a.m. to 09.30 a.m. and from 05.00 p.m. to 05.30 p.m. only for the convenience of employees. No students will be allowed to use this road upto the month of September, 2018.
- 20. **The CSO (Security)** will contact the concerned Police Officer and make necessary arrangements for patrolling on the campus during the months of July, August and September. It was decided that during evening hours a few police personnel may be deployed on the road leading to the Girls hostels so that the male students be not allowed to stand near the Girls hostels after the visiting hours. **The Warden of the Girls hostels** should take round on the main gates of the hostels.

Special Vigil be kept over on the students of 5-year Integrated/other professional courses.

- 21. As per clause 6.2 (p),the **CSO (Security)** shall also instruct mobile patrolling party to bring to the notice of the University authorities any incident of ragging immediately. No incident of ragging will be hushed up. Even small incident of ragging will have to be reported. The patrolling party will not only keep a close watch on the activities of the students on the University Campus, but also visit Jyotisar, ShekhChilli Tomb, Brahamsrover, Jindal Park and other nearby picnic-spots and ensure that the students are not indulging in ragging even outside the University Campus. The CSO (Security) will also put some security-men on duty on the Rose Garden, University Canteens, Open Air Theater etc. who will immediately bring into the notice of Proctor/DSW/Chief Wardens/Deputy Proctor/Registrar/ Chairperson/ Director of the concerned Department/Institute if any incident of Ragging comes to their notice. **DSW** will arrange the meeting of the Canteen Contractors/owners and they should be asked to bring the incident of ragging, if any, to the notice of the University authorities.
- 22. In **every Department/Institute/College** a Committee of a few teachers should be formed which may watch the activities of the students especially during lunch hours/recess and also when they come to the departments/institutes/colleges and go back to their Hostels. If any incident of ragging comes to the notice of any member of above Committee or any other member of the teaching or Non-teaching staff, it should immediately be brought to the notice of the Proctor/DSW/Chief Wardens/Deputy Chief Wardens/Registrar/ Deputy Proctor/ CSO (Security). The Non-teaching staff in every Departments/Institutes/Colleges Hostels should also remain alert towards incident of ragging. They should report promptly any case which comes to their notice

The **Chairpersons/Directors/Principals** shall constitute a Committee under the teachers by involving Senior Students and Freshers to report any act of ragging. Similar committee shall also be constituted by the **Wardens of Hostels (Boys & Girls)** to prevent any act of ragging in the Hostels.

23. **The Chairpersons of University Teaching Departments/ Directors of Institutes/ Principals of Colleges** shall convene meetings of teachers & non-teaching staff of their Departments/Institutes/Colleges and bring to their notice all anti-ragging measures being taken by the University. The teachers of their Departments/Institutes/Colleges shall further inform the students about the consequences of ragging and ensure that no incident of ragging takes place in their Department/Institute/College and other vulnerable places. As a regular practice, the teachers will remain present in the Department/Institute/College from 9.00 a.m. to 5.00 p.m. for two months from the start of classes and the **Chairpersons/Directors/Principals** will ensure compliance.
24. **The Chairpersons/Directors/Principals** shall make all efforts that no class should be left unattended by the teachers and will send weekly attendance report of students on the prescribed proforma (to be devised by the Chairperson/Director/ Principal concerned) for information of the Vice-Chancellor.
25. It was also decided that the students shall not be allowed to hold any party outside the campus. **Proctor** shall write a letter to the **Deputy Commissioner and Superintendent of Police, Kurukshetra** requesting that the owners of Hotels in the city not to allow the students to hold any parties in their Hotels to avoid any untoward incident. In case they suspect any such activity at their premises they should inform the University authorities or Distt. Administration for further necessary action. A letter in this regard be also written to all the Hotel owners in the city (**Proctor**).
26. **The Chief Wardens** shall convene the meeting of the Deputy Chief Wardens/ Wardens of all the Hostels and bring to their notice the necessity of their active involvement in "No Ragging" programme and put them on 24 hours visit to ensure that no incident of ragging takes place on the Campus (**CW**).
27. To avoid any incident of ragging in the Hostels during night hours, it was decided that anti ragging Squads will carry out night patrolling. They would be provided a vehicle by the **General Branch** for this purpose. **The Hostel Supervisor** shall remain present in the hostel from 9.00 p.m. to 12.00 midnight to check the incidents of ragging upto 30st September, 2018. **All the wardens** shall also check their hostels from 9.00 p.m. to 12.00 midnight (**A.R. General/All Wardens/Proctor**)
28. During the first two months of starting of the classes no guest of the students should be allowed to stay in the Hostels. No student should be allowed to enter in the University Hostel without Hostel identity card. (**All Wardens**)
29. If any fresher student is found in the room of the senior student or any senior student is found in the room of the fresher student during night hours in the Hostel, the senior student will be dealt with penal provisions of UGC regulations. (**All Wardens**)
30. **The Security-men** posted at the Hostels should also remain alert and if any incident of ragging in the hostels during night hours comes to their notice, they should immediately inform about the same to the concerned Warden/Chief Warden/Deputy Chief Wardens. They should also keep with them the telephone numbers of all the functionaries. (**CSO**)
31. It was also decided that regular mess of Girls Hostels should be started from the date of start of classes so that the girl students need not to go out from the

hostels. Wardens will ensure the proper security of the students. (**Chief Wardens (Girls)**)

32. It was also decided that 1st year students should be kept separately from senior students as far as possible in University Hostels. (**Chief Wardens (Girls & Boys)**)
33. **The Chief Wardens and the CSO (Security)** will have periodical meetings with their staff to review the position from time to time and to put the information in the meetings of Anti-Ragging Committee (**Chief Wardens & CSO**).
34. It was also decided that anti-ragging measures taken by the University should be brought to the notice of Principals/Directors of Affiliated Colleges/Institutes to take similar actions in respect of their Colleges/Institutes. **The Dean of Colleges** will issue instructions to the Principals/Directors of affiliated Colleges/Institutes especially to Technical Institutions to ensure that no untoward incident occurs in their College/Institution. The Institution failing to curb ragging or fail to follow the UGC regulations & "The Haryana Prohibitions of Ragging in Educational Institution Ordinance, 2012" in letter and spirit will be dealt severely and stern action, to the extent of disaffiliation of the concerned institution, will be taken. (**Dean of Colleges**)
35. **The Chairpersons/Directors/Principals of Departments/Institutes/Maintained Colleges** will ensure the following: -
- (i) To issue the temporary ID Cards to fresh admitted students and to submit completely filled Students Information Proforma after one week of the last list to the General Branch so that their permanent PVC Id Cards can be made.
 - (ii) To collect ID Card Fee as notified by the University along with Students Information form.
 - (iii) To collect self-declaration with regard to not involving in ragging activities signed by the Students and his/her Parents.
 - (iv) To inform all the Students, Freshers as well as seniors, to keep their ID Cards always with them. It shall be obligatory on the part of **Chairpersons/Directors/Principals to issue temporary ID Cards** if the permanent PVC ID Card has not been issued to a student.
36. **The Director, UIET** may be authorized to prepare safety and security apps without affecting the privacy of individual students with regard to create the avenues to spread the idea of ragging free campus (Ref. UGC letter No. 1-15/2009 (ARC) pt.III dated 28 may 2018).

Sd/-

REGISTRAR

Endst. No. ACM-1/M.28/18/ 10637-10737 Dated: 04.07.2018

Copy of the minutes of the Anti-Ragging Committee, duly approved by the Vice-Chancellor is forwarded to the following for information and take further necessary action on **Top Priority**:

1. All members of the Committee
2. Dean Academic Affairs, KUK
3. Dean Students' Welfare, KUK
4. All Deans of Faculties & all the Chairpersons/Directors of U.T. Ds/ Institutes, KUK

5. Principals, UCK/ UCEK, KUK
6. Proctor/Deputy Proctor, KUK
7. Dean of Colleges, KUK
8. Controllers of Examinations-1, KUK
9. Director, Directorate of Distance Education, KUK
10. All Chief Wardens/Dy. Chief Wardens/Wardens (Boys & Girls Hostels)
11. Director Public Relations, KUK
12. Director, Youth & Cultural Affairs, KUK
13. Director, IT Cell to upload the minutes on the University website.
14. OSD to the Vice-Chancellor, KUK
15. Chief Security Officer, KUK
16. Assistant Registrar (General), KUK
17. A.R to the Registrar (for kind perusal of the Registrar).
18. P.A. to the Vice-Chancellor (for kind perusal of the Vice-Chancellor).

Sd/-
Deputy Registrar (Academic)
for Registrar



KURUKSHETRA UNIVERSITY KURUKSHETRA
(Established by the State Legislature Act XII of 1956)

Minutes of the meeting of the committee constituted by the Vice-Chancellor held on 12.06.2017 at 1.00 p.m. in the Committee Room to review and strengthen the measures to curb the menace of ragging in the University Teaching Departments/ Institutes and its affiliated/ maintained Colleges/Institutes for the session 2017-18: -

Members Present

1. Registrar
2. Dean Students' Welfare
3. Dean of Colleges
4. Principal, University College of Education
5. Principal, University College
6. Director, Institute of Mass Comm. & Media Tech
7. Chief Security Officer
8. Deputy Proctor Nominee of Proctor
9. Dr. Baljeet Saharan, Warden, Nominee of Chief Warden (Boys Hostels)
10. Mrs. Savita Jaiswal, Warden, Nominee of Chief Warden (Girls Hostels)
11. Dr. Pawan Diwan, Nominee of Director, University Institute of Engg. & Tech.
12. Deputy Registrar (Academic)

(Dean Academic Affairs & Director Public Relations could not attend the meeting)

The Committee was apprised that Ragging is totally prohibited in the University Teaching Depts./Institutes & its affiliated/maintained colleges/Institutes of the K.U. Kurukshetra and anyone found guilty of ragging and/or abetting ragging, whether actively or being a part of a conspiracy to promote ragging, is liable to be punished in accordance with the **UGC Regulations on curbing and Menace of Ragging in Higher Educational Institutions, 2009** and "The Haryana Prohibitions of Ragging in Educational Institution Ordinance, 2012" as well as under the provisions of any penal law for the time being in force. UGC and State Regulations/Ordinance, 2012 alongwith measures to be taken for curbing the menace of ragging were already circulated to all the UTDs/institutes for strict implementation. Instructions in this regard were also issued to all the affiliated/maintained Colleges/ Institutes by the **Dean of Colleges**.

The Committee reviewed the measures taken during the last year and noted that:

- i. For the session 2017-18 directions regarding curbing the menace of ragging, anti-ragging committee, anti-ragging squads (zone-wise) constituted by the University, toll free anti-ragging helpline numbers and e-mail helpline, self declaration by the student and his/her parents to the effect that the student will not indulge in ragging, and if found so, will be liable for punishment as per UGC and State regulations, have been included in the Prospectuses of various courses and also in the Hostel Rules & Regulations.


Director
Internal Quality Assurance Cell
Kurukshetra University, Kurukshetra

- ii. Posters as per Clause 6(a)-(i) that “the ragging is totally prohibited in the Institution and anyone found guilty of ragging and/or abetting ragging, whether actively or passively, or being a part of a conspiracy to promote ragging, is liable to be punished in accordance with UGC Regulations as well as under the provisions of any penal law for the time being in force” are being got printed and will be pasted by the office of the Dean Students’ Welfare at all important places in the University Campus. (www.ugc.ac.in).

The Committee further made the following recommendations:

1. **DSW** will arrange to display Flex Boards carrying anti-ragging message along with important Telephone Nos. at various prominent places on the University Campus.
2. **DPR** will take action for wide publicity of the measures which the University takes to curb the menace of ragging from time to time.
3. **Dean of Colleges** will make the recommendations to affiliated colleges/institutes with reference to Clause 6.1(c), 6.1(f), 6.4(l), 6.4(n), 9.2 of UGC Regulations. (www.ugc.ac.in.)
4. **All Chairpersons, Directors and Principals on the University Campus** will take self declaration from every enrolled students and their parents on the prescribed proforma given in the Prospectus. However, this is not required to be obtained from the promotee students as they have already given it at the time of their admission during the last year.
5. It will be mandatory for a **Chairperson, Director, Principal**, to include the paragraph as to whether the student has been punished for committing or abetting an act of ragging as also displayed persistent violent or aggressive behaviour or any inclination to harm others, during his/her course of study in the institution {with ref. to Clause 6.4(1)} in the character certificate to be issued from the institution last attended. (www.ugc.ac.in.)
6. A meeting may be fixed in the mid July or so in which the Vice-Chancellor alongwith Registrar and other senior functionaries/officers of the University will address to freshers and senior students in separate sessions in the University Auditorium. **Dean Students’ Welfare** will arrange to download ‘Documentary on Anti Ragging’ available on UGC website and display it during this meeting; and ensure its circulation to the University Teaching Departments/Institutes and Maintained Colleges.
7. **All the Chairpersons/Directors/Principals/Wardens of UTDs/ Institutes/Maintained Colleges/Hostels** on the Campus will arrange to show the ‘Documentary on Anti Ragging’ as stated above at Sr. No. 6 to the Junior & Senior Students. Dean of Colleges will issue instructions to all the affiliated Colleges/Institutes in this regard.
8. **DSW** will organize counseling sessions by Professionals at the start of academic session {with ref. 6.1(o)} in Hostels and in teaching faculties. **Dean Students Welfare** will also take action to meet the requirements

under clause 6.2(e, p, r), 6.3(f) and 6.4(d, e, i, k) of the UGC regulations (www.ugc.ac.in).

9. A leaflet incorporating Telephone Nos. of Anti Ragging Help Line, Anti Ragging Committee and Anti Ragging Squads will be got printed by DSW after getting the same from the office of the Proctor and will be circulated to all Chairpersons, Directors and Principals of the Departments/Institutes/maintained Colleges and they will provide these printed leaflet to every fresh student admitted.
10. UGC Toll free Anti -Ragging Help line Number 1800-180-5522 and E-mail - help line @ antiragging.net, and the Telephone numbers of University Anti-Ragging Committee, Anti-Ragging Squads, Monitoring Cell, Nodal Officers and Counselors will be displayed on the University Web-site. In addition official E-mail address of the Vice-Chancellor and Registrar will also be displayed on the University Web-site. (Proctor /DSW)
11. All the Chairpersons, Directors and Principals of the Departments/Institutes/maintained Colleges will arrange Introduction Sessions at Department/Institute/College level, within one month of admission (Ref. Clause 6.2(b)) and will include the list of such programmes in the academic calendar (www.ugc.ac.in).
12. Chief Wardens (Boys & Girls Hostels) will meet the requirements under Clause 6.1(b), 6.2(e, j, k), 6.4(b, i) or other relevant clauses of the UGC regulations. (www.ugc.ac.in).
13. All the Chairpersons, Directors, Principals of the Departments/Institutes/maintained Colleges will depute teachers one each for a group of 15 to 20 fresh students for interacting with them. These interactions may be held in the tutorial periods or in other classes in the first month at the start of the session (Ref. 6.2(f, h, i)). (www.ugc.ac.in).
14. All the Chairpersons, Directors and Principals will meet requirements under clause 6.1(d, e, f, g, h, n), 6.2(a, b, c, f, g, h, n, o & r) (www.ugc.ac.in).
15. Dean of Colleges is Nodal Officer for the affiliated colleges/institutes. He will take all measures to ensure that steps taken by the University from time to time are implemented at the Affiliated Colleges/Institutes. The Principals/Director of the Colleges/Institutions affiliated to Kurukshetra University shall submit a weekly report on the status of compliance with anti-ragging measures under these regulations and monthly report on such status thereafter to the Nodal Officer of Kurukshetra University. All Chairpersons, Directors and Principals of the Departments/Institutes/ maintained Colleges will submit such reports to the office of Proctor, who is Nodal Officer for Anti-Ragging measures on the University Campus.
16. Anti Ragging Squads will keep vigilance in Boys Hostels, Girls Hostels and other vulnerable areas of the University. Anti Ragging Squads, constituted for Hostels will also raid the Hostel in the night. On finding

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any case of ragging, the squad will report the matter to the Anti Ragging Committee.

17. **Anti Ragging Committee** will periodically review the situation and the information supplied by the Anti Ragging Squads and recommend actions as per UGC regulations. Minutes of the meetings of the Anti Ragging Committee will be placed before the Monitoring Cell of the University. **(Proctor/Chief Wardens/CSO)**
18. A close watch should be kept on all outside anti-social elements and it should be ensured that they may not enter the University Campus. For this purpose intensive patrolling on the University Campus should be carried out. The students, whose entry into University Campus has been banned, should not be allowed to enter the University Campus/Hostels. **(CSO)**
19. **The CSO (Security)** will ensure that the Gates on the Canal Road should be locked up-to 30th September, 2017 and no entry should be allowed from these gates except from 08.30 a.m. to 09.30 a.m. and from 05.00 p.m. to 05.30 p.m. only for the convenience of employees. No students will be allowed to use this road upto the month of September, 2016.
20. **The CSO (Security)** will contact the concerned Police Officer and make necessary arrangements for patrolling on the campus during the months of July, August and September. It was decided that during evening hours a few police personnel may be deployed on the road leading to the Girls hostels so that the male students be not allowed to stand near the Girls hostels after the visiting hours. **The Warden of the Girls hostels** should take round on the main gates of the hostels.

Special Vigil be kept over on the students of 5-year Integrated/other professional courses.

21. **The CSO (Security)** shall also instruct mobile patrolling party to bring to the notice of the University authorities any incident of ragging immediately. No incident of ragging will be hushed up. Even small incident of ragging will have to be reported. The patrolling party will not only keep a close watch on the activities of the students on the University Campus, but also visit Jyotisar, Shekh Chilli Tomb, Brahamsrover, Jindal Park and other nearby picnic-spots and ensure that the students are not indulging in ragging even outside the University Campus. The CSO (Security) will also put some security-men on duty on the Rose Garden, University Canteens, Open Air Theater etc. who will immediately bring into the notice of Proctor/DSW/Chief Wardens/Deputy Proctor/Registrar/Chairperson/ Director of the concerned Department/Institute if any incident of Ragging comes to their notice. **DSW** will arrange the meeting of the Canteen Contractors/owners and they should be asked to bring the incident of ragging, if any, to the notice of the University authorities.
22. **In every Department/Institute/College** a Committee of a few teachers should be formed which may watch the activities of the students especially during lunch hours/recess and also when they come to the departments/institutes/colleges and go back to their Hostels. If any

incident of ragging comes to the notice of any member of above Committee or any other member of the teaching or Non-teaching staff, it should immediately be brought to the notice of the Proctor/DSW/Chief Wardens/Deputy Chief Wardens/Registrar/ Deputy Proctor/ CSO (Security). The Non-teaching staff in every Departments/Institutes/Colleges Hostels should also remain alert towards incident of ragging. They should report promptly any case which comes to their notice

The Chairpersons/Directors/Principals shall constitute a Committee under the teachers by involving Senior Students and Freshers to report any act of ragging. Similar committee shall also be constituted by the Wardens of Hostels (Boys & Girls) to prevent any act of ragging in the Hostels.

- 23. The Chairpersons of University Teaching Departments/ Directors of Institutes/ Principals of Colleges shall convene meetings of teachers & non teaching staff of their Departments/Institutes/Colleges and bring to their notice all anti-ragging measures being taken by the University. The teachers of their Departments/Institutes/Colleges shall further inform the students about the consequences of ragging and ensure that no incident of ragging takes place in their Department/Institute/College and other vulnerable places. It was also decided that the teachers will remain present in the Department/Institute/College from 9.00 a.m. to 5.00 p.m. for two months from the start of classes and the Chairpersons/Directors/Principals will ensure compliance.
- 24. The Chairpersons/Directors/Principals shall make all efforts that no class should be left unattended by the teachers and will send weekly attendance report of students on the prescribed proforma (to be devised by the Chairperson/Director/ Principal concerned) for information of the Vice-Chancellor.
- 25. It was also decided that the students shall not be allowed to hold any party outside the campus. Proctor shall write a letter to the Deputy Commissioner and Superintendent of Police, Kurukshetra requesting that the owners of Hotels in the city not to allow the students to hold any parties in their Hotels to avoid any untoward incident. In case they suspect any such activity at their premises they should inform the University authorities or Distt. Administration for further necessary action. A letter in this regard be also written to all the Hotel owners in the city (Proctor).
- 26. The Chief Wardens shall convene the meeting of the Deputy Chief Wardens/ Wardens of all the Hostels and bring to their notice the necessity of their active involvement in "No Ragging" programme and put them on 24 hours visit to ensure that no incident of ragging takes place on the Campus (CW).
- 27. To avoid any incident of ragging in the Hostels during night hours, it was decided that anti ragging Squads will carry out night patrolling. They would be provided a vehicle by the General Branch for this purpose. The Hostel Supervisor shall remain present in the hostel from 9.00 p.m.



to 12.00 midnight to check the incidents of ragging upto 30st September, 2015. **All the wardens** shall also check their hostels from 9.00 p.m. to 12.00 midnight (A.R. General/All Wardens).

28. During the first two months of starting of the classes no guest of the students should be allowed to stay in the Hostels. No student should be allowed to enter in the University Hostel without Hostel identity card. (All Wardens)
29. If any fresher student is found in the room of the senior student or any senior student is found in the room of the fresher student during night hours in the Hostel, the senior student will be dealt with penal provisions of UGC regulations. (All Wardens)
30. **The Security-men** posted at the Hostels should also remain alert and if any incident of ragging in the hostels during night hours comes to their notice, they should immediately inform about the same to the concerned Warden/Chief Warden/Deputy Chief Wardens. They should also keep with them the telephone numbers of all the functionaries.(CSO)
31. It was also decided that regular mess of Girls Hostels should be started from the date of start of classes so that the girl students need not to go out from the hostels. Wardens will ensure the proper security of the students. (Chief Wardens (Girls))
32. It was also decided that 1st year students should be kept separately from senior students as far as possible in University Hostels. (Chief Wardens (Girls & Boys))
33. **The Chief Wardens and the CSO (Security)** will have periodical meetings with their staff to review the position from time to time and to put the information in the meetings of Anti-Ragging Committee (Chief Wardens & CSO).
34. It was also decided that anti-ragging measures taken by the University should be brought to the notice of Principals/Directors of Affiliated Colleges/Institutes to take similar actions in respect of their Colleges/Institutes. **The Dean of Colleges** will issue instructions to the Principals/Directors of affiliated colleges/institutes especially to Technical Institutions to ensure that no untoward incident occurs in their college/institution. The institution failing to curb ragging or fail to follow the UGC regulations & "The Haryana Prohibitions of Ragging in Educational Institution Ordinance, 2012" in letter and spirit will be dealt severely and stern action, to the extent of disaffiliation of the concerned institution, will be taken. (Dean of Colleges)
35. **The Chairpersons/Directors/Principals of UTDs/ Institutes/ Maintained Colleges** will ensure the following:-
 - (i) To issue the temporary ID Cards to fresh admitted students and to submit completely filled Students Information Proforma after one week of the last list to the General Branch so that their permanent PVC Id Cards can be made.
 - (ii) To collect Rs. 20/- ID Card Fee alongwith Students Information Form.

- (iii) To collect self declaration in regard of not involving in ragging activities signed by the Students and his/her Parents.
- (iv) To inform all the Students, Freshers as well as seniors, to keep their Id Cards always with them. It shall be obligatory on the part of **Chairpersons/Directors/ Principals to issue temporary Id Cards** if the permanent PVC Id Card has not been issued to a student.

REGISTRAR

Endst. No.ACM-1/M.28/17/ 9320-9431 Dated: 27.6.17

Copy of the minutes, duly approved by the Vice-Chancellor is forwarded to the following for information and take further necessary action on Top Priority:

1. All members of the Committee
2. Dean Academic Affairs, KUK
3. Dean Students' Welfare, KUK
4. All Deans of Faculties & all the Chairpersons/Directors of U.T.Ds/ Institutes, KUK
5. Principals, UCK/ UCEK, KUK
6. Proctor/Deputy Proctor, KUK
7. Dean of Colleges, KUK
8. Controllers of Examinations-1 & 11, KUK
9. Director, Directorate of Distance Education, KUK
10. All Chief Wardens/Dy. Chief Wardens/Wardens (Boys & Girls Hostels)
11. Director Public Relations, KUK
12. Directors, Youth & Cultural Affairs, KUK
13. Director, IT Cell to upload the minutes on the University website.
14. OSD to the Vice-Chancellor, KUK
15. Chief Security Officer, KUK
16. P.A/P.S. to the Vice-Chancellor/Registrar


 Deputy Registrar (Academic)
 for Registrar

§


 Director
 Internal Quality Assurance Cell
 Kurukshetra University, Kurukshetra

Anti-Ragging Committee Reports

185

Annexure-

KURUKSHETRA UNIVERSITY KURUKSHETRA

[Established by the State Legislature Act XII of 1956]

['A' Grade NAAC Accredited]

2020-21

ANTI-RAGGING COMMITTEE REPORT

Action taken report of an emergent meeting of the Anti-Ragging Committee held on 16.07.2020 at 12:00 noon in the office of the Proctor, Kurukshetra University, Kurukshetra.

(i) **Details of Investigation done by anti-ragging Committee members:**

Complaint received through email Anti Ragging Helpline vide Ref No. ARCC/HR-6401 on 15.07.2020 at 04:39 pm received in the office of Registrar, KUK, and the same received in the Proctor office against Ms. Dimple Kumari, M.Sc. Physics 2nd Sem., Roll no. 63, Dept of Physics, KUK.

The above student was directed to appear before the anti ragging committee on 16.07.2020 at 12:00 noon. She appeared through video conferencing and heard by the committee. She also submitted her written statement through whatsapp which was perused by the Committee.

Further, after detailed investigation, Mr. 'X' (victim) was identified by the committee and he confirmed to the anti-ragging committee that he had filed a complaint through e-mail at the anti-ragging helpline of UGC/MHRD. The victim told the committee that it is a case of verbal altercation by the above mentioned student further adding that victim also perceive it as a matter of ragging. Going through the statement and assertion of the victim, the committee verified the content of complaint/statement made by Mr. 'X' and treated it as a case of ragging against the accused student.

Keeping in view the nature of the case, the following actions have been taken by the Anti-Ragging Committee, KUK :

- (a) First of All, soon after receiving the email on 15.07.2020 from Anti-Ragging Helpline, the anti-ragging committee made earnest efforts to identify the victim/complainant. The probable victim was identified on 15.07.2020 by the Chairperson, Dept. of Physics and he was called in emergent meeting of Anti Ragging Committee held on 16.07.2020 at 12:00 noon. The matter was discussed in detail with the victim/complainant. The victim/complainant in the presence of Chairperson, Department of Physics, KUK was counseled by Dr. Hardeep Lal Joshi, Empanelled University Counsellor and the anti-ragging committee so that the victim would feel good and remain out of stress.

(ii) **Conclusions of the Investigations:**

Going through the statement and assertion of the victim/complainant as well as the accused, the committee observed that it is not a case of ragging against Mr. 'X' rather it is a case of verbal altercation.


Director
Internal Quality Assurance Cell
Kurukshetra University, Kurukshetra

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16.7.20

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(iii) List of Anti Ragging Committee members

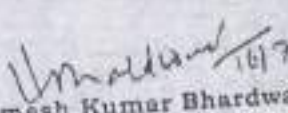

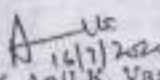

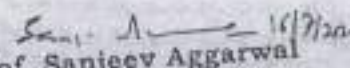

1. Prof. Ramesh Kumar Bhardwaj, Proctor, KUK (Convener)
Mobile-7082113124, email-proctor@kuk.ac.in
2. Prof. R.K. Deswal, Chief Warden (Male), KUK
Mobile- 7082113081, email-cwm@kuk.ac.in
3. Prof. Anil Kumar Vashisth, Dean, Students' Welfare, KUK (Member)
Mobile - 7082113109, email - dsw@kuk.ac.in.
4. Prof. Manjusha Sharma, Chief Warden (Girls) (Member)
Mobile - 9896343783, email-cwf@kuk.ac.in
5. Prof. Sanjeev Aggarwal, Chairperson, Dept. of Physics, KUK
Mobile- 9416227111, email- chairperson physics@kuk.ac.in
6. Prof. Rohtash Singh, Dy. Proctor(M), KUK (Member)
Mobile - 9416214826, email: proctor@kuk.ac.in

iv) Regulatory Authority: UGC

(v) Details of punishment for the culprit(s) :

Keeping in view the nature of the case and the facts and statements, the Anti-Ragging Committee, KUK observes that there is no culprit in this case and matter was resolved amicably.


(vi) List of the Anti-Ragging Committee members along with their signatures:

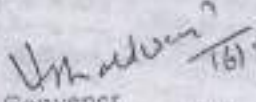
 Prof. Ramesh Kumar Bhardwaj, Proctor (Convener)	 Prof. R.K. Deswal Chief Warden (Male)	 Prof. Anil K. Vashisth, Dean Students' Welfare
 Prof. Manjusha Sharma Chief Warden (Girls)	 Prof. Sanjeev Aggarwal Chairperson, Dept. of Physics	 Prof. Rohtash Singh Deputy Proctor

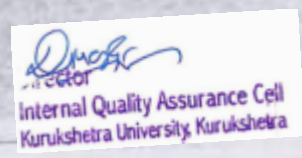
Endst. No. Proc/20/192

Dated 16.07.2020

The above proceedings of the Anti Ragging Committee are submitted for kind perusal and approval of the Vice-Chancellor, please.

Vice-Chancellor 
 16/7/2020
 PROCTOR


 Convener
 (Anti Ragging Committee)



KURUKSHETRA UNIVERSITY KURUKSHETRA

(Established by the State Legislature Act XII of 1956)
(*A* Grade NAAC Accredited)

ANTI-RAGGING COMMITTEE REPORT

Action taken report of an emergent meeting of the Anti-Ragging Committee held on 16.10.2020 at 1:00 p.m. in the office of the Proctor, Kurukshetra University, Kurukshetra.

(i) Details of Investigation done by anti-ragging Committee members:

Complaint received through email Anti Ragging Helpline vide Ref No. ARCC/HR-5455 on 15.10.2020 at 5.11 pm in the office of Registrar, KUK as well as in the Proctor.

After detailed investigation, Mr. 'X' (victim) was identified by the committee and under the prevailing situation of COVID-19, the Proctor as well as the Director, Institute of Law talked to him personally on his telephone and counseled him. He confirmed that he had filed a complaint through telephone at the anti-ragging helpline of UGC/MHRD. The victim told that it is a case of verbal altercation by some unknown students further adding that victim also perceive it as a matter of ragging.

Going through the facts of the case and relying upon the documents provided by the victim alongwith his complaint to the Anti-Ragging Helpline, the committee prima-facie observed that it is a case pertaining to Cyber Crime as some unknown students/persons tried to defame the image of the victim on social media by posting some unwanted messages against him in a private group/page.

Keeping in view the nature of the case, the following actions have been taken by the Anti-Ragging Committee, KUK :

- (a) First of All, soon after receiving the email on 15.10.2020 from Anti-Ragging Helpline, the anti-ragging committee made earnest efforts to identify the victim. The probable victim was identified on 16.10.2020 in the emergent meeting of Anti Ragging Committee. The matter was discussed in detail with the victim telephonically due to prevailing COVID-19 situation. The victim was counseled by the anti-ragging committee so that the victim would feel good and remain out of stress.
- (b) Secondly, in the light of the fact that the incident took place in a private group/page on the social media by some unknown students/persons, administrator(s) as well as member(s) of which are not known either to the Committee or to the victim, no immediate action can be taken in the matter.
- (c) The Committee concluded that in case the victim feels defamed with the incident, he should file a complaint/FIR with the authorities of Cyber Cell for identifying the accused person(s) and thereafter submit the outcome of the investigation made by Cyber Cell to the Anti-Ragging Committee of the University for taking further necessary action against accused students, if any.

(ii) Conclusions of the Investigations:

The Committee concluded that in case the victim feels defamed with the incident, he should file a complaint/FIR with the authorities of Cyber Cell for

identifying the accused person(s) and thereafter submit the outcome of the investigation made by Cyber Cell to the Anti-Ragging Committee of the University for taking further necessary action against accused students, if any.


(iii) List of Anti Ragging Committee members


1. Prof. Ramesh Kumar Bhardwaj, Proctor, KUK (Convener)
Mobile-70821-13124, email-proctor@kuk.ac.in
2. Prof. Anil K. Vashisth, Dean, Students' Welfare, KUK (Member)
Mobile-70821-13109, email-dsw@kuk.ac.in
3. Prof. R.K. Deswal, Chief Warden (M), KUK (Member)
Mobile-70821-13081, email-cwm@kuk.ac.in
4. Prof. Manjusha Sharma, Chief Warden (Girls) (Member)
Mobile - 98963-43783, email-cwf@kuk.ac.in
5. Dr. Ajit Singh, Deputy Proctor, KUK (Member)
Mobile - 94161-48243, email: proctor@kuk.ac.in
6. Dr. C.R. Jilova, Chief Security Officer (Member)
Mobile- 9416321600, email- cso@kuk.ac.in
7. Prof. Rajpal Sharma, Director, Institute of Law
Mobile- 94676-48056, email- director.iolaw@kuk.ac.in

(iv) Regulatory Authority: UGC

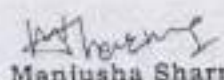
(v) Details of punishment for the culprit(s) : NIL


(vi) List of the Anti-Ragging Committee members along with their signatures:

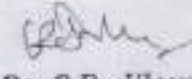

Prof. Ramesh Kumar Bhardwaj

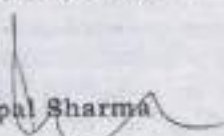

Prof. Anil K. Vashisth


Prof. R.K. Deswal


Prof. Manjusha Sharma


Dr. Ajit Singh

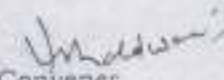

Dr. C.R. Jilova



Prof. Rajpal Sharma

Endst. No. Proc/20/ 259


Dated 16.10.2020

The above proceedings of the Anti Ragging Committee are submitted for kind perusal and approval of the Vice-Chancellor, please.


Convener
(Anti Ragging Committee)


Vice-Chancellor
16/10/2020

Convener


Internal Quality Assurance Cell
Kurukshetra University, Kurukshetra



KURUKSHETRA UNIVERSITY KURUKSHETRA
(Established by the State Legislature Act XII of 1956)
(‘A’ Grade NAAC Accredited)

ANTI-RAGGING COMMITTEE REPORT

Action taken report of an emergent meeting of the Anti-Ragging Committee held on 16.10.2020 at 1:00 p.m. in the office of the Proctor, Kurukshetra University, Kurukshetra.

(i) Details of Investigation done by anti-ragging Committee members:

Complaint received through email Anti Ragging Helpline vide Ref No. ARCC/HR-6415 on 16.10.2020 at 11.41 am in the office of Registrar, KUK as well as in the Proctor.

After detailed investigation, Ms. 'X' (victim) was identified by the committee and under the prevailing situation of COVID-19, the Proctor talked to her personally on her telephone and counseled her. She confirmed that she had filed a complaint through telephone at the anti-ragging helpline of UGC/MHRD. The victim told that it is a case of verbal altercation by some unknown students further adding that victim also perceive it as a matter of ragging.

Going through the facts of the case, the committee prima-facie observed that it is a case pertaining to Cyber Crime as some unknown students/persons tried to defame the image of the victim on social media by posting some unwanted messages against her in a private group/page.

Keeping in view the nature of the case, the following actions have been taken by the Anti-Ragging Committee, KUK :

- (a) First of All, soon after receiving the email on 16.10.2020 from Anti-Ragging Helpline, the anti-ragging committee made earnest efforts to identify the victim. The probable victim was identified on 16.10.2020 in the emergent meeting of Anti Ragging Committee. The matter was discussed in detail with the victim telephonically due to prevailing COVID-19 situation. The victim was counseled by the anti-ragging committee so that the victim would feel good and remain out of stress.
- (b) Secondly, in the light of the fact that the incident took place in a private group/page on the social media by some unknown students/persons, administrator(s) as well as member(s) of which are not known either to the Committee or to the victim, no immediate action can be taken in the matter.
- (c) The Committee concluded that in case the victim feels defamed with the incident, she should file a complaint/FIR with the authorities of Cyber Cell for identifying the accused person(s) and thereafter submit the outcome of the investigation made by Cyber Cell to the Anti-Ragging Committee of the University for taking further necessary action against accused students, if any.

(ii) Conclusions of the Investigations:

The Committee concluded that in case the victim feels defamed with the incident, she should file a complaint/FIR with the authorities of Cyber Cell for identifying the accused person(s) and thereafter submit the outcome of the investigation made by Cyber Cell to the Anti-Ragging Committee of the

University for taking further necessary action against accused students, if any.

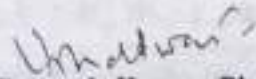


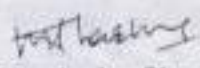

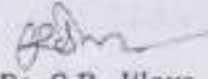
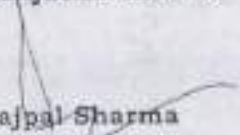
(iii) List of Anti Ragging Committee members

1. Prof. Ramesh Kumar Bhardwaj, Proctor, KUK (Convener)
Mobile-70821-13124, email-proctor@kuk.ac.in
2. Prof. Anil K. Vashisth, Dean, Students' Welfare, KUK (Member)
Mobile-70821-13109, email-dsw@kuk.ac.in
3. Prof. R.K. Deswal, Chief Warden (M), KUK (Member)
Mobile-70821-13081, email-cwm@kuk.ac.in
4. Prof. Manjusha Sharma, Chief Warden (Girls) (Member)
Mobile - 98963-43783, email-cwf@kuk.ac.in
5. Dr. Ajit Singh, Deputy Proctor, KUK (Member)
Mobile - 94161-48243, email-proctor@kuk.ac.in
6. Dr. C.R. Jilova, Chief Security Officer (Member)
Mobile- 9416321600, email-cso@kuk.ac.in
7. Prof. Rajpal Sharma, Director, Institute of Law
Mobile- 94676-48056, email-director.iolaw@kuk.ac.in

(iv) Regulatory Authority: UGC

(v) Details of punishment for the culprit(s) : Nil.

(vi) List of the Anti-Ragging Committee members along with their signatures:

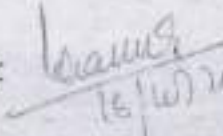
 Prof. Ramesh Kumar Bhardwaj	 Prof. Anil K. Vashisth	 Prof. R.K. Deswal
 Prof. Manjusha Sharma	 Dr. Ajit Singh	 Dr. C.R. Jilova
 Prof. Rajpal Sharma		

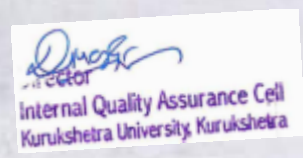
Endst. No, Proc/20/260

Dated 16.10.2020

The above proceedings of the Anti Ragging Committee are submitted for kind perusal and approval of the Vice-Chancellor, please.


Convener
(Anti-Ragging Committee)

Vice-Chancellor 
16/10/2020
Convener





KURUKSHETRA UNIVERSITY, KURUKSHETRA

(Established by the State Legislature Act XII of 1956)
(A+ Grade, NAAC Accredited)

Proceedings of the meeting of the Proctorial Committee held on 08.01.2021 at 1:00 PM in the office of the Proctor, K.U. Kurukshetra.

Members Present

1. Prof. Ramesh Kumar Bhardwaj, Proctor (In the Chair)
2. Prof. Anil K. Vashisth, Dean, Students' Welfare
3. Prof. D.S. Rana, Chief Warden (Boys)
4. Prof. Neelam Rani, Chief Warden (Girls)
5. Prof. Sunil Dhillon, Director, I.T. Cell
6. Dr. Ajit Singh, Deputy Proctor
7. Prof. Darshan Singh, Chairman, Social Work (Special Invitee)

The Committee perused the orders of the Vice-Chancellor dated 07.01.2021 and accordingly gone through the complaint dated 07.01.2021 made by Dr. Balinder Singh, Assistant Professor, Department of Social Work, IUK addressed to the Chairman, Department of Social Work, KUK regarding playing of obscene video by some unknown persons during the MSW (F) 1st Semester Class on 07.01.2021 from 9:30 AM to 10:30 AM. Further, the Committee called Dr. Balinder Singh and he appeared accordingly and narrated the whole story as annexed at Annexure-I. After going through his statement, the Committee advised him to get his e-mail id created on the kuk.ac.in domain immediately and to keep his e-mail id, through which he has been meeting his class till now, as activated till further directions on this issue.

The Committee further called Sh. Shashi Bhushan and Sh. Sunny Kumar, Clerks, Department of Social Work. Sh. Shashi Bhushan, Clerk apprised the Committee that the Whatsapp group, through which the link of online classes of Social Work are being shared, has been created by him on 11.12.2020 and Sh. Sunny Kumar, Clerk was added in that group on 15.12.2020. Thereafter, the Chairman of the department was added in the group and later on all the teachers of the department were added. Sh. Sunny Kumar informed that after the incident happened on 07.01.2021 with Dr. Balinder Singh, the office as per orders of the Chairman identified the students from Admission Register/ Admission Forms and 05 (five) such students, whose numbers could not be verified initially, were removed from the group. However, 04 (four) out of 05 (five) students were added back after verification whereas one Mobile No. 8199904343 could not be verified. Sh. Shashi Bhushan and Sh. Sunny Kumar also submitted their versions in writing (Annexure-II & Annexure-III). They also supplied a list of students of MSW 1st Semester with their mobile nos. (Annexure-IV). The Committee directed both of them not to carry out any activity in the whatsapp group without the permission of the Chairman of the department and to keep the backup of chats on group till further directions on this issue.

On the basis of the above, the committee finds that:

1. The class was held online through Google Meet open link using the gmail account of the teacher.
2. The control of the Google Meet was not exercised during the online class.
3. Although online system of providing education is very useful in the present scenario but this system leaves some scopes for its abuses also.
4. There is no substantial evidence and/or clue available before the committee at present. Therefore, identification of the person, who played the obscene video



KURUKSHETRA UNIVERSITY, KURUKSHETRA

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during the said class, cannot be ascertained with the available resource/expertise with the committee.

The Committee unanimously recommends that appropriate and urgent actions may be taken in this matter including lodging of FIR through the Chief Security Officer with the help of Department of Social Work for further investigation.


Further, to avoid such type of undesirable incident in future, the Committee recommends as under:

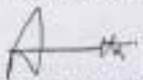
1. All the Directors/Chairpersons/Principals of the Institutes/Departments on the Campus should ensure that all the faculty members of their Institute/Department must use only the official e-mail id created by I.T. Cell on iitk.ac.in domain and using Google Classroom for official purposes including teaching through online mode. In case, any faculty member is not having the official e-mail id, he/she may get it created through the Director/Chairperson immediately.
2. Further, all the Directors/Chairpersons/Principals of the Institutes/Departments on the Campus should also ensure that the students admitted in their Institute/Department are also using the e-mail ids created on iitk.ac.in domain and no private/personal e-mail id be entertained for the purpose of online learning.
3. Keeping in view the fact that many faculty members are not fully aware of the online system of teaching through Google Class Room, a training programme for such faculty members may be organized at the earliest.


(Ajit Singh)
Deputy Proctor


(Neelam Rani)
Chief Warden (Girls)


(D.S. Rana)
Chief Warden (Boys)


(Sunil Dhingra)
Director, I.T. Cell


(Anil K. Vashisth)
Dean, Students' Welfare

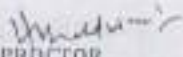

(Ram Mohan Kumar Bhardwaj)
Proctor & Convener

Endst. No. Proc/21/23

Dated: 8/1/2021

The proceedings of the Committee are submitted for kind approval of the Vice-Chancellor, please.

VICE-CHANCELLOR


PROCTOR


+8.01.2021

Regd.



KURUKSHETRA UNIVERSITY, KURUKSHETRA
(Established by the State Legislature Act XII of 1958)
(‘A+’ Grade, NAAC Accredited)

Proceedings of the meeting of the Proctorial Committee held on 26.07.2021 at 11:00 AM in the office of the Proctor, K.U. Kurukshetra.

Members Present:

- 1. Prof. Ramesh Kumar Bhardwaj, Proctor (in the Chair)
- 2. Prof. Anil K. Vashisth, Dean, Students' Welfare
- 3. Prof. D.S. Rana, Chief Warden (Boys)
- 4. Dr. Kusum Lata, Deputy Proctor
- 5. Dr. Hardeep Lal Joshi, Deputy Proctor
- 6. Dr. Mahabir Singh, Deputy Proctor
- 7. Dr. C.R. Jilova, Chief Security Officer (Special Invitee)
- 8. Prof. Suchismita Sharma, Chairperson, Dept. of AIH, Cul & Arch. (Special Invitee)
- 9. Prof. Raj Pal, Director, Institute of Law (Special Invitee)
- 10. Prof. A.C. Rana, Director, Inst. of Pharmaceutical Science (Special Invitee)
- 11. Ms. Promila, Dy. Chief Warden (Girls) (nominee of Chief Warden (Girls))

1. The Committee perused the complaint dated 25.03.2021 made by Dr. Sukhdev Saini, Department of AIH, Culture & Archaeology, KUK against Mr. Manu Dev, Ex-student of M. Phil. of his department stating therein that Mr. Manu Dev came in his room on 24.03.2021 and threatened him to face dire consequences if he don't withdraw all the complaints against Dr. Bhagat Singh, and used unparliamentary language. After perusing the complaint, the Committee in its earlier meeting dated 12.04.2021 summoned Dr. Sukhdev Saini and Mr. Manu Dev. Both of them appeared and submitted their written statements. Dr. Sukhdev Saini had reiterated his version in the statement given before the Committee whereas Mr. Manu Dev admitted that he went to the Department of AIH, Culture & Archaeology on 24.03.2021 just to thank all the faculty as well as staff members as he got his degree on that day. He also visited Dr. Sukhdev Saini for thanking him and did not say anything bad to Dr. Sukhdev Saini. However, at the end of his statement, he mentioned that in case Dr. Sukhdev Saini felt something bad, he feels sorry for that. But to further reveal the truth, the Committee in its meeting dated 12.04.2021 decided to obtain statement of Dr. Bhagat Singh, Department of AIH, Culture & Archaeology in the matter and accordingly Dr. Bhagat Singh was requested to appear before the Proctorial Committee. He appeared before the Committee today i.e. 26.07.2021 and submitted his statement. As was also decided in the last meeting, CCTV footage of the room of Dr. Sukhdev Saini dated 24.03.2021 was also seen by the Committee and it was transpired that Mr. Manu Dev visited his room on that day between 2:53:30 PM and 2:56:42 PM. Dr. Suchismita Sharma, Chairperson, Department of AIH, Culture & Archaeology also confirmed that Mr. Manu Dev met her around the above timing after meeting Dr. Sukhdev Saini. The Committee noted from the gestures of Mr. Manu Dev, as apparent in the CCTV footage, that he was not there to thank Dr. Saini rather some unpleasant talk might have taken place over there.

The Committee noted that earlier also, Dr. Sukhdev Saini made a complaint dated 17.07.2019 against Mr. Manu Dev for misbehaving with him which was



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considered by the Proctorial Committee. The Committee discussed the issue in number of meetings held on 29.08.2019, 16.10.2019, 20.11.2019, 31.01.2020, 15.02.2020, 06.03.2020 and 07.08.2020 and statements of Dr. Sukhdev Saini; Mr. Manu Dev; Mr. Jaipal Bindal, Assistant; Mr. Sandeep Kumar, Helper (Outsourcing) and Mr. Ram Phal, STA, Department of AIH, Culture & Archaeology were recorded regarding the complaint during above meetings. But due to enforcement of lockdown on account of Covid-19, no decision regarding that complaint could be made. Hence, the said complaint is also required to be disposed.

Keeping in view the above explained facts and also in the light of CCTV footage dated 24.03.2021, the Committee unanimously resolves that:

"ENTRY OF MR. MANU DEY, EX-STUDENT OF M. PHIL., DEPARTMENT OF AIH, CULTURE & ARCHAEOLOGY MAY BE BANNED IN THE UNIVERSITY FOR A PERIOD OF ONE YEAR WITH FURTHER STIPULATION THAT HE WILL NEVER TRY TO CONTACT DR. SUKHDEV SAINI, DEPARTMENT OF AIH, CULTURE & ARCHAEOLOGY PHYSICALLY OR THROUGH ANY MEANS."

2. The Committee perused the requests dated 15.07.2021 of Mr. Gagan Gaba S/o Sh. Jagdish Gaba and Mr. Gurdeep Singh S/o Sh. Surjeet Singh students and other request dated 20.07.2021 of Mr. Khushal Singh S/o Sh. Rajbir Singh of B. Pharmacy, Institute of Pharmaceutical Sciences, KUK for lifting of ban on their entry in the University imposed vide Notification No. ACM-I/St.6/19/8387-8399 dated 23.05.2019 for their involvement in a case of quarrel that had taken place outside the Institute of Pharmaceutical Sciences on dated 20.05.2019 in which a student namely Mr. Anish Bansal died due to some serious injuries. Bail papers in respect of two out of the three applicants namely Mr. Gagan Gaba and Mr. S/o Sh. Jagdish Gaba and Mr. Gurdeep Singh S/o Sh. Surjeet Singh have been provided by the Director, Institute of Pharmaceutical Sciences which are attached herewith as Annexure-I & Annexure-II for ready reference. Whereas no such bail papers have been provided in respect of the third applicant namely Mr. Khushal Singh S/o Sh. Rajbir Singh have been provided. The Committee perused the whole case as well as the request and bail papers of the applicants. But keeping in view the seriousness of the offence all the members of the Committee are of the unanimous view that no relief should be granted to any of the three applicants just on the basis of the fact that the Court has allowed them bail. Hence, the unanimous decision of the Committee is as under:

"THE PUNISHMENT IMPOSED UPON (1) MR. GAGAN GABA S/O SH. JAGDISH GABA, (2) MR. GURDEEP SINGH S/O SH. SURJEET SINGH AND (3) MR. KHUSHAL SINGH S/O SH. RAJBIR SINGH VIDE NOTIFICATION NO. ACM-I/St.6/19/8387-8399 DATED 23.05.2019 SHALL CONTINUE AND NO RELIEF SHOULD BE GRANTED TO THEM."


Director
Internal Quality Assurance Cell
Kurukshetra University, Kurukshetra



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3. An old case, in which 03 students namely Mr. Harinder Chauhan, Mr. Sanjeev Kumar and Mr. Mukul Malik, all students of Institute of Law, KUK, alongwith 01 outsider namely Mr. Sumit Kumar were summoned for making nuisance and drinking liquor outside the gate of Chaudhary Devi Lal Bhawan, KUK on the basis of security report dated 20.01.2020, was placed before the Committee for final recommendations as no final decision could have been arrived at in the case despite consideration of the matter in various meetings of the Committee dated 31.01.2020, 15.02.2020, 06.03.2020, 07.08.2020, 12.04.2021 mainly due to the reason that one of the students namely Mr. Harinder Chauhan could not come with his parents despite providing various opportunities. The Committee noted that a student namely Mr. Mukul Malik S/o Sh. Pardeep Kumar Malik, Roll No. 22, B.A.L.L.B. 1st year, Institute of Law, KUK (during the session 2019-20), who was also an alleged culprit, was later on exonerated by the Police authorities from the lapse as his involvement could not be proved. The other student namely Mr. Sanjeev Kumar appeared before the Committee with his father in its meeting held on 07.08.2020 and submitted written statements. But, Mr. Harinder Chauhan, the third student could not come with his parents despite providing various opportunities. However, he appeared before the Committee two times with his uncles and recorded his statements but the Committee refused to take his uncles' statement. Director, Inst of Law pleaded for satisfactory behaviour of Mr. Sanjeev Kumar and Mr. Harinder Chauhan after this incident and reported that Mr. Harinder's parents could not come because of severe disease. Hence, to conclude the issue, the Committee unanimously resolves as under:

- A. ENTRY OF MR. SUMIT KUMAR, OUTSIDER INVOLVED IN THIS CASE MAY BE BANNED IN THE UNIVERSITY.
- B. MR. HARINDER CHAUHAN S/O SH. RANBIR SINGH, ROLL NO. 17 AND MR. SANJEEV KUMAR S/O SH. SURENDER SINGH, ROLL NO. 140, BOTH STUDENTS OF B.A.L.L.B. 2nd AND 1st YEAR RESPECTIVELY (DURING THE SESSION 2019-20) BE ISSUED A WARNING TO BE CAREFUL IN FUTURE AND NOT TO REPEAT SUCH MISCHIEF IN FUTURE. EACH OF THEM MAY ALSO BE FINED FOR RS. 500/- ONLY FOR THE LAPSE.

4. Another old case wherein Ms. Priya student of B.Sc, P.C.M. Roll No. 180551 made a complaint duly forwarded by the Principal, Institute of Integrated and Honors Studies KUK vide diary no. 148 dated 12.02.2020 that she is receiving some vulgar messages from unknown numbers and desired to take action against the culprits by providing their contact numbers, was also placed before the Committee for final disposal. The Committee noted that the matter was referred to the Chief Security Officer, KUK for taking up the same with appropriate competent police authorities. Accordingly, the Committee asked about the status of the case from the Chief Security Officer. In response, the Chief Security Officer informed the Committee that they had contacted the complainant and the complainant had informed to them

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that she did not receive any vulgar message after filing complaint and therefore she is having no more problem. Accordingly, keeping in view the report of the Chief Security Officer, the Committee unanimously resolves as under:

"SINCE NO FURTHER VULGAR MESSAGES HAVE BEEN RECEIVED BY THE COMPLAINANT I.E. MS. PRIYA STUDENT OF B.S.C. PCM, ROLL NO. 180551 OF INSTITUTE OF INTEGRATED AND HONORS STUDIES KUK AS CONFIRMED BY HER, THE COMPLAINT MADE BY HER MAY BE CLOSED."

The meeting ended with a vote of thanks to the Chair.

VC OFFICE
Diary No. 40005
Dated 17/8/21

Priya
(Priya)
Dy. Chief Warden (G)
Nominee of CW (G)

Mahar Singh
(Mahar Singh)
Deputy Proctor

Hardeep Lal Joshi
(Hardeep Lal Joshi)
Deputy Proctor

Kusum Lata
(Kusum Lata)
Deputy Proctor

S.S. Rana
(S.S. Rana)
Chief Warden (Boys)

Anil K. Vashisth
(Anil K. Vashisth)
Dean, Students' Welfare

Ramesh Kumar Bhardwaj
(Ramesh Kumar Bhardwaj)
Proctor & Convener

Endst. No. Proo/21/ 54

Dated: 11/8/2021

The proceedings of the Committee are submitted for kind approval of the Vice-Chancellor, please.

Ramesh Kumar Bhardwaj
PROCTOR

VICE-CHANCELLOR

B.S. Singh

Proctor
forwarded to A.C. (Academic) for n/y, dt. 17/8/21



NOTIFICATION

On the recommendations of the Proctorial Committee, meeting held on 31.01.2020 in the office of the Proctor, Kurukshetra University, Kurukshetra, the Vice-Chancellor has passed the following orders: -

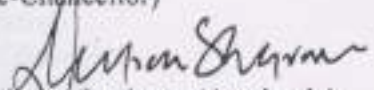
1. THAT DUE TO NOT HAVING ANY GROUND TO REVIEW THE PUNISHMENT OF FINE OF RS. 1000/- ALONGWITH STERN WARNING IMPOSED UPON MR. JAYANT SINGH S/O SH. JASBIR SINGH, ROLL NO. 115; MR. SAURABH BHADANA S/O SH. BALRAM BHADANA, ROLL NO. 44 AND MR. ROHIT HOODA S/O SH. SHAMSHER SINGH, ROLL NO. 32, ALL STUDENTS OF INSTITUTE OF LAW, KUK, THE SAME SHALL CONTINUE AS SUCH AND NO FURTHER REQUEST IN THIS REGARD BE ENTERTAINED.
2. THAT KEEPING IN VIEW THE REPORT OF THE POLICE, PUNISHMENT OF RUSTICATION AND ENTRY BAN, IMPOSED VIDE NOTIFICATION NO. ACM-I/ST.6/19/9317-9336 DATED 31.05.2019 MAY BE LIFTED FROM MR. NITESH KUMAR S/O SH. BALDEV RAJ, ROLL NO. 16, B.PHARMACY 8TH SEM., INSTITUTE OF PHARMACEUTICAL SCIENCES WITH IMMEDIATE EFFECT WITH A WARNING TO BE CAREFUL AND NOT TO INDULGE IN ANY SUCH ACTIVITY IN FUTURE.
3. THAT KEEPING IN VIEW THE COMMENTS RECEIVED FROM THE OFFICES OF CHIEF WARDEN (M), CHIEF WARDEN (W) AND CONTROLLER OF EXAMINATIONS-II, THE DEMAND CHARTER DATED 16.10.2019 RECEIVED FROM MR. PARMISH CHAUDHARY, STATED TO BE THE UNIT PRESIDENT OF ABVP, KURUKSHETRA MAY BE FILED AS THE REQUIRED ACTION HAS ALREADY BEEN TAKEN.

REGISTRAR

Endst. No. ACM-I/St.6/20/ 1449-1462 Dated 24-02-2020

Copy of the above is forwarded to the following for information and necessary action:

1. Proctor/Dy. Proctors (Male & Female), KUK with reference to his office Endst. No. Proc./20/92 Dated 17.02.2020.
2. Dean Students' Welfare, KUK to inform Mr. Parmish Chaudhary, President of ABVP with reference to their office Diary No. 985 dated 22.10.2019.
3. Director, Institute of Law, KUK to inform the concerned students and their parents.
4. Director, Institute of Pharmaceutical Sciences, KUK to inform the concerned student and his parents.
5. Chief Wardens (Boys) KUK.
6. Chief Wardens (Girls) KUK.
7. Controllers of Examinations, KUK.
8. D.R. (Registration), KUK.
9. Chief Security Officer, KUK
10. Supdt. O/o the Registrar, (for kind information of the Registrar)
11. P.A. to the Vice-Chancellor (for kind perusal of the Vice-Chancellor)


Assistant Registrar (Academic)
for Registrar

24.2.2020



KURUKSHETRA UNIVERSITY KURUKSHETRA
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NOTIFICATION

On the recommendations of the Proctorial Committee, meeting held on 06.02.2020 in the office of the Proctor, Kurukshetra University, Kurukshetra, the Vice-Chancellor has passed the following orders: -

THAT THE PUNISHMENT OF RUSTICATION & ENTRY BAN IMPOSED UPON MR. VINOD KUMAR S/O SH. SURESH KUMAR, ROLL NO. 21, M.A. (MC)-I, IMC&MT AND MR. JASVINDER S/O SH. RANBIR SINGH, ROLL NO. 13, P.G. DIPLOMA IN WOMEN STUDIES, WSRC MAY BE REVOKED, SUBJECT TO THE FOLLOWING CONDITIONS:

1. MR. VINOD KUMAR AND MR. JASVINDER SHALL FURNISH AN AFFIDAVIT TO THE EFFECT THAT THEY SHALL NOT INVOLVE OR INDULGE IN ANY TYPE OF UNLAWFUL ACTIVITY DIRECTLY OR INDIRECTLY IN THE CAMPUS. AN AFFIDAVIT TO THIS EFFECT SHALL ALSO BE FURNISHED BY THEIR PARENTS.
2. THE SECURITY WING OF THE UNIVERSITY SHALL KEEP A CLOSE WATCH ON THE ACTIVITIES OF THESE STUDENTS IN THE CAMPUS FOR NEXT ACADEMIC SESSION.

HENCE, THE PUNISHMENT OF RUSTICATION & ENTRY BAN IMPOSED UPON MR. VINOD KUMAR S/O SH. SURESH KUMAR, ROLL NO. 21, M.A. (MC)-I, IMC&MT AND MR. JASVINDER S/O SH. RANBIR SINGH, ROLL NO. 13, P.G. DIPLOMA IN WOMEN STUDIES, WSRC MAY BE REVOKED W.E.F. THE DATE THEY SUBMIT AN AFFIDAVIT TO THE EFFECT THAT THEY SHALL NOT INVOLVE OR INDULGE IN ANY TYPE OF UNLAWFUL ACTIVITY DIRECTLY OR INDIRECTLY IN THE CAMPUS. AN AFFIDAVIT TO THIS EFFECT SHALL ALSO BE REQUIRED FROM THEIR PARENTS.

REGISTRAR

Endst. No. ACM-I/St.6/20/ 942-954 Dated 11.02.2020

Copy of the above is forwarded to the following for information and necessary action:

1. Proctor/Dy. Proctors (Male & Female), KUK with reference to his office Endst. No. Proc.64 dated 10.02.2020
2. Dean Students' Welfare, KUK
3. Director, Institute of Mass Communication & Media Technology to inform the concerned student and his parents.
4. Director, WSRC to inform the concerned student and his parents.
5. Chief Warden (Boys) KUK
6. Chief Warden (Girls) KUK.
7. Controllers of Examinations, KUK.
8. D.R. (Registration), KUK.
9. Chief Security Officer, KUK
10. Supdt. O/o the Registrar, (for kind information of the Registrar)
11. P.A. to the Vice-Chancellor (for kind perusal of the Vice-Chancellor)



[Signature]
Assistant Registrar (Academic)
for Registrar

11/2/2020

KURUKSHETRA UNIVERSITY KURUKSHETRA
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NOTIFICATION

On the recommendations of the Proctorial Committee, meeting held on 15.02.2020 at 11:00 AM in the office of the Proctor, Kurukshetra University, Kurukshetra, the Vice-Chancellor has passed the following orders: -

1. THAT:

- (i) MR. SANJEEV KUMAR S/O SH. SURENDER SINGH, ROLL NO. 140, B.A.LL.B. (HONS.) 1ST YEAR AND MR. HARINDER CHAUHAN S/O SH. RANBIR SINGH, ROLL NO. 17, B.A.LL.B. (HONS.) 2ND YEAR BOTH FROM INSTITUTE OF LAW, KUK ALONGWITH THE OUTSIDER NAMELY MR. SUMIT KUMAR S/O SH. RAM KUMAR R/O VILLAGE-RAMANA RAMANI ONCE AGAIN BE CALLED IN THE NEXT PROCTORIAL COMMITTEE MEETING WITH THEIR PARENTS.
- (ii) THE SECURITY OFFICIAL NAMELY MR. KARAM SINGH (DRIVER) BE ALSO CALLED IN THE MEETING.

2. THAT:

- (i) MR. AMIT S/O SH. MOHENDER, ROLL NO. 1077. B.A PHILOSOPHY HONS, IIIRD YEAR, IHS, MR. RANDEEP S/O SH. MAHENDER R/O VILL- KHARAL, DISTT.- JIND, MR. NARENDER S/O SH. SURAJBHAN R/O VILL- KHARAL, DISTT.- JIND AND MR. AMARDEEP S/O SH. RANDHIR R/O VILL- KHARAL, DISTT.- JIND BE CALLED IN THE NEXT MEETING OF PROCTORIAL BOARD WITH THEIR PARENTS.
- (ii) PRINCIPAL, IHS MAY BE REQUESTED TO SEND ATTENDANCE RECORD IN RESPECT OF MR. AMIT S/O SH. MOHENDER, ROLL NO. 1077. B.A PHILOSOPHY HONS, IIIRD YEAR, IHS.
- (iii) CHIEF WARDEN(M) MAY BE REQUESTED TO SEND THE REPORT IN RESPECT OF MR. AMIT S/O SH. MOHENDER, ROLL NO. 1077. B.A PHILOSOPHY HONS, IIIRD YEAR, IHS REGARDING ALL HIS HOSTEL DUES IF ANY.
- (iv) MR. BALWINDER, SECURITY GUARD AND MR. SATPAL, SECURITY GUARD BE CALLED IN THE NEXT MEETING.

3. MR. SUNIL S/O SH. JAI GOPAL, ROLL NO. 55, LL.B 3RD YEAR, MR. AJAY DHAKA S/O SH. BALJEET DHAKA, ROLL NO. 76, LL.B 3RD YEAR, MR. PARVESH LATHAR S/O SH. KULDEEP LATHAR, ROLL NO. 60, LL.B 3RD YEAR AND MR. ARVIND KUMAR S/O SH. RAM KUMAR, ROLL NO. 31, LL.B 3RD YEAR MAY BE CALLED IN THE NEXT MEETING OF PROCTORIAL BOARD ALONG WITH HIS PARENTS.

4. THAT MR. MANU DEV, M.PHIL, SESSION (2017-2018) MAY BE CALLED ONCE AGAIN IN THE NEXT MEETING OF PROCTORIAL BOARD FOR REVEALING THE FACTUAL POSITION.

Contd...


5. THAT MR. ANSHUL, STUDENT OF B.A FINAL, ROLL NO. 686, IHS MAY BE CALLED IN NEXT MEETING OF PROCTORIAL BOARD WITH HIS PARENTS.

REGISTRAR


Endst.No. ACM-I/St.6/20/2082-2097 Dated 6.3.2020

Copy of the above is forwarded to the following for information and necessary action:

1. Proctor/Dy. Proctors (Male & Female), KUK with reference to his office Endst. No. Proc./20/123 dated 05.03.2020.
2. Dean Students' Welfare, KUK
3. Chairman, Deptt. of Law, KUK to inform the concerned students and their parents.
4. Chairman, Deptt. of AIH, KUK to inform the concerned students and their parents.
5. Director, Institute of Law, KUK to inform the concerned students and their parents.
6. Principal, II&HS KUK to inform the concerned student and his parents.
7. Chief Wardens (Boys/Girls) KUK
8. Controllers of Examinations, KUK
9. D.R. (Registration), KUK
10. Chief Security Officer, KUK, to inform the outsiders concerned and staff members i.e. Mr. Karam Singh, Driver, Mr. Balwinder and Mr. Satpal, Security Guards.
11. Supdt. O/o the Registrar, (for kind information of the Registrar)
12. P.A. to the Vice-Chancellor (for kind perusal of the Vice-Chancellor)


Assistant Registrar (Academic)
for Registrar

6/3/2020


Internal Quality Assurance Cell
Kurukshetra University, Kurukshetra

KURUKSHETRA UNIVERSITY KURUKSHETRA
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NOTIFICATION

On the recommendations of the Proctorial Committee, meeting held on 06.03.2020 in the office of the Proctor, Kurukshetra University, Kurukshetra, the Vice-Chancellor has passed the following orders: -

(A) THAT

1. MR. SANJEEV KUMAR S/O SH. SURENDER SINGH, ROLL NO. 140, B.A.LL.B. (HONS.) 1ST YEAR AND MR. HARINDER CHAUHAN S/O SH. RANBIR SINGH, ROLL NO. 17, B.A.LL.B. (HONS.) 2ND YEAR BOTH FROM INSTITUTE OF LAW, KUK ALONGWITH THE OUTSIDER NAMEDLY MR. SUMIT KUMAR S/O SH. RAM KUMAR R/O VILLAGE-RAMANA RAMANI BE GIVEN ANOTHER OPPORTUNITY AND ONCE AGAIN BE DIRECTED TO APPEAR IN THE NEXT PROCTORIAL COMMITTEE MEETING WITH THEIR PARENTS.
2. THE SECURITY OFFICIAL NAMEDLY MR. KARAM SINGH (DRIVER) ONCE AGAIN BE CALLED IN THE MEETING.

(B) THAT

1. MR. AMIT S/O SH. MOHENDER, ROLL NO. 1077, B.A PHILOSOPHY HONS. BE FINED WITH RS. 2000. FURTHER, HE MAY ALSO BE DIRECTED TO VACATE THE HOSTEL ROOM AFTER CLEARING ALL HIS DUES AS SOON AS POSSIBLE. MOREOVER HE HAS TO SUBMIT AN AFFIDAVIT STATING THAT HE WILL NOT BE INVOLVED IN ANY UNLAWFUL ACTIVITY IN FUTURE.
2. THE ENTRY OF MR. RANDEEP S/O SH. MAHENDER SINGH, R/O VILL- KHARAL, DISTT. JIND; MR. NARENDER S/O SH. SURAJBHAN, R/O VILL.- KHARAL, DISTT- JIND AND MR. AMARDEEP S/O SH. RANDHIR R/O VILL- KHARAL, DISTT. JIND, BE BANNED IN THE UNIVERSITY CAMPUS IMMEDIATELY.

(C) THAT MR. MANU DEV, M.PHIL, SESSION (2017-2018) MAY BE GIVEN ANOTHER OPPORTUNITY AND CALLED ONCE AGAIN IN THE NEXT MEETING OF PROCTORIAL BOARD FOR REVEALING THE FACTUAL POSITION.

(D) THAT MR. ANSHUL, STUDENT OF B.A FINAL, ROLL NO. 686, IHS MAY BE ASKED TO SUBMIT IN WRITING THAT HE IS WILLING TO WITHDRAW HIS COMPLAINT WITHOUT ANY KIND OF PRESSURE.

REGISTRAR

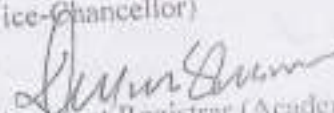
Endst. No. ACM-I/St.6/20/ 2949-3963 Dated 22/5/2020

Copy of the above is forwarded to the following for information and necessary action:

1. Proctor/Dy. Proctors (Male & Female), KUK with reference to his office Endst. No. Proc./20/140 Dated 19.03.2020.
2. Dean Students' Welfare, KUK.



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3. Director, Institute of Law, KUK to inform the concerned students and their parents.
 4. Principal, IHS, KUK to inform the students and their parents.
 5. Chairman, AIH, KUK to inform Mr. Manu Dev and his parents.
 6. Chief Wardens (Boys) KUK.
 7. Chief Wardens (Girls) KUK.
 8. Controllers of Examinations, KUK.
 9. D.R. (Registration), KUK.
 10. Chief Security Officer, KUK to inform the outsiders alongwith their parents and the security official Mr. Karam singh (Driver).
 11. Supdt. O/o the Registrar, (for kind information of the Registrar)
 12. P.A. to the Vice-Chancellor (for kind perusal of the Vice-Chancellor)


Assistant Registrar (Academic)
for Registrar 20/3/2021


Internal Quality Assurance Cell
Kurukshetra University, Kurukshetra

KURUKSHETRA UNIVERSITY KURUKSHETRA

(Established by the State Education Act VII of 1986,
(U. Grade 'A' Accredited)

NOTIFICATION

On the recommendations of the Proctorial Committee, the Vice-Chancellor has ordered that:

1. All the Directors/Chairpersons/Principals of the Institutes/Departments on the Campus should ensure that all the faculty members of their Institute/Department must use only the official e-mail id created by I.T. Cell on kuk.ac.in domain. In case, any faculty member is not having the official e-mail id, he/she may get it created through the Director/Chairperson immediately.
2. All the Directors/Chairpersons/Principals of the Institutes/Departments must use Google Classroom for official purposes including teaching through online mode. The following link may be used for learning/training on Google Classroom

Link for Google classroom help

<https://support.google.com/edu/classroom#topic=10298088>

Link to start a video meeting for education

<https://support.google.com/edu/classroom/answer/9776888?hl=en&authuser=0#zippy=%2Cset-up-a-video-meeting-in-classroom>

3. All the Directors/Chairpersons/Principals of the Institutes/ Departments on the Campus should also ensure that the students admitted in their Institute/Department are also using the e-mail ids created on kuk.ac.in domain and no private/personal e-mail id be entertained for the purpose of online learning.
4. Keeping in view the fact that many faculty members are not fully aware of the online system of teaching through Google Class Room, a training programme for such faculty members may be organized at the earliest by the Faculty Development Centre.

REGISTRAR

Encls. No. ACM-1/SI.6/21/1036-1115 Dated 19-1-2021

Cope of the above is forwarded to the following for information and necessary action:

1. Proctor/Dy. Proctors (Male & Female), KUK with reference to his office Encls. No. Proc./21/03 dated 08.01.2021.

P.T.O.

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- 1. All the Deans, KUK
- 2. All the Chairpersons/Directors/Principals of the TTDS Institutes, KUK
- 3. Chief Security Officer, KUK
- 4. (SI) to the Vice-Chancellor, KUK
- 5. Supdt. of the Registrar for kind perusal of the Registrar, KUK
- 6. J.A. to the Vice-Chancellor for kind perusal of the Vice-Chancellor, KUK

[Handwritten Signature]
Assistant Registrar (Academic)
19/11/2024

[Handwritten Signature]
Director
Internal Quality Assurance Cell
Kurukshetra University, Kurukshetra

[C] Students' Grievances Redressal Cell:

1. Web Link of the Cell : <https://new.kuk.ac.in/student-grievances-redressal/>
2. Examination related grievances can be filed online through IUMS portal hosted on University Website:
<https://new.kuk.ac.in/grievance/>


Director
Internal Quality Assurance Cell
Kurukshetra University, Kurukshetra

Minutes of the meetings of Students' Grievance Cell as per the metric

17-18

KURUKSHETRA UNIVERSITY KURUKSHETRA

(Established by the State Legislature Act-XII of 1956)

(A+ Grade, NAAC Accredited)

Minutes of the meeting of the Students Grievances Redressal Committee held on 25.10.2017 at 2:30 p.m. in the office of the Dean Academic Affairs to discuss the grievances of the students admitted at the University Campus:-

Members Present

1. Dean Academic Affairs(In the Chair)
2. Dean Students' Welfare(Convener)
3. Chief Warden (Boys)
4. Chief Warden (Girls)
5. Principal, University College of Education.
(Librarian & Controller of Exam-II has also attended the meeting as special invitee)
(Proctor and Principal, University College could not attend the meeting)

Students Nominated from each Faculty

1. Tarun Saini, (MSW-F) Social Work.
2. Mr. Sahil Kumar, B.A.LL.B 7th Sem., Roll No. 30, Institute of Law.
3. Ms. Shweta, Department of Tourism & Hotel Management, MTTM (3rd Sem.)
4. Mr. Sonu Ram, Research Scholar, Deptt. of Sanskrit, Pali & Prakrit.
5. Mr. Kaushlender Singh S/o Sh. Surinder Singh, M.Sc. Physics (Final), Roll No. 72.
6. Ms. Ipsita Ghosh, M.A. English (F), Roll No. 35.
7. Ms. Ayushi Jindal, B.Ed. (Spl. Edu.) 3rd Sem., Deptt. Of Education.
8. Ms. Jyoti Verma, M.Sc. (Final) Roll No. 60, Deptt. of Zoology.
9. Mr. Rishab Aggarwal, Roll No. 2514034, ECE., UIET.
(Ms. Nidhi Aggarwal, B. Pharma. VIIIth Sem. Roll No. 49. could not attend the meeting)

After detailed deliberations, the Students Grievances Redressal Committee recommended the following:

Sr. No.	Demand	Recommendation of the Committee
1.	Non-Availability of seats in Central Library for Students they are sitting on the floor of the library.	The Librarian, JLN Library informed the committee that there are 1270 seats available in the University Library and 100 more seats are being increased. Besides, 300 chairs are being arranged to put in the Library reading room.
2.	R.O. facility for drinking water in all Departments and Hostels.	The Committee recommends that one Purifier in each building be provided. The Executive Engg. may take action in


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		this regard.
3.	The food charges and parking fee driver and conductor and of bus respectively during trip by D.S.W. buses must be born by University not students (including the some toll charges).	Dean Students' Welfare informed the committee that Drivers are being paid D.A. for the food as well as night halt charges. Therefore, Drivers would be instructed not to take any food charges from the students.
4.	Late Re-appear result.	The Controller of Exams-II informed the committee that all results are being declared in time. More efforts will be made for earlier declaration of re-appear
5.	Entry in the Examination Branch should be restricted useless someone shows His/Her Identity Card.	The Controller of Exams-II informed the committee that entry in the Examination Branch is being made through Gate Pass only.
6.	Lack of Doctor's facility in Health Centre.	The A.R. (Estt. T.) informed the committee that three regular Doctor's have been appointed in the University Health Centre.
7.	Process in the Examination Branch should be systematic.	The Controller of Exams-II informed the committee that the Examination process is already systematic.
8.	Last but Not the least, the food provided by the Mess in the Hostels should be of finest quality.	Chief Wardens (Boys & Girls) informed the committee that they will check the food quality regularly in Hostels.
9.	Lifting the ban imposed on Student's Union Election in the State Universities.	All student representative vide request dated 25.10.2017 have written to say that they are not in favour of this demand and desired that no Student Union Elections should be held in.

		KUK. The committee recommends the request of students representatives be forwarded to the Director Higher Education, Haryana, Panchkula.
Any other demand/item		
1.	Imposing 18% G.S.T. on Mess Bill in case of Kurukshetra University Student's residing in University Hostel.	The rate of G.S.T. on Hostel Mess services in the University will be charged 12% instead of 18% with offer from the date of State Govt. notification
2.	Scholarship is not paid to student in time.	The committee strongly recommends that Scholarship section should pay scholarship to students in time.
3.	All students may be instructed not to paste any poster/bills etc. on the walls of the University of the University property. Proctor may take disciplinary action against the concerned student.	Dean Student's Welfare informed that a notification regarding not to paste any poster, bills etc. on the university property has already been issued on 01.8.2017 vide Endst No. DSW/2017/1186-1285 stating that disciplinary action will be initiated against the concerned students in case of default. Accordingly, Proctor may take appropriate action in this regard.


DEAN ACADEMIC AFFAIRS


Proctor
Internal Quality Assurance Cell
Kurukshetra University, Kurukshetra

Minutes (17-2018)

KURUKSHETRA UNIVERSITY KURUKSHETRA

(Established by the State Legislature Act-XII of 1956)

('A' Grade, NAAC Accredited)

Minutes of the meeting of the Students Grievances Redressal Committee held on 07.03.2018 at 3:15 p.m. in the office of the Dean Academic Affairs to discuss the grievances of the students admitted at the University Campus: -

Members Present

1. Dean Academic Affairs (In the Chair)
2. Dean Students' Welfare(Convener)
3. Proctor
4. Chief Warden (Girls)
5. Principal, University College of Education.
(Chief Warden (Boys) and Principal, University College could not attend the meeting)

Students Nominated from each Faculty

1. Ms. Nidhi Aggarwal, B. Pharma. VIth Sem. Roll No. 49
2. Tarun Saini, (MSW-F) Social Work.
3. Mr. Sahil Kumar, B.A.LL. B 7th Sem., Roll No. 30, Institute of Law.
4. Mr. Sonu Ram, Research Scholar, Deptt. of Sanskrit, Pali & Prakrit.
5. Mr. Kaushlender Singh S/o Sh. Surinder Singh, M.Sc. Physics (Final), Roll No. 72.
6. Ms. Ipsita Ghosh, M.A. English (F), Roll No. 35.
7. Ms. Ayushi Jindal, B.Ed. (Spl. Edu.) 3rd Sem., Deptt. of Education.
8. Ms. Jyoti Verma, M.Sc. (Final) Roll No. 60, Deptt. of Zoology.
9. Mr. Rishab Aggarwal, Roll No. 2514034, ECE., UIET.
(Ms. Shweta, Department of Tourism & Hotel Management, MTTM (3rd Sem.) could not attend the meeting)

The Students Grievances Redressal Committee discussed the grievances of students alongwith the present status on each demands/grievances to the concerned Office Head and recommended the following: -

Sr. No.	Demand	Present Status/Recommendations of the Committee
	Student Demand Charter of SFI (3.11.2017)	
1.	BC वर्ग को 3 साल से लंबित छात्रवृत्तियाँ जल्द से जल्द बढ़ाए की जाएँ ।	The Accounts Branch informed that the Claim bills for the session 2014-15, 2015-16 and 2016-17 have already been sent to the Funding Agencies for release of funds directly in the bank account of students concerned. The Committee recommends that the Deputy Registrar (Accounts) may be asked to issue a reminder letter to the Funding Agencies.

		<p>Keeping in view above the facts, a complete fully equipped Gym may be established at the boy's hostel campus if resources permit.</p> <p>The Committee recommends that the Directors Sports may be asked to make the existing GYM better functional.</p>
5.	विश्वविद्यालय परिसर में सभी को लिए इ-रिक्शा चलाए जाई ।	Dean Students Welfare informed that facility of Padded Riksha is already available to the students.
6.	विश्वविद्यालय की ONLINE SERVICES को सुचारु रूप से चलाया जाए ।	<p>The Director IT Cell informed that following online services are being provided: -</p> <ol style="list-style-type: none"> 1. Results of all courses UG/PG-/Regular and Correspondence 2. Re-evaluation Results of all courses UG/PG-Regular and Correspondence. 3. Date Sheet & Examination Notifications. 4. Online Submission-Application for PG Courses in University Campus. 5. All other updates related to students. 6. Online Fee Submission-All type of fee like late fee, supplementary fee, Transcript Fee etc. 7. E-tendering (on kuk.haryanaeprocurement.gov.in) 8. E-attendance (BAS System) 9. E-purchase (Through GeM Portal) <p>University is also going to sign an MoU with National Academic Depository (NAD) by the end of January, 2018. This will help students to get all their academic</p>

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		Certificates, verifications, duplicate marksheets, degrees and transcripts through this online service.
7.	पुस्तकालय में कुर्सियों का उचित प्रबंध किया जाए ।	The Librarian, JLN Library informed that purchase of furniture is under active process. The committee recommends that the Librarian may arrange chairs as soon as possible.
8.	पुस्तकालय के सवित्री बाई फुले ब्लॉक को खोला जाए ।	The Librarian, JLN Library informed that the Savitri Bai Phule Block will be opened only after purchasing and positioning of library furniture.
9.	परीक्षा शाखा में लागू गेट पास को पूर्ण रूप से बंद किया जाए ।	The Controller of Exams informed that if this practice is ceased, the crowd of students will disturb the normal functioning. This will rather delay the declaration of results. The Committee recommends that status quo be maintained
10.	विश्वविद्यालय परिसर में साफ सफाई का उचित प्रबंध किया जाए ।	The Incharge, Sanitation and Horticulture Department informed that the Deptt. is managing the cleanliness at the University Campus on priority basis. The Committee recommends that Head Sweeper and Horticulture Supervisor may be advised to make regular checks and make sure that proper cleanliness is maintained.
11.	हर विभाग के अंदर एक सक्रिय पुस्तकालय की स्थापना की जाए ।	The Librarian, JLN Library informed that there are 35 Departmental Libraries functioning at present on the campus. The

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		<p>remaining will be considered as per the requirement by the concerned Departments from time to time and subject to availability of staff.</p> <p>The committee recommends that in the Deptt./Institutes where no library is established, the concerned Chairperson/Director may be asked to explore the possibility of establishing library in their Deptt./Institutes.</p>
12.	विभागों की विभिन्न प्रयोगशालाओं में विद्यार्थियों के अनुपात में सक्रिय उपकरण की व्यवस्था की जाए ।	The Committee observed that already sufficient equipments are there in Labs of Departments/Institutes.
13.	विरवविद्यालय परिसर में WI-FI को सुचारु रूप से चलाया जाए ।	<p>The Director, IT Cell informed the initiatives taken to strengthen the Wi-Fi through following activities/works:</p> <ol style="list-style-type: none">1. Wi-Fi network has been installed in Environmental Science Deptt.2. Wi-Fi network has been installed in Distance Education.3. Wi-Fi network has been installed in H-Type Houses.4. Wi-Fi network has been installed in D-Type Houses.5. Establishing Computer Lab in Ambedkar Studies Centre.6. Wi-Fi network has been installed in Fine Arts Deptt.7. Establishment of a 100 nodes computer Lab in Girls Hostel is under progress.8. Wi-Fi network has been installed in Ultra Hostel.

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		<p>9. Wi-Fi network has been installed in Devyani Hostel.</p> <p>10. Wi-Fi network has been installed in Lakshmi Bai Hostel.</p> <p>11. Optical Fibre Connectivity in Tagore Hostel.</p> <p>12. Optical Fibre Connectivity in Arjun Hostel.</p> <p>The committee was satisfied by the progress.</p>
14.	आउटसोर्सिंग कर्मचारियों की विभिन्न मांगों को मानते हुए विश्वविद्यालय प्रशासन को निव्वमित किया जाये ।	The demand is not concerned with students. It is an Administrative matter
15.	PLACEMENT CELL को सुचारु रूप से चलाया जाए ।	The Placement Cell of the University is making efforts in the right direction.
16.	विश्वविद्यालय की डिस्पेंसरी के अंदर सही व्यवस्था की जाए ।	The Administrator, University Health Centre informed that best services are being provided within the staff and fund constraints. University has recently recruited 3 new doctors.
17.	MCA विभाग की TRAINING CELL को सक्रिय किया जाए ।	Dr. Rakesh Kumar, the Chairperson, Deptt. of Computer Science informed that he is taking regular classes after 4 p.m. to motivate the students.
18.	विश्वविद्यालय के विद्यार्थियों के लिए NCC की सीट बढ़ाई जाए ।	Incharge, NCC informed that an elaborate proposal for increasing the seats will have to be placed before C.O. 10 Hry. Battalion through the office of Dean Students Welfare. <p>The Committee observed that action has been taken.</p>

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19.	सभी विश्वविद्यालय के महिला छात्रावासों में सेनेटरी पैड वेंडिंग मशीन लगाई जाए ।	The Chief Warden (W) informed the Committee that Sanitary Pad Vending Machines are already available in some of the Girls' Hostels but the same are not being optimally used.
20.	विश्वविद्यालय महाविद्यालय में पुस्तकालय को खोल कर उसको सुचारु रूप से चलाया जाए।	The Principal, UCK informed that there was no outsourcing staff in the college and there was only regular employee and she was not in a position to attend to the large number of students. Now outsourcing staff has been provided in the last week of December 2017. Now two outsourcing persons have been deputed to the College library and the College library remains open from 9.00 a.m. to 5.00 p.m. without lunch break from Jan, 2018 onwards. So this grievance of the students has been settled. The Committee observed that action has already been taken.
21.	सरकारी बसों का उचित प्रबंध करवाकर उनके उद्वारण की उचित व्यवस्था की जाए ।	The Dean Students' Welfare informed the Committee that they had requested the General Manager Haryana Roadways to personally look into the matter and direct the concerned drivers to ensure the compulsory stoppage of the buses at the fixed stoppage at 3 rd gate of the University so that the students may not face further inconvenience. The General Manager, Haryana Roadways, informed vide letter No. 9294/TI dated 24.10.2017 that now all buses are being stopped 3 rd gate at the

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		<p>fixed stoppage.</p> <p>The committee observed that the action has already been taken.</p>
	<p>Student Demand Charter of Sardar Patel Student Organisation (SPSO, 7.11.2017)</p>	
22.	<p>बढ़ी हुई फीस जैसे-माईग्रेशन फीस, रि-इवेल्यूएशन फीस व रि-अपीयर फीस व होस्टल फीस तुरन्त वापिस की जाए ।</p>	<p>The Chief Warden (Boys) informed that keeping in view the rising prices of almost all the commodities and electrical items etc., the hostel fees cannot be withdrawn. Moreover, the hostel fees are quite nominal in comparison to other State Universities in Haryana.</p> <p>The Chief Warden (Women) informed that no increase was made in Hostel Fee in the session 2017-18.</p> <p>The Controller of Exams. Informed that no Re-evaluation & Re-appear fee has been ^{nominally} increased.</p> <p>The D.R. (Regn.) informed that on the recommendations of the Finance Committee, the Executive Council vide its Res. No.16 dated 31.03.2016 increased the 10% fee relating to the Registration w.e.f session 2016-17.</p> <p>Thereupon, the Committee observed that the demand is unsubstantiated.</p>
23.	<p>छात्र संघ चुनाव बहाल किए जाए ।</p>	<p>All students representatives vide request dated 07.03.2018 have written to say that they are not in favour of this demand and unanimously resolved that no Student Union Election be conducted in KUK.</p>

		The committee recommends that signed statement of students may be forwarded to the C.M. Office.
24.	मैस फूड नी.एच.टी. फ्री की जाए ।	Both the Chief Wardens informed that Mess food cannot be made GST free. As per Central Govt. instructions all the mess contractors has to charge GST@5%. Not only this, now the Central Govt. has imposed GST on co-operative messes also and this issue is under consideration of Accounts Branch/Chief Warden's office. The Committee observed that the demand is not in the purview of the University.
25.	विश्वविद्यालय में हरियाली व सफाई व्यवस्था सुचारु की जाए ।	Already considered at Point No. 10
26.	परीक्षा भवन में विश्वविद्यालय छात्रों को आई-कार्ड से प्रवेश दिया जाए न कि गेट-पास से ।	The Controller of Exams informed that it will not be feasible for entry in the examination building on the basis of identity card. Entry should be on the basis of gate passes The committee recommends that status quo be maintained
27.	सभी परीक्षा परिणाम समय से घोषित किए जाएं ।	Controller of Exams informed that at present, the results of most of the courses are being declared in minimum time e.g. the results of odd semester examination held in December, 2017 of about 50 courses have been declared. The Committee recommends that Controller of Exams. may make efforts for

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		further reducing the number of days for declaration of result.
28.	<p>संगठन पहले भी कई बार मांग कर चुका है कि परिसर में पटेल जी की प्रतिमा व चेंबर स्थापित की जाए। उस समय के कुलपति जी ने भी आश्वासन दिया था, परन्तु कोई कार्यवाही अमल में नहीं लाई गई। अतः परिसर में प्रतिमा व चेंबर स्थापित की जाए ताकि छात्र पटेल जी के जीवन से प्रेरणा ले सकें जो वर्तमान समय की मांग भी है और माननीय प्रधानमंत्री जी द्वारा यह विषय गम्भीरता से लिया जा रहा है।</p>	University will consider installation of any new Chair if funds are provided by the Government.
	<p>Student Demand Charter of .Dr. B.R. Ambedkar Student Welfare Association (8.11.2017)</p>	
29.	<p>कुलक्षेत्र विश्वविद्यालय में स्थापित डॉक्टर अंबेडकर अध्ययन केंद्र को महिला अध्ययन केंद्र की तर्ज पर विभाग का दर्जा दिया जाए</p>	It is an Administrative matter.
30.	<p>अनुसूचित जाति एवं पिछड़े वर्ग से संबंधित छात्रों को छात्रवृत्ति निश्चित समय अवधि पर दी जाए।</p>	Already considered at Point No. 1.
31.	<p>कुलक्षेत्र विश्वविद्यालय के सभी अनुसूचित जाति (SC)के छात्र व छात्राओं से दाखिले के दौरान दाखिला शुल्क (Admission Fee) न ली जाये।</p>	The Finance Officer informed that as per Notification No. 3113/SC Scholarship dated 01.08.2016 and Letter No. 3/18-2008 Sch. (2) dated 23.12.2016 have already been circulated and no tuition fee is being charged from SC category students.

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32.	कुरुक्षेत्र विश्वविद्यालय अपने अधिकार क्षेत्र के सभी महाविद्यालयों में अनुबंध व नियमित (contract and regular) नौकरियों को स्व आरक्षण नीति व ROASTER प्रणाली के तहत भरी जायें।	The Committee observed that the demand does not concern students. However, University follows the State Govt. Reservation Policy.
33.	कुरुक्षेत्र विश्वविद्यालय के दूरदर्शी शिक्षा निदेशालय एवं विश्वविद्यालय में स्थित कॉलेज ऑफ एडुकेशन में प्राध्यापकों की नियुक्ति में आरक्षण प्रणाली लागू की जाए।	The Committee observed that the demand is not concerned to students. However, University follows the State Govt. Reservation Policy.
34.	जिन छात्रों की राजीव गांधी नेशनल फ़ैलोशिप (RGNF) एवं जूनियर रिसर्च फ़ैलोशिप (J.R.F.) लगी हुई है एवं जिन्होंने एम फिल की परीक्षा उत्तीर्ण कर ली है, ऐसे छात्रों को Ph.D. में अनिवार्य रूप से दाखिला दिया जाए यह प्रावधान देश एवं प्रदेश के अन्य विश्वविद्यालय में भी लागू है।	The Committee observed that the existing rules of the University be followed.
35.	अनुसूचित जाति से संबंधित सभी छात्रों को पूर्व की भांति विश्वविद्यालय के छात्रावासों में छात्रावास की सुविधा अनिवार्य रूप से उपलब्ध करवाई जाए।	The Chief Warden (Boys) informed that all the SC girl students of UTDS/maintained Colleges also provided hostel accommodation. The Chief Warden (Women) informed that the admissions to all the SC girl students are already being given on priority and no S.C. student has been denied admission in the girls' hostels.
36.	पीएचडी का प्रवेश परीक्षा (Entrance Test) केवल ऑब्जेक्टिव टाइप के प्रश्नों	The Deputy Registrar (Regn.) informed that as per clause 6.3 of Ph.D. Ordinance

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	पर आधारित होना चाहिए, जिससे पर्यवेक्षण बनी रहे।	entrance test exam is conducted as under; 6.3.1 Paper-I Subject Specific is already Objective type. 6.3.2 Paper-II Subject Specific is Descriptive type. D.R. (Regn.). The committee recommends to maintain status quo.
37.	विश्वविद्यालय में रिक्त पद अनुसूचित जाति एवं पिछड़े वर्ग से संबंधित शिक्षकों एवं गैर शिक्षकों के बैकलॉग को दूरत प्रभाव से विशेष अभियान चलाकर भरा जाए।	The Committee observed that the demand is not concerned to students. However, the University follows the State Govt. Reservation Policy.
38.	कुरुक्षेत्र विश्वविद्यालय में स्थित हिंदी विभाग में 1956 से लेकर आज तक कोई भी प्राध्यापक का पद अनुसूचित जाति के लिए विज्ञापित नहीं हुआ है। यह अनुसूचित जाति वर्ग के साथ बहुत बड़ा अन्याय है आरक्षण प्रणाली के अनुसार हिंदी विभाग में प्राध्यापक के दो पद अनुसूचित जाति वर्ग से संबंधित वर्ग को बनते हैं अतः इन्हें जल्द से जल्द विज्ञापित किया जाए।	The Committee observed that the demand is not concerned to students. However, the University follows the State Govt. Reservation Policy.
39.	जनसंचार एवं मीडिया प्रौद्योगिकी संस्थान में जो सामान्य वर्ग की एसो. प्रोफेसर पद की रिक्ति जो आपने निकाली है वह दरअसल अन्य पिछड़ा वर्ग की रिक्ति है। उसको आप दोबारा से अन्य पिछड़ा वर्ग में ही निकालें।	The Committee observed that the demand is not concerned to students. However, the University follows the State Govt. Reservation Roster Policy.
40.	जनसंचार एवं मीडिया प्रौद्योगिकी संस्थान में ही सैल्फ फाइनेंस के तहत एक रिक्ति	The Committee observed that the demand is not concerned to students. However, the

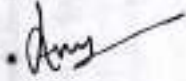
<p>सहायक प्रोफेसर की अनुसूचित जाति वर्ग को बनती है उसको भी इस वर्ग से भरा जाये । जो इस पद पर कुर्वरत है, उसको तुरंत हटाया जाये ।</p>	<p>University follows the State Govt. Roster Policy.</p>
<p>41. कुरुक्षेत्र विश्वविद्यालय एवं इसके संबंधित सभी सरकारी एवं सरकारी मान्यता प्राप्त कॉलेजों में आउटसोर्सिंग पॉलिसी के तहत जो पद भरे जाते हैं उन्हें दिनांक हरियाणा सरकार के पत्र संख्या 22/104/2014-1111 दिनांक 27/10/2017 की गाइडलाइन के अनुसार अनुसूचित जाति एवं पिछड़े वर्ग के लिए आरक्षण प्रणाली रीप्रतिशोध लागू की जाए। संबंधित पॉलिसी के बारे में हरियाणा सरकार के दिशा निर्देश से संबंधित पत्र, मांग पत्र के साथ लगा दिया गया है ।</p>	<p>The Committee observed that the demand is not concerned to students. However, the University follows the State Govt. Roster Policy.</p>
<p>42. कुरुक्षेत्र विश्वविद्यालय के हिंदी विभाग में स्थापित संत शिरोमणि गुरु रविदास चैयर *को अध्ययन केन्द्र का दर्जा देते हुए सुचारू रूप से चलाया जाए, विश्वविद्यालय प्रशासन द्वारा लगातार गुरु रविदास चैयर की अनदेखी की जा रही है ।</p>	<p>अध्यक्षा, हिन्दी विभाग ने सूचित किया है कि विभाग ने गुरु रविदास चैयर के तहत अब तक 13 शोधार्थियों को एम. फिल एवं पी. एच. डी. में गुरु रविदास पर शोधकार्य करवाया है । विभाग द्वारा एक राष्ट्रीय सेमिनार और संत रविदास की वाणी और महत्व पर एक पुस्तक प्रकाशित हो चुकी है ।</p>

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	Students Demands Charter of (स्टूडेंट्स फ़ेडरेशन ऑफ इंडिया 22.2.2018)	
43.	विश्वविद्यालय में इंटरनल बस सर्विस सुचारू रूप से चालू की जाए ।	विश्वविद्यालय में इंटरनल बस सर्विस पहले से ही चल रही है ।
44.	अंतिम सेमेस्टर में गोल्डन चांस दिया जाए	कमेटी ने निर्णय लिया है कि यह मांग परीक्षा नियंत्रक को निरीक्षण के लिए भिजवा दी जाए ।
45.	स्कॉलरशिप राशि को बढ़ाया जाए व समय पर दी जाए ।	इस मांग के सम्बन्ध में कमेटी द्वारा प्वाइंट नं. 30 पर विचार किया जा चुका है ।
46.	विश्वविद्यालय में पक्की भर्ती की जाए ।	यह मांग विद्यार्थियों से संबंधित नहीं है।
47.	मैस सर्वेन्ट चार्ज खत्म किया जाए व प्राइवेट मैसो को कॉर्पोरेटिव किया जाए ।	इस मांग के सम्बन्ध में कमेटी द्वारा प्वाइंट नं. 2 पर विचार किया जा चुका है ।
48.	लाइब्रेरी में नया फर्नीचर व नए सत्र की किताबें लाई जाए व सावित्री बाई फूले ब्लॉक को खोला जाए ।	इस मांग के सम्बन्ध में कमेटी द्वारा प्वाइंट नं. 7 एवं 8 पर विचार किया जा चुका है ।
49.	लड़कियों के हास्टल में इंटरहास्टल पाबंदी खत्म की जाए ।	मुख्या छात्रापाल ने कमेटी को सूचित किया कि लड़कियों के हास्टल में कोई इंटरहास्टल पाबंदी नहीं है । 10 चजे के बाद रजिस्टर में पंजी करके, कहीं जा रही है, लिखकर जा सकती है ।
50.	लोकल रूटो पर बस सर्विस हो व सभी के लिए फ्री बस पास हो ।	लोकल रूटो पर बस सर्विस सभी के लिए पहले से ही है व लड़कियों के लिए फ्री पास भी है।
51.	थर्ड गेट पर बस स्टॉप बनवाया जाए ।	इस मांग के सम्बन्ध में कमेटी द्वारा प्वाइंट नं. 21 पर विचार किया जा चुका है ।
52.	नियमित समय पर साफ-सफाई करवाई जाए	इस मांग के सम्बन्ध में कमेटी द्वारा प्वाइंट नं. 10 पर विचार किया जा चुका है ।

53.	कॉलेज व हॉस्टलो में सैनेटी वैडिंग मशीन लगाई जाए ।	इस मांग के सम्बन्ध में कमेटी द्वारा प्वाइन्ट नं. 19 पर विचार किया जा चुका है ।
54.	फाईन आर्ट्स विभाग में जरूरी सामान कलर, पोस्टर आदि जिसके लिए विद्यार्थियों को कुरुक्षेत्र से बाहर जाना पड़ता है । इसलिए एक दुकान विश्वविद्यालय में खोली जाए ।	फाईन आर्ट्स विभाग के अध्यक्ष ने दिनांक 26.02.2016 को मीटिंग में कमेटी को सूचित किया था कि प्रैक्टिकल सामान के लिए विश्वविद्यालय में दुकान खोलना सम्भव नहीं है ।
55.	छात्र संघ चुनाव बहाल किए जाएं ।	इस मांग के सम्बन्ध में कमेटी द्वारा प्वाइन्ट नं. 23 पर विचार किया जा चुका है ।

Sr. No.	अन्य मांगे	
1.	सारे कैम्पस में वाई-फाई को शीघ्र चालू किया जाए ।	इस मांग के सम्बन्ध में कमेटी द्वारा प्वाइन्ट नं. 13 पर विचार किया जा चुका है ।
2.	मोटर साईकिल की एंट्री स्टीकर के बिना नहीं होनी चाहिए ।	मुख्य सुरक्षा अधिकारी को कहा जाए कि मोटर-साईकिल की एंट्री स्टीकर के बिना नहीं होनी चाहिए ।
3.	फार्मसी विभाग में पीने के पानी का प्रबंध करे ।	कार्यकारी अभियन्ता को कहा जाए कि फार्मसी विभाग में स्वच्छ पीने के पानी का प्रबंध देख कर यदि कोई कमी हो तो उसे पूरा करे।


DEAN STUDENTS WELFARE


DEAN ACADEMIC AFFAIRS

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KURUKSHETRA UNIVERSITY KURUKSHETRA

(Established by the State Legislature Act-XII of 1956)

('A+' Grade, NAAC Accredited)

Minutes of the meeting of the Students Grievances Redressal Committee held on 08.10.2018 at 2.30 p.m. in the office of the Dean Academic Affairs to discuss the grievances of the students admitted at the University Campus: -

Members Present

1. Dean Academic Affairs (In the Chair)
2. Dean Students' Welfare(Convener)
3. Proctor
4. Chief Warden (Girls)
5. Principal, University College of Education.
6. Deputy Chief Warden (Boys) nominee of Chief Warden (Boys)
(Principal, University College could not attend the meeting)

Students Nominated Present from each Faculty

1. Mr. Kapil, Roll No. 16, M.Sc. Deptt. of Chemistry (Final)
2. Ms. Sonam, Research Scholar, Deptt. of Tourism & Hotel Management, Mob. No. 9873770875
3. Mr. Jogender Singh S/o Sh. Balwan Singh, Deptt. of Law, L.L.M.3rd Semester, Roll No. 13.
4. Mr. Saroj Kumar Das, Senior Research Fellow, Deptt. of Education.
5. Ms. Vasudha Sharma, Deptt. of Botany M.Sc. (F),
Roll No. 68, Mobile. 9671267413.
6. Mr. Deepak Kumar S/o Sh. Ashok Kumar, Class M.A. Economic (F),
Roll No. 09, Mob. No. 8684004499.

(Mr. Bhushan Jindal, UIET, Class B.Tech. (M), Mob. No. 8684948477, Roll No. 251504014, Mr. Sonu Ram, Deptt. of Indic Studies Mr. Samyak Nag, Deptt. of B. Pharmacy 7th Sem. Roll No. 01. Ms. Jasmine D/o Sh. Inder Singh, M.A. (P) English, Roll No. 127, (3rd Sem.) could not attend the meeting)

The Students Grievances Redressal Committee discussed the grievances of the students alongwith the present status on each demand/grievance to the concerned Office Head and recommended the following: -

Students Demands 2018

Sr. No.	Demand	Present Status/recommendations
अखिल भारतीय विद्यार्थी परिषद, कुरुक्षेत्र विश्वविद्यालय दिनांक: 15.3.2018		
1.	महिला छात्रावासों में दो महीने से बंद पड़ा Wifi चालू किया जाए। छात्रावासों में अतिरिक्त सफ़ाई लगाए जाएं व उनका रख-रखाव उचित प्रकार से हो।	Chief Warden (W) informed that Wi-Fi has been found running well in all the Girls Hostels (C.W.) However, the Committee recommended that the Director, IT Cell will depute an official to check the Wi-Fi in all Girls Hostel
2.	होस्टलों में सुरक्षा को लेकर कार्यवाही की जाए। सभी	Chief Warden (Girls) informed to the Committee that security

	होस्टलों में सी०सी०टी०वी० कैमरे लगवाए जाएं। सुरक्षा के कड़े व पुख्ता इंतजाम हो।	arrangement are made to provide sufficient security personnel in all the Hostels round the clock. CCTV Cameras are being installed in all Hostels. Where CCTV Camera are found broken some charges be imposed on the students (CW) .
3	सभी डिपार्टमेंट में परमानेंट फंक्लटी की भर्ती की जाए व उसके लिए तुरंत नोटिफिकेशन जारी किया जाए।	The Dy. Registrar (Estt. T.) informed to the committee that the Advt. of various vacant teaching posts has been issued vide Advt. No. 2/2017 & 1/2018. But the recruitment process has been postponed till further orders in the light of the letter dated 19.07.2018 received from the University Grants Commission, New Delhi in view of the Court Case filed in the Hon'ble Supreme Court of India. (Estt.-T)
4	यूनिवर्सिटी कैम्पस में E-Riksha चालू की जाए व किराये का मूल्य तय किया जाए।	The D.S.W. informed to the committee that facility of paddle Riksha is already available to the students. The Chief Security Officer may be requested to give/allot number on paddle Rikshas (DSW/CSO) .
5	परीक्षा परिणाम समय से घोषित किए जाएं।	Controller of Exams. informed that University is completely focusing on timely Result declaration process and the results of UG & PG exams are being declared early in comparison to the previous year (COE)
6	छात्र-संघ चुनाव पर मत स्पष्ट करें। रिपोर्ट को सार्वजनिक करें एवं आगे का ब्रल्युप्रिंट तैयार किया जाए।	The University follows the State Govt. Policy in this regard.
7	Self-finance courses की फीसों को कम किया जाए।	Fee for SFS courses was decided by a committee constituted by the Vice-Chancellor, on the recommendation of the Deans of the Faculties/Chairpersons/Directors of UTDs/Institutes, keeping in view the market trend, financial viability and response of the admission seekers in the SFS courses (Acad.Br)
8	यूनिवर्सिटी में सभी वाटर-कुलरो	The Xen (Elect.) informed that as the water is fit for drinking purpose.

	पर R.O. सिस्टम लगाया जाए एवं उसका रख-रखाव उचित तरीके से हो ।	it does not require installation of R.O. System. Xen (Elect.) The committee recommended that there is no need of R.O. system in the University Campus.
9	स्वीमिंग पुल एवं जिमनेजियम का रख-रखाव उचित तरीके से हो एवं उनमें मूलभूत सुधार किये जाएं ।	The Director, Sports informed that there should be basic facilities in the Gymnasium Hall and Swimming Pool and their maintenance. In this regard, it is submitted that the basic facilities are available at both the places except multi trainer which is out of order and it will be repaired, shortly. The committee recommended to start the Swimming Pool facility.
10	होस्टलों में सफाई-व्यवस्था पर विशेष ध्यान दिया जाए ।	The In-charge Sanitation informed that we have provided sufficient number of Malies and Sweepers to the Hostels. It is the duty of the warden's/hostel workers to look after the work of these employees. (Incharge Sani.)
11	लाइब्रेरी पूर्णतः वाई-फाई की जाए तथा फर्नीचर मंगवाया जाए ।	The Director, IT. Cell informed that the Librarian has apprised the I.T. Cell that there is no Wi-Fi related issue in the library and internet is working smoothly The committee recommended that the Librarian may be requested to make arrangement of furniture (IT. Cell.)
12	प्लेसमेंट सेल दुरुस्त किया जाए, फैंकेल्टी अनुसार प्लेसमेंट सेल की व्यवस्था की जाए ।	Placement Cell is active Department-wise and centralized.
13	छात्रों को तब-समय पर स्कॉलरशिप प्रदान की जाए ।	The Admn. Officer (Accounts) informed that the Post Matric Scholarship forms are invited through website by the State Govt. and the last date for inviting the applications is also fixed by the Govt. every year. After that the application forms of SC/BC students are received from the various Departments/Institutes as hard copy. After scrutinizing the forms the claim bills are prepared by the office and the same is sent to

		the State Govt. for award of Scholarship. The payment is made by the State Govt. to eligible students in their Aadhar seeded Bank Accounts through RTGS by the Govt. funding agencies i.e. DGHE, Pkl, Principal G.B.N. Nilokheri and the District Welfare Officer, KKR.
14	Ph.D. की बढ़ी हुई फीसे कम की जाएं	The Deputy Registrar informed that there is no increase/decrease in the fees in the Fee Structure for the Ph.D. Course for the Academic Session 2018-19 and exists the same as it was applicable for the Academic Session 2017-18. (D.R. Regn.)
15	होस्टलों में खाने की गुणवत्ता में सुधार किया जाए ।	The Chief Warden (Girls) informed to the committee that the quality of food is being maintained. In the Hostels having Co-operative messes, the eatables are managed by the mess committees of the Hostel concerned. Where the Hostels mess is on contract basis, a Quality Control Committee is there to check the quality of food. However, checking and instructions by the Chief Warden are regularly issued in the matter.
इनसो इकाई व समस्त विद्यार्थी/दिनांक 13.6.2018		
16	हरियाणा प्रदेश के विश्वविद्यालयों/कॉलेजों में फीस वृद्धि का छात्र विरोधी निर्णय वापस लेने हेतु ।	The Principal, UCK informed that the University has not increased the Fees for the students admitted in the University College for the session 2018-19. (Principal, UCK) The Admn. Officer (Accounts-I) informed that on the instance of the State Govt. a nominal increase in fee is made every year in budgetted courses, being run by the University. Hence, the University implements the decision on the advice of the State Govt. (Admn. Officer (Accounts-I)).
स्टूडेंट्स फ़ैडरेशन ऑफ़ इंडिया (SFI)/दिनांक 11.7.2018		
17	Combination exams में नए नियम को रद्द करवाया जाए ।	The Controller of Exams may please examine this demand.

	B.Sc. कक्षा के गणित विषय में पास होने के लिए अलग-अलग पेपर में पास होना पड़ता है लेकिन पहले नियम के अनुसार गणित विषय में पास होने के लिए तीनों पेपर के अंकों के मिलाकर पास होना होता था ।	
अखिल भारतीय विद्यार्थी परिषद दिनांक 6.9.2018		
18	स्थाई शिक्षकों की भर्ती की जाए	The committee has already considered under Point No. 3.
19	पिछड़ा वर्ग, अनुसूचित/अनुसूचित जनजाति के छात्रों की छात्रवृत्ति समय पर दी जाए ।	With regard to demand No. 19, the committee has already considered under Point No. 13.
20	कर्मचारियों की हड़ताल द्वारा आ रही विभिन्न समस्याओं का जल्द से जल्द समाधान हो ।	The A.R. (Estt. T) informed that Strike of Non-Teaching Employees has been called off on 19.09.2018 and the office work is running smoothly now.
21	SC/ST की निःशुल्क दाखिला पद्धति को पुनः बहाल किया जाए ।	The Admn. Officer (Accounts) informed that the case has already been submitted to the Competent authority for consideration and orders.
22	Self-finances courses में Improvment लागू की जाए ।	The Controller of Exams may examine this demand.
23	बढ़े हुए मैस सर्वेन्ट चार्ज वापिस ले व खाने की गुणवत्ता पर ध्यान दिया जाए।	With regard to demand No. 23, the committee has already considered under Point No. 15
24	छात्रावासों में 'Wifi' की उचित व्यवस्था की जाए ।	With regard to demand No. 24, the committee has already considered under Point No. 1.
25	UIET में N.C.C यूनिट की बहाली की जाए ।	The Committee recommended that regarding restoration of N.C.C. Unit in UIET., In-charge of N.C.C. may put-up the latest position and also discuss with the Dean Academic Affairs.
26	M.B.A. (पंचवर्षीय) के अंतिम सेमेस्टर में Subject Choice दी जाए ।	The Director, Inst. Mgt. Studies informed about subject choice in 9 th semester of MBA 5 year programme, a notice is issued one to two months before beginning of a semester to collect options from students. The subject choice is

		opened as per the importance of the subject and request of the students provided the request comes to the department before starting the session. However, this year some students made a request to open one new optional subject after more than one month of the commencement of the semester. (Director, Inst. Mgt. Studies)
INSO/दिनांक 7.9.2018		
27	Re-appear (Semester 15.09.18) की अंतिम तिथि को आगे बढ़ाया जाए।	The Deputy Registrar (R-I) informed that the date of submission of re-appear form has already been extended up to 30.09.2018. (D.R. (R-I))
28	Re-Evaluation की अंतिम तिथि को आगे बढ़ाया जाए। (कर्मचारी हड़ताल के चलते तिथि को आगे बढ़ाया जाए।)	The C.O.E. informed that re-evaluation form have been received late from some candidates though they have posted the same on or before last date. In view of genuineness of the case, the Controller of Examinations may be requested to allow to entertain such forms with/without late fees which were posted in this period but were received up to 20.09.2018. Besides, the forms which were delivered by the last date during the strike period, they may submit their re-evaluation forms as on or before 24.09.2018. (C.O.E.)
29	Ph.D की दाखिला आवेदन करने की तिथि को बढ़ाया जाए।	The D.R. (Regn.) informed that this demand cannot be acceded to as the admission process for Ph.D. Courses (UGC/CSIR-NET JRF-with validity period) for the Academic Session 2018-19 approved by the Vice-Chancellor is over (D.R. (Regn.))
30	Private के Re-appear के फार्म की Late Fee की तिथि को आगे बढ़ाया जाए।	The date has been extended upto 30.09.2018
31	Private Annual Fee की तिथि को आगे बढ़ाया जाए।	The Controller of Exams informed that date of private annual fee to submit has already been extended.

NSUI TEAM 19.9.18

32	विश्वविद्यालय के अन्दर बाहरी छात्रों का प्रवेश वर्जित हो क्योंकि कुछ बाहरी छात्र सिर्फ टाइम पास करने के लिए विश्वविद्यालय के अन्दर आते हैं।	विश्वविद्यालय के अन्दर बाहरी छात्रों (जो टाइम पास करने आते हैं) का प्रवेश वर्जित करने के लिए सभी प्रवेश द्वारों पर वाहनों की जाँच सिक्योरिटी स्टाफ द्वारा की जाती है और विश्वविद्यालय के अन्दर पेट्रोलिंग सिक्योरिटी स्टाफ छात्रों से पूछताछ करते हैं। इस के दौरान अगर कोई ऐसा बाहरी टाइम पास करने वाला छात्र पाया जाता है तो उस को गेट से बाहर निकाल दिया जाता है। बाहरी टाइम पास करने वाले छात्रों के लिए विश्वविद्यालय में प्रवेश की मनाही पर सिक्योरिटी स्टाफ को सख्त निर्देश दिए हैं। (सी. एस. ओ.)
33	University Market के अन्दर तथा हॉस्टलों के बाहर बैठने के लिए कुर्सियाँ लगवाई जाएँ।	Chief Warden Girls informed to the committee that though the Benches have been provided within the campus of every Hostel, yet some more benches can be provided within and outside the area of the Hostel. Chairs cannot be provided in the market
34	छात्रों पर लगे चार्ज (3000 ₹) को हटाया जाए।	Demand is not clear.
25.09.2018		
35.	Direct student elections	This demand has already been considered under Point No.-6.
36.	24 hours canteen facility in central library	At present there is no provision of Canteen in the Central Library.
37.	A.C. Facility in library for 24 hours	The JLN Library is already air conditioned. The operation of Air Condition depends on weather conditions and demand of the students. However, the new building i.e. Savitri Bai Phule Block is shortly being made operational for 24 hours reading hall, which is presently not air conditioned. If need arises, this hall can be made air conditioned.
38.	Proper Wi-fi facility for students in whole campus	This demand has already been considered at Point No.-1.

39	Equal facilities should be provided in both boys and girls hostels i.e. ambulance, Gym, working machines and canteen in boys hostels.	The Administrator, (UHC) informed that the Health Centre provides equal facilities for Boys & Girls.
40.	Transparency in result branch.	The Controller of Exams. informed that there is already transparency in the Result Branches and all the results are uploaded on the University website (COE)
41.	Cleaning facility is not <i>appropriate in whole</i> campus departments, hostels, parks, classrooms, washrooms.	This demand has already been <i>considered under Point No.-10.</i>
42.	After conducting exams of a semester timing of the result of these exams should be fixed and as early as possible.	This demand has already been considered at Point No.-5.
43.	There is major leakage problem in top floor roof of UCK.	The Principal has already contacted on Phone to SDO concerned and the needful has been got done. (Principal UCK)
44.	Junk Food should be banned.	The committee recommended that it is matter of choice. University does not encourage selling and consumption of Junk Food.
45.	A mess canteen should be provide for day scholars.	Chief warden informed that to provide a mess canteen in the hostels complex for day scholars is not feasible. The interference of day scholars in the hostel premises will not be in the benefit of hostel residents. However, such canteen may be provided out-side the hostels complex by the General Branch if feasible.
46.	Electricity & drinking water should be proper in whole campus & their functioning should be checked time by time. Use of generator should make sure where there is possible.	This demand has already been considered under Point No.-8
47.	Quality of food should be checked and maintained	Chief Warden (Girls) informed that the quality of food is checked from

	in mess & canteens as well.	time to time. Moreover, for maintenance of quality of food, there are Mess Committees in Co-operative messes and Quality Control Committee in contractual messes. Necessary instructions are issued to the contractors from time to time to maintain the quality of food. Chief Warden (Boys) informed that two Committees have been constituted for shops/canteens which will check the hygiene and cleanliness of the area where the eatable items are prepared and will submit their reports quarterly to the Vice-Chancellor.
48.	Girls hostel gate i.e. in mass-communication department should be open between college timing with proper security at gate.	The Chief Security Officer informed that it is not possible to open Girls hostel gate i.e. in mass-communication department between college timing due to security reasons.
49.	24 hours' availability of a reading room in girl's hostel.	The Chief Warden Girls informed that one hour of reading room in girls hostel has already been increased.
50.	Provide a physics teacher for the classes: B.Sc. electronics-II & B.Sc PCM-final in UCK.	The committee recommends that this matter may be forwarded to the Establishment Teaching/Principal, UCK for taking necessary action.
51.	If the Govt. is unable to make direct elections than a student council must be formed & immediately as possible at university level.	This demand has already been considered under Point No.6.
Any other Demands		
52.	Student representative requested that for BA.LLB. course, a class room should be provided separately.	The committee desired that this matter may be forwarded to the Director, Institute of Law for necessary action.
53.	Student representative requested that intercom be started in all the Departments/Offices /Hostels.	The committee desired that this matter may be forwarded to the General Branch for necessary action.

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54.	Student representative requested that subject choice in B.A.LLB. (Hons.) <i>to be allowed</i>	The committee desired that the matter may be forwarded to the Director, Institute of Law for necessary action.
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DEAN ACADEMIC AFFAIRS


DEAN STUDENTS' WELFARE


Director
Internal Quality Assurance Cell
Kurukshetra University Kurukshetra

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KURUKSHETRA UNIVERSITY KURUKSHETRA
(Established by the State Legislature Act-XII of 1956)
(‘A+’ Grade, NAAC Accredited)

MEETING NOTICE

A meeting of the Students Grievances Redressal Committee, consisting of the following will be held on 12.04.2019 at 3:30 p.m. in the office of the Dean Academic Affairs to discuss the Grievances of the students admitted on the University Campus: -

Members

1. Dean Academic Affairs ... (Chairman)
2. Dean Students' Welfare ... (Convener)
3. Proctor
4. Chief Warden (Boys)
5. Chief Warden (Girls)
6. Principal, Institute of Integrated & Honors Studies.
7. Principal, Institute of Teacher Training & Research.


Students Nominated from each Faculty

1. Mr. Kapil, Roll No. 16, M.Sc. Deptt. of Chemistry (Final)
2. Ms. Sonam, Research Scholar, Deptt. of Tourism & Hotel Management, Mob. No. 9873770875
3. Mr. Bhushan Jindal, UIET, Class B.Tech. (M), Mob. No. 8684948477, Roll No. 251504014, Email:- bhushanjindal98@gmail.com.
4. Mr. Sonu Ram, Deptt. of Indic Studies.
5. Mr. Jogender Singh S/o Sh. Balwan Singh, Deptt. of Law, L.L.M.3rd Semester, Roll No. 13.
6. Mr. Saroj Kumar Das, Senior Research Fellow, Deptt. of Education.
7. Ms. Vasudha Sharma, Deptt. of Botany M.Sc. (F), Roll No. 68, Mobile. 9671267413.
8. Mr. Samyak Nag, Deptt. of B. Pharmacy 7th Sem. Roll No. 01.
9. Mr. Deepak Kumar S/o Sh. Ashok Kumar, Class M.A., Economic (F), Roll No. 09, Mob. No. 8684004499.
10. Ms. Jasmine D/o Sh. Inder Singh, M.A. (P) English, Roll No. 127, Mob. No. 8929006749.

Members are requested kindly to attend the meeting.

Endst. No.ACM-1/St-9/19/ 4594-463 Dated: 4/04/19
DEPUTY REGISTRAR (ACADEMIC)

- Copy of the above is forwarded to the following for information & necessary action:
1. All members of the above Committee.
 2. Deputy Registrar (Academic)


Deputy Registrar (Academic)

KURUKSHETRA UNIVERSITY KURUKSHETRA

(Established by the State Legislature Act-XII of 1956)

('A+' Grade, NAAC Accredited)

Minutes of the meeting of the Students Grievances Redressal Committee held on 12.04.2019 at 3.30 p.m. in the office of the Dean Academic Affairs to discuss the grievances of the students admitted at the University Campus: -

Members Present

1. Dean Academic Affairs (In the Chair)
2. Dean Students' Welfare(Convener)
3. Proctor
4. Chief Warden (Girls)
5. Chief Warden (Boys)
6. (Principal, Institute of Integrated & Honors Studies and Principal, Institute of Teacher Training & Research could not attend the meeting)

Students Nominated Present from each Faculty

1. Mr. Kapil, Roll No. 16, M.Sc. Deptt. of Chemistry (Final)
2. Mr. Bhushan Jindal, UIET, Class B.Tech. (M), Mob. No. 8684948477
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5. Mr. Saroj Kumar Das, Senior Research Fellow, Deptt. of Education.
6. Mr. Deepak Kumar S/o Sh. Ashok Kumar, Class M.A. Economic (F), Roll No. 09, Mob. No. 8684004499.

(Ms. Sonam, Research Scholar, Deptt. of Tourism & Hotel Management, Ms. Vasudha Sharma, Deptt. of Botany M.Sc. (F), Roll No. 68, Mr. Samyak Nag, Deptt. of B. Pharmacy 7th Sem. Roll No.01 and Ms. Jasmine D/o Sh. Inder Singh, M.A. (P) English, Roll No. 127 could not attend the meeting) -

The Students Grievances Redressal Committee discussed the grievances of the students alongwith the Present Status on each demand/grievance to the concerned Office Head and recommended the following: -

Students Demands 2019

Sr. No.	Demands	Present Status/Recommendation of the Committee
1.	Marks of Sessionals must be considered among best of two.	The Committee felt that there should be no change in the mid session, therefore status quo be maintained, (Dean, Faculty of Science) .
2.	A common room for boys must be established.	The Chairperson, Deptt. of Computer Sc. be asked to explore the space for common room (Computer Sc. & Applications)

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3.	AC facility at department library.	XEN, (PH&E) has reported that the proposal for the "A.C. facility at Department Library" is being put up for approval of the University Authorities by SDO (Elect.), and action will be taken after receipt of approval from the Competent Authority.(XEN, (PH&E)
4.	Provisions for Re-Evaluation in Open elective exam.	The Controller of Exams. has informed that re-evaluation of answer-books in open elective papers is already being allowed by the University (COE)
5.	Options from other faculty also be considered as open elective subject.	The committee was informed that this facility is already being given through MOOCs.
6.	Provision for changing Open elective subject as second chance.	The committee recommends that choice is given as per preference. In MOOCs, it is allowed on the first come first serve basis.
छात्र संघर्ष समिति कुरुक्षेत्र विश्वविद्यालय से प्राप्त मांगपत्र दिनांक 21.02.2019		
7.	विश्वविद्यालय में बस की सुविधा को सुचारु रूप से चलाया जाए व विश्वविद्यालय के अंदर ई-रिक्शा सुविधा लागू हो ।	Dean Students' Welfare informed that this matter has already been taken up in a separate meeting held on 05.03.2019. Bus facility has already been provided in the University. Chief Warden (Girls) informed that a meeting of CSO and Riksha Pullers has already been fixed for 16.04.2019 and Riksha Pullers will be asked not to charge extra.
8.	सावित्री बाई फुले ब्लॉक को खोला जाए व जवाहर लाल नेहरू लाइब्रेरी के अंदर वाई-फाई की सुविधा हो ।	Librarian, JLN Library has reported that one Hall in Savitri Bai Phule Block is already being used for 24 hrs. reading. The JLN Library is already Wi-Fi enabled (JLN, Library)
9.	गर्ल्स हॉस्टल में गेस्ट चार्ज के रूप में 250 रूपए लेना बंद हो व सत्र की समाप्ति पर सामान यहीं रखवाने का इंतजाम हो ।	The Chief Warden (W) informed in the committee that the guest charges will be reviewed from the next session to the effect that accommodation charges may not be collected from the mother and sister(s) of the resident. As regards keeping luggage of the residents in the Hostel at the close of the session it is not possible because in new session the Hostel of the residents get changed and

		<p>the Hostels have to get the work of annual maintenance and white washing done during the vacations.</p> <p>However, students from other State have already been provided the facility to keep their luggage in hostel at the close of the session (C.W. (Girls))</p>
10.	ऑडिटोरियम में हर सप्ताह फिल्म चलाई जाए व सभी विभागों में हर वर्ष शैशिकण भ्रमण करवाया जाए ।	<p>The Director, Youth & Cultural Affairs has reported that the work for purchase of Digital Cinema Projector System for screening of films in the Auditorium Hall is under process and will be completed on an early ground.</p> <p>Dean Students' Welfare informed that education tours are always allowed regularly by the office, (DSW)</p>
11.	मेस सर्वेंट चार्ज खत्म हो हॉस्टल की मेस के अंदर खाने की गुणवत्ता को सुधारा जाए ।	<p>The Chief Warden (W) informed that since Mess workers are not University employees hence their wages are being paid out of servant charges collected from the residents.</p> <p>As regards Quality of food, no complaint has so far been received and also a quality control committee has already been constituted which occasionally checks the quality of food being served in the Hostels. The report of the committee about the quality was satisfactory (C.W. Girls).</p>
12.	SC/BC स्कालरशिप की राशि बढ़ाई जाए और इसका समय पर भुगतान हो।	<p>A.R. (Accounts-Scholarship) has reported that the rate of Post Matric Scholarship of SC/BC students is decided by the State Govt. under PMS Scheme and the Post Matric Scholarship Application forms are invited through online on the portal of the State Govt.</p>
13.	अंतिम सेमेस्टर में गोल्डन चान्स दिया जाए और रि-इवैल्यूएशन व रि-अपीयर का रिजल्ट समय पर दिया जाए तथा फीस कम की जाए ।	<p>Controller of Exams, informed that Fees in Kurukshetra Universities is lowest as compared to other Universities. University has already granted Additional Mercy Chance to the students of UG/PG and other professional courses who have</p>

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		<p>availed/exhausted all the permissible chances(period)/additional chance and fall within 3 years after permissible period to pass</p> <p>Compartment/Re-appear/Improvement years vide Notification No. R-I/18/1122-1180 Dated 16.11.2018. The University is already holding special examination for such courses where provision exist in the ordinance (COE)</p> <p>He further informed that online form filling facility has already being started in Exams. Branch which will speed up the process.</p> <p>To further circulate ^{escalate} the process for timely declaration of Re-evaluation, results, Controller of Examination will put up a proposal to the University Authority.</p>
14.	<p>गर्ल्स हॉस्टल परिसर में इंटर हॉस्टल पाबन्दी खत्म की जाए व गर्ल्स हॉस्टल की टाइमिंग को बढ़ाकर 8 बजे किया जाए ।</p>	<p>The Chief Warden (Girls) informed in the committee that there is no prohibition on Inter-Hostel entry except to make entry in the registers of both the Hostels which is necessary to have the location of the residents in the knowledge of the Hostel Warden in case of any exigency. The entry timings have already been extended suitably upto 7.30 p.m. on Saturday & Sunday in the week on experiment basis, the same timing may be made operative for all days in the week if feasible</p> <p>(C.W.(W))</p>
15.	<p>विश्वविद्यालय के अंदर जिम की सुविधा हो तथा हॉस्टलों एवम ग्राउंड के अंदर खेल का सामान हो ।</p>	<p>Chief Warden (Boys) informed that in almost all the boys' hostels the facility of in-door games like Carom Board, Chess, Table Tennis etc. and out-door games like Volley Ball, Badminton etc. have been provided. So far as Gym is concerned, the case for constructions of building is under process with Construction Branch.</p> <p>(C.W.(Boys))</p> <p>The Director, Sports informed that the department is planning to buy new Hi-</p>

		tech, Gym (fitness equipments) from RUSA-2 Grant.
16.	MSW जैसे विभाग व सेल्फ फाइनेंसियल कोर्सेज जिनमें फील्ड वर्क होता है, उनका खर्च विश्वविद्यालय भुगतान करे ।	The committee recommends that Status quo be maintained.
17.	विश्वविद्यालय के विज्ञान के अलग अलग विभागों की लैब के अंदर अपडेट यन्त्र उपलब्ध हो ।	The Dean, Faculty of Science has reported that in most of the Science Deptts., the latest instruments are being used. Further, with the availability of the grant under RUSA-2, more new latest instruments shall be purchased by Science Deptts. (Dean, Faculty of Science)
18.	विश्वविद्यालय महाविद्यालय में तथा विश्वविद्यालय मार्केट में बाथरूम की सुविधा उपलब्ध करवाई जाए	Xen. (PH&E) has informed that Toilet facility in the University New Market and in the Institute of Integrated & Honors Studies, are already available. (Xen. (PH&E))
19.	River साईट पार्क का सौंदर्यकरण करवाया जाए तथा पार्कों व विश्वविद्यालय मार्केट में बैठने के लिए कुर्सियों का प्रबंधन किया जाए ।	Xen. (PH&E) informed that since the said land is of Irrigation Deptt. & also under Court case, Status quo be maintained.
Demands from President of KUCSC dated 04.04.2019		
20.	Courses in which the ratio of practical & theory examination is 20:80 passing marks should be counted collectively.	The Controller of Exams. has reported that Examination Branch is implementing the provisions of the University ordinance and result is prepared as per concerned schemes of the examination. (COE) The committee observed that comments of the Director, Institute of Law be obtained regarding ratio of theory and practical papers in B.A.LLB (Hons.) courses.
21.	Examination sheets of all colleges in campus should be shown to every students after declaration of results.	The Controller of Exams. has informed that there is no provision in the University rules to show evaluated answer-book after the declaration of results. However, under the RTI Act a student can inspect his/her evaluated/re-evaluated answer-book and

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		can also obtain photocopy of the same. (COE)
22.	In re-evaluation, sheets to be evaluated should be sent to checkers within 7 days of filling re-evaluation and time of 15 days should be fixed for checkers to check it.	The Controller of Exams. has informed that to streamline the process and timely disposal of re-evaluation cases, the University has introduced online system for submission for application forms for re-evaluation of answer-book(s) which will help in reducing the time limit in disposing the re-evaluation cases. (COE) For timely re-evaluation of Answers Books by the re-evaluators, COE _s will examine & put up his proposal to the University Authority.
23.	A special chance should be given to every students for attempts all re-appears in last year of his/her course.	The Controller of Exams. has reported that special chance is being given to the students of various courses where there is provision in the rules, as per the University ordinance, (COE) The committee recommended that Status quo be maintained.
24.	New wi-fi routers should be installed in campus.	The Director, IT Cell has informed that the existing control room of LAN/Wi-Fi has been shifted to new location in Central Library. New switches and Wi-Fi controller has already been installed in newly established control room to smoothly run Wi-Fi on the campus and hostels. Currently, the firm is doing a survey for requirements of installation of new Wi-Fi access points where-ever it is necessary. The firm will be completing installation of Wi-Fi access points very shortly after completing the above survey. (Director, IT Cell.)
25.	A cafeteria should be planned near Dharohar.	The committee observed that it is not feasible at the moment.
26.	Provision for Re-evaluation should be given in open elective exams.	The demand has already been discussed in Point No. 4.
27.	Scholars fellowship for university research scholars	A.R. (Accounts-1) informed that an amount of Rs. 7,000/- per month is paid to

	should be increased,	University Research Scholars on the recommendation of the Departmental Ph. D. Research Committee out of University budget. No re-imburement of this expenditure is received from State/Central funding agencies. Keeping in view the limited resources of the University, it is not feasible to enhance the Scholarship at this stage. (A.R. Accounts-1) The committee recommends that the Finance Officer may explore the possibilities to increase the Scholars fellowship.
28.	Biometric attendance device should be installed for to key attendance of teachers in every college of campus.	The committee recommends that Biometric attendance of students be started in first phase.
29.	All india Hockey Tournament should be started which was banned by KUSC in this year.	The committee recommends that this demand may be forwarded to the Director, Sports.
30.	Gymnasium hall at Boy's Hostel complex should be constructed as early as possible.	The committee recommends that Status quo be maintained.
31.	Traffic Lights should be installed at 3 rd gate of KUK	Chief Security Officer has reported that a letter is being sent to SP, Kurukshetra for installation of traffic lights at 3 rd gate KUK as soon as possible. (CSO) The committee recommends that Chief Security Officer may request SP KUK to appoint Traffic Man at 2 nd & 3 rd Gate.
32.	Permission of improvement should be there in all professional courses.	The Controller of Exams. has informed that the Examination Branches are already providing improvement chances as per concerned schemes of examination/ordinances. (COE) The committee recommends that concerned Chairpersons/Directors/Principals of the Departments/Institutes/Schools running Professional courses be requested to

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		explore possibilities for the provision of improvement alongwith justification for the same.
Any other item		
33.	Sale Counter should be at 3 rd Gate.	It was informed that almost all Forms are now being available Online, however, Manager, P&P will be asked to put a notice at 3 rd Gate about facility of submission of Online Forms.
34.	Latest E-Journals should be subscribed in the Library.	It was informed that Librarian sends regular email about the availability of E-Journals. However, it was recommended that email should also be sent to President, Kurukshetra University Students' Council for information.
35.	Foging should be done in hostels, Reading rooms and Campus.	This demand may be referred to the Inchange, Sanitation for taking necessary action.
36.	There is no Mesh on the doors and windows in the 24 hrs. Reading Rooms of the Library. Mesh may be installed to avoid mosquitoes.	The demand may be referred to the XEN.


DEAN ACADEMIC AFFAIRS


DEAN STUDENTS' WELFARE


Internal Quality Assurance Cell
Kurukshetra University, Kurukshetra

KURUKSHETRA UNIVERSITY KURUKSHETRA

(Established by the State Legislature Act-XII of 1956)
(*A+* Grade, NAAC Accredited)

Minutes of the meeting of the Students Grievances Redressal Committee, consisting of the following held on 03.10.2019 at 2:30 p.m. in the office of the Dean Academic Affairs to discuss the Grievances of the students admitted on the University Campus: -

Members Present

- 1. Dean Academic Affairs ... (Chairman)
- 2. Dean Students' Welfare ... (Convener)
- 3. Proctor
- 4. Chief Warden (Boys).
- 5. Chief Warden (Girls)

Student: Nominated from each Faculty

- 1. Mr. Gurjeet Singh, Ph. D. Scholar, Deptt of Music & Dance.
- 2. Ms. Kajal, M.A (F) 3rd Semester, Roll No. 03, Deptt of English.
- 3. Ms. Akansha, M. Sc (Final), Zoology.
- 4. Mr. Saroj Kumar Das, Ph.D Scholar, Dean Faculty of Education.

After detailed deliberations the Students Grievances Redressal Committee recommended the following:-

Sr. No.	Demands	Recommendation of the Committee
1.	Students of M.Sc. Statistics want to express our views on addition of subjects in open elective. As per the discussion we had in our class, we want that some subjects based on creativity should be added so that students take more interest in attending the classes. We request you to add subjects like Fine Arts, Music, Core English, subjects related to Psychology, Health & Mediation etc.	The Committee informed that subjects like Fine Arts, Music, Core English has already been mentioned in the list of each departmental course. Open Elective Subjects (OESS).

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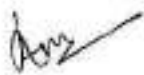
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2.	<p>पत्र नं० 03/31-2018 S.C.H-2 dated 1.09.2018 के तहत SC स्टूडेंट्स का दाखिला जीरो फीस होगा। अतः आपसे निवेदन यह है कि आगे होने वाले दाखिले को इस पत्र के हितकष से दाखिला किया जाए और पिछे हुए SC स्टूडेंट्स की दाखिला फीस जल्दी से जल्दी वापिस की जाए।</p>	<p>The Committee considered that no fee & funds are being charged from SC students which is confirmed by the Assistant Registrar.</p>
3.	<p>एम. फिल. के पाठ्यक्रम जारी रखे जाएं। क्योंकि विश्वविद्यालय में अनुसंधान व विद्वानों की ही कमी कर दी जाएगी तो भविष्य में विश्वविद्यालय अपनी पहचान खो जाएगा।</p>	<p>Dean Academic Affairs informed that M.Phil has been suspended to direct university academic resources towards strengthening of PG education in view of UGC directives to make post graduation education research and project oriented. Any further decision on M.Phil courses will be taken after reformatting of PG courses.</p>
4.	<p>फीस की बढ़ोतरी पर रोक लगाए। हर साल फीस की बढ़ोतरी की प्रतिशत बहुत अधिक होती है उस पर रोक रखें।</p>	<p>It was informed that the fee and funds of the courses in KUK for the year 2019-2020 are same as for the year 2018-2019. Fee is being charged on last year's pattern & Govt. notification regarding this was already issued vide letter Regn/19/1783-2182 dated 10/09/2019.</p>

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5.	पुनर्मूल्यांकन की नई प्रक्रिया बहुत बेहतर है, लेकिन सभी को इसकी सूचना न होने की वजह से बहुत विद्यार्थी इससे वंचित रह गए हैं। हमारी मांग है, उन्हें एक मौका दिया जाए।	The Committee resolved that students should have adhered to the time frame provided. It is their negligence for not being aware regarding this. Despite this date has been extended on students demand.
6.	कॉलेजों को दाखिला की एक और तिथि दी जाए। क्योंकि बहुत से छात्र किसी कारणवश दाखिले नहीं ले पाए थे। उनको एक और मौका दिया जाए।	The Committee resolved that dates were extended many times and students were given ample amount of time to fill the form for admission.
7.	वाई-फाई को दुरुस्त करें। व वाईफाई प्रयोग के लिए नए छात्रों को जल्दी से पासवर्ड आईडी उपलब्ध कराया जाए।	The Director, IT Cell informed the committee that the User IDs & Passwords have already been given to the students of departments/institutions whose case were sent to the IT Cell.


DEAN STUDENTS' WELFARE


DEAN ACADEMIC AFFAIRS


Director
Internal Quality Assurance Cell
Kurukshetra University, Kurukshetra

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KURUKSHETRA UNIVERSITY KURUKSHETRA

(Established by the State Legislature Act-XII of 1956)

('A+' Grade, NAAC Accredited)

Minutes of the meeting of the Students Grievances Redressal Committee held on 28.10.2020 at 11:30 a.m. in the Committee room (Deans Building) to discuss the Grievances of the students of the University: -

Members Present

- 1. Dean Academic Affairs ... (Chairman)
- 2. Dean Students' Welfare ... (Convener)
- 3. Chief Warden (Boys)
- 4. Chief Warden (Girls)

Students Nominated from each Faculty

- 1. Anvee Bharadwaj, Roll No. 01, M.A. (English) 3rd Semester, Deptt. of English
- 2. Mr. Vir Vikash, Ph.D. Scholar, Dean Indie Studies.
- 3. Mr. Amit Kashayap, Roll No. 08, MBA (Gen) Section B, University School of Management.

- 1. The committee discussed the grievances of students in detail and resolved that large number of complaints related to admission, result, promotion to next class, sanitization of buildings etc. due to Covid-19, Academic calendar, transport to students & charge of fee etc. have already been resolved.
- 2. The committee further noted that complaint with regard to disbursement of fellowships must be dealt sympathically and Finance Officer may look into the matter & pass necessary orders in this regard.
- 3. As desired by students, the Chief Warden (Boys & Girls) shall sympathically decide the matter of charging hostel dues during the period of lockdown.
- 4. The committee perused the demand of students regarding admission fee & concession in fee and resolved that due to financial constraints of the university the already subsidized fees can not be reduced further. The demand of students regarding students' grievances redressal online portal is under progress.
- 5. The committee resolved that each department/office must reply promptly to the grievances of students related and forward the same to the concerned department/office under intimation to the complainant.

Handwritten signature and date: 28/10/20

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Dean Students' Welfare

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Dean Academic Affairs

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Internal Quality Assurance Cell
Kurukshetra University, Kurukshetra

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From over-leaf

Endst.No.ACM-1/St.9/20/ 16586-16686 Dated 04.12.2020

Copy of the overleaf minutes of Students Grievances Redressal Committee meeting held on 28.10.2020. duly approved by the Vice-Chancellor, is forwarded to the following for information and taking necessary action.

1. All members of the above Committee.
2. All the Chairpersons/Directors/Principals of the UTDs/Institutes, KUK.
3. Controllers of Examinations- I&II, KUK.
4. Finance Officer, KUK.
5. All the Heads of Non-Teaching Offices/Depts., KUK


Assistant Registrar (Academic)


Director
Internal Quality Assurance Cell
Kurukshetra University, Kurukshetra

KURUKSHETRA UNIVERSITY KURUKSHETRA

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Minutes of meeting of the University Student Grievances Redressal Committee held on 17.02.2022 at 03:00 pm in the office of the Dean Academic Affairs.

Members Present:

- a) Dean Academic Affairs
- b) Dean Students' Welfare
- c) Principal, S.D. (PG) College, Panipat
- d) Prof. Sudesh, University School of Management, K.U.K.

The Committee discussed the request of Pardaman Singh Chahal, Senior Vice-President ISO (HR) and it was decided that some of the issues in the letter have already been addressed and efforts are being made to resolve other issues within the budgetary constraints.



Dean Academic Affairs



Internal Quality Assurance Cell
Kurukshetra University, Kurukshetra

KURUKSHETRA UNIVERSITY KURUKSHETRA

(Established by the State Legislature Act-XII of 1956)
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Minutes of meeting of the University Student Grievances Redressal Committee constituted by the Hon'ble Vice-Chancellor consisting of following members held on 25.11.2022 at 12:30 pm in the office of the Dean Academic Affairs to consider representation of Students Federation of India.

Members Present

1. Dean Academic Affairs
2. Dean Students' Welfare
3. Principal, S.D. (PG) College, Panipat

(Principal, Hindu Girls College, Jagadhri and Special Invitee Mr. Nitin, M. Com 2nd year, Arya P.G. College, Panipat could not attend the meeting.)

The Committee perused the representation dated 06.10.2022 received from Students Federation of India, representation dated 11.10.2022 of students of KUK and email dated 12.10.2022 received from the Director Higher Education regarding demands/memorandum of various Students Union of Haryana.

After detailed deliberations, the committee recommended as under:

Demands of Student Federation of India

1.	प्रतिदिन की बढ़ी हुई डाइट को वापिस कम किया जाए साथ में सहकारी और प्राइवेट मेस से ली जा रहा सर्वेट चार्ज को खतम किया जाए व कर्मचारियों की तनख्वाह का भुगतान विश्वविद्यालय करें।	The Dean Students Welfare informed that the matter has already been resolved on another file.
2.	IIHS (यूनिवर्सिटी कॉलेज) में नई शिक्षा नीति के तहत हुए प्रथम वर्ष के दाखिलों में सब्जेक्ट कॉम्बिनेशन की त्रुटियों को दुरुस्त किया जाए।	Open combinations are already being offered by IIHS
3.	IIHS (यूनिवर्सिटी कॉलेज) में अध्यापकों के रिक्त पड़े पदों को जल्द जल्द से भरा जाए ताकी विद्यार्थी की पढाई सुचारु रूप से शुरू हो सके। व हर विभाग के अंदर स्थायी भर्ती हो।	Recruitment process for appointment of teachers in the university is going on.
4.	डे स्कॉलर विद्यार्थियों के लिए नए बस स्टैंड कुरुक्षेत्र से विश्वविद्यालय 3ई गेट तक बस सुविधा की जाए।	A request to Haryana Roadways be sent by O/o the Dean Students Welfare.

5.	विश्वविद्यालय के अंदर भी बस की सुविधा को सुचारु रूप से चलाया जाए और चे बस हॉस्टल के अंदर वाले गेट तक जाए।	The bus service within the university is already available for girls and physically handicapped students.
6.	वाई - फाई की सुविधा को सुचारु रूप से चालू किया जाए एवं खराब हुए राउटर को दुरुस्त किया जाए।	The Director, IT cell may be requested to do the needful.
7.	अब की बार विश्वविद्यालय में दाखिला फीस व पेपर फीस व री की फीसों में एक दम से दो गुना बढ़ोत्तरी हुई है। हमारी मांग है की इस फीस को अगले वर्ष के फीस में एडजस्ट किया जाए।	All the fees have not been increased and fees in some heads have been increased on need basis as per the policy.

Ambedkar Yuva Munch Student Wing Haryana

1.	यह कि जिकि युनिवर्सिटी ने कॉलेजो की फीस बढ़ाने का फैसला लिया है वह रद्द किया।	All the fees have not been increased and fees in some heads have been increased on need basis as per the policy.
2.	राजकीय महा विद्यालय सरस्वती नगर में स्टाफ की कमी को पूरा करने बारे।	This matter is beyond the scope of the University
3.	S.C B.C स्कॉलर शिप जल्द से जल्द दी जाये। 1. यह कि यदि हमारी सभी उपरोक्त मांगे नही पूरी की गई तो हम सभी कुरुक्षेत्र युनिवर्सिटी व हरियाणा के अंदर भी अपनी उपरोक्त सभी मांगो को लेकर छात्र संगठनों की तरफ से बडा असमर्थ है।	The matter relates to the DGHE and beyond the scope of the university
	2. यह कि राजकीय महाविद्यालय सरस्वती नगर में 400 से अधिक विद्यार्थी है,..... खतरे में है।	This matter is beyond the scope of the University

Chatra Sangharsh Munch Haryana

The representation is about Memo No. DHE -010019/6/2020 - Coordination - DHE dated 26.07.2022 and memo no. DHE - 08001/16/2021 - IT Cell - DHE dated Panchkula - 30.07.2022.	The matter relates to the DGHE and is beyond the scope of the University.
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M. Singh

Director
Internal Quality Assurance Cell
Kurukshetra University, Kurukshetra

Akshil Bhartiya Vidyarthi Parishad Kurukshetra

1.	पिछले 7 वर्षों मे प्रदेश सरकार द्वारा जो महाविद्यालय एवं..... शिक्षा प्राप्त हो।	The matter is not related to the University
2.	राज्य में प्रत्यक्ष रूप से छात्रसंघ चुनाव करवाए जाये।	The matter is not related to the University
3.	राज्य में समय पर छात्रवृत्ति दी जाए ताकि विद्यार्थी समय रहते अपने आवश्यकता की सामग्री खरीद सकें।	The matter is not related to the University
4.	सभी विश्वविद्यालयों व महाविद्यालयों में Placement Cell स्थापित किया जाये व जहां है वहा सैल की व्यवस्थ प्रभावी रूप से चलाई जाए।	The Placement Cell already exists in the University. However, for establishment of placement cell in Government/Affiliated colleges, the Dean of Colleges may be requested to send a reminder to the Colleges.
5.	लॉकडाउन के दौरान बंद हुई महिलाओं के लिये पिक बस सुविधा को पुनः पूरे प्रदेश में शुरु किया जाए।	The matter is not related to the University
6.	वर्ष 2018 के बाद जिला शिक्षा एवं प्रशिक्षण संस्थान डाईट में डीएड के प्रदेश प्रतिबंधित किये गये है परंतु दूसरी तरफ..... प्रभावित कर रहा है।	The matter is not related to the University
7.	मुख्यमंत्री हरियाणा समान शिक्षा सहत सहायता एवं अनुदान स्कीम.... ... वापिस लेने की मांग करता है।	The matter is not related to the University

The committee also perused the request of the students of University hostels and Dean Students' Welfare has apprised the Committee that action on the issues of hostels has already been taken on separate file and all issues have been resolved.

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Dean Academic Affairs

Director
Internal Quality Assurance Cell
Kurukshetra University, Kurukshetra

[D] SC CELL:

- 1. Web-link of SC Cell with objectives justifying the metric: <https://new.kuk.ac.in/sc-cell/>**


Director
Internal Quality Assurance Cell
Kurukshetra University, Kurukshetra

[E] Equal Opportunity Cell (EOC) for Differently Abled persons:

- 1. Web-link of EOC : <https://new.kuk.ac.in/eoc/>**
- 2. Circular on next page**



Director
Internal Quality Assurance Cell
Kurukshetra University, Kurukshetra



KURUKSHETRA UNIVERSITY KURUKSHETRA

(Established by the State Legislature Act XII of 1956)

('A+' Grade, NAAC Accredited)

NOTIFICATION

The Hon'ble Vice-Chancellor has ordered that the following are hereby nominated as Coordinator and Deputy Coordinator for Equal Opportunity Cell and members for Internal Committee, Kurukshetra University, Kurukshetra for differently abled persons in the University Campus with immediate effect :

Equal Opportunity Cell

1. Coordinator - Prof. Vanita Dhingra, Dept. of Social Work
2. Deputy Coordinator - Dr. Rajvir Singh, Dept. of Education

Members of Internal Committee

- ✓ 1. Prof. Vanita Dhingra
2. Chief Warden (Boys)
3. Chief Warden (Girls)
4. Director, I.T. Cell
5. Executive Engineer (PH&E)
6. Director, IQAC
7. Prof. Ram Niwas (Differently Abled), Dept. of English
8. Sh. Sanjeev (Differently Abled), Asstt., Estt. Branch (T)

The Coordinator and Deputy Coordinator will look after the proper functioning of the Cell. The Cell will provide support services and execute various activities for differently abled persons and also chalk out its vision, mission, objectives, support services & activities and start functioning instantly.

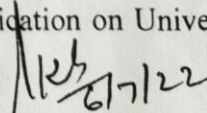
The Internal Committee will take care of day to day needs of differently abled persons for the implementation of various schemes, facilitating programmes and creating barrier free & accessible environment. The above Internal Committee will work as inherent part of and in coordination with the Equal Opportunity Cell for execution of various activities.

REGISTRAR

Endst. No. ACM-3/Misc.14(iii)/22/ 8311-8375 Dated : 6-7-22

Copy of the above is forwarded to the following for information and necessary action :

1. Dean Academic Affairs
2. Coordinator and Deputy Coordinator of Equal Opportunity Cell and members of Internal Committee
3. All the Deans/Directors/Chairpersons of the UTDs./Institutes and Heads of the Non-Teaching Offices, KUK
4. O.S.D. to the Hon'ble Vice-Chancellor
5. Supdt. O/o the Registrar
6. P.A. to the Hon'ble Vice-Chancellor
7. Director, I.T.Cell, KUK with the request to upload the above notification on University Website.


Deputy Registrar (Academic)
for Registrar



KURUKSHETRA UNIVERSITY KURUKSHETRA

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NOTIFICATION

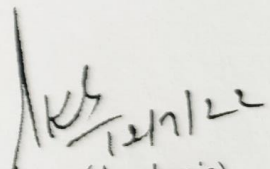
The Hon'ble Vice-Chancellor has ordered that Prof. Vanita Dhingra, Dept. of Social Work, KUK is hereby nominated as Grievance Redressal Officer for redressal of grievance of PwDs employees of the University as per Section 23(1) of RPwD Act, 2016 with immediate effect. She will act as per provisions given in RPwD Act, 2016.

REGISTRAR

Endst. No. ACM-3/Misc.14(iii)/22/ 8639-8715 Dated : 12.07.2022

Copy of the above is forwarded to the following for information and necessary action :

1. Dean Academic Affairs
2. Coordinator, Equal Opportunity Cell
3. All the Deans/Directors/Chairpersons of the UTDs./Institutes and Heads of the Non-Teaching Offices, KUK
4. O.S.D. to the Hon'ble Vice-Chancellor
5. Supdt. O/o the Registrar
6. P.A. to the Hon'ble Vice-Chancellor
7. Director, I.T.Cell, KUK with the request to upload the above notification on University Website.


Deputy Registrar (Academic)
for Registrar

KURUKSHETRA UNIVERSITY, KURUKSHETRA

(Established by the State Legislature Act XII of 1956)

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Equal Opportunity Cell

Policy

Vision:

To develop an inclusive environment for Persons with Disabilities through equality, equity and accessibility.

Mission:

To empower Persons with Disabilities through effective implementation of Policies and Programmes to create a socially congenial environment that provides them equal opportunities and protection of their rights.

Objectives

1. Adopt and implement harmonized guidelines and space standards for barrier free built environment for Persons with Disabilities.
2. Identify the issues relating Persons with Disabilities on the campus and to provide an enabling and non-discriminating environment.
3. Look into the grievances of the Persons with Disabilities on the campus and ensure equality and equal opportunities on the campus through proper implementation Legislative provisions & Policies.
4. Disseminate the information related to schemes and programs for the welfare of the Persons with Disabilities.
5. Provide information and act as a counseling cum guidance centre for Persons with Disabilities.
6. Organize or conduct seminars/workshops/conferences/exhibitions etc. from time to time on increasing awareness among people for the empowerment of Persons with Disabilities.

Support Services and Activities

1. Ensuring a barrier free access to all buildings on the university campus.
2. Providing guidance and counseling as psychological support as per requirement of Persons with Disabilities.
3. Ensuring the implementation of Governments instructions of dealing with fee-concessions, examination procedures, reservation policies, promotions etc. pertaining to PwDs.













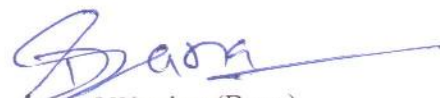
4. Ensuring that there is no discrimination on grounds of disability with persons with disabilities.
5. Allot hostel rooms on the ground floor to Persons with Disabilities
6. Providing e learning support services for PwDs.
7. Empowering the Persons with Disabilities to participate fully in the academic and social life.
8. Continuously monitor, evaluate and implement the guidelines for Persons with Disabilities notified by The State Commissioner for Persons with Disabilities (SCPD) and Department of Empowerment of Person with Disabilities under the aegis of Ministry of Social Justice & Empowerment, Government of India and ratified by University Grants Commission and Ministry of Education.
9. Organizing training programs, conferences, lectures, seminars, workshops, symposia etc. for PwDs.
10. Providing aids appliances/assistive devices to Persons with Disabilities.
11. Free transport services for Persons with Disabilities within University Campus.



Coordinator, EOC



Deputy Coordinator, EOC



Chief Warden (Boys)



Chief Warden (Girls)



Director IQAC



Sh. Sanjeev (Differently Abled)
Asstt. Estt. Branch T