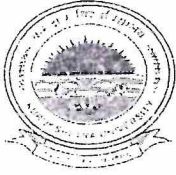


# Circulars for Conduct Training for Administrators & other Staff



## KURUKSHETRA UNIVERSITY KURUKSHETRA

(Established by the State Legislature Act XII of 1956)  
(‘A+’ Grade, NAAC Accredited)

### NOTIFICATION

Training Programme in respect of Clerks/Steno-typists listed at overleaf has been scheduled from 29.11.2019 to 1.12.2019 (Friday to Sunday) from 9:00 a.m. to 5:00 p.m. in the Senate Hall of University Auditorium. The concerned Clerks/Steno-typists are directed to attend the training as per schedule and reach the venue of training at 9:00 a.m. sharp with their University Employee Identity Card. The said training is mandatory. If anyone remains absent from the training, disciplinary proceedings will be initiated against him/her.

REGISTRAR

Endst.No.EN-1/19/ 8272-8566 Dated: 26/11/19

A copy of above is forwarded to the following for information and necessary action:

1. Dean Academic Affairs, K.U.Kurukshetra.
2. Nodal Officer, RUSA, K.U.Kurukshetra.
3. Co-ordinator, Centre for Continuing Education, K.U.Kurukshetra.
4. Director, Youth & Cultural Affairs, K.U.Kurukshetra.
5. Heads of the Departments/Branch Officers concerned, K.U.Kurukshetra. They are requested to relieve the concerned Clerk(s) for the above training and not to sanction any kind of leave during the training period.
6. OSD to the Vice-Chancellor, K.U.Kurukshetra (for kind information of the Vice-Chancellor)
7. Supdt., O/o the Registrar, K.U.Kurukshetra (for kind information of the Registrar)
8. EN-2. Estt.Branch(NT), K.U.Kurukshetra.
9. Persons concerned.

*W. S. Gulab*  
26/11/19  
Deputy Registrar (Estt.)(NT)  
for Registrar

*Director*  
Internal Quality Assurance Cell  
Kurukshetra University, Kurukshetra

Sr. No.	Name of the Candidate	Father's Name	Designation	Department / Branch
1	HARVINDER SAINI	GIAN CHAND	Clerk	C.O.E. -I
2	VIJAY KUMAR	KULDEEP SINGH	Clerk	JLN Library
3	KULDEEP KUMAR	SUBHASH CHAND	Clerk	O/o Executive Engineer
4	MANJEET SAINI	HAWA SINGH SAINI	Clerk	Accounts Branch
5	HEMANT	RAJKUMAR	Clerk	C.O.E. -I
6	RAHUL VERMA	ROBIN VERMA	Clerk	Dean, Social Science
7	AJAY	RATI RAM	Clerk	Account branch
8	DEEPAK KUMAR GUPTA	RAM AUTAR GUPTA	Clerk	C.O.E. -I
9	AKSHAY KUMAR	JAGAN NATH	Clerk	C.O.E. -II
10	PRIKSHIT	RAMESH KUMAR	Clerk	Dept. of Computer Science and applications
11	BALRAM GAUTTAM	NATHU LAL SHARMA	Clerk	Accounts Branch
12	EKTA	BALJIT SINGH	Clerk	C.O.E. -I
13	ANIL KUMAR	RAJENDER PARSHAD	Clerk	C.O.E. -II
14	RUHI	SATISH KUMAR	Clerk	Establishment NT-II
15	SAGAR KUMAR	RANBIR SINGH	Clerk	C.O.E. -II
16	AMIT	MALKEET SINGH	Clerk	Home Science
17	NIDHI RANI	SURAJ PARKASH	Clerk	Establishment-T
18	KAJAL	MUNISH KHURANA	Clerk	Directorate of Distance Education
19	ANKUSH SINGLA	RAJIV SINGLA	Clerk	C.O.E.-II
20	SACHIN SHARMA	VISHNU SHARMA	Clerk	C.O.E.-II
21	TARSEM SINGH	MOHINDER SINGH	Clerk	U.I.E.T.
22	SACHIN	GOPAL PARSAD	Clerk	D.Y.C.A
23	PALAK GARG	RAKESH GARG	Clerk	C.O.E.-II
24	PARVEEN	AJMER SINGH	Clerk	Education
25	SANGEETA	KARAN SINGH	Clerk	Fine Arts
26	ASHISH	AMAR NATH CHUGH	Clerk	I.T. Cell
27	NAVEEN	RAMAVTAR	Clerk	C.O.E.-1
28	AMANDEEP SINGH	ZILE SINGH	Clerk	Establishment NT-III
29	TUSHAR SAINI	DINESH KUMAR SAINI	Clerk	Physical Education
30	ANIL	SATBIR	Clerk	Establishment-T
31	ANJU RANI	AJMER SINGH	Clerk	NSS
32	NITIN	RAKESH	Clerk	C.O.E.-II
33	DINESH KUMAR	MANGE RAM	Clerk	Inst. of Environment Studies
34	TAMANNA	MOHENDER PAL	Clerk	Accounts Branch
35	YOGESH JUNEJA	SATISH KUMAR	Clerk	General Branch
36	DEEPAK RATHI	SHER SINGH RATHI	Clerk	C.O.E-II
37	SACHIN ROGANI	SUBHASH CHANDER	Clerk	O/o IQAC
38	VISHAL	CHANDER BHAN SHARMA	Clerk	O/o Proctor
39	NARAYAN SHARMA	RAGHUBIR SHARMA	Clerk	Audit Branch
40	KARANVEER	ROSHAN LAL	Clerk	Directorate of Distance Education
41	MANISH DAHIYA	SURESH KUMAR DAHIYA	Clerk	Arbedkar Bhavan
42	VISHAL	ASHOK KUMAR	Clerk	Academic
43	VIKAS VASHISHT	RAM KUMAR VASHISHT	Clerk	C.O.E.-II
44	BHUPINDER SINGH	SUBHASH CHAND	Clerk	Establishment NT-II
45	VISHAL KUMAR	RAJESH KUMAR	Clerk	Colleges Branch
46	DHEERAJ SONI	NANAK RAM	Clerk	C.O.E.-II
47	VARSHA	DEVENDER	Clerk	Establishment NT-II
48	PAYAL KHURANA	INDERJEET KHURANA	Clerk	Education
49	DINKAR KHANEJA	RAKESH KHANEJA	Clerk	C.O.E.-I
50	PRABHJOT SINGH	JIWANJOT SINGH	Clerk	Colleges Branch
51	SATISH CHANDER	JORAWAR SINGH	Clerk	Security
52	NEHA	JOGINDER SINGH	Clerk	Establishment-T
53	SUNDER SINGH	CHANDI RAM	Clerk	C.O.E.-II
54	RAVI KUMAR	NETAR SINGH	Clerk	Academic
55	MANDEEP SINGH	PREM KUMAR	Clerk	Inst. of Law
56	SUKHVINDER	SATNAM SINGH	Clerk	C.O.E. -II
57	ARIYA	NARESH NANDAL	Clerk	Establishment-T
58	PRIYA	JAIPAL	Clerk	Accounts Branch
59	SANDEEP SINGH SANGWAN	DHARM PAL SANGWAN	Clerk	C.O.E.-I
60	SHYAM SUNDER	AJAY BANSAL	Clerk	C.O.E.-I



	DEV SUMAN	NARESH KUMAR SHARMA	Clerk	Establishment NT-III
62	NANCY BHARDWAJ	ASHOK BHARDWAJ	Clerk	C.O.E.-II
63	ROHIT	CHARAN JIT	Clerk	C.O.E.-I
64	RAVITA KUMARI SINGAL	SURESH KUMAR SINGAL	Clerk	Establishment NT-II
65	VISHESH ATTREE	RAJENDAR KUMAR ATTREE	Clerk	C.O.E.-I
66	ABHISHEK GARG	MANGAT GARG	Clerk	Botany
67	HARDEEP	DHARAMBIR	Clerk	Accounts Branch
68	BRIJESH KUMAR	BIRBAL	Clerk	University School of Management
69	CHIRAG MEHTA	VED PRAKASH MEHTA	Clerk	Directorate of Distance Education
70	RAJENDER SINGH	DESHRAJ	Clerk	Establishment NT-III
71	MANISH KUMAR	INDER KUMAR	Clerk	Directorate of Distance Education
72	SATISH	RAMESH	Clerk	Academic
73	MEENAKSHI KAUSHIK	RAJENDER KUMAR	Clerk	C.O.E.-II
74	KULDEEP	BALRAM	Clerk	C.O.E.-I
75	SALIM KHAN	SULTAN SINGH	Clerk	Tagore Hostel
76	ANKIT	VIRENDER SINGH	Clerk	C.O.E.-II
77	SANJAY KUMAR	MAHAVIR SINGH	Clerk	Accounts Branch
78	KARMJEET SINGH YADAV	SARJEET SINGH YADAV	Clerk	C.O.E. -II
79	UJJAWAL	KRISHAN BHARDWAJ	Clerk	C.O.E.-II
80	VIKAS	RAMANAND	Clerk	Psychology
81	SACHIN KUMAR	DEEPAK KUMAR	Clerk	Accounts Branch
82	SACHIN KUMAR	SHRI NIWAS	Clerk	C.O.E.-I
83	VIKAS YADAV	MAHABIR SINGH YADAV	Clerk	Inst. of Teacher Training and Research
84	RAVI	BANWARI LAL	Clerk	Inst. of Integrated and Honour Studies
85	DEEPAK KUMAR	JEEVAN DASS	Clerk	Dept. of English
86	VINOD KUMAR	DHARAM SINGH	Clerk	C.O.E.-II
87	RINKU	DEVENDER SINGH	Clerk	Inst. of Integrated and Honour Studies
88	SUMIN KUMAR	BANI SINGH	Clerk	C.O.E.-II
89	MOHIT	HARISH BATHLA	Clerk	USSMS
90	TARUN KUMAR	SUSHIL KUMAR	Clerk	Accounts Branch
91	ANKIT SHARMA	SHIV KUMAR SHARMA	Clerk	C.O.E. -II
92	SONIA	RAJ KUMAR	Clerk	U.I.E.T.
93	VIKAS KAUSHIK	RISHI PARKASH KAUSHIK	Clerk	Music and Dance
94	SUNNY KUMAR	JAINARAYAN	Clerk	Social Work
95	PANKAJ SAINI	GURNAM SINGH SAINI	Clerk	O/o Vice Chancellor
96	DIKSHA	VED PARKASH GUPTA	Clerk	Establishment NT-II
97	PARVEEN	RAJENDER SINGH	Clerk	C.O.E.-I
98	MANJIT SANGWAN	RAMESHWAR SANGWAN	Clerk	Dept. of Sociology
99	MANISHA YADAV	KRISHAN CHAND	Clerk	Accounts Branch
100	SUNAINA	TILAK RAJ	Clerk	Accounts Branch
101	SUNIL YADAV	RAJBIR YADAV	Clerk	Colleges Branch
102	ANUPESH CHAUHAN	RAMESH CHAND	Clerk	Establishment NT- II
103	SANJEET KUMAR	JAGBIR SINGH	Clerk	Registration
104	VIJAY SAINI	JOGINDER SINGH SAINI	Clerk	C.O.E. -II
105	HEMANT KUMAR	ROHTASH SINGH	Clerk	C.O.E. -II
106	NAGESH	SURESH KUMAR	Clerk	C.O.E. -II
107	PARVESH KUMAR	SURJEET SINGH	Clerk	O/o Placement Officer
108	RAM MEHAR	RAMESH KUMAR	Clerk	C.O.E.-II
109	NAVIN KUMAR	RAJPAL	Clerk	Registration
110	AMIT	MADAN LAL	Clerk	University press
111	SOURAV	MAHABIR SINGH	Clerk	Establishment NT-II
112	SUSHIL YADAV	RANBIR YADAV	Clerk	Accounts Branch
113	DEVENDER	SHIV CHARAN	Clerk	Accounts Branch
114	ANIL KUMAR	RADHE SHAYAM	Clerk	Accounts Branch
115	PANKAJ KUMAR	SURESH CHANDER	Clerk	Political Science
116	RAM NARESH	BRAHMA NAND	Clerk	Academic
117	MANISH KUMAR	RAM PARKASH MAKKAR	Clerk	C.O.E.-II
118	SHUBHAM ROHILA	RAM NIWAS	Clerk	Directorate of Distance Education
119	SUNIL	SURAJMAL	Clerk	Accounts Branch
120	RAHUL	SATISH	Clerk	Directorate of Distance Education
121	YOGESH KUMAR	SUBHASH CHANDER	Clerk	C.O.E.-II
122	ANIL KUMAR	DHARAM VIR	Clerk	Accounts Branch



123	ANKIT	LOKENDER SINGH	Clerk	M.E.L.
124	MAHAVIR SINGH	DHARAMBIR SINGH	Clerk	U.I.E.T.
125	SIMERJEET SINGH	GYAN SINGH	Clerk	C.O.E. -II
126	UMED SINGH	DHARAM PAL	Clerk	R.U.S.A
127	MOHIT	RAMESH	Clerk	Accounts Branch
128	PRAMOD RANI	SHIVNARAYAN	Clerk	Registration
129	PINTU KUMAR	RAM KUMAR	Clerk	Establishment-T
130	ROHIT	SAJJAN SINGH	Clerk	Accounts Branch
131	AKSHAY	RAJ KUMAR	Clerk	C.O.E-I
132	PANKAJ	PANCHU RAM	Clerk	Accounts Branch
133	SUMIT KUMAR	DHARAMVEER	Clerk	Establishment-T
134	SURAJ JINDAL	SHYAM LAL JINDAL	Clerk	C.O.E.-I
135	SUNIL	ROSHAN LAL	Clerk	C.O.E. -II
136	PAWAN KUMAR	RAM KUMAR	Clerk	Directorate of Distance Education
137	GOVIND	KARNAIL RAM	Clerk	Accounts Branch
138	AJAY	ROHTASH SINGH	Clerk	C.O.E. -II
139	PUNEET KUMAR	DHAYAN DASS	Clerk	C.O.E.-I
140	RAVINDER	MAHIPAL	Clerk	Accounts Branch
141	RAJAT KUMAR	MANGAT RAM	Clerk	C.O.E.-I
142	SUMIT KUMAR	JAI BHAGWAN	Clerk	Accounts Branch
143	VISHAL KAMAL	RAM CHANDER	Clerk	C.O.E. -II
144	KAPIL	RAM KUMAR	Clerk	I.M.C& M.T
145	TARUNA	KARAN SINGH	Clerk	Directorate of Distance Education
146	RAHUL	DHARAMPAL	Clerk	O/o Executive Engineer
147	ADITYA SWAMI	KARAN SINGH	Clerk	Accounts Branch
148	MANJIT	JAWAHAR LAL	Clerk	Economics
149	PRAMOD KUMAR	JAI NARAIN	Clerk	C.O.E. -II
150	BALJEET	KAPOOR SINGH	Clerk	General Branch
151	DHARMENDER KUMAR	MANI RAM	Clerk	Accounts Branch
152	AMIT KUMAR	TEJVIR SINGH	Clerk	Tourism & Management
153	VIJAY KUMAR	RAMESH KUMAR	Clerk	D.Y.C.A
154	YOGESH KUMAR	SURESH KUMAR	Clerk	Inst. of Law
155	INDU BALA	HIRA LAL	Clerk	Accounts Branch
156	JAGDEEP SINGH	RAJ KUMAR	Clerk	Sanitation
157	YOGESH KUMAR SINGHAL	AZAD SINGH SINGHAL	Clerk	K.U. Research and Journal
158	SACHIN KUMAR	MOHINDER KUMAR	Clerk	Pharmaceutical Sciences
159	RAVI KUMAR	SHER SINGH	Clerk	C.O.E.-II
160	SURENDER	CHANDI	Clerk	Dharohar
161	MUNISH	CHANDER BHAN	Clerk	C.O.E.-I
162	XIRENDRA SINGH DAHIYA	JAGDISH CHANDRA DAHIYA	Clerk	C.O.E.-II
163	DALBIR	UDAYBIR	Clerk	Land and Farming
164	RAKESH DAHIYA	RK DAHIYA	Clerk	Instrumentation
165	GAURAV ARYA	ANAND SINGH	Clerk	C.O.E.-I
166	SUNIL KUMAR	HUKAM CHAND	Clerk	O/o GSCASH (ICC)
167	BHAGWAN SINGH	HANS RAJ	Clerk	Establishment NT-II
168	AJAY	SATBIR	Clerk	C.O.E.-I
169	RAJESH KUMAR	ROSHAN LAL	Clerk	Physics
170	YOGESH KUMAR	RAJBIR SINGH	Clerk	C.O.E. -II
171	VIKAS	SATYAPAL SINGH	Clerk	C.O.E. -II
172	YOGESH SHARMA	PRABHU DAYAL SHARMA	Clerk	C.O.E. -II
173	SOMPAL	JAINARAYAN	Clerk	Physics
174	DINESH KUMAR	JAI PAL	Clerk	C.O.E.-I
175	KULDEEP	DULI CHAND	Clerk	Registration
176	ASHOK KUMAR	ROHTASH	Clerk	C.O.E. -II
177	GURCHARAN SINGH	JASWANT SINGH	Clerk	Ranbir Singh Bhawan
178	SURENDER SINGH	BABU LAL	Clerk	C.O.E. -II
179	SUNIL KUMAR	JAGDISH	Clerk	Ch. Devi Lal Hostel
180	DEEPAK KUMAR	DEVI DAYAL	Clerk	General Branch
181	NAVEEN	SANJAY KUMAR	Steno	C.O.E.-II
182	NISHA RANI	BALKAR SINGH	Steno	C.O.E.-II
183	KIRTI MALIK	HARI RAM MALIK	Steno	Establishment NT (Outsourcing Cell)
184	MALTI RANI	RAM KUMAR	Steno	O/o DSW



185	AMANDEEP SINGH	JAI CHAND	Steno	University School of Management
186	PAYAL	VINOD KUMAR	Steno	Registrar Office
187	SAHIL TANEJA	GULSHAN TANEJA	Steno	O/o Legal Cell
188	KAJAL PANWAR	FATEH CHAND	Steno	I.S. & I.S.
189	ASHA	BIJENDER SINGH	Steno	Dept. of Geology(Saraswati River)
190	DEEPIKA	ASHWANI KUMAR	Steno	Dean , Research & Development
191	ARUN	VINOD KUMAR	Steno	General Branch
192	KIRAN	SHRI BHAGWAN	Steno	Dept. of Computer Science and applications
193	ANITA RANI	NIRANJAN SINGH	Steno	C.O.E.-II
194	SONAM	INDERJEET GOSWAMI	Steno	Establishment-T
195	HARPREET	THAKUR SINGH SAINI	Steno	Dean, Faculty of Science

  
 Director  
 Internal Quality Assurance Cell  
 Kurukshetra University, Kurukshetra



# UGC-HUMAN RESOURCE DEVELOPMENT CENTRE

## KURUKSHETRA UNIVERSITY KURUKSHETRA

(Established by the State Legislature Act XII of 1956)

('A+' Grade, NAAC Accredited)

**PROF. NEERA VERMA**  
**DIRECTOR**

Tel : Off: 01744-238472, 238814

Intercom : 2518, 2519

E-mail : [ugcasc\\_kuk@yahoo.co.in](mailto:ugcasc_kuk@yahoo.co.in)

Dated : 23-02-2021

To

All the Chairpersons/Directors/Principals  
Kurukshetra University, Kurukshetra

Subject : **Professional Development Programme for Non-Academic Group B and C.**

Dear Sir/Madam,

This is to inform you that our Human Resource Development Centre is going to organize One Week Online/Offline Workshop on **Professional Development Programme for Non-Academic Group B and C** of the University from 01-03-2021 to 06-03-2021. The programme will be conducted in afternoon i.e. 02:00 PM to 05:00 PM daily. The main theme of the programme is "*Competence Building Programme for the Support Staff of University*".

You are requested kindly to depute the non-teaching staff (minimum 01 member) working under your supervision in the department/institute to attend the above said Workshop.

DIRECTOR

**Circulars for Conduct Training for Administrators Staff**

Internal Quality Assurance Cell  
Kurukshetra University, Kurukshetra



Application Form

UGC-HUMAN RESOURCE DEVELOPMENT CENTRE  
KURUKSHETRA UNIVERSITY KURUKSHETRA

(Established by the State Legislature Act XII of 1956)  
(‘A+’ Grade, NAAC Accredited)

**PROFORMA OF PERSONAL PARTICULARS**

Pl. read the Instructions before filling in this form:-

- (a) This form must be filled in completely and no column should be left blank.
- (b) This form must be forwarded through proper channel.
- (c) Strike out which is not applicable.
- (d) Certificate of completion of course will be given to those participants only who attend the full course.
- (e) The participants may be sent soft copy on our office E-mail : [ugcasc\\_kuk@yahoo.co.in](mailto:ugcasc_kuk@yahoo.co.in)

1. Name : Mr./Ms/Mrs. ....

2. Father’s Name: Sh. ....

3. Department/Branch: .....

4. University/Institution: .....

5. Correspondence Address : .....

.....

Mobile No. .... E-mail: .....

6. Date of Birth: .....

7. Sex : Male/Female

7. Whether belonging to Schedule Caste/Tribe or: .....  
Backward Class or Differently Abled (State Category, if any)

9. (a) Qualification : ..... (b) Date of Joining: .....

Affix your  
passport size  
photograph  
here

I hereby declare that all information furnished in this application form is true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false, incomplete or incorrect, my application/admission is liable to be rejected/cancelled. I undertake to abide by the rules/guidelines of the UGC-Human Resource Development Centre and to commit solely to the programme during the full duration.

Place: .....

Date: ..... (Signature)

Recommendation of the forwarding authority:

I hereby certify that:

- (i) The application of the above is forwarded with the recommendation that when selected, he/she will be relieved in time to participate in the above said course; and
- (ii) The information given above by the applicant is true, complete and correct.

Date: .....

Signature of the Head of Department/Institute/  
(With Seal)

# Circulars for Conduct Training for Administrators Staff



## Training, Planning and Monitoring Cell (TPMC) KURUKSHETRA UNIVERSITY KURUKSHETRA

(Established by the State Legislature Act XII of 1956)  
(‘A<sup>+</sup>’ Grade, NAAC Accredited)

### NOTIFICATION

The Hon'ble Vice-Chancellor has been pleased to allow to conduct Refresher Course as per Instruction of Chief Secretary, Government of Haryana issued vide letter No. 31/01/2020-3 Trg. dated 28.10.2021 of One week w.e.f 02.03.2022 to 08.03.2022 for Training of DR/AR/PS/Superintendents/Deputy Superintendents/Manager (Publication and Printing) (list overleaf) at Senate Hall, Auditorium as per following Schedule:-

Date	Timing	Details of Refresher Course
02.03.2022	02.00 PM to 05.00 PM	Inauguration
		Conduct Rules
03.03.2022	02.00 PM to 05.00 PM	Punishment and Appeal Rules
04.03.2022	02.00 PM to 05.00 PM	Digital Initiatives
05.03.2022	10.00 AM to 01.00 PM	University Accounts Code
07.03.2022	02.00 PM to 05.00 PM	Local Audit, Haryana
08.03.2022	02.00 PM to 05.00 PM	Administrative Leadership in VUCA World of Academics
		Valedictory

**Note:** It is mandatory for all Respected Officers of University to attend the Refresher Course.

**C.O.E -II-cum-Nodal Officer**

Endst.No.TPMC/22/ 30-129

Dated : 25.02.2022

Copy of the above is forwarded to the following for information and necessary action:-

1. A copy of the above is forwarded to all concerned Heads of Teaching/Non-teaching Departments/Offices for information and further necessary action.
2. Director, DYCA, K.U.Kurukshetra.
3. XEN, Construction Branch, K.U.Kurukshetra.
4. Assistant General (General), K.U.Kurukshetra.
5. OSD to Vice-Chancellor (for kind information of the Vice-Chancellor), KUK.
6. Superintendent, O/o Registrar, (for kind information of the Registrar), KUK.

  
**C.O.E -II-cum-Nodal Officer**



Sr. No.	Name	Designation	Place of Posting
1	Sh. M.K. Moudgil	Manager, P&P	University Press
2	Dr. Harjeet Singh	Finance Officer	Accounts Branch
3	Dr. Pankaj Kumar Gupta	Deputy Registrar	Academic Branch
4	Sh. Ram Rattan Ranga	Assistant Registrar	Result Branch-I/ III
5	Dr. Deepak Sharma	Assistant Registrar	Colleges Branch
6	Dr. Jitender Kumar	Assistant Registrar	General Branch
7	Sh. Sandeep Kumar	Assistant Registrar	Results Branch-II
8	Sh. Satish Kumar	Assistant Registrar	Accounts Branch
9	Sh. Raj Kumar Dhingra	Assistant Registrar	O/o Controller of Examinations-II
10	Sh. Prem Khera	Assistant Registrar	Estt. Non-teaching
11	Sh. Pawan Kumar	Assistant Registrar	Estt. Teaching
12	Sh. Krishan Grover	Private Secretary	Estt. Teaching
13	Sh. Ravinder Ahuja	Superintendent	Secrecy Branch
14	Sh. Vinod Kumar	Superintendent	Conduct Branch
15	Sh. Chander Shekhar	Superintendent	Colleges Branch
16	Sh. Prem Singh	Superintendent	Accounts (Bill Section)
17	Sh. Sat Nararyan	Superintendent	Accounts PF Section
18	Mrs. Raj Bala	Superintendent	Result Branch-III
19	Mrs. Kanchan Bala	Superintendent	Accounts Cheque
20	Sh. Subhash Saini	Superintendent	Accounts, Internal Audit
21	Sh. Vinod Kumar	Superintendent	O/o Registrar
22	Sh. Balbir Singh	Superintendent	Conduct Branch
23	Sh. Ganesh Kumar	Superintendent	Accounts Cash & Fee
24	Sh. Baljinder Singh	Superintendent	IIHS
25	Sh. Kashmiri Lal	Superintendent	O/o Controller of Exams
26	Dr. Jit Singh	Superintendent	Secrecy Branch
27	Sh. Ishwar Singh Rawat	Superintendent	Result Branch-III
28	Mrs. Anita Rani	Superintendent	Accounts Main
29	Sh. Krishan Lal	Superintendent	Secrecy Branch
30	Mrs. Vimla Devi	Superintendent	Secrecy Branch
31	Dr. Salochna	Superintendent	Distance Education
32	Sh. Sat Pal	Superintendent	Colleges Branch
33	Sh. Ajmer Singh	Superintendent	Scholarship Section
34	Mrs. Pinki Rani	Superintendent	Result Branch-III
35	Mr. Pawan Kumar	Superintendent	O/o Vice-Chancellor
36	Mr. Vijay Kumar	Superintendent	UIET
37	Mr. Sanjay Mutreja	Superintendent	Accounts Branch
38	Ms. Suman Nagpal	Superintendent	Academic Branch
39	Mr. Ashok Kumar	Superintendent	Construction Branch
40	Ms. Sunita Rani	Superintendent	Result-I
41	Mrs. Neelam Dua	Superintendent	Result Branch-II
42	Sh. Gulshan Kumar	Dy. Superintendent	Regn. Branch
43	Mrs. Seema Rani	Dy. Superintendent	O/o Dean Academic Affairs
44	Sh. Raj Pal	Dy. Superintendent	Distance Education
45	Sh. Vinod Kumar	Dy. Superintendent	Secrecy Branch
46	Sh. Munish Kumar	Dy. Superintendent	General Branch
47	Sh. Krishan Chander	Dy. Superintendent	Estt. Non-teaching
48	Sh. Kapil Dev	Dy. Superintendent	Distance Education





**Training Planning & Monitoring Cell (TPMC)  
KURUKSHETRA UNIVERSITY KURUKSHETRA**

(Established by the State Legislature Act XII of 1956)  
(‘A+’ Grade, NAAC Accredited)

**NOTIFICATION**

The Hon'ble Vice-Chancellor has been pleased to allow to conduct Refresher Course as per Instruction of Chief Secretary, Government of Haryana issued vide letter No. 31/01/2020-3 Trg. dated 28.10.2021 of One week w.e.f 24.05.2022 in three batches upto 18.06.2022 for Training of Assistants as per following schedule.

Sr. no	Batch	From	No. of Assistants	List Attached at annexure
1	Batch I	24.05.2022 to 29.05.2022	52	Annexure-A
2	Batch II	06.06.2022 to 11.06.2022	52	Annexure-B
3	Batch III	12.06.2022 to 18.06.2022	53	Annexure-C

**Venue: Department of Computer Science & Applications, K.U. Kurukshetra.**

Timings:  
02:00 PM to 05:00 PM (on Working Day)  
10:00 AM to 01:00 PM (on Saturday/Holiday/Sunday)

**Note: It is mandatory for all Assistants of University to attend the Refresher Course.**

**C.O.E.II-cum-Nodal Officer**

**Endst. No.TPMC/22/ 181-280**

**Dated: 23-05-2022**

A copy of the above is forwarded to the following for information and necessary action:-

1. All concerned Heads of Teaching/Non-Teaching Departments/Offices for information and further necessary action.
2. Chairperson, Department of Computer Science & Applications, K.U. Kurukshetra.
3. XEN, Construction Branch, K.U. Kurukshetra.
4. Assistant General (General), K.U. Kurukshetra.
5. OSD to Vice-Chancellor (for kind information of the Vice-Chancellor), KUK.
6. Superintendent, O/o Registrar, (for kind information of the Registrar), KUK.

  
**C.O.E.II-cum-Nodal Officer**



## Batch-I (24.05.2022 to 29.05.2022)

Sr No.	Name of the Assistant	Branch/Department
1	Narinder Kumar	O/o Vice-Chancellor
2	Ramesh Chand	
3	Virender Kundu	
4	Baljit Singh	
5	Meenaxi	Estt. Teaching
6	Rakesh Kumar	
7	Girish Tiwari	
8	Sanjeev Kumar	
9	Krishan Kumar Bansal	
10	Mukesh Kumar	
11	Umesh Kumar Sharma	Estt. NT-II
12	Asha Rani	
13	Rekha Rani	
14	Mukesh Kumar	
15	Anju Khanna	Estt. NT (Outsourcing)
16	Arun Sharma	
17	Mandeep Sharma	
18	Anil Kumar	
19	Mahesh Kumar	Estt. NT-III
20	Sanjay Rathee	
21	Raj Kumar Saini	
22	Suman	
23	Nidhi Goel	
24	Anita Jangra	Main Accts.
25	Dinesh Sukhija	
26	Gurdas Singh	
27	Rameshwar Das	
28	Arvind Kumar	
29	Amit Kumar	
30	Bhupinder Singh	Cash & Fee
31	Lahri Singh	
32	Suresh Kumar	
33	Rajeev Ahuja	
34	Rajinder Singh	Internal Audit
35	Suman Kumari	
36	Sandeep Chattopadhyaya	Bills Section
37	Yash Pal Saini	
38	Anil Kumar	
39	Rajpal	
40	Bhupinder Singh	
41	Sher Singh	
42	Pardeep Kumar	
43	Lakhwinder Singh	P.F. Section
44	Ashok Kumar	
45	Rishi Pal	Scholarship Section
46	Sukhbir Singh	
47	Satish Kumar	
48	Stalinjeet	
49	Jagdish Chander	
50	Kapil Phoolia	
51	Anil Kumar	University School of Management
52	Jitender Johar	



<b>Batch-II (06.06.2022 to 11.06.2022)</b>		
<b>Sr No.</b>	<b>Name of the Assistant</b>	<b>Branch/Department</b>
1	Ravi Kumar	Registrar Office
2	Mewa Lal	
3	Anshul Sharma	
4	Ajay Kumar	Cheque Section
5	Chander Bhushan	
6	Seema Gupta	Pension Cell
7	Rajender Kumar	
8	Rakesh Sethi	Academic Branch
9	Rajbir Saini	
10	Pankaj	
11	Parvesh Kumar	
12	Rajesh Kumar	
13	Anju Arora	
14	Anu Bala	
15	Sunita	Syllabus Section
16	Naresh Kumar	General Branch
17	Baldev Singh	
18	Surinder Kumar	
19	Issam Singh	Colleges Branch
20	Bhim Singh	
21	Surinder Kumar	
22	Sukhwant Singh	
23	Amit Goswami	
24	Satish Kumar	
25	Vijay Singh	Directorate of Distance Education
26	Hari Singh	
27	Narinder Singh	
28	Pawan Joshi	
29	Mohinder Partap	
30	Sushila Kumari	
31	Subhash Chander	
32	Balbir Singh	
33	Shyam Lal	
34	Sushila Kumari	
35	Chander Mohan	
36	Bharat Bhushan	
37	Surender Singh	
38	Rajesh Kumar	
39	Vinay Kumar Saini	
40	Raj Kumar	
41	Parveen Kumar	
42	Mohan Lal	
43	Kamlesh Rani	
44	Santosh Rani	
45	Yogesh Sharma	
46	Sant Kumar	
47	Parveen Kumar	
48	Hari Mohan	
49	Taruna Lohat	
50	SomNath	
51	Jaipal Saini	Mathematics Department O/o Dean, Faculty of Sciences
52	Arvind Kumar	



## Batch-III (13.06.2022 to 18.06.2022)

Sr No.	Name of the Assistant	Branch/Department
1	Sheetal Dutt	Planning Section
2	Vijay Gaur	
3	Harish Kumar Gairola	
4	Shakuntla Devi	
5	Hari Chand	
6	Vivek Sharma	
7	Ravinder Singh	Construction Branch
8	Deepak Joshi	University Press
9	Anil Wadhwa	
10	Ram Niwas	
11	Deepak Sharma	UIET
12	Rajender Taneja	
13	Anil Kumar	Land & Farming
14	Lalita Rani	Department of Chemistry
15	Dharmender Singh	Institute of Law
16	Ram Prasad Yadav	Law Department
17	Pardeep Kumar	Punjabi Department
18	Subhash Chand	Department of Microbiology
19	Gajender Singh Dahiya	IIHS
20	Subhash Chand	Sanskrit Department
21	Mamta Rani	Electronics Science
22	Neelam Rani	Bio-chemistry Department
23	Anil Kumar	IMC & MT
24	Parveen Kumar	NCC
25	Vivek Rattan	Hindi Department
26	Sonia	Foreign Languages Department
27	Nitin Kumar	Library and Info. Science
28	Ravinder Saini	Environmental Studies
29	Madan Kumar	Sports Department
30	Naresh Kumar	
31	Sunita Rani	Subhadra Bhawan
32	Parveen Kumari	Kasturba Bhawan
33	Kavita Saini	Kalpna Chawla Hostel
34	Shiv Kumar	Partap Bhawan
35	Man Mohan Singh	Subhash Bhawan
36	Naresh Kumar	Arjun Bhawan
37	Kavita	Ahilya Bhawan
38	Neeraj Kumar	DYCA
39	Naib Chand	
40	Dinesh Sharma	Computer Centre
41	Avtar Singh	University Health Centre
42	Bhagwanti	MGAIS Coaching Centre
43	Amit Bhatnagar	Public Relation Office
44	Vijay Kumar	
45	Sarla Arora	Meera Bhawan
46	Monu Bala	Ganga Bhawan
47	Ashok Kumar	O/o RUSA
48	Anil Dhanra	O/o Haryana Raj Bhawan
49	Dalbir Singh Maan	B.R. Ambedkar Study Centre
50	Vakil Chand	English Department
51	Ekta	Saraswati Bhawan
52	Asha Joshi	Physics Department
53	Anand Ballabh	Shaheed Bhagat Singh Hostel



**Training Planning & Monitoring Cell (TPMC)**  
**KURUKSHETRA UNIVERSITY KURUKSHETRA**  
(Established by the State Legislature Act XII of 1956)  
(‘A+’ Grade, NAAC Accredited)

**NOTIFICATION**

The Hon'ble Vice-Chancellor has been pleased to allow to conduct one week Refresher Course as per Instruction of Chief Secretary, Government of Haryana issued vide letter No. 31/01/2020-3 Trg. dated 28.10.2021 for Training of Clerks as per following schedule:

Sr. No.	Batch	From	No. of Clerks	List Attached at annexure
1	Batch I	04.07.2022 to 09.07.2022	100	Annexure-A
2	Batch II	11.07.2022 to 16.07.2022	100	Annexure-B
<b>Venue: Faculty Lounge, K.U. Kurukshetra.</b>				
Timings: 02:00 PM to 05:00 PM (on Working Days) 10:00 AM to 02:00 PM (on Saturday/Holiday)				

**Note: It is mandatory for everyone to attend the Refresher Course.**

**C.O.E.II-cum-Nodal Officer**

Endst. No. TPMC/22/ 2173-2373

Dated: 02-07-2022

A copy of the above is forwarded to the following for information and necessary action:-

1. All concerned Heads of Teaching/Non-Teaching Departments/Offices for information and further necessary action.
2. Assistant Registrar, General Branch, K.U. Kurukshetra.
3. XEN, Construction Branch, K.U. Kurukshetra.
4. OSD to Vice-Chancellor (for kind information of the Vice-Chancellor), KUK.
5. Superintendent, O/o Registrar, (for kind information of the Registrar), KUK.

  
**C.O.E.II-cum-Nodal Officer**



Batch-I (04.07.2022 to 09.07.2022)		
Sr No.	Name of the Clerk	Branch/Department
1	Ravi Kumar	Academic Branch
2	Satish	
3	Bhupesh Chauhan	
4	Ram Naresh	
5	Teja Singh	
6	Sumit Kumar	
7	Jasbir Singh	Accounts Branch (Bills Section)
8	Indu Bala	
9	Ajay	
10	Ramesh Kumar	Accounts Branch (Cash & Fee Section)
11	Sham Lal	
12	Sandeep Kumar	
13	Manisha Yadav	
14	Jai Pal	
15	Sohan Lal	
16	Bhupinder Singh	Accounts Branch (Cashier)
17	Aditya Swami	
18	Tejbir	Accounts Branch (Cheque Section)
19	Akanksha	
20	Mohit	
21	Dharmender Kumar	
22	Dinkar Khaneja	Accounts Branch (EDP Cell)
23	Sat Pal Singh	Accounts Branch (Fee Section)
24	Sachin Kumar	
25	Manjeet Singh	
26	Ashok Chaswal	Accounts Branch (Internal Audit)
27	Anil Kumar	
28	Sanjay Kumar	Accounts Branch (Main)
29	Rohit	
30	Vijay Yadav	
31	Kuldeep	
32	Neeraj Kumar	
33	Sanjay	Accounts Branch (P.F. Section)
34	Meshi Devi	
35	Sushil Yadav	
36	Rajat Kumar	
37	Ajit	Accounts Branch (Pension Cell)
38	Amit Tyagi	Accounts Branch (Planning Section)
39	Shamsher Singh	
40	Kamta Parsad	
41	Anil Kumar	
42	Ravinder	
43	Pawan Kumar	



44	Yash Pal Singh	Accounts Branch (Scholarship Section)	
45	Virender Kumar Tanwar		
46	Taruna		
47	Sunaina	Directorate of Distance Education	
48	Manish Balda		
49	Gej Pal		
50	Monika		
51	Ram Kumar		
52	Narender Singh		
53	Rakesh Kumar		
54	Tika Singh		
55	Ishwar Singh		
56	Balwant Singh-I		
57	Chirag Mehta		
58	Manish Kumar		
59	Meenakshi Kaushik		
60	Shubham Rohilla		
61	Karuna Sharma		
62	Pawan Kumar		
63	Vikas Yadav		
64	Vikash Sharma		
65	Vijay Kumar		O/o Advisor, International Students
66	Sanjay Kumar		Dept. of Biotechnology
67	Abhishek Garg	Dept. of Botany	
68	Tushinder Kumar	Dept. of Chemistry	
69	Sunil Kumar	O/o Chief Warden	
70	Sunil Kumar	Chaudhary Devi Lal Bhawan	
71	Kamal Kant	Harsh Bhawan	
72	Gurcharan Singh	Narhari Bhawan	
73	Manish Dahiya	Ranbir Singh Bhawan	
74	Salim Khan	Tagore Bhawan	
75	Sunil Kumar	Swami Vivekanand Bhawan	
76	Veena	Uttra Bhawan	
77	Sumit Kumari	Colleges Branch	
78	Pooja Rajan		
79	Mohinder Pal		
80	Balwinder		
81	Vishal Kumar		
82	Prabhjot Singh		
83	Sunil Yadav	Dept. of Computer Science & Applications	
84	Prikshit	Construction Branch	
85	Sanjay Wadhwa		
86	Rahul		
87	Jaswant Singh		
88	Anita	O/o Dean, Academic Affairs	





89	Harpal	O/o Dean, Student's Welfare
90	Parveen Kumar	
91	Yogesh Kumar	Dharohar
92	Surender	
93	Parmod Kumar	Dept. of Economics
94	Manjit	Dept. of Education
95	Parveen	
96	Payal	Dept. of Electronic Science
97	Vinod Kumar	
98	Davender Singh Malik	Dept. of English
99	Arya	Dept. of Fine Arts
100	Sheetal Prasad	

  
 Director  
 Internal Quality Assurance Cell  
 Kurukshetra University, Kurukshetra

Batch-II (11.07.2022 to 16.07.2022)		
Sr No.	Name of the Clerk	Branch/Department
1	Sunil Sharma	Establishment Non-Teaching (S-II)
2	Sudesh Kumari	
3	Varsha	
4	Sourav	
5	Mohit Sharda	
6	Manju Bala	
7	Tamanna	
8	Pankaj	
9	Pratap Ram	Establishment Non-Teaching (S-III)
10	Amandeep Singh	
11	Rajender Singh	
12	Ruhi	
13	Shyam Sunder	Establishment Non-Teaching (Outsourcing)
14	Suresh Kumar	
15	Pawan Kumar Sharma	Establishment Teaching
16	Harish	
17	Parmod Kumar	
18	Sunny Relhan	
19	Neha	
20	Diksha	
21	Pintu Kumar	
22	Sumit	
23	Sapna	
24	Kamal Kumar	
25	Balkar Singh	General Branch
26	Chaman Lal	
27	Anil Kumar	
28	Yogesh Juneja	
29	Baljeet	
30	Deepak Kumar	
31	Jitender Kumar	Dept. of Home Science
32	Vijay Kumar	UGC-HRDC
33	Amir Khan	IUMS Cell
34	Dinesh Kumar	Institute of Environmental Studies
35	Leeza Rani	Institute of Management Studies
36	Ram Mehar	
37	Kapil	Institute of Mass Comm. & Tech.
38	Pardeep Saini	Institute of Pharmaceutical Science
39	Brijesh Kumar	
40	Rinku	Dept. of Instrumentation
41	Rahul	Internal Complaints Committee



42	Sachin Rogani	IQAC
43	Narayan Sharma	O/o J.D. (Audit)
44	Rahul Verma	K.U. Research & Journal
45	Jagdeep Singh	Dept. of Sanitation
46	Dalbir	Department of Land & Farming
47	Yogesh Kumar	Department of Law
48	Bharat Bhushan	Department of Mathematics
49	Satish Kumar	Dept. of Music & Dance
50	Ravita Kumari Singal	
51	Narender Singh	Institute of Law
52	Amit Kumar	
53	Mandeep Singh	
54	Suresh Kumar	O/o NSS
55	Vinod Kumar	O/o KUKAA
56	Umed Chand	Dept. of Philosophy
57	Tushar Saini	Dept. of Physical Education
58	Pankaj Kumar	Dept. of Political Science
59	Vandana Arya	
60	Iqbal	O/o Proctor
61	Vikas	Dept. of Psychology
62	Pankaj Kumar	Dept. of Public Administration
63	Vikas	
64	Ashok Kumar	
65	Umed Singh	O/o RUSA
66	Shashi Bhushan	Dept. of Social Work
67	Manjit Sangwan	Dept. of Sociology
68	Shubham Arora	Sports Department
69	Satpal	Department of Statistics & OR
70	Amit Kumar	Dept. of Tourism & Hotel Management
71	Satish Chander	
72	Yogender	ITTR
73	Vikas Kaushik	
74	Sandeep Singh	
75	Kuldeep Singh	UIET
76	Pawan Kumar Ranga	
77	Surinder Kumar	
78	Tarsem Singh	
79	Sonia	
80	Gagan Deep	USSMS
81	Raj Kumar	
82	Mohit	IIHS
83	Mangeshwar	
84	Sant Kumar	
85	Rajinder Kumar	
86	Surat Singh	

7

87	Ravi	IIHS
88	Vijay Kumar	JLN Library
89	Rajwant Kaur	University Press
90	Dharmender	O/o Vice-Chancellor
91	Pankaj Sharma	
92	Pankaj Saini	
93	Hans Raj	Web Cell (Library)
94	Anil	WSRC
95	Rajesh Goel	
96	Surinder Kumar	Dept. of Zoology
97	Rohit	Department of AIH
98	Sangeeta	Dept. of Foreign Languages
99	Om Sharma	Dept. of Geology
100	Deepak Kumar	



# Circulars for Conduct Training for Non-Teaching Staff



## Training Planning & Monitoring Cell (TPMC) KURUKSHETRA UNIVERSITY KURUKSHETRA

(Established by the State Legislature Act XII of 1956)  
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### NOTIFICATION

The Hon'ble Vice-Chancellor has been pleased to allow to conduct one week Refresher Course for training as per Instruction of Chief Secretary, Government of Haryana issued vide letter No. 31/01/2020-3 Trg. dated 28.10.2021 as per following schedule:

Sr. No.	Name of the Post	Date	No. of Employees	Venue	Course Co-ordinator
1.	Steno-typist	02.08.2022 to 07.08.2022  On working days- 2pm to 5pm On Saturday- 10am to 1pm	68	Faculty Lounge	Sh. Krishan Chander Pandey, Dy. Supdt. Estt. Non-teaching
2.	Lab Attendants	<b>Batch-I</b> <b>(In 2 groups) :</b> 02.08.2022 to 07.08.2022 (10am to 1pm)  <b>Batch-II</b> <b>(In 2 groups):</b> 22.08.2022 to 27.08.2022 (10am to 1pm)	32 (Group A - 16 & Group B - 16)  31 (Group A - 16 & Group B - 15)	UIET	Dr. Sunil Dhingra, Director, UIET
3.	Helper/Peon/ Daftri/Aya/ Waiter/Utensil Cleaner	<b>Batch-I :</b> 22.08.2022 to 27.08.2022 On working days- 2pm to 5pm On Saturday- 10am to 1pm  <b>Batch-II :</b> 29.08.2022 to 03.09.2022 On working days- 2pm to 5pm On Saturday- 10am to 1pm	37  37	Department of Tourism & Hotel Management	Dr. Mohinder Chand, Chairperson, Department of Toursim & Hotel Management

Note: It is mandatory for everyone to attend the Refresher Course.

C.O.E.II-cum-Nodal Officer

continue on next page.....

Internal Quality Assurance Cell  
Kurukshetra University, Kurukshetra



**Training Planning & Monitoring Cell (TPMC)**  
**KURUKSHETRA UNIVERSITY KURUKSHETRA**

(Established by the State Legislature Act XII of 1956)  
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Endst. No.TPMC/22/ 453-551

Dated: 01-08-2022

A copy of the pre-page is forwarded to the following for information and necessary action:-

1. All concerned Heads of the Departments for information and further necessary action.
2. Director, DYCA, K.U. Kurukshetra.
3. XEN, Construction Branch, K.U. Kurukshetra.
4. OSD to Vice-Chancellor (for kind information of the Vice-Chancellor), KUK.
5. Assistant Registrar, O/o Registrar, (for kind information of the Registrar), KUK.
6. Persons Concerned.

  
01.08.22  
**C.O.E.II-cum-Nodal Officer**



**Steno-Typists (01.08.2022 to 07.08.2022)**

Sr. No.	Name	Department / Office
1	Ajay Kumar	O/o COE-I
2	Krishan Kumar	Exam Lab
3	Ram Niwas	O/o Dean, Faculty of Science
4	Sandeep Aneja	O/o Registrar
5	Rakhi	DDE
6	Bir Singh	General Branch
7	Nand Lal	Education Department
8	Yash Bala	Estt. Teaching
9	Susheela	Estt. Non-teaching-II
10	Saroj Bala	Estt. Teaching
11	Shrikant	on deputation in Shri Krishna Ayush University
12	Pankaj Kumar	on deputation in Shri Krishna Ayush University
13	Madhu Bala	Certificate Section
14	Rajesh Kumar	Dept. of Geography
15	Rajinder Kumar	Dept. of Geophysics
16	Jagdish Rai	Haryana Raj Bhawan Chd.
17	Vajinder Kumar	Haryana Raj Bhawan Chd.
18	Priti	IMC&MT
19	Jasbir Singh	JLN Library
20	Bansi Lal	Law Department
21	Devender Aneja	O/o COE-II
22	Parteek kumar	O/o COE-II
23	Sandeep Kumar	Result-III
24	Sanjay Kumar	Result-II
25	Geeta	Institute of Pharmaceutical Sciences
26	Ishwar Dayal	Department of Punjabi
27	Neha Devi	Physics Department
28	Sudeep Kumar	Re-evaluation
29	Sushil Kumar	O/o Dean R & D
30	Satpaul	Result-I
31	Sangeeta Rani	O/o Chief Warden (W)
32	Gurpreet Singh	Sanskrit Department
33	Geeta Rani	Re-evaluation
34	Ranbir	Secrecy Branch
35	Parteek	Dept. of Stats & OR
36	Ashu	University College
37	Anuj Kumar	Youth & Cultural Affairs
38	Satish Kumar	Conduct Branch
39	Naveen	Result-III
40	Nisha Rani	Exam Lab
41	Kirti Malik	Estt. Non-Teaching-II
42	Malti Rani	Department of Psychology
43	Amandeep Singh	University School of Management
44	Payal	on deputation in MDU, Rohtak
45	Sahil Taneja	Legal Cell
46	Kajal Panwar	IS & IS
47	Asha	Dept. of Geology (Centre of Saraswati river)
48	Deepika	Department of Chemistry
49	Arun	General Branch

Steno- Typist (28.22 to 7.8.22)

50	Kiran	Dept. of Comp. Sc. & Applications
51	Anita Rani	EXAM LAB
52	Sonam	Establishment Teaching
53	Harpreet	Establishment Non-Teaching-II
54	Aarti	Dept. of Home Science
55	Anita	Result-I
56	Anita Sharma	Certificate Section
57	Babli	Dept. of physical education
58	Jaibir Singh	on deputation in CRSU, Jind
59	Jasmer	UIET
60	Lokesh Kumar	Commerce Department
61	Parmanand	Secrecy Branch
62	Preeti Hans	DDE
63	Rakesh Kumar	DDE
64	Reema Rani	Colleges Branch
65	Ruchika Bhoria	Cheque Section
66	Sapna	Univeristy College of Education (ITTR)
67	Sunil	Academics Staff College
68	Tanmay Rawal	Establishment Non-Teaching-III

  
Director

Internal Quality Assurance Cell  
Kurukshetra University, Kurukshetra



Lab Attendants (Batch I - 01.08.2022 to 08.08.2022)

Sr.No.	Name Sh..Ms.	Present post	Department
1	Pawan Rekha	Lab. Attendant	Botany
2	Sohan Lal	Lab. Attendant	Botany
3	Pawan kumar	Lab. Attendant	Chemistry
4	Kundan Ram	Lab. Attendant	Chemistry
5	Santosh Kumar Shukla	Lab. Attendant	O/o Vice chancellor
6	Randhir Singh	Lab. Attendant	Computer Centre
7	Kamta Parshad	Lab. Attendant	Education
8	Lichmi Devi	Lab. Attendant	Electronic Science
9	Anil Kumar	Lab. Attendant	Electronic Science
10	Ramotar Singh	Lab. Attendant	Geography
11	Veena Rani	Lab. Attendant	IIHS
12	Ravinder Kumar	Lab. Attendant	IIHS
13	Maya Ram	Lab. Attendant	IIHS
14	Hukam Singh	Lab. Attendant	IIHS
15	Ajay Kumar Sharma	Lab. Attendant	Institute of Engineering & Technology
16	Ishwar Singh	Lab. Attendant	Institute of Instrumentaion Engg.
17	Bhagirathi	Lab. Attendant	Institute of Instrumentation Engg.
18	Jagir Chand	Lab. Attendant	ITTR
19	Ram Tirth	Lab. Attendant	Library Science
20	Balwan Singh	Lab. Attendant	Micro-Biology
21	Shri Bhagwan	Lab. Attendant	Physics
22	Kesari Prasad	Lab. Attendant	Physics
23	Chander Parkash	Lab. Attendant	Physics
24	Rajinder Singh	Lab. Attendant	Physics
25	Ram Kumar	Lab. Attendant	Physics
26	Balbir Singh	Lab. Attendant	Physics
27	Jai Pal-II	Lab. Attendant	Psychology
28	Sanjeev Kumar	Lab. Attendant	Bio-Tech
29	Gobind Singh	Lab. Attendant	IIHS
30	Dilawar Singh	Lab. Attendant	IIHS
31	Ram Bag	Lab. Attendant	IIHS
32	Satpal	Lab. Attendant	IIHS

  
 Director  
 Internal Quality Assurance Cell  
 Kurukshetra University, Kurukshetra

**Lab Attendants (Batch II - 22.08.2022 to 27.08.2022)**

Sr.No.	Name Sh..Ms.	Present post	Department
1	Jasbir Singh	Lab. Attendant	University Sr. Sec. School
2	Anand Singh	Lab. Attendant	University Sr. Sec. School
3	Lalit Kumar	Lab. Attendant	Zoology
4	Ranbir	Lab. Attendant	Zoology
5	Mahi Pal	Lab. Attendant	Stat & O.R.
6	Balwan Singh	Lab. Attendant	Chemistry
7	Veena	Lab. Attendant	Chemistry
8	Balbir Singh-III	Lab. Attendant	Geography
9	Kamlesh Devi	Lab. Attendant	Institute of Instrumentation Engg.
10	Dinesh Kumar	Lab. Attendant	Mass Communications & Media Technology
11	Gaje Singh	Lab. Attendant	Mathematics
12	Nand Lal	Lab. Attendant	Physics
13	Babita Rani	Lab. Attendant	Stat & O.R.
14	Raghubir Singh	Lab. Attendant	University College
15	Tej Bahadur Pal	Lab. Attendant	Fine Arts
16	Naresh Kumar	Lab. Attendant	Department of Chemistry
17	SUNDER	Lab. Attendant	Department of Home Science
18	Vinod	Lab. Attendant	Department of Mass Communication
19	Naresh	Lab. Attendant	Department of Mass Communication
20	Satpal	Lab. Attendant	Department of Mass Communication
21	Rajiv	Lab. Attendant	Department of Pharmaceutical Science
22	Shish Pal	Lab. Attendant	Department of Pharmaceutical Science
23	Som Nath	Lab. Attendant	Department of Pharmaceutical Science
24	Rahul Mehta	Lab. Attendant	Department of Pharmaceutical Science
25	Deepak Thapa	Lab. Attendant	Institute of Engineering & Technology
26	Mahabir	Lab. Attendant	Mass Communication
27	Sanjeev Sapra	Lab. Attendant	Department of Pharmaceutical Science
28	Virender Kumar	Lab. Attendant	Directorate of Distance Education
29	Vijender Kundu	Lab. Attendant	Institute of Engineering & Technology
30	Kuldeep Singh Malik	Lab. Attendant	Institute of Engineering & Technology
31	Harikesh	Lab. Attendant	Institute of Engineering & Technology



**Class D Employees (Batch I - 22.08.2022 to 27.08.2022)**

Sr. No.	Name of Employee	Designation	Department
1	Lekh Raj	Daftri	Psychology
2	Vishnu Nath	Daftri	Bill Section A/cs
3	Suresh Kumar	Daftri	R-III (C.O.E-II)
4	Ram Vinay yadav	Daftri	Physics
5	Ramesh Singh	Daftri	R-II (C.O.E-II)
6	Kailash Chander	Daftri	Secy. Br. O/o COE-I
7	Vishnu Dass	Daftri	R-I (C.O.E.II)
8	Leela Dhar	Daftri	O/o V.C.
9	Dinesh Chander	Daftri	Secrecy Br. (COE-I)
10	Paramjit kaur	Daftri	Fee Section (A/Cs)
11	Rekha Rani	Daftri	Press Publication
12	Rajan Devi	Daftri	Panjabi
13	Basanti Devi-II	Daftri	Philosophy
14	Satya Bhama	Daftri	IIHS, KUK
15	Mukesh Kumar-II	Daftri	Acconts Br.
16	Ram Payri	Daftri	Planning
17	Sandeep Sharma	Daftri	Education
18	Leela Dhar-II	Daftri	Teacher Club
19	Manik Lal	Daftri	Director (DE)
20	Vinod Kashyap	Daftri	Dean faculty of Law
21	Som Nath Kapil	Daftri	Zoology
22	Mam Raj	Daftri	Health Centre
23	Balvinder Singh	Daftri	Estt. T
24	Rohit Kumar	Daftri	Scholarship
25	Lakhwinder Singh	Daftri	O/o C.O.E.-I
26	Manjeet Kaur	Peon	Accounts Br.
27	Makhan Singh	Peon	O/o Registrar)
28	Rishi pal	Peon	R-II (C.O.E-II)
29	Brij Pal	Peon	R-I C.S. (C.O.E-II)
30	Samunder Singh	Peon	Subhdra Bhawan
31	Bir Singh	Peon	R-I C.S. (C.O.E-II)
32	Devender Kumar	Peon	Devi Lal Hostel
33	Phool Singh	Peon	o/o V.C.
34	Wazir Chand	Peon	Secrecy Br. (COE-I)
35	Ram Pal	Peon	Re-evaluation Br. (C.O.E-I)
36	Rattan Singh	Peon	P.F.Section
37	Shyam Sunder	Peon	O/O KUTA

**Class D Employees (Batch II - 29.08.2022 to 03.09.2022)**

No.	Name of Employee	Designation	Department
1	Sher Singh	Peon	O/o V.C.
2	Mehar Chand	Peon	Re-evolution Br. (C.O.E-I)
3	Krishan Kumar	Peon	Cheuge Section
4	Om Parkash	Peon	C.O.E.-II
5	Mohan Singh	Waiter	General Branch
6	Roop Ram	Waiter	O/o Registrar Deputation
7	Santosh	Aya	USSM
8	Sushma Rani	Aya	IIHA
9	Gopal	Utensil Cleaner	O/o V.C.
10	Muni Devi	Helper	Re-valuation
11	Surinder Singh	Helper	General Br.
12	Santosh Kumar	Helper	Const Branch
13	Hardom Singh	Helper	Const Branch
14	Som Pal	Helper	Const Branch
15	Jitender-I S/O Daya Ram	Helper	Const Branch
16	Surinder Kumar	Helper	Const Branch
17	Shashi Ror	Helper	Const Branch
18	Kulwant Singh	Helper	Const Branch
19	Janak Raj	Helper	Const Branch
20	Shiv Shankar	Helper	Const Branch
21	Surinder Kumar	Helper	Const Branch
22	Subhash Chand	Helper	Const Branch
23	Satyavinder Singh	PCO (SFS)	DDE
24	Neelam Rani	Peon (SFS)	R-II (C.O.E.II)
25	Dharmender Singh	Peon (SFS)	Academic Br.
26	Ishwar Singh	Peon (SFS)	R-I (C.O.E.I)
27	Saroj Bala	Peon (SFS)	Secrecy Br (COE)-II
28	Gurmeet Singh	Peon (SFS)	Phy. Education
29	Satbir Singh	Peon (SFS)	R-I (C.O.E.II)
30	Satish Kumar	Peon (SFS)	Rev- (C.O.E.I)
31	Rakesh Kumar	Peon (SFS)	Accounts Br.
32	Lalit Mohan	Peon (SFS)	Chief Wardan
33	Pratibha Devi	Peon (SFS)	Re-evaluation Br. (COE-I)
34	Harjeet Singh	Peon (SFS)	English
35	Satyawan	Peon (SFS)	Academic Br.
36	Naresh Kumar S/O Gaje Singh	Peon (SFS)	Result Br.
37	Naresh Kumar S/O Gian Singh	Peon (SFS)	Director (DE)





**Training Planning & Monitoring Cell (TPMC)**  
**KURUKSHETRA UNIVERSITY KURUKSHETRA**  
(Established by the State Legislature Act XII of 1956)  
(“A” Grade, NAAC Accredited)

**NOTIFICATION**

The Hon'ble Vice-Chancellor has been pleased to allow to conduct one week Refresher Course for training as per Instruction of Chief Secretary, Government of Haryana issued vide letter No. 31/01/2020-3 Trg. dated 28.10.2021 as per following schedule:

Sr. No.	Name of the Post	Date	No. of Employees	Venue	Course Co-ordinator
1.	Steno-typist	02.08.2022 to 07.08.2022  On working days- 2pm to 5pm On Saturday- 10am to 1pm	68	Faculty Lounge	Sh. Krishan Chander Pandey, Dy. Supdt. Estt. Non-teaching
2.	Lab Attendants	<b>Batch-I</b> <b>(In 2 groups) :</b> 02.08.2022 to 07.08.2022 (10am to 1pm)  <b>Batch-II</b> <b>(In 2 groups):</b> 22.08.2022 to 27.08.2022 (10am to 1pm)	32 (Group A - 16 & Group B - 16)  31 (Group A - 16 & Group B - 15)	UIET	Dr. Sunil Dhingra, Director, UIET
3.	Helper/Peon/ Daftri/Aya/ Waiter/Utensil Cleaner	<b>Batch-I :</b> 22.08.2022 to 27.08.2022 On working days- 2pm to 5pm On Saturday- 10am to 1pm  <b>Batch-II :</b> 29.08.2022 to 03.09.2022 On working days- 2pm to 5pm On Saturday- 10am to 1pm	37  37	Department of Tourism & Hotel Management	Dr. Mohinder Chand, Chairperson, Department of Toursim & Hotel Management

**Note: It is mandatory for everyone to attend the Refresher Course.**

**C.O.E.II-cum-Nodal Officer**

continue on next page.....

Internal Quality Assurance Cell  
Kurukshetra University, Kurukshetra



**Training Planning & Monitoring Cell (TPMC)**  
**KURUKSHETRA UNIVERSITY KURUKSHETRA**

(Established by the State Legislature Act XII of 1956)  
(‘A’ Grade, NAAC Accredited)

Endst. No.TPMC/22/ 453-551

Dated: 01-08-2022

A copy of the pre-page is forwarded to the following for information and necessary action:-

1. All concerned Heads of the Departments for information and further necessary action.
2. Director, DYCA, K.U. Kurukshetra.
3. XEN, Construction Branch, K.U. Kurukshetra.
4. OSD to Vice-Chancellor (for kind information of the Vice-Chancellor), KUK.
5. Assistant Registrar, O/o Registrar, (for kind information of the Registrar), KUK.
6. Persons Concerned.

  
01.08.22  
**C.O.E.II-cum-Nodal Officer**



**Steno-Typists (01.08.2022 to 07.08.2022)**

Sr. No.	Name	Department / Office
1	Ajay Kumar	O/o COE-I
2	Krishan Kumar	Exam Lab
3	Ram Niwas	O/o Dean, Faculty of Science
4	Sandeep Aneja	O/o Registrar
5	Rakhi	DDE
6	Bir Singh	General Branch
7	Nand Lal	Education Department
8	Yash Bala	Estt. Teaching
9	Susheela	Estt. Non-teaching-II
10	Saroj Bala	Estt. Teaching
11	Shrikant	on deputation in Shri Krishna Ayush University
12	Pankaj Kumar	on deputation in Shri Krishna Ayush University
13	Madhu Bala	Certificate Section
14	Rajesh Kumar	Dept. of Geography
15	Rajinder Kumar	Dept. of Geophysics
16	Jagdish Rai	Haryana Raj Bhawan Chd.
17	Vajinder Kumar	Haryana Raj Bhawan Chd.
18	Priti	IMC&MT
19	Jasbir Singh	JLN Library
20	Bansi Lal	Law Department
21	Devender Aneja	O/o COE-II
22	Parteek kumar	O/o COE-II
23	Sandeep Kumar	Result-III
24	Sanjay Kumar	Result-II
25	Geeta	Institute of Pharmaceutical Sciences
26	Ishwar Dayal	Department of Punjabi
27	Neha Devi	Physics Department
28	Sudeep Kumar	Re-evaluation
29	Sushil Kumar	O/o Dean R & D
30	Satpaul	Result-I
31	Sangeeta Rani	O/o Chief Warden (W)
32	Gurpreet Singh	Sanskrit Department
33	Geeta Rani	Re-evaluation
34	Ranbir	Secrecy Branch
35	Parteek	Dept. of Stats & OR
36	Ashu	University College
37	Anuj Kumar	Youth & Cultural Affairs
38	Satish Kumar	Conduct Branch
39	Naveen	Result-III
40	Nisha Rani	Exam Lab
41	Kirti Malik	Estt. Non-Teaching-II
42	Malti Rani	Department of Psychology
43	Amandeep Singh	University School of Management
44	Payal	on deputation in MDU, Rohtak
45	Sahil Taneja	Legal Cell
46	Kajal Panwar	IS & IS
47	Asha	Dept. of Geology (Centre of Saraswati river)
48	Deepika	Department of Chemistry
49	Arun	General Branch

Steno- Typist (28.22 to 7.8.22)

50	Kiran	Dept. of Comp. Sc. & Applications
51	Anita Rani	EXAM LAB
52	Sonam	Establishment Teaching
53	Harpreet	Establishment Non-Teaching-II
54	Aarti	Dept. of Home Science
55	Anita	Result-I
56	Anita Sharma	Certificate Section
57	Babli	Dept. of physical education
58	Jaibir Singh	on deputation in CRSU, Jind
59	Jasmer	UIET
60	Lokesh Kumar	Commerce Department
61	Parmanand	Secrecy Branch
62	Preeti Hans	DDE
63	Rakesh Kumar	DDE
64	Reema Rani	Colleges Branch
65	Ruchika Bhoria	Cheque Section
66	Sapna	Univeristy College of Education (ITTR)
67	Sunil	Academics Staff College
68	Tanmay Rawal	Establishment Non-Teaching-III



Lab Attendants (Batch I - 01.08.2022 to 08.08.2022)

Sr.No.	Name Sh..Ms.	Present post	Department
1	Pawan Rekha	Lab. Attendant	Botany
2	Sohan Lal	Lab. Attendant	Botany
3	Pawan kumar	Lab. Attendant	Chemistry
4	Kundan Ram	Lab. Attendant	Chemistry
5	Santosh Kumar Shukla	Lab. Attendant	O/o Vice chancellor
6	Randhir Singh	Lab. Attendant	Computer Centre
7	Kamta Parshad	Lab. Attendant	Education
8	Lichmi Devi	Lab. Attendant	Electronic Science
9	Anil Kumar	Lab. Attendant	Electronic Science
10	Ramotar Singh	Lab. Attendant	Geography
11	Veena Rani	Lab. Attendant	IIHS
12	Ravinder Kumar	Lab. Attendant	IIHS
13	Maya Ram	Lab. Attendant	IIHS
14	Hukam Singh	Lab. Attendant	IIHS
15	Ajay Kumar Sharma	Lab. Attendant	Institute of Engineering & Technology
16	Ishwar Singh	Lab. Attendant	Institute of Instrumentation Engg.
17	Bhagirathi	Lab. Attendant	Institute of Instrumentation Engg.
18	Jagir Chand	Lab. Attendant	ITTR
19	Ram Tirth	Lab. Attendant	Library Science
20	Balwan Singh	Lab. Attendant	Micro-Biology
21	Shri Bhagwan	Lab. Attendant	Physics
22	Kesari Prasad	Lab. Attendant	Physics
23	Chander Parkash	Lab. Attendant	Physics
24	Rajinder Singh	Lab. Attendant	Physics
25	Ram Kumar	Lab. Attendant	Physics
26	Balbir Singh	Lab. Attendant	Physics
27	Jai Pal-II	Lab. Attendant	Psychology
28	Sanjeev Kumar	Lab. Attendant	Bio-Tech
29	Gobind Singh	Lab. Attendant	IIHS
30	Dilawar Singh	Lab. Attendant	IIHS
31	Ram Bag	Lab. Attendant	IIHS
32	Satpal	Lab. Attendant	IIHS

**Lab Attendants (Batch II - 22.08.2022 to 27.08.2022)**

Sr.No.	Name Sh..Ms.	Prosont post	Department
1	Jasbir Singh	Lab. Attendant	University Sr. Sec. School
2	Anand Singh	Lab. Attendant	University Sr. Sec. School
3	Lalit Kumar	Lab. Attendant	Zoology
4	Ranbir	Lab. Attendant	Zoology
5	Mahi Pal	Lab. Attendant	Stat & O.R.
6	Balwan Singh	Lab. Attendant	Chemistry
7	Veena	Lab. Attendant	Chemistry
8	Balbir Singh-III	Lab. Attendant	Geography
9	Kamlesh Devi	Lab. Attendant	Institute of Instrumentaion Engg.
10	Dinesh Kumar	Lab. Attendant	Mass Communications & Media Technology
11	Gaje Singh	Lab. Attendant	Mathematics
12	Nand Lal	Lab. Attendant	Physics
13	Babita Rani	Lab. Attendant	Stat & O.R.
14	Raghubir Singh	Lab. Attendant	University College
15	Tej Bahadur Pal	Lab. Attendant	Fine Arts
16	Naresh Kumar	Lab. Attendant	Department of Chemistry
17	SUNDER	Lab. Attendant	Department of Home Science
18	Vinod	Lab. Attendant	Department of Mass Communication
19	Naresh	Lab. Attendant	Department of Mass Communication
20	Satpal	Lab. Attendant	Department of Mass Communication
21	Rajiv	Lab. Attendant	Department of Pharmaceutical Science
22	Shish Pal	Lab. Attendant	Department of Pharmaceutical Science
23	Som Nath	Lab. Attendant	Department of Pharmaceutical Science
24	Rahul Mehta	Lab. Attendant	Department of Pharmaceutical Science
25	Deepak Thapa	Lab. Attendant	Institute of Engineering & Technology
26	Mahabir	Lab. Attendant	Mass Communication
27	Sanjeev Sapra	Lab. Attendant	Department of Pharmaceutical Science
28	Virender Kumar	Lab. Attendant	Directorate of Distance Education
29	Vijender Kundu	Lab. Attendant	Institute of Engineering & Technology
30	Kuldeep Singh Malik	Lab. Attendant	Institute of Engineering & Technology
31	Harikesh	Lab. Attendant	Institute of Engineering & Technology



**Class D Employees (Batch I - 22.08.2022 to 27.08.2022)**

Sr. No.	Name of Employee	Designation	Department
1	Lekh Raj	Daftri	Psychology
2	Vishnu Nath	Daftri	Bill Section A/cs
3	Suresh Kumar	Daftri	R-III (C.O.E-II)
4	Ram Vinay yadav	Daftri	Physics
5	Ramesh Singh	Daftri	R-II (C.O.E-II)
6	Kailash Chander	Daftri	Secy. Br. O/o COE-I
7	Vishnu Dass	Daftri	R-I (C.O.E.II)
8	Leela Dhar	Daftri	O/o V.C.
9	Dinesh Chander	Daftri	Secrecy Br. (COE-I)
10	Paramjit kaur	Daftri	Fee Section (A/Cs)
11	Rekha Rani	Daftri	Press Publication
12	Rajan Devi	Daftri	Panjabi
13	Basanti Devi-II	Daftri	Philosophy
14	Satya Bhama	Daftri	IIHS, KUK
15	Mukesh Kumar-II	Daftri	Acconts Br.
16	Ram Payri	Daftri	Planning
17	Sandeep Sharma	Daftri	Education
18	Leela Dhar-II	Daftri	Teacher Club
19	Manik Lal	Daftri	Director (DE)
20	Vinod Kashyap	Daftri	Dean faculty of Law
21	Som Nath Kapil	Daftri	Zoology
22	Mam Raj	Daftri	Health Centre
23	Balvinder Singh	Daftri	Estt. T
24	Rohit Kumar	Daftri	Scholarship
25	Lakhwinder Singh	Daftri	O/o C.O.E.-I
26	Manjeet Kaur	Peon	Accounts Br.
27	Makhan Singh	Peon	O/o Registrar)
28	Rishi pal	Peon	R-II (C.O.E-II)
29	Brij Pal	Peon	R-I C.S. (C.O.E-II)
30	Samunder Singh	Peon	Subhdra Bhawan
31	Bir Singh	Peon	R-I C.S. (C.O.E-II)
32	Devender Kumar	Peon	Devi Lal Hostel
33	Phool Singh	Peon	o/o V.C.
34	Wazir Chand	Peon	Secrecy Br. (COE-I)
35	Ram Pal	Peon	Re-evaluation Br. (C.O.E-I)
36	Rattan Singh	Peon	P.F.Section
37	Shyam Sunder	Peon	O/O KUTA

  
Director

Internal Quality Assurance Cell  
Kurukshetra University, Kurukshetra

**Class D Employees (Batch II - 29.08.2022 to 03.09.2022)**

No.	Name of Employee	Designation	Department
1	Sher Singh	Peon	O/o V.C.
2	Mehar Chand	Peon	Re-evolution Br. (C.O.E-I)
3	Krishan Kumar	Peon	Cheuge Section
4	Om Parkash	Peon	C.O.E.-II
5	Mohan Singh	Waiter	General Branch
6	Roop Ram	Waiter	O/o Registrar Deputation
7	Santosh	Aya	USSM
8	Sushma Rani	Aya	IIHA
9	Gopal	Utensil Cleaner	O/o V.C.
10	Muni Devi	Helper	Re-valuation
11	Surinder Singh	Helper	General Br.
12	Santosh Kumar	Helper	Const Branch
13	Hardom Singh	Helper	Const Branch
14	Som Pal	Helper	Const Branch
15	Jitender-I S/O Daya Ram	Helper	Const Branch
16	Surinder Kumar	Helper	Const Branch
17	Shashi Ror	Helper	Const Branch
18	Kulwant Singh	Helper	Const Branch
19	Janak Raj	Helper	Const Branch
20	Shiv Shankar	Helper	Const Branch
21	Surinder Kumar	Helper	Const Branch
22	Subhash Chand	Helper	Const Branch
23	Satyavinder Singh	PCO (SFS)	DDE
24	Neelam Rani	Peon (SFS)	R-II (C.O.E.II)
25	Dharmender Singh	Peon (SFS)	Academic Br.
26	Ishwar Singh	Peon (SFS)	R-I (C.O.E.I)
27	Saroj Bala	Peon (SFS)	Secrecy Br (COE)-II
28	Gurmeet Singh	Peon (SFS)	Phy. Education
29	Satbir Singh	Peon (SFS)	R-I (C.O.E.II)
30	Satish Kumar	Peon (SFS)	Rev- (C.O.E.I)
31	Rakesh Kumar	Peon (SFS)	Accounts Br.
32	Lalit Mohan	Peon (SFS)	Chief Wardan
33	Pratibha Devi	Peon (SFS)	Re-evaluation Br. (COE-I)
34	Harjeet Singh	Peon (SFS)	English
35	Satyawan	Peon (SFS)	Academic Br.
36	Naresh Kumar S/O Gaje Singh	Peon (SFS)	Result Br.
37	Naresh Kumar S/O Gian Singh	Peon (SFS)	Director (DE)





**Training Planning & Monitoring Cell (TPMC)**  
**KURUKSHETRA UNIVERSITY KURUKSHETRA**  
(Established by the State Legislature Act XII of 1956)  
(\*A\*\* Grade, NAAC Accredited)

Dr. Ankeshwer Prakash  
COE-II-cum-Nodal Officer-TPMC


Tel: Off. 01744-238189  
Intercom: 2125, 2142  
E-mail: tpmc@kuk.ac.in

TPMC/22/\_\_\_\_\_  
Dated : \_\_\_\_\_

**NOTIFICATION**

With Reference to our earlier Notification Endst. No. TPMC/22/453-551 dt. 01-08-2022, the One Week Refresher Course for Lab Attendants Batch-II and Class D employees (Helper/Peon/Daftri/Aya/Waiter/Utensil Cleaner) Batch-I has been scheduled from 22-08-2022 to 27-08-2022. Due to visit the Hon'ble Chancellor & Governor of Haryana Sh. Bandaru Dattatreya Ji vide University Notification Endst. No. EN-9/22/5164-5263 dt. 18-08-2022 on 22-08-2022 the Refresher Course will be rescheduled from 23-08-2022 to 28-08-2022 on the same time (Lab Attendants in the Forenoon, 10:00 AM to 01:00 PM in UIET and for Class D employees (Helper/Peon/Daftri/Aya/Waiter/Utensil Cleaner) Employees in the Afternoon, 02:00 PM to 05:00 PM in Dept. of Tourism and Hotel Management.

Note: It is mandatory to everyone to attend the Refresher Course.

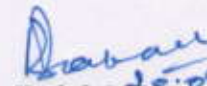
  
COE-II-cum-Nodal Officer

Endst. No. TPMC/22/ 1-100

Dated : 20/8/2022

A copy of the above is forwarded to the following for information and necessary action:-

1. All concerned Heads of the Departments for information and further necessary action.
2. OSD to Vice-Chancellor (for kind information of the Vice-Chancellor), K.U. Kurukshetra
3. Assistant Registrar, O/o Registrar (for kind information of the Registrar), K.U. Kurukshetra
4. Persons concerned.

  
COE-II-cum-Nodal Officer 20-08-22



**Training Planning & Monitoring Cell (TPMC)**  
**KURUKSHETRA UNIVERSITY KURUKSHETRA**  
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Dr. Ankeshwer Prakash  
COE-II-cum-Nodal Officer-TPMC


Tel: Off. 01744-238189  
Intercom: 2125, 2142  
E-mail: tpmc@kuk.ac.in

TPMC/22/\_\_\_\_\_  
Dated : \_\_\_\_\_

**NOTIFICATION**

With Reference to our earlier Notification Endst. No. TPMC/22/453-551 dt. 01-08-2022, the One Week Refresher Course for Lab Attendants Batch-II and Class D employees (Helper/Peon/Daftri/Aya/Waiter/Utensil Cleaner) Batch-I has been scheduled from 22-08-2022 to 27-08-2022. Due to visit the Hon'ble Chancellor & Governor of Haryana Sh. Bandaru Dattatreya Ji vide University Notification Endst. No. EN-9/22/5164-5263 dt. 18-08-2022 on 22-08-2022 the Refresher Course will be rescheduled from 23-08-2022 to 28-08-2022 on the same time (Lab Attendants in the Forenoon, 10:00 AM to 01:00 PM in UIET and for Class D employees (Helper/Peon/Daftri/Aya/Waiter/Utensil Cleaner) Employees in the Afternoon, 02:00 PM to 05:00 PM in Dept. of Tourism and Hotel Management.

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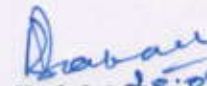
  
COE-II-cum-Nodal Officer

Endst. No. TPMC/22/ 1-100

Dated : 20/8/2022

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1. All concerned Heads of the Departments for information and further necessary action.
2. OSD to Vice-Chancellor (for kind information of the Vice-Chancellor), K.U. Kurukshetra
3. Assistant Registrar, O/o Registrar (for kind information of the Registrar), K.U. Kurukshetra
4. Persons concerned.

  
COE-II-cum-Nodal Officer 20-08-22





**Training Planning & Monitoring Cell (TPMC)**  
**KURUKSHETRA UNIVERSITY KURUKSHETRA**

(Established by the State Legislature Act XII of 1956)  
('A' Grade, NAAC Accredited)

**NOTIFICATION**

The Hon'ble Vice-Chancellor has been pleased to allow to conduct one week Refresher Course for training as per Instruction of Chief Secretary, Government of Haryana issued vide letter No. 31/01/2020-3 Trg. dated 28.10.2021 as per following schedule:

Sr. No.	Name of the Post	Date	No. of Employees	Venue	Course Co-ordinator
1.	Steno-typist	02.08.2022 to 07.08.2022  On working days- 2pm to 5pm On Saturday- 10am to 1pm	68	Faculty Lounge	Sh. Krishan Chander Pandey, Dy. Supdt. Estt. Non-teaching
2.	Lab Attendants	<b>Batch-I (In 2 groups) :</b> 02.08.2022 to 07.08.2022 (10am to 1pm)  <b>Batch-II (In 2 groups):</b> 22.08.2022 to 27.08.2022 (10am to 1pm)	32 (Group A - 16 & Group B - 16)  31 (Group A - 16 & Group B - 15)	UIET	Dr. Sunil Dhingra, Director, UIET
3.	Helper/Peon/Daftri/Aya/Waiter/Utensil Cleaner	<b>Batch-I :</b> 22.08.2022 to 27.08.2022 On working days- 2pm to 5pm On Saturday- 10am to 1pm  <b>Batch-II :</b> 29.08.2022 to 03.09.2022 On working days- 2pm to 5pm On Saturday- 10am to 1pm	37  37	Department of Tourism & Hotel Management	Dr. Mohinder Chand, Chairperson, Department of Tourism & Hotel Management

**Note: It is mandatory for everyone to attend the Refresher Course.**

**C.O.E.II-cum-Nodal Officer**

continue on next page.....

  
Director  
Internal Quality Assurance Cell  
Kurukshetra University, Kurukshetra



**Training Planning & Monitoring Cell (TPMC)**  
**KURUKSHETRA UNIVERSITY KURUKSHETRA**

(Established by the State Legislature Act XII of 1956)  
(‘A’ Grade, NAAC Accredited)

Endst. No.TPMC/22/ 453-551

Dated: 01-08-2022

A copy of the pre-page is forwarded to the following for information and necessary action:-

1. All concerned Heads of the Departments for information and further necessary action.
2. Director, DYCA, K.U. Kurukshetra.
3. XEN, Construction Branch, K.U. Kurukshetra.
4. OSD to Vice-Chancellor (for kind information of the Vice-Chancellor), KUK.
5. Assistant Registrar, O/o Registrar, (for kind information of the Registrar), KUK.
6. Persons Concerned.

  
01.08.22  
**C.O.E.II-cum-Nodal Officer**



**Steno-Typists (01.08.2022 to 07.08.2022)**

Sr. No.	Name	Department / Office
1	Ajay Kumar	O/o COE-I
2	Krishan Kumar	Exam Lab
3	Ram Niwas	O/o Dean, Faculty of Science
4	Sandeep Aneja	O/o Registrar
5	Rakhi	DDE
6	Bir Singh	General Branch
7	Nand Lal	Education Department
8	Yash Bala	Estt. Teaching
9	Susheela	Estt. Non-teaching-II
10	Saroj Bala	Estt. Teaching
11	Shrikant	on deputation in Shri Krishna Ayush University
12	Pankaj Kumar	on deputation in Shri Krishna Ayush University
13	Madhu Bala	Certificate Section
14	Rajesh Kumar	Dept. of Geography
15	Rajinder Kumar	Dept. of Geophysics
16	Jagdish Rai	Haryana Raj Bhawan Chd.
17	Vajinder Kumar	Haryana Raj Bhawan Chd.
18	Priti	IMC&MT
19	Jasbir Singh	JLN Library
20	Bansi Lal	Law Department
21	Devender Aneja	O/o COE-II
22	Parteek kumar	O/o COE-II
23	Sandeep Kumar	Result-III
24	Sanjay Kumar	Result-II
25	Geeta	Institute of Pharmaceutical Sciences
26	Ishwar Dayal	Department of Punjabi
27	Neha Devi	Physics Department
28	Sudeep Kumar	Re-evaluation
29	Sushil Kumar	O/o Dean R & D
30	Satpaul	Result-I
31	Sangeeta Rani	O/o Chief Warden (W)
32	Gurpreet Singh	Sanskrit Department
33	Geeta Rani	Re-evaluation
34	Ranbir	Secrecy Branch
35	Parteek	Dept. of Stats & OR
36	Ashu	University College
37	Anuj Kumar	Youth & Cultural Affairs
38	Satish Kumar	Conduct Branch
39	Naveen	Result-III
40	Nisha Rani	Exam Lab
41	Kirti Malik	Estt. Non-Teaching-II
42	Malti Rani	Department of Psychology
43	Amandeep Singh	University School of Management
44	Payal	on deputation in MDU, Rohtak
45	Sahil Taneja	Legal Cell
46	Kajal Panwar	IS & IS
47	Asha	Dept. of Geology (Centre of Saraswati river)
48	Deepika	Department of Chemistry
49	Arun	General Branch

Steno- Typist (28.22 to 7.8.22)

50	Kiran	Dept. of Comp. Sc. & Applications
51	Anita Rani	EXAM LAB
52	Sonam	Establishment Teaching
53	Harpreet	Establishment Non-Teaching-II
54	Aarti	Dept. of Home Science
55	Anita	Result-I
56	Anita Sharma	Certificate Section
57	Babli	Dept. of physical education
58	Jaibir Singh	on deputation in CRSU, Jind
59	Jasmer	UIET
60	Lokesh Kumar	Commerce Department
61	Parmanand	Secrecy Branch
62	Preeti Hans	DDE
63	Rakesh Kumar	DDE
64	Reema Rani	Colleges Branch
65	Ruchika Bhoria	Cheque Section
66	Sapna	Univeristy College of Education (ITTR)
67	Sunil	Academics Staff College
68	Tanmay Rawal	Establishment Non-Teaching-III

  
Director

Internal Quality Assurance Cell  
Kurukshetra University, Kurukshetra



Lab Attendants (Batch I - 01.08.2022 to 08.08.2022)

Sr.No.	Name Sh..Ms.	Present post	Department
1	Pawan Rekha	Lab. Attendant	Botany
2	Sohan Lal	Lab. Attendant	Botany
3	Pawan kumar	Lab. Attendant	Chemistry
4	Kundan Ram	Lab. Attendant	Chemistry
5	Santosh Kumar Shukla	Lab. Attendant	O/o Vice chancellor
6	Randhir Singh	Lab. Attendant	Computer Centre
7	Kamta Parshad	Lab. Attendant	Education
8	Lichmi Devi	Lab. Attendant	Electronic Science
9	Anil Kumar	Lab. Attendant	Electronic Science
10	Ramotar Singh	Lab. Attendant	Geography
11	Veena Rani	Lab. Attendant	IIHS
12	Ravinder Kumar	Lab. Attendant	IIHS
13	Maya Ram	Lab. Attendant	IIHS
14	Hukam Singh	Lab. Attendant	IIHS
15	Ajay Kumar Sharma	Lab. Attendant	Institute of Engineering & Technology
16	Ishwar Singh	Lab. Attendant	Institute of Instrumentaion Engg.
17	Bhagirathi	Lab. Attendant	Institute of Instrumentation Engg.
18	Jagir Chand	Lab. Attendant	ITTR
19	Ram Tirth	Lab. Attendant	Library Science
20	Balwan Singh	Lab. Attendant	Micro-Biology
21	Shri Bhagwan	Lab. Attendant	Physics
22	Kesari Prasad	Lab. Attendant	Physics
23	Chander Parkash	Lab. Attendant	Physics
24	Rajinder Singh	Lab. Attendant	Physics
25	Ram Kumar	Lab. Attendant	Physics
26	Balbir Singh	Lab. Attendant	Physics
27	Jai Pal-II	Lab. Attendant	Psychology
28	Sanjeev Kumar	Lab. Attendant	Bio-Tech
29	Gobind Singh	Lab. Attendant	IIHS
30	Dilawar Singh	Lab. Attendant	IIHS
31	Ram Bag	Lab. Attendant	IIHS
32	Satpal	Lab. Attendant	IIHS

**Lab Attendants (Batch II - 22.08.2022 to 27.08.2022)**

Sr.No.	Name Sh..Ms.	Prosont post	Department
1	Jasbir Singh	Lab. Attendant	University Sr. Sec. School
2	Anand Singh	Lab. Attendant	University Sr. Sec. School
3	Lalit Kumar	Lab. Attendant	Zoology
4	Ranbir	Lab. Attendant	Zoology
5	Mahi Pal	Lab. Attendant	Stat & O.R.
6	Balwan Singh	Lab. Attendant	Chemistry
7	Veena	Lab. Attendant	Chemistry
8	Balbir Singh-III	Lab. Attendant	Geography
9	Kamlesh Devi	Lab. Attendant	Institute of Instrumentaion Engg.
10	Dinesh Kumar	Lab. Attendant	Mass Communications & Media Technology
11	Gaje Singh	Lab. Attendant	Mathematics
12	Nand Lal	Lab. Attendant	Physics
13	Babita Rani	Lab. Attendant	Stat & O.R.
14	Raghubir Singh	Lab. Attendant	University College
15	Tej Bahadur Pal	Lab. Attendant	Fine Arts
16	Naresh Kumar	Lab. Attendant	Department of Chemistry
17	SUNDER	Lab. Attendant	Department of Home Science
18	Vinod	Lab. Attendant	Department of Mass Communication
19	Naresh	Lab. Attendant	Department of Mass Communication
20	Satpal	Lab. Attendant	Department of Mass Communication
21	Rajiv	Lab. Attendant	Department of Pharmaceutical Science
22	Shish Pal	Lab. Attendant	Department of Pharmaceutical Science
23	Som Nath	Lab. Attendant	Department of Pharmaceutical Science
24	Rahul Mehta	Lab. Attendant	Department of Pharmaceutical Science
25	Deepak Thapa	Lab. Attendant	Institute of Engineering & Technology
26	Mahabir	Lab. Attendant	Mass Communication
27	Sanjeev Sapra	Lab. Attendant	Department of Pharmaceutical Science
28	Virender Kumar	Lab. Attendant	Directorate of Distance Education
29	Vijender Kundu	Lab. Attendant	Institute of Engineering & Technology
30	Kuldeep Singh Malik	Lab. Attendant	Institute of Engineering & Technology
31	Harikesh	Lab. Attendant	Institute of Engineering & Technology



**Class D Employees (Batch I - 22.08.2022 to 27.08.2022)**

Sr. No.	Name of Employee	Designation	Department
1	Lekh Raj	Daftri	Psychology
2	Vishnu Nath	Daftri	Bill Section A/cs
3	Suresh Kumar	Daftri	R-III (C.O.E-II)
4	Ram Vinay yadav	Daftri	Physics
5	Ramesh Singh	Daftri	R-II (C.O.E-II)
6	Kailash Chander	Daftri	Secy. Br. O/o COE-I
7	Vishnu Dass	Daftri	R-I (C.O.E.II)
8	Leela Dhar	Daftri	O/o V.C.
9	Dinesh Chander	Daftri	Secrecy Br. (COE-I)
10	Paramjit kaur	Daftri	Fee Section (A/Cs)
11	Rekha Rani	Daftri	Press Publication
12	Rajan Devi	Daftri	Panjabi
13	Basanti Devi-II	Daftri	Philosophy
14	Satya Bhama	Daftri	IIHS, KUK
15	Mukesh Kumar-II	Daftri	Acconts Br.
16	Ram Payri	Daftri	Planning
17	Sandeep Sharma	Daftri	Education
18	Leela Dhar-II	Daftri	Teacher Club
19	Manik Lal	Daftri	Director (DE)
20	Vinod Kashyap	Daftri	Dean faculty of Law
21	Som Nath Kapil	Daftri	Zoology
22	Mam Raj	Daftri	Health Centre
23	Balvinder Singh	Daftri	Estt. T
24	Rohit Kumar	Daftri	Scholarship
25	Lakhwinder Singh	Daftri	O/o C.O.E.-I
26	Manjeet Kaur	Peon	Accounts Br.
27	Makhan Singh	Peon	O/o Registrar)
28	Rishi pal	Peon	R-II (C.O.E-II)
29	Brij Pal	Peon	R-I C.S. (C.O.E-II)
30	Samunder Singh	Peon	Subhdra Bhawan
31	Bir Singh	Peon	R-I C.S. (C.O.E-II)
32	Devender Kumar	Peon	Devi Lal Hostel
33	Phool Singh	Peon	o/o V.C.
34	Wazir Chand	Peon	Secrecy Br. (COE-I)
35	Ram Pal	Peon	Re-evaluation Br. (C.O.E-I)
36	Rattan Singh	Peon	P.F.Section
37	Shyam Sunder	Peon	O/O KUTA



Internal Quality Assurance Cell  
Kurukshetra University, Kurukshetra

**Class D Employees (Batch II - 29.08.2022 to 03.09.2022)**

No.	Name of Employee	Designation	Department
1	Sher Singh	Peon	O/o V.C.
2	Mehar Chand	Peon	Re-evolution Br. (C.O.E-I)
3	Krishan Kumar	Peon	Cheuge Section
4	Om Parkash	Peon	C.O.E.-II
5	Mohan Singh	Waiter	General Branch
6	Roop Ram	Waiter	O/o Registrar Deputation
7	Santosh	Aya	USSM
8	Sushma Rani	Aya	IIHA
9	Gopal	Utensil Cleaner	O/o V.C.
10	Muni Devi	Helper	Re-valuation
11	Surinder Singh	Helper	General Br.
12	Santosh Kumar	Helper	Const Branch
13	Hardom Singh	Helper	Const Branch
14	Som Pal	Helper	Const Branch
15	Jitender-I S/O Daya Ram	Helper	Const Branch
16	Surinder Kumar	Helper	Const Branch
17	Shashi Ror	Helper	Const Branch
18	Kulwant Singh	Helper	Const Branch
19	Janak Raj	Helper	Const Branch
20	Shiv Shankar	Helper	Const Branch
21	Surinder Kumar	Helper	Const Branch
22	Subhash Chand	Helper	Const Branch
23	Satyavinder Singh	PCO (SFS)	DDE
24	Neelam Rani	Peon (SFS)	R-II (C.O.E.II)
25	Dharmender Singh	Peon (SFS)	Academic Br.
26	Ishwar Singh	Peon (SFS)	R-I (C.O.E.I)
27	Saroj Bala	Peon (SFS)	Secrecy Br (COE)-II
28	Gurmeet Singh	Peon (SFS)	Phy. Education
29	Satbir Singh	Peon (SFS)	R-I (C.O.E.II)
30	Satish Kumar	Peon (SFS)	Rev- (C.O.E.I)
31	Rakesh Kumar	Peon (SFS)	Accounts Br.
32	Lalit Mohan	Peon (SFS)	Chief Wardan
33	Pratibha Devi	Peon (SFS)	Re-evaluation Br. (COE-I)
34	Harjeet Singh	Peon (SFS)	English
35	Satyawan	Peon (SFS)	Academic Br.
36	Naresh Kumar S/O Gaje Singh	Peon (SFS)	Result Br.
37	Naresh Kumar S/O Gian Singh	Peon (SFS)	Director (DE)

  
Director

Internal Quality Assurance Cell  
Kurukshetra University, Kurukshetra



**TRAINING PLANNING AND MONITORING CELL**  
**KURUKSHETRA UNIVERSITY, KURUKSHETRA**  
(Established by State Legislature Act XII of 1956)  
(A+ Grade, NAAC Accredited)

**NOTIFICATION**

The Hon'ble Vice-Chancellor has been pleased to allow to conduct one day programme on NEP (New Education Policy, 2022) on 21.09.2022 from 03:00 pm to 05:00 pm for the staff of Examination Branch, Academic Branch and Registration Branch in the Senate Hall of Kurukshetra University, Kurukshetra.

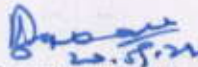
**Controller of Examination-II**  
**-cum-Nodal Officer, TPMC**

Endst. No. TPMC/2022/321-328

Dated: 20/9/22

A copy of the above is submitted to the following for information and necessary action:

1. Director, HRDC, KUK
2. Director, DYCA, KUK
3. Controller of Examination-I, KUK (you are requested to attend the programme with your whole staff)
4. Deputy Registrar, Academic, KUK (you are requested to attend the programme with your whole staff)
5. Assistant Registrar (Result-I, Result-II, Result-III), KUK (you are requested to attend the programme with your whole staff)
6. Superintendent, Registration Branch, KUK (you are requested to attend the programme with your whole staff)
7. Assistant Registrar, O/o Registrar, KUK (for kind information of the Registrar)
8. OSD to Vice-Chancellor, KUK (for kind information of the Vice-Chancellor)

  
**Controller of Examination-II**  
**-cum-Nodal Officer, TPMC**

# Circulars for Conduct Training for Administrators Staff

**TRAINING PLANNING AND MONITORING CELL**  
**KURUKSHETRA UNIVERSITY, KURUKSHETRA**  
(Established by State Legislature Act XII of 1956)  
(A+ Grade, NAAC Accredited)

**NOTIFICATION**

The Hon'ble Vice-Chancellor is pleased to allow to conduct one day programme on "Financial Literacy-cum-Career Guidance" on 22.11.2022 from 03:30 pm to 05:00 pm for all Deputy Superintendents, Superintendents, Private Secretary, Assistant Registrars and Deputy Registrars of the University (as per list over-leaf) in the Faculty Lounge of Kurukshetra University, Kurukshetra.

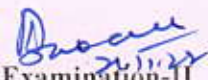
**Controller of Examination-II**  
**-cum-Nodal Officer, TPMC**

Endst. No. TPMC/2022/ 353-413

Dated: 21/11/2022

A copy of the above is submitted to the following for information and necessary action:

1. Director, DYCA, KUK
2. XEN, Construction Branch, K.U. Kurukshetra
3. Assistant Registrar, O/o Registrar, KUK (for kind information of the worthy Registrar)
4. OSD to Vice-Chancellor, KUK (for kind information of the Hon'ble Vice-Chancellor)
5. Persons concerned (for all concerned Deputy Superintendents, Superintendents, Private Secretary, Assistant Registrars and Deputy Registrars of KUK is mandatory to attend the programme)

  
**Controller of Examination-II**  
**-cum-Nodal Officer, TPMC**



Sr. No.	Name and designation	Branch
1.	Dr. Harjeet Singh, Deputy Registrar Finance Officer	Accounts Branch
2.	Dr. Pankaj Kumar Gupta, Deputy Registrar	Academic Branch
3.	Dr. Deepak Sharma, Assistant Registrar	Estt. Branch (NT)
4.	Dr. Jitender Kumar, Assistant Registrar	General Branch
5.	Sh. Sandeep, Assistant Registrar	Registration Branch
6.	Sh. Satish Kumar, Assistant Registrar	Distance Education
7.	Sh. Raj Kumar Dhingra, Assistant Registrar	O/o Controller of Examinations- II/Colleges Branch
8.	Sh. Pawan Kumar, Assistant Registrar	Estt. Branch (Teaching)
9.	Sh. Prem Singh, Assistant Registrar	Accounts Branch
10.	Smt. Raj Bala, Assistant Registrar	Results Branch-II
11.	Mrs. Kanchan Bala, Assistant Registrar	Conduct Branch
12.	Sh. Vinod Kumar, Assistant Registrar	O/o Registrar and Additional Charge Estt. NT
13.	Sh. Krishan Grover, Private Secretary	Establishment, Teaching
14.	Sh. Ravinder Ahuja, Superintendent	Secrecy Branch
15.	Sh. Vinod Kumar, Superintendent	Conduct Branch
16.	Sh. Chander Shekhar, Superintendent	Colleges Branch
17.	Sh. Sat Narayan, Superintendent	Accounts PF Section
18.	Sh. Subhash Saini, Superintendent	Accounts, Internal Audit
19.	Sh. Balbir Singh, Superintendent	Conduct Branch
20.	Sh. Ganesh Kumar, Superintendent	Accounts Cash & Fee Section
21.	Sh. Baljinder Singh, Superintendent	Cheque Section (Accounts)
22.	Sh. Kashmiri Lal, Superintendent	O/o Controller of Exams
23.	Dr. Jit Singh, Superintendent	Secrecy Branch
24.	Sh. Ishwar Singh Rawat, Superintendent	Result Branch-III
25.	Mrs. Anita Rani, Superintendent	Accounts Main
26.	Sh. Krishan Lal, Superintendent	Secrecy Branch
27.	Mrs. Vimla Devi, Superintendent	Secrecy Branch
28.	Dr. Salochna, Superintendent	Directorate of Distance Education
29.	Sh. Sat Pal, Superintendent	Colleges Branch
30.	Sh. Ajmer Singh, Superintendent	Scholarship Section
31.	Mrs. Pinki Rani, Superintendent	Result Branch-III
32.	Mr. Pawan Kumar, Superintendent	OSD to Vice-Chancellor
33.	Mr. Vijay Kumar, Superintendent	UIET
34.	Mr. Sanjay Mutreja (S.F.S.), Superintendent	Accounts Branch
35.	Ms. Suman Nagpal (S.F.S.), Superintendent	Academic Branch
36.	Mr. Ashok Kumar (S.F.S.), Superintendent	Construction Branch
37.	Ms. Sunita Rani (S.F.S.), Superintendent	Result-I
38.	Mrs. Neelam Dua (S.F.S.), Superintendent	Result Branch-II
39.	Sh. Gulshan Kumar, Dy. Superintendent	Distance Education
40.	Mrs. Seema Rani, Dy. Superintendent	O/o Dean Academic Affairs
41.	Sh. Raj Pal, Dy. Superintendent	Registration Branch
42.	Sh. Vinod Kumar, Dy. Superintendent	Secrecy Branch
43.	Sh. Munish Kumar, Dy. Superintendent	General Branch
44.	Sh. Krishan Chander, Dy. Superintendent	Estt. Non-teaching
45.	Sh. Kapil Dev, Dy. Superintendent	Distance Education



Internal Quality Assurance Cell  
Kurukshetra University, Kurukshetra





Training Planning & Monitoring Cell (TPMC)  
KURUKSHETRA UNIVERSITY KURUKSHETRA  
(Established by the State Legislature Act XII of 1956)  
(‘A<sup>+</sup>’ Grade, NAAC Accredited)

Dr. Ankeshwer Prakash  
COE-II-cum-Nodal Officer-TPMC

Tel: Off. 01744-238189  
Intercom: 2125, 2142  
E-mail: [tpmc@kuk.ac.in](mailto:tpmc@kuk.ac.in)

TPMC/22/       
Dated :     

NOTIFICATION

The Hon'ble Vice-Chancellor has been allowed to conduct one week Induction Training Programme for Newly recruited Assistant Professors as per instructions of the Chief Secretary, Government of Haryana vide letter No. 31/01/2020-3 Trg. dated 28.10.2021 w.e.f 12-09-2022 to 17-09-2022.

Date	Venue	Time
12-09-2022	Senate Hall (Auditorium), K.U.K	02:00 PM to 05:00 PM
13-09-2022 to 16-09-2022	Seminar Room, UGC-HRDC, K.U.K	02:00 PM to 05:00 PM
17-09-2022	Seminar Room, UGC-HRDC, K.U.K	11:00 AM to 02:00 PM

All 32 newly recruited Assistant Professors (as per list overleaf) are hereby directed to attend the One Week Induction Training Programme as per schedule given above.

Note: It is mandatory for everyone to attend the Induction Training Programme.

*sd*  
COE-II-cum-Nodal Officer-TPMC

Endst. No. TPMC/22/ 135-204

Dated : 09-09-2022

A copy of the above is forwarded to the following for information and necessary action:-

1. All concerned Heads of the Departments for information and further necessary action.
2. Director, UGC-HRDC, K.U. Kurukshetra for information and further necessary action.
3. Director, DYCA, K.U. Kurukshetra
4. XEN, Construction Branch, K.U. Kurukshetra
5. OSD to Vice-Chancellor (for kind information of the Vice-Chancellor), K.U. Kurukshetra
6. Assistant Registrar O/o Registrar (for kind information of the Vice-Chancellor), K.U. Kurukshetra.
7. Persons Concerned.

*sd*  
COE-II-cum-Nodal Officer-TPMC



**LIST OF ASSISTANT PROFESSOR WHO HAVE BEEN RECRUITED IN  
VARIOUS DEPARTMENTS/INSTITUTIONS/COLLEGES OF  
KURUKSHETRA UNIVERSITY, KURUKSHETRA**

Sr. No.	Name of the Employee	Designation	Department/Branch
1.	Ms Nidhi Mathur	Assistant Professor	Dept. of Foreign Languages
2.	Ms Harwinder Kaur	Assistant Professor	Dept. of English
3.	Dr. Ritu Saini	Assistant Professor	Bio-Chemistry (IIHS)
4.	Dr. Navprit Kaur	Assistant Professor	Political Science (IIHS)
5.	Dr. Parvesh Kumar	Assistant Professor	Dept. of Political Science
6.	Dr. Kuldeep Kumar	Assistant Professor	Dept. of Political Science
7.	Dr. Neeraj BATish	Assistant Professor	Dept. of Political Science
8.	Dr. Nidhi Bagharia	Assistant Professor	Dept. of Economics
9.	Dr. Krishna Arya	Assistant Professor	Dept. of Sanskrit, Pali & Prakrit
10.	Dr. Vijay Shree	Assistant Professor	Dept. of Sanskrit, Pali & Prakrit
11.	Dr. Tellu Ram	Assistant Professor	Dept. of Sanskrit, Pali & Prakrit
12.	Dr. Vinod Kumar	Assistant Professor	Dept. of IS & IS
13.	Dr. Sandeep Kumar	Assistant Professor	Geography (IIHS)
14.	Dr. Satish Kumar	Assistant Professor	Dept. of Social Work
15.	Mr. Vir Vikas	Assistant Professor	Music (IIHS)
16.	Dr. Jyoti Chauhan	Assistant Professor	Botany (IIHS)
17.	Ms Kavita Rani	Assistant Professor	Botany (IIHS)
18.	Dr. Amita Sharma	Assistant Professor	Dept. of Botany
19.	Dr. Ashish Prasad	Assistant Professor	Dept. of Botany
20.	Dr. Monika	Assistant Professor	Inst. of Law
21.	Dr. Sumit Kumar	Assistant Professor	Inst. of Law
22.	Ms Ishu	Assistant Professor	Inst. of Law
23.	Mr. Jatin Kalon	Assistant Professor	Inst. of Law
24.	Ms Anju Bala	Assistant Professor	Dept. of Law
25.	Dr. Priyanka Chaudhary	Assistant Professor	Dept. of Law
26.	Dr. Aarushi Mittal	Assistant Professor	Dept. of Law
27.	Dr. Sudhir Kumar	Assistant Professor	Dept. of Law
28.	Ms Pooja	Assistant Professor	Dept. of Law
29.	Dr. Priya Sharma	Assistant Professor	Economics
30.	Dr. Sushil Kumar	Assistant Professor	Dept. of Fine Arts
31.	Dr. Ashu Dhawan	Assistant Professor	Dept of Psychology
32.	Dr. Raj Rattan	Assistant Professor	Dept. of Psychology

# Circulars for Induction Programme for Students

**DEAN STUDENTS' WELFARE**  
**KURUKSHETRA UNIVERSITY KURUKSHETRA**  
(Established by the State Legislature Act XII of 1956)

No. DSW/2017/ 999-1047  
Dated: 31-07-2017

To

All the Chairperson of Departments,  
All the Director of the Institutes,  
Kurukshetra University, Kurukshetra

**Sub: Induction programme for newly admitted students of the Session 2017-18**

Sir/Madam,

This is to inform you that the induction programme for newly admitted Students of the Session 2017-18 will be held in the university auditorium at 11:00 AM on 10.08.2017. Hon'ble Vice-Chancellor and senior functionaries of the university will address the students of first semester/first year of University Teaching Departments/institutes.

You are, therefore, requested to send all the students of the first semester/first year of your department/institute to the university auditorium on 10.8.2017 at 11:00 AM. Please depute two teachers with the students to make sure that all the students reach up the venue in time i.e. they must take their seats by 11:00 AM in the auditorium and remain there till the end of the programme. The accompanying teachers must sit next to the students of their department/institute in order to maintain discipline. It is further added that schedule of the classes before 10:30 AM and after 1:30 PM will remain as it is.

The accompanying teachers will report the attendance of students of their respective departments to Dr Anil Tyor, Asstt. Professor, Dept. of Zoology in the auditorium. The university buses will start taking students from distant departments to the university auditorium from 10:35 AM onwards Chairpersons and teachers are requested to make it convenient to attend the programme.

**This may kindly be treated as urgent and important, please.**

*Ans* 31/7/17  
Dean Students' Welfare

Endst. No. DSW/17/ 1048-49

Dated: 31-7-2017

Copy of the above is forwarded to the following for necessary action, please:

1. PS to the Vice-Chancellor for kind information of the Vice-Chancellor.
2. PA to Registrar for kind information of the Registrar.

*Ans*  
Dean Students' Welfare  
Dean Students' Welfare  
Kurukshetra University



-157-

**OFFICE OF DEAN STUDENTS' WELFARE**  
**KURUKSHETRA UNIVERSITY KURUKSHETRA**  
(Established by the State Legislature Act XII of 1956)  
(‘A+’ GRADE, NAAC ACCREDITED)

No. DSW/2018/68-112

Dated: 25/7/18

To

All the Chairperson of Departments,  
All the Director of the Institutes,  
Kurukshetra University, Kurukshetra

**Subject: Induction programme for newly admitted students of the Session 2018-19**

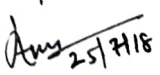
Sir/Madam,

This is to inform you that the induction programme for newly admitted Students of the Session 2018-19 will be held in the University Auditorium at 11:00 AM on 09.08.2018. The Hon'ble Vice-Chancellor and senior functionaries of the University will address the students of first semester/first year of University Teaching Departments/Institutes.

You are, therefore, requested to send all the students of the first semester/first year of your Department/Institute to the University Auditorium on 09.08.2018 at 11:00 AM. Please depute at least two teachers with the students to make sure that all the students reach up the venue in time i.e. they must take their seats by 11:00 AM in the auditorium and remain there till the end of the programme. **The accompanying teachers must sit next to the students of their department/institute in order to maintain discipline.** It is further added that schedule of the classes before 10:30 AM and after 1:30 PM will remain as it is.

The accompanying teachers will report the attendance of students of their respective departments to Dr Naresh Kumar. Asstt. Professor, Dept. of Geology in the auditorium. The University buses will start taking students from distant Departments to the University Auditorium from 10:35 AM onwards. Chairpersons and teachers are requested to make it convenient to attend the programme.

**This may kindly be treated as urgent and important, please.**

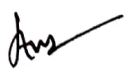
  
Dean Students' Welfare

Endst. No. DSW/18/\_\_\_\_\_

Dated : \_\_\_\_\_

Copy of the above is forwarded to the following for necessary action, please:

1. PS to the Vice-Chancellor for kind information of the Vice-Chancellor.
2. PA to Registrar for kind information of the Registrar.

  
Dean Students' Welfare

-19/-

**OFFICE OF DEAN STUDENTS' WELFARE**  
**KURUKSHETRA UNIVERSITY KURUKSHETRA**  
(Established by the State Legislature Act XII of 1956)  
(**'A+' GRADE, NAAC ACCREDITED**)

No. DSW/2019/1026-1135  
Dated: 30-07-19

To

All the Chairperson of Departments,  
All the Director of the Institutes,  
The Principals, I.I.H.S. and I.T.T.R.  
Kurukshetra University, Kurukshetra

**Subject: Induction Programme for newly admitted students of the Session 2019-20**

Sir/Madam,

This is to inform you that the Induction Programme for newly admitted students of the session 2019-20 will be held in the University Auditorium at 10:30 AM on 08.08.2019. The Hon'ble Vice-Chancellor and senior functionaries of the University will address the students of first semester/first year of University Teaching Departments/Institutes.

You are, therefore, requested to direct **all the students of the first semester/first year** of your Department/Institute to reach at University Auditorium on 08.08.2019 at 10:30 AM. Please depute at least two teachers with the students to make sure that all the students reach up the venue in time i.e. they must take their seats by 10:30 AM in the auditorium and remain there till the end of the programme. **The accompanying teachers must sit next to the students of their department/institute in order to maintain discipline.** It is further added that schedule of the classes before 10:15 AM and after 1:30 PM will remain as it is.

The accompanying teachers will report the attendance of students of their respective departments on the attached format to Dr. Naresh Kumar, Asstt. Professor, Dept. of Geology in the Auditorium. The University buses will start taking students from distant Departments to the University Auditorium from 10:15 AM onwards. Chairpersons and teachers are requested to make it convenient to attend the programme.

**This may kindly be treated as urgent and important, please.**

*Amr*  
30/7/19

Dean Students' Welfare

**Endst. No. DSW/19/1136-1137**

**Dated: 30-07-19**

Copy of the above is forwarded to the following for necessary action, please:

1. OSD to Vice-Chancellor (for kind information of the Vice-Chancellor).
2. Superintendent O/o Registrar (for kind information of the Registrar).

*Amr*

Dean Students' Welfare



# ACTIVITIES ORGANIZED FOR AWARENESS PROGRAMMES ON CODE OF CONDUCT & PROFESSIONAL ETHICS

Code of conduct makes an important component of different programmes organized for teachers and supporting staff. A brief description of such programmes is given below:

## ***1. Glimpses of events organized by the Training, Planning and Monitoring cell:***

TRAINING, PLANNING AND MONITORING CELL  
KURUKSHETRA UNIVERSITY, KURUKSHETRA  
(Established by the State Legislature Act XII of 1956)  
(A+ Grade, NAAC Accredited)

No. TPMC/2023/\_\_\_\_\_  
Dated : \_\_\_\_\_

1. Details of lectures delivered on the Topic Conduct Rules in various courses:-

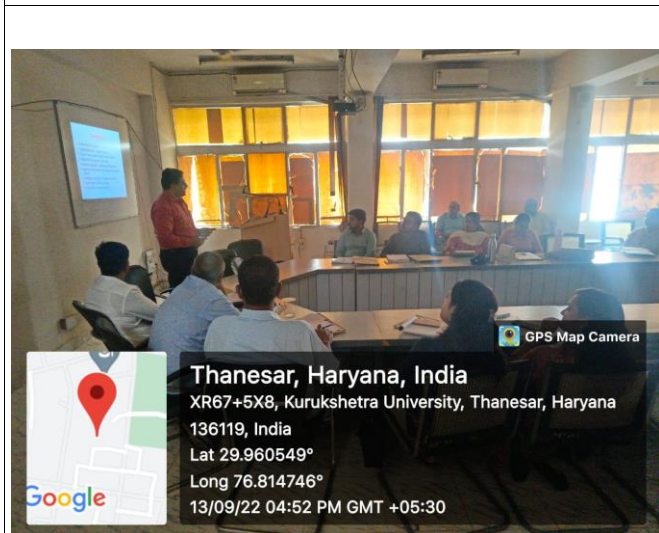
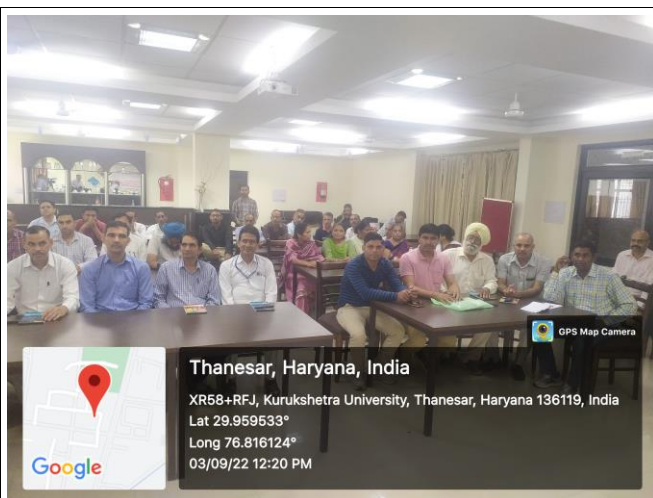
Sr. No.	Name of the Course	Duration of the Course	Nos. of Participants Attended	Name of the Expert	Topic	Date of Lecture Delivered
1.	One Week Refresher Course for Training of Manager/DR/AR/FO/PS/Superintendents/ Dy. Superintendents	02-03-2022 to 08-03-2022	48	Dr. Y.P. Goswami, Ex. Controller of Examinations, K.U. Kurukshetra	Conduct Rules	02.03.2022
2.	One Week Refresher Course for Training of Clerks (Batch-I)	04-07-2022 to 09-07-2022	100	Shri Megh Raj Sharma, Retd. Deputy Secretary, Vigilance, HSS1, Govt. of Haryana.	Conduct Rules	04.07.2022
3.	One Week Refresher Course for Training of Clerks (Batch-II)	11-07-2022 to 16.07.2022	100	Shri Megh Raj Sharma, Retd. Deputy Secretary, Vigilance, HSS1, Govt. of Haryana.	Conduct Rules	11.07.2022
4.	One Week Refresher Course for Competence Building of Stenography Cadre	02-08-2022 to 07-08-2022	56	Shri Megh Raj Sharma, Retd. Deputy Secretary, Vigilance, HSS1, Govt. of Haryana.	Code of Conduct	05.08.2022
5.	One Week Refresher Course for Training of Lab Attendants (Batch-I)	02-08-2022 to 07-08-2022	32	Shri Megh Raj Sharma, Retd. Deputy Secretary, Vigilance, HSS1,GOH	Code of Conduct	04.08.2022

  
 Director  
 Internal Quality Assurance Cell  
 Kurukshetra University, Kurukshetra

6.	One Week Refresher Course for Training of Lab Attendants (Batch-I)	23-08-2022 to 28-08-2022	29	Dr. Ankeshwer Prakash, COE-II-cum-Nodal Officer, TPMC Kurukshetra University, Kurukshetra	Conduct Rules	27.08.2022
7.	One Week Refresher Course For Competence Building Of Class D Employee (Helper/Peon/Daftri/Aya/Waiter/Utensil Cleaner) (Batch-I)	23-08-2022 to 28-08-2022	27	Dr. Ankeshwer Prakash, COE-II-cum-Nodal Officer, TPMC Kurukshetra University, Kurukshetra	Conduct Rules	27.08.2022
8.	One Week Refresher Course For Competence Building Of Class D Employee (Helper/Peon/Daftri/Aya/Waiter/Utensil Cleaner) (Batch-II)	29-08-2022 to 03-09-2022	36	Dr. Ankeshwer Prakash, COE-II-cum-Nodal Officer, TPMC Kurukshetra University, Kurukshetra	Conduct Rules	02.09.2022
9.	One Week Induction Training Programme For Newly Recruited Assistant Professors	12-09-2022 to 17-09-2022	31	Prof. Tejinder Sharma, Chairperson, Department of Commerce, Kurukshetra K.U.		13.09.2022

  
 Director  
 Internal Quality Assurance Cell  
 Kurukshetra University, Kurukshetra





## Programme organised for Non-Teaching Staff on Code of Conduct



*Glimpses of events organized annually by the Dean Students' Welfare for **fresh students** in the University Auditorium*



**Programme organised for Students on Code of Conduct**





## Programme organised for Students on Code of Conduct

### 3. Glimpses of events organized annually by the Department of Social Work

**DEPARTMENT OF SOCIAL WORK**  
**KURUKSHETRA UNIVERSITY, KURUKSHETRA**  
 (Established by the State Legislature Act XII of 1956)  
 ('A+' Grade NAAC Accredited)

No. SW/18/682-0  
 Dated: 27/7/18

**Subject: Conducting Orientation Programme for new entrants in Social Work (MSW course) for the session 2018-19**

As per past practice Department of Social Work has planned to organize an Orientation Course for one Week for the new entrants in Master of Social Work (1st Semester) in 1st week of August i.e. from 01.08.2018 to 07.08.2018 to acquaint them with the department and subject/ discipline. In this programme, we invite teachers/ professionals for interaction with these students on various relevant issues. As a token of respect we propose to give them Rs. 5000/- per lecture as honorarium to the Resource Person from outside the University. This programme is meant for the welfare/ development of the students, the Dean Students Welfare is requested to sanction an amount of Rs. 5000/- for honorarium to invite guests/ resource persons in addition to Rs. 3000/- for the refreshment purpose (for students, resource persons & staff members etc.) out of Budget A Fund.

Dean Students' Welfare is requested kindly sanction an amount of Rs. 8000/- to incur expenditure above mentioned.

Submitted of kind perusal and necessary sanction, please.

*abhishek*  
 CHAIRMAN

*Dean Students Welfare*  
 23/8/18

*darshan*  
 22.8.18

*paid by 23-8-18*

*orientation programme was conducted as per schedule mentioned above. The expenditure of the amount of Rs. 8850/- was borne by the department. The case is forwarded for reimbursement of the amount mentioned above out of the amount sanctioned at 'x' above by D.S.W., K.U.K.*

*D.S.W.*  
*unacknowledged. An error report may please be submitted.*

*Charity*  
*two copies of reports are attached, which may be returned to the student for student record purposes.*

*23-8-2018*

**DEPARTMENT OF SOCIAL WORK**  
**KURUKSHETRA UNIVERSITY, KURUKSHETRA**  
 (Established by the State Legislature Act XII of 1956)  
 ('A+' Grade, NAAC Accredited)

**TENTATIVE SCHEDULE**  
**ORIENTATION PROGRAMME MSW (Semester-I)**  
**From 01-08-2018 to 07-08-2018**

Time	01-08-2018 (Wednesday)	TOPIC	RESOURCE PERSON
10:00AM to 11:30 AM	Inaugural Session		Prof. R. K. Upadhyay, Founder Chairman ( Retd.), Department of Social Work, KUK
11:30AM – 12.00	<b>Tea Break</b>		
12:00 to 1:15 PM	Social Work as an emerging Profession		Prof. Ramesh Kumar Bhardwaj, Department of Social Work, KUK
01:15 PM to 2: 30 PM	<b>Lunch Break</b>		
2:30 PM to 3: 30 PM	Basic Concepts of Community		Prof. Darshan Singh, Department of Social Work, KUK
3: 30 PM to 4: 30 PM	Current International Issues and Social Problems		Dr. Balinder Singh, Department of Social Work, KUK
<b>02-08-2018 (Thursday)</b>			
9:00 AM to 10:00 AM	ICDS: Activities & Programmes		Ms. Priyanka, CDPO, ICDS, Kurukshetra
10:00 AM to 11:00 AM	Field Work in Social Work Education		Dr. Vanita Dhingra, Department of Social Work, KUK
11:00 AM to 11:15 AM	<b>Tea Break</b>		
11: 15 AM to 12:15 PM	Anti Ragging Provisions in KUK		Prof. R. K. Deswal, Proctor, KUK
12:15 PM to 1: 15 PM	Law and Society		Prof. Dilip Kumar, Dean, Faculty of Law, Dept. of Law, K.U.K
1:15 PM to 2: 30 PM	<b>Lunch Break</b>		
2: 30 PM to 3: 30 PM	Marital Disputes and its Remedies		Smt. Savita Rana, District Protection Officer, Special Cell for women and Children, Kurukshetra
3: 30 PM to 4: 30 PM	Report Writing		Mr. Krishan, Department of Social Work, KUK
<b>03-08-2018 (Friday)</b>			
9: 00AM to 10 :00 AM	HIV/AIDS Counseling		Sh. Dhyani Singh, Incharge ICTC, LNIP Hospital, Kurukshetra
10 :00 AM to 11:00 AM	Rural Development Programme in Haryana		Sh. Neeraj Sharma, Project Officer, DRDA, Kurukshetra

11:00 AM to 11:15 AM	Tea Break	
11:15 AM to 12:15 PM	Activities & Programme of Development of Social Welfare, District Kurukshetra	Ms. Sujest Kaur, District Social Welfare Officer, Kurukshetra
12:15 PM to 1:15 PM	Activities & Programmes of Department of Welfare, District Kurukshetra	Sh. Shish Pal, District Welfare Officer, Kurukshetra
1:15 PM to 2:30 PM	Lunch Break	
2:30 PM to 3:30 PM	Awareness regarding Drug Abuse among Youth	Dr. Surender Mandhan, Psychiatrist, LNJP Hospital, Kurukshetra
3:30 PM to 4:30 PM	Scope of Social Work	Prof. C.P. Singh, Department of Social Work, KUK
<b>04-08-2018 (Saturday)</b>		
09:00 am to 10am	Introduction to Social Work Literature	Ms. Neeraj, Department of Social Work, KUK
10:00 AM to 11:00 AM	Library Facilities for Students	Dr. Manoj Joshi, Librarian, JLN Library KUK
11:00 AM to 11:15 AM	Tea Break	
11:15 AM to 12:15 PM	Gender Issues	Prof. Neera Verma, Dept. of Economics, KUK
12:15 PM to 1:15 PM	Role of Social Worker	Mr. Krishan, Department of Social Work, KUK
1:15 PM to 2:30 PM	Lunch Break	
2:30 PM to 3:30 PM	Legal Knowledge & Awareness	Dr. Sunil Yadav, Associate Prof., Dept. of Law, KUK
<b>06-08-2018 (Monday)</b>		
9:00 AM to 10:00 AM	Social Work and its related concepts	Prof. C. P. Singh, Department of Social Work, KUK
10:00 AM to 11:00 AM	Basic Concepts of Field Work	Prof. Darshan Singh, Department of Social Work, KUK
<b>06-08-2018 (Monday) Field Visit</b>		
<b>Afternoon Session</b>		
<b>07-08-2018 (Tuesday)</b>		
9:00 AM to 10:00 AM	Understanding of Human Behaviour	Sh. R.K. Yadav (Retd.), Dept. of Social Work, KUK
10:00 AM to 11:00 AM	Activities & Programmes of Department of Child Welfare, District Kurukshetra	Sh. Pardeep Malik, District Child Welfare Officer, Kurukshetra

11:00 AM to 11:15 AM	Tea Break	
11:30 AM to 12:15 PM	Field Work Report Writing	Dr. Balinder Singh, Department of Social Work, KUK
1:15 PM to 2:30 PM	Lunch Break	
3:00 PM onwards	Valedictory Function	Dean Academic Affairs, KUK

  
 Coordinator  
 Orientation Programme  
 2018-19

C.C to Chairman and all the teachers



Programme organised for Students on Code of Conduct



**DEPARTMENT OF SOCIAL WORK  
KURUKSHETRA UNIVERSITY, KURUKSHETRA  
(Established by the State Legislature Act XII of 1956)  
(A<sup>+</sup> Grade NAAC Accredited)**

No. SW/19/486  
Dated: 2.8.19

**Subject: Conducting Orientation Programme for new entrants in Social Work (MSW course) for the session 2019-20.**

As per past practice Department of Social Work has planned to organize an Orientation Course for one Week for the new entrants in Master of Social Work (1<sup>st</sup> Semester) in 1<sup>st</sup> week of August i.e. from 05.08.2019 to 10.08.2019 to acquaint them with the department and subject/discipline. In this programme, we invite teachers/professionals for interaction with these students on various relevant issues. As a token of respect we propose to give them Rs. 500/- per lecture as honorarium to the Resource Person from outside the University. This programme is meant for the welfare/development of the students. The Dean Students Welfare is requested to sanction an amount of Rs. 5000/- for honorarium to invite guests/ resource persons in addition to Rs. 3000/- for the refreshment purpose (for students, resource persons & staff members etc.).

Dean Students' Welfare is requested kindly sanction an amount of Rs. 8000/- to incur expenditure above mentioned.

Submitted of kind perusal and necessary sanction, please.



Dean Students Welfare

*Signature*  
CHAIRMAN  
2/8/19

*Signature*

*Signature*

*Notice dated 05/08/19*  
*Orientation programme was conducted as per schedule mentioned above. The expenditure of the amount (Rs. 8000/-) was borne by the Government of the State in pursuance of the sanction given by DSW, KUK. A copy of the sanction order also attached herewith.*  
*Done by*  
*Chairman, DSW, KUK*  
*2/8/19*

09-08-2019 (Friday) Field Visit		
10-08-2019 (Saturday)		
9:30 AM to 11:00 AM AM	HIV/AIDS Counseling	Sh. Dhyan Singh & Sh. Balinder Incharge ICTC, LNJP Hospital, Kurukshetra
11:00 AM to 11:15 AM	Tea Break	
11:30 AM to 12:00 PM	Understanding of Human Behaviour	Sh. R.K. Yadav (Retd.) Dept. of Social Work, KUK
12:00 PM to 1:00 PM	Valedictory Function	Prof. R.K. Upadhyay, (Retd.) Dept. Social Work, KUK

*Signature*  
C.C to Chairman  
Dept. of Social Work,  
Kurukshetra University,  
Kurukshetra-136119

*Signature*  
Coordinator,  
Orientation Programme  
2019-20

**Institution organizes professional ethics programmes for students, teachers, administrators and other staff. A brief description of such programmes is given below:**

## **1. FOR STUDENTS**

Programmes for students are organized at the department as well as the university level. Given below are some glimpses of such programmes.

### **A. Institute of Management Studies**

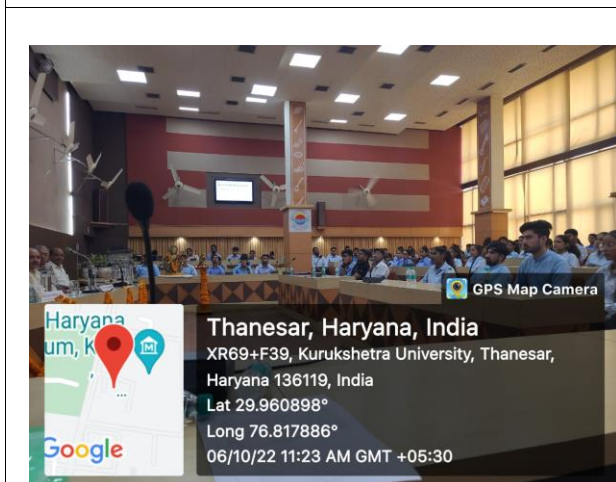
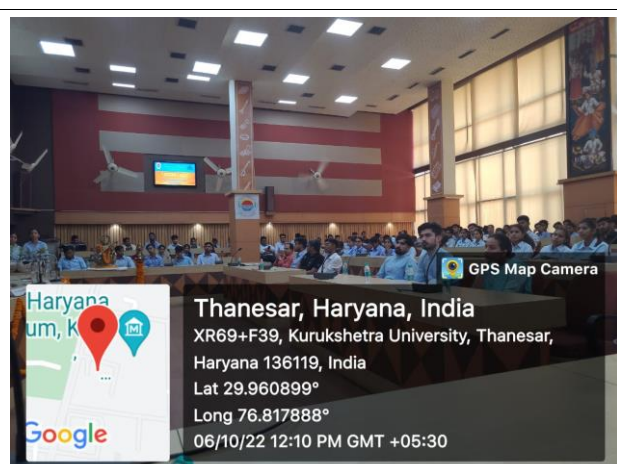


### ***Event Report, Unnayan – 2022 October 6 th , 2022***

*The annual Induction programme ‘Unnayan – 2022’ was organised by the Institute of Management Studies. The venue for the event was Senate Hall of Kurukshetra University, Kurukshetra. The event was organised for the orientation of newly admitted students of MBA 5 year and BBA (Hons.). During the induction programme approximately 150 students and more than 30 faculty members & research scholars were present. Prof. Anil Vashishth was the Chief Guest of the event and the Keynote Speaker for the session was Mr. Anuraag Rishi. The event also hosted three Guest of Honor, Dr. D. D. Arora, Dr. B. S. Bodla and Dr. Sunita Dalal. Prof. Anil Mittal, Director, Institute of Management Studies also joined the dignitaries. The Chief guest inaugurated the event with Deep Prajawalan and Sarswati Vandana was performed by the students of the institute. Dr. J. K. Chandel welcomed all the guest on behalf of the institute and thanked them for joining us for this special event of our institute. The Vice-chancellor, Prof. Somnath Sachdeva and Registrar, Dr. Sanjeev Sharma addressed the students through video byte mode and congratulated the newly admitted pupils. Afterwards, our chief guest of the day, Prof. Anil Vashishth addressed the audience and motivated them to contribute to build a better society. He also, added that all the facilities related to academics, research, cultural, sports and health are available to all the students and each student should make best use of all theses facilities to build a strong character and excel in their academic career. The former Directors of the institute Prof. D. D.*



Arora and Prof. B. S. Bodla blessed the students and shared their experiences with them. They also motivated the newly inducted students to work hard to achieve their goals. Dr. Sunita Dalal, Warden Girls' Hostel no. I, narrated about all the hostel facilities provided by the University especially for the girl students. The Director, Prof. Anil Mittal assured all the students and their parents that their future is in safe hands. He also insisted the students to take up all the opportunities made available to them by the institute & University. In addition to that, Dr. Anil Kumar, Assistant Professor, elaborated all the courses and facilities of the institute. Dr. Anil Kumar also took a session about the "Code of Conduct" to make the students familiar with it. The Keynote Speaker of the day, Mr. Anuraag Rishi encouraged the students with real life events to excel in their life and smartly overcoming all the obstacles in their way. He also propagated to have a clear vision and commitment to their goals. The programme was concluded with delivery of Vote of Thanks by the Deputy Director, Dr. Rajan Sharma to Prof Somnath Sachdeva, Dr. Sanjeev Kumar, Prof. Anil Vashisth, Dr. D. D. Arora, Dr. B. S. Bodla, Dr. Sunita Dalal, Mr. Anuraag Rishi, Prof. Anil Mittal, Dr. Anil Kumar, Dr. J. K. Chandel, Dr. Mamta Bhardwaj, Dr. Meenakshi Godara, Dr. Palak Bajaj, Ms. Disha Kakkar, Ms. Sangeeta Dhir and research scholars Mr. Jayant Dalal, Mr. Vikram and Ms. Latika. He emphasized that students should actively pursue their goals in order to succeed and prosper in their life. The feedback of the event from the students and Faculty members was very positive and students enjoyed all the activities.



**B. University Institute of Engineering & Technology**




## STUDENT INDUCTION PROGRAM 2021-2022

UNIVERSITY INSTITUTE OF ENGINEERING AND TECHNOLOGY  
(A Constituent Autonomous Institute and Recognized by UGC under Section 12(B) and 2(F))  
**KURUKSHETRA UNIVERSITY, KURUKSHETRA**  
(Established by State Legislature Act XII of 1956)  
(\*A+\* Grade, NAAC Accredited)


ONLINE STUDENT INDUCTION PROGRAM

### ABOUT THE PROGRAM

Student Induction Program (SIP) has been introduced by AICTE as an integral part of model curriculum for B.Tech students. Purpose of the Student Induction Program is to help the new students adjust and feel comfortable in the new environment, inculcate in them the ethos and culture of the institution, help them build bonds with other students and faculty members, and expose them to a sense of a larger purpose and self exploration.

### ABOUT THE INSTITUTE

University Institute of Engineering & Technology (UIET), Kurukshetra University, Kurukshetra is among the top 3 engineering colleges in the state of Haryana. Kurukshetra University, established in 1957 is one of the most coveted universities in India and top most in Haryana. It has been accredited 'A+' grade by NAAC. It has as many as 49 teaching departments including UIET. UIET was established in the year 2004 with an identity of university's campus college and is among one of the 49 departments of the university, thus having the status of university's own engineering college.



2 | Page

ONLINE STUDENT INDUCTION PROGRAM

## SIP covered various Topics like:

- Communicative English/ technical English
- Creative Writing
- Competition and Excellence
- Drug Addiction
- Carrier Guidance
- Universal Human Values and Physical Health
- Constitutional Values
- Anti-Ragging/Sexual Harassment
- Information regarding NSS/NCC/Sports Activities
- Human Values for Prospective Engineers
- Internet Abuse
- Cyber Crime
- Sanitizing the Self and Building Spiritual Quotient
- Life Skills
- Art of Living

3 | Page

ONLINE STUDENT INDUCTION PROGRAM

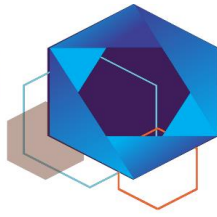
*Tentative schedule for Online Student Induction Program (15th Nov. to 22nd Nov. 2021)*

Date/Time	10:00am to 11:00am	11:15am to 12:15 pm	12:30pm to 1:30 pm	2:30 pm to 4:30 pm
15.11.2021	Familiarization of Department/Branch and Innovation/Address by all branch FI/TPO/ controller of examination.		Address by Director UIET	Lecture on communicative English/technical English Dr Rita Dalal
16.11.2021	Lecture on Creative Writing Dr. Vinod Sharma	Competition and Excellence Dr. Avtar Singh	Lecture on Drug Addiction Dr. Nandini Moudgil	Art of living Workshop Mr. Sanchit Jain
17.11.2021	Lecture on Carrier Guidance and counseling / explore and plan for future career endeavors		Heartfulness Workshop on Universal Human Values and Physical Health Mrs. Lovelena	Art of living Workshop Mr. Sanchit Jain
18.11.2021	Constitution values and fundamental principles of Indian Constitution Dr. Amit Ludri	Lecture on Anti-ragging/Sexual Harassment Dr. Rajesh Agnihotri & Dr. Sunita Khatak	Information regarding NSS/ NCC/sports activities in the campus Dr. Urmila & Dr. Ajay Jangra	Art of living Workshop Mr. Sanchit Jain
20.11.2021	Lecture on Universal Human Values and Physical Health Dr. Virendra Phogat	Human Values for prospective Engineers Dr. Gaurav Saini	Lecture on internet abuse Dr. Nandini Moudgil	02:30 pm to 03:30 pm Cyber Crime Mr. Amandeep Singh  03:30 pm to 04:30 pm Sanitizing the Self and Building Spiritual Quotient Dr. Madhudeep
22.11.2021	Life Skills Mr. Vinod Sharma	Design overview – origin, growth and impact Dr. Nitin	Valedictory Function All faculty members of student induction program committee.	

4 | Page



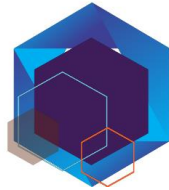




# STUDENT INDUCTION PROGRAM

[2020-2021]

**UNIVERSITY INSTITUTE OF ENGINEERING & TECHNOLOGY**  
 (A Constituent Autonomous Institute and Recognized by UGC under Section 2(B) and 2(F))  
**KURUKSHETRA UNIVERSITY, KURUKSHETRA**  
 (Established by State Legislature Act XIII of 1997)  
 ("A" Grade, NAAC Accredited)



## Online Student Induction Program, 2020 -2021

### Topics Covered

- Communication skills
- Yoga
- Body language
- Personality development
- Training and placement
- Dance
- Acting
- Music
- Human Values
- Mastering Emotions
- Drug Addiction
- Internet Abuse
- Seminar on COVID - 19
- Creative Writing
- Group Dynamics
- Public Speaking
- Leadership Qualities
- Competition and Excellence
- Design
- Art of Living Workshop
- Heartfulness Workshop
- Relevance of Bhagwad Gita

### Organizing Committee

Faculty Name	Nature of Duty	Department
Dr.Savita Gill	Convener	Faculty Applied Sc. Dept.
Ms.Neha Duggal	Co-Convener	Faculty Applied Sc. Dept.
Dr.Sanjiv Ahuja	Teacher Coordinator	F/I Applied Sc. Dept.
Dr.Pawan Diwan	Teacher Coordinator	Faculty Applied Sc. Dept.
Dr.Rajesh Agnihotri	Teacher Coordinator	Faculty Applied Sc. Dept.
Dr.Urmila	Teacher Coordinator	Faculty Applied Sc. Dept.
Ms.Jyoti Tamak	Teacher Coordinator	Faculty CSE Dept.
Dr.Rajesh Kalia	Teacher Coordinator	Faculty Applied Sc. Dept.
Ms.Varsha	Teacher Coordinator	Faculty Applied Sc. Dept.
Mr.Shubpal	Teacher Coordinator	Faculty Applied Sc. Dept.
Mr.Harnek Saini	Teacher Coordinator	Faculty BT Dept.

Name of the student	Nature of Duty	Department
Mr.Prateek	Student Coordinator	CSE 3 <sup>rd</sup> Yr
Mr. Abhinav Saini	Student Coordinator	CSE 3 <sup>rd</sup> Yr
Ms. Aditi Singh	Student Coordinator	CSE 3 <sup>rd</sup> Yr
Ms. Akshara Kaul	Student Coordinator	CSE 3 <sup>rd</sup> Yr
Mr. Vikas	Student Coordinator	CSE 4 <sup>th</sup> Yr
Mr. Lakshya Saini	Student Coordinator	ME 3 <sup>rd</sup> Yr

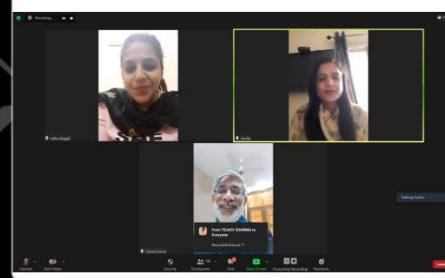
## Online Student Induction Program, 2020 -2021

Schedule for Online Student Induction Program (1<sup>st</sup> Dec to 5<sup>th</sup> Dec 2020)

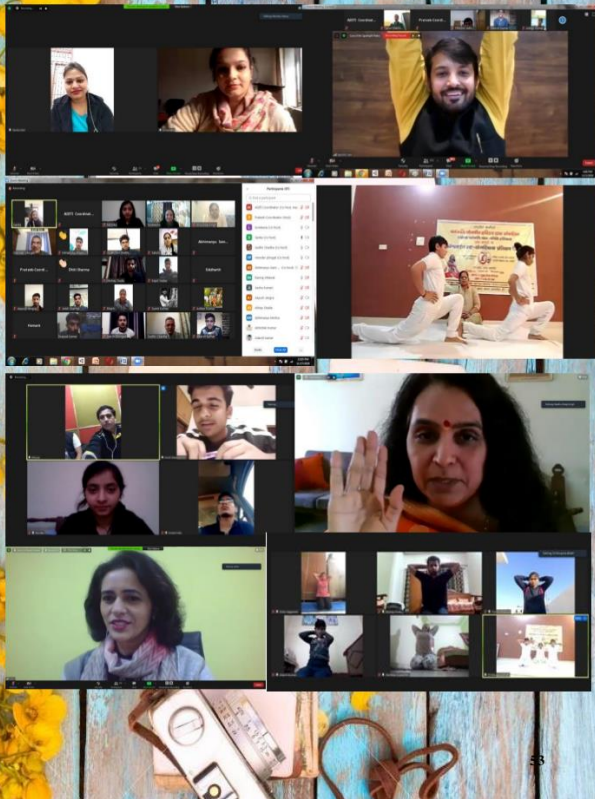
Date/Day	8:30 -09:30 am	10:00-11:00 am	11:15-12:15 pm	12:30-1:30 pm	2:30- 4:30 pm
01.12.2020	Physical health and related activities-YOGA (Dr. Savita and Ms. Neha Duggal)	Lecture on Body Language (Dr. Saloni Diwan)	Competition and Excellence (Dr. Avtar Singh)		Creative Art-Dance (Dr. Amarjeet Kaur)
02.12.2020		Relevance of Bhagwad Gita in Student's life (Dr. Madhudeep)	Youth, HIV and responsibility (Dr. Rajesh Rama)	Art of Living Workshop (Mr.Sanchit)	
3.12.2020		Design overview – origin, growth and impact (Dr. Nitin)	Sanitizing the self and Building Spiritual Quotient (Mr. Piyush)		Art of Living Workshop (Mr. Sanchit)
4.12.2020		Competition and Cooperation (Dr. Avtar Singh)		Lecture by eminent person (Col. Raj Duhan)	Art of Living Workshop (Mr. Sanchit)
5.12.2020		Interaction with Alumni	Orientation about students club activities in UIET	Valedictory session	

## Online Student Induction Program, 2020 -2021

### Photo Section







# NEWS SECTION

**यूआइटी संस्थान में नव आगंतुकों के लिए इंडरेशन कार्यक्रम आयोजित**

कुर्कशेट्रा संस्थान में नए विद्यार्थियों के लिए इंडरेशन कार्यक्रम का हुआ आयोजन

कुर्कशेट्रा यूआइटी में नए विद्यार्थियों के लिए हुए इंडरेशन कार्यक्रम का हुआ आयोजन

**कुर्कशेट्रा यूआइटी में नए विद्यार्थियों को दी कौशल की जानकारी नए विद्यार्थी शिक्षा को कर्म मानकर अध्ययन करें तो फल अवश्य मिलेगा : प्रो. त्रिपाठी**

Compiled and Edited by

- Ms. Neha Duggal**  
(Faculty Applied Sciences Dept.)  
Co-Covener
- Ms. Aditi Singh**  
(CSE – 3<sup>rd</sup> year)  
SIP, Student Coordinator
- Ms. Akshara Kaul**  
(CSE – 3<sup>rd</sup> year)  
SIP, Student Coordinator

## C. Department of Social Work

DEPARTMENT OF SOCIAL WORK  
KURUKSHETRA UNIVERSITY, KURUKSHETRA  
(Established by the State Legislature Act XII of 1956)

No. SW/17/5036  
Dated: 2/8/17

**Subject:** Conducting Orientation Programme for new entrants in Social Work. (MSW course) for the session 2017-18

As per past practice Department of Social Work has planned to organize an Orientation Course for one week for the new entrants in Master of Social Work (1st Semester) in 2nd week of August i.e. from 07.08.2017 to 12.08.2017 tentatively to acquaint them with the department and subject discipline. In this programme, we invite teachers/ professionals for interaction with these students on various relevant issues. As a token of respect we propose to give them Rs. 500/- per lecture as honorarium. This programme is meant for the welfare/ development of the students, the Dean Students Welfare is requested to sanction an amount of Rs. 8000/- for honorarium to invite guests/ resource persons in addition to Rs. 2000/- for the refreshment purpose (for students, resource persons & staff members etc.) from *MSW*.

An advance of Rs. 10000/- may please be allowed to withdraw to organize the programme smoothly. *T.A. Paid Rs. 10000/-*

Submitted of kind perusal and necessary sanction, please.

*Chairman*  
Dean Students Welfare  
Chairman, Dept. of Social Work  
D.S.W.  
Director  
Chairman, Dept. of Social Work

*Chairman*  
2/8/17

DEPARTMENT OF SOCIAL WORK  
KURUKSHETRA UNIVERSITY, KURUKSHETRA  
(Established by the State Legislature Act XII of 1956)

ORIENTATION PROGRAMME MSW (Semester-I)  
From 07-08-2017 to 12-08-2017

07-08-2017 (Monday)		
Time	TOPIC	RESOURCE PERSON
10:00AM to 11:00 AM	Inaugural Session	Chairman & Faculty members, Dept. of Social Work, KUK
11:00 AM – 11:15		Tea Break
11:15 AM to 12:15	Social Work as an emerging Profession	Prof. Ramesh Kumar Bhardwaj, Chairman, Department of Social Work, KUK
12:15 PM to 1: 15 PM	Social Work and its related concepts	Prof. C. P. Singh, Department of Social Work, KUK
01:15 PM to 2: 30 PM		Lunch Break
2:30 PM to 3: 30 PM	Basic Concepts of Community	Prof. Darshan Singh, Department of Social Work, KUK
3: 30 PM to 4: 30 PM	Current International Issues and Social Problems	Mr. Balinder Singh, Department of Social Work, KUK
08-08-2017 (Tuesday)		
9:00 AM to 10:00 AM	ICDS: Activities & Programmes	Ms. Usha Kamboj, ICDS, KKR
10:00 AM to 11:00 AM	Field Work in Social Work Education	Prof. C. P. Singh, Department of Social Work, KUK
11:00 AM to 11:15 AM		Tea Break
11: 15 AM to 12:15 PM	Yoga & Meditation	Prof. R. K. Deswal, Proctor, KUK
12:15 PM to 1: 15 PM	Law and Society	Prof. Rajpal Sharma, Dean, Faculty of Law, Dept. of Law, K.U.K.
1:15 PM to 2: 30 PM		Lunch Break
2: 30 PM to 3: 30 PM	Role of Social worker in	Ms. Neeraj, Department of Social Work, KUK
3: 30 PM to 4: 30 PM	Communication Skills	Mr. Purshottam, Department of Social Work, KUK
09-08-2017 (Wednesday)		
9: 00AM to 10 :00 AM	HIV/AIDS Counseling	Sh. Dhan Singh, Incharge ICTC, LNJP Hospital, Kurukshetra
10 :00 AM to 11:00 AM	Rural Development Programme in Haryana	Sh. Bhushan Pal, Project Officer, DRDA, Kurukshetra

*Director*

11:00 AM to 11:15 AM		Tea Break
11:15 AM to 12:15 PM	Activities & Programme of Development of Social Welfare, District Kurukshetra	Ms. Surjeet Kaur, District Social Welfare Officer, Kurukshetra
12:15 PM to 1:15 PM	Activities & Programmes Of Department of Welfare, District Kurukshetra	Sh. Shish Pal, District Welfare Officer, Kurukshetra
1:15 PM to 2:30 PM	Social Work and Its	Lunch Break
2:30 PM to 3:30 PM	Philosophy of Social Work	Mr. Balinder Singh, Department of Social Work, KUK Prof. R. K. Bhardwaj, Department of Social Work, KUK
<b>10-08-2017 (Thursday)</b>		
09:00 am to 10am	Legal Knowledge & Awareness including constitution India	Dr. Sunil Yadav, Associate Prof., Dept. of Law, KUK
10:00 AM to 1:15 PM	1. Vice Chancellor 2. DSW 3. Proctor 4. Chief Warden ( Male) 5. Chief Warden ( Women) 6. Librarian	Induction Programme, University Auditorium
1:15 PM to 2:30 PM	Ayurveda and Society	Lunch Break Dr. V. V. Chikara, Principal (Retd.) Shri Krishna Ayurvedic College, Kurukshetra
<b>11-08-2017 (Friday)</b>		
9:00 AM to 10:00 AM	Basic Concepts of Field Work	Prof. Darshan Singh, Department of Social Work, KUK
10:00 AM to 11:00 AM	Understanding of Human Behaviour	Prof. D.S. Rana, Chairman, Department of USI, KUK
<b>11-08-2017 (Friday) Field Visit</b>		
<b>Afternoon Session</b>		
11:00AM To 12:00 PM	Bharat Mata Asharam	Mr. John, former Manager, Bharat Mata Asharam, KKR
<b>12-08-2017 (Saturday)</b>		
9:00 AM to 10:00 AM	Field Work Report Writing	Sh. R.K. Yadav (Retd.), Dept. of Social Work, KUK
10:00 AM to 11:00 AM	Activities & Programmes of Department of Child Welfare, District Kurukshetra	Sh. Sushil Panchal, District Child Welfare Officer, Sonapat R/o Kurukshetra

11:00 AM to 11:15 AM		Tea Break
11:00 AM to 12:15 PM	Drug De-addiction & Rehabilitation Centre Activities & Programmes	Sh. Mewa Singh, Project Director, Drug De-addiction & Rehabilitation Centre, LNJP Hospital, Kurukshetra
1:15 PM to 2:30 PM		Lunch Break
3:00 PM onwards	Valedictory Function	Dean Faculty of Social Sciences, KUK

C.C to all the teacher.

*[Signature]*  
Coordinator, Orientation Prog.  
2017-18 & Chairman





**D. Glimpses of events organized annually by the Dean Students' Welfare for fresh students in the University Auditorium**



**2. FOR ADMINISTRATORS AND OTHER STAFF**

TRAINING PLANNING AND MONITORING CELL  
KURUKSHETRA UNIVERSITY, KURUKSHETRA  
(Established by State Legislature Act XII of 1956)  
(A+ Grade, NAAC Accredited)

SCHEDULE OF ONE WEEK REFRESHER COURSE FOR TRAINING OF  
MANAGER/DR/AR/FO/PS/SUPERINTENDENTS/DY. SUPERINTENDENTS  
02-03-2022 TO 08-03-2022

Date	02:00 PM to 03: 30 PM	Topic	03:30 PM to 05:00PM	Topic
02-03-2022		Inauguration	Dr. Y.P. Gowami, Ex. Controller of Examinations, Kurukshetra University, Kurukshetra	Conduct Rules
03-03-2022	Shri Megh Raj Sharma, Retd. Deputy Secretary, Vigilance, HSSI, Govt. of Haryana.	Punishments and Appeal Rules	Shri Megh Raj Sharma, Retd. Deputy Secretary, Vigilance, HSSI, Govt. of Haryana.	Punishments and Appeal Rules
04-03-2022	Prof. Pardeep Kumar, Department of Instrumentation, Kurukshetra University, Kurukshetra	Digital Initiatives	Prof. Rakesh Kumar, Department of Computer Science & Applications, Kurukshetra University, Kurukshetra	Digital Initiatives
05-03-2022	Dr. Lalit Setia, HIPA	University Accounts Code and Audit	Dr. Lalit Setia, HIPA	University Accounts Code and Audit
	02:00 PM to 03: 30 PM		03:30 PM to 05:00PM	
07-03-2022	Dr. Hardeep Lal Joshi, Department of Psychology, Kurukshetra University, Kurukshetra	Stress Management	Dr. Amit Ludri, Department of Law, Kurukshetra University, Kurukshetra	R.TI
08-03-2022	Dr. Manjula Chaudhary, Dean, Academic Affairs, Kurukshetra University, Kurukshetra	Administrative Leadership in VUCA World of Academics	TEST	Valedictory

TRAINING PLANNING AND MONITORING CELL  
KURUKSHETRA UNIVERSITY, KURUKSHETRA  
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SCHEDULE OF ONE WEEK REFRESHER COURSE FOR TRAINING OF CLERKS  
BATCH-I AND BATCH-II  
(Morning 10:00 AM to 01:00 PM and Evening 02:00 PM to 05:00 PM)

04-07-2022 TO 09-07-2022 and 11-07-2022 to 16-07-2022

Topics	Name of the Speaker
Conduct Rules	Shri Megh Raj Sharma, Retd. Deputy Secretary, Vigilance, HSSI, Govt. of Haryana.
Office Procedures-Communication Skills	Shri Megh Raj Sharma, Retd. Deputy Secretary, Vigilance, HSSI, Govt. of Haryana.
Essentials of Good Noting and Drafting	Shri Megh Raj Sharma, Retd. Deputy Secretary, Vigilance, HSSI, Govt. of Haryana.
IUMS	Prof. Rakesh Kumar, Department of Computer Science & Applications, Kurukshetra University, Kurukshetra
General Principles of Financial Prudence of Universities	Dr. Lalit Setia, HIPA
Cash Book & E-Payment in Universities	
Inventory Management in Universities	
Using Computerized Accounts in Universities	
Motivational	Dr. O.P. Ahuja, Ex. Com Ms. Priya, Steno-Typist, O/o Deputy Excise and Taxation Commissioner, Karnal

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SCHEDULE OF ONE WEEK REFRESHER COURSE COMPETENCE BUILDING OF  
STENOGRAPHY CADRE  
02-08-2022 TO 07-08-2022

Date	02:00 PM to 03: 30 PM	Topic	03:30 PM to 05:00PM	Topic
02-08-2022	Prof. Manjula Chaudhary Dean, Academic Affairs and Director, UGC-HRD, Kurukshetra University, Kurukshetra	Inauguration	Dr. Hardeep Lal Joshi, Department of Psychology, Kurukshetra University, Kurukshetra	Stress Management
03-08-2022	Prof. Rakesh Kumar, Department of Computer Science & Applications, Kurukshetra University, Kurukshetra	IUMS/HRMS	Prof. Rakesh Kumar, Department of Computer Science & Applications, Kurukshetra University, Kurukshetra	IUMS/HRMS
04-08-2022	Shri Megh Raj Sharma, Retd. Deputy Secretary, Vigilance, HSS1, Govt. of Haryana	Noting, Drafting	Shri Megh Raj Sharma, Retd. Deputy Secretary, Vigilance, HSS1, Govt. of Haryana	Noting, Drafting
05-08-2022	Shri Megh Raj Sharma, Retd. Deputy Secretary, Vigilance, HSS1, Govt. of Haryana	Code of Conduct	Sh. A.N. Maucha, Sr. Advocate, Dist. Court, Kurukshetra	Right to Information Act-2005
06-08-2022	Sh. Dev Sharan, Personal Assistant, UHBVN, Sector-6, Vidyal Sadan, Kurukshetra	Latest Trends in Stenography Techniques	Sh. Dev Sharan, Personal Assistant, UHBVN, Sector-6, Vidyal Sadan, Kurukshetra	Latest Trends in Stenography Techniques
07-08-2022	Dr. Anshuwar Parkash, Nodal Officer-TPMC-cum-COE-II, Kurukshetra University, Kurukshetra	Public Dealing	TEST	Valedictory

TRAINING PLANNING AND MONITORING CELL  
KURUKSHETRA UNIVERSITY, KURUKSHETRA  
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SCHEDULE OF ONE WEEK REFRESHER COURSE FOR TRAINING OF LAB ATTENDANTS  
02-08-2022 TO 07-08-2022

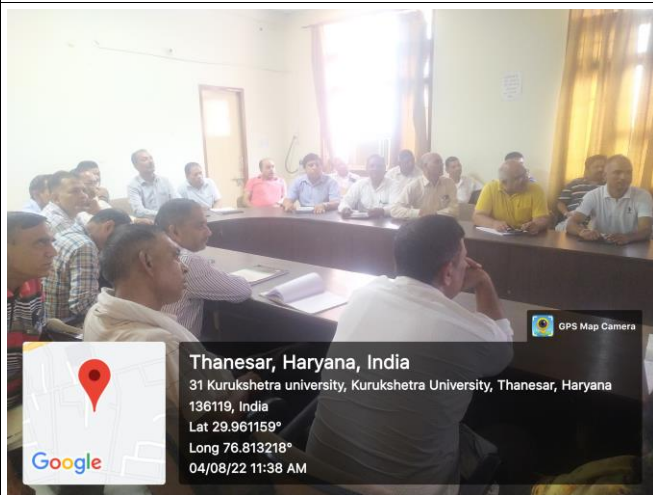
Date	10:30 AM to 12:00 Noon GROUP A	12:00 Noon to 01:30 PM GROUP B	10:30 AM to 12:00 Noon GROUP A	12:00 noon to 01:30 PM GROUP B
02-08-2022	Dr. Rajesh Agnihotri Assistant Professor of Chemistry University Institute of Engineering & Technology Kurukshetra University, Kurukshetra	Dr. Rajesh Kumar Assistant Professor of Biotechnology University Institute of Engineering & Technology Kurukshetra University, Kurukshetra	Mr. Ram Kumar Technical Assistant University Institute of Engineering & Technology Kurukshetra University, Kurukshetra	Ms. Surbh Technical Assistant University Institute of Engineering & Technology Kurukshetra University, Kurukshetra
03-08-2022	Mr. Ram Kumar Technical Assistant University Institute of Engineering & Technology Kurukshetra University, Kurukshetra	Dr. Rajesh Kumar Assistant Professor of Chemistry University Institute of Engineering & Technology Kurukshetra University, Kurukshetra	Dr. Rajesh Agnihotri Assistant Professor of Engineering & Technology Kurukshetra University, Kurukshetra	Dr. Rajesh Kumar Assistant Professor of Biotechnology University Institute of Engineering & Technology Kurukshetra University, Kurukshetra
04-08-2022	Dr. Hardeep Joshi Department of Psychology Kurukshetra University, Kurukshetra	Shri Megh Raj Sharma, Retd. Deputy Secretary, Vigilance, HSS1, Govt. of Haryana	Dr. Hardeep Joshi Department of Psychology Kurukshetra University, Kurukshetra	Shri Megh Raj Sharma, Retd. Deputy Secretary, Vigilance, HSS1, Govt. of Haryana
05-08-2022	Dr. P.K. Dwan Assistant Professor of Physics University Institute of Engineering & Technology Kurukshetra University, Kurukshetra	Ms Deepthi Network Engineer University Institute of Engineering & Technology Kurukshetra University, Kurukshetra	Dr. Upender Dhali Assistant Professor of Mechanical Engineering University Institute of Engineering & Technology Kurukshetra University, Kurukshetra	Mr. Pushpender Singh Store Keeper Institute of Pharmaceutical Sciences Kurukshetra University, Kurukshetra
06-08-2022	Dr. Upender Dhali Assistant Professor of Mechanical Engineering University Institute of Engineering & Technology Kurukshetra University, Kurukshetra	Mr. Pushpender Singh Store Keeper Institute of Pharmaceutical Sciences Kurukshetra University, Kurukshetra	Dr. P.K. Dwan Assistant Professor of Physics University Institute of Engineering & Technology Kurukshetra University, Kurukshetra	Ms Deepthi Network Engineer University Institute of Engineering & Technology Kurukshetra University, Kurukshetra
07-08-2022				VALEDICTORY

TRAINING PLANNING AND MONITORING CELL  
KURUKSHETRA UNIVERSITY, KURUKSHETRA  
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SCHEDULE FOR ONE WEEK REFRESHER COURSE FOR COMPETENCE BUILDING OF CLASS D EMPLOYEE  
(HELPER/POND/AFTRI/YAWA/WRITER/UTENSIL CLEANER) OF KURUKSHETRA UNIVERSITY, KURUKSHETRA

FROM 23-08-2022 TO 28-08-2022

Days	Date Wise	Session (11:30 hours) 02:00 PM to 03:30 PM Topic	Session (11:30 hours) 03:30 PM to 05:00 PM Topic	Faculty Name
Day 1	23-08-2022	Personal Hygiene and Grooming	-----	Dr. Sarjeet Kumar, Department of Tourism and Hotel Management, Kurukshetra University, Kurukshetra
Tuesday	-----	Table Manners and Food Service	-----	Dr. Anshuwar Parkash, Department of Tourism and Hotel Management, Kurukshetra University, Kurukshetra
Day 2	24-08-2022	Mise-en-place & Misc-en-scene in Office	-----	Dr. Sarjeet Kumar, Department of Tourism and Hotel Management, Kurukshetra University, Kurukshetra
Wednesday	-----	Beverage Service (Includes Service of Water, Tea, Coffee, Cold Drinks, Juice, Soups, etc.)	-----	Mr. Manjeet, Department of Tourism and Hotel Management, Kurukshetra University, Kurukshetra
Day 3	25-08-2022	Office Etiquettes	-----	Dr. Anshuwar Parkash, Department of Tourism and Hotel Management, Kurukshetra University, Kurukshetra
Thursday	-----	Motivation at Workplace	-----	Dr. Hardeep Lal Joshi, Department of Psychology, Kurukshetra University, Kurukshetra
Day 4	26-08-2022	Body of Body Language at Workplace	-----	Dr. Sarjeet Kumar, Department of Tourism and Hotel Management, Kurukshetra University, Kurukshetra
Friday	-----	Office Housekeeping	-----	Ms. Manjula Gupta, Department of Tourism and Hotel Management, Kurukshetra University, Kurukshetra
Day 5	27-08-2022	Stress Management at Workplace	-----	Dr. Hardeep Lal Joshi, Department of Psychology, Kurukshetra University, Kurukshetra
Saturday	-----	Conduct Rules	-----	Ms. Manjula Gupta, Department of Examination-II-cum- Nodal Officer, TPMC, Kurukshetra University, Kurukshetra
Day 6	28-08-2022	Learning Outcome & Evaluation of the Programme	-----	Jointly by : Dr. Sarjeet Kumar and Dr. Anshuwar Parkash, Department of Tourism and Hotel Management, Kurukshetra University, Kurukshetra
Sunday	-----	Valedictory	-----	Dr. Mohinder Chand, Course Coordinator and Chairperson, Department of Tourism and Hotel Management, Kurukshetra University, Kurukshetra Dr. Sanki Kumar Dhillon, Director, UBT, Kurukshetra University, Kurukshetra Dr. Anshuwar Parkash, Controller of Examination-II-cum- Nodal Officer, TPMC, Kurukshetra University, Kurukshetra





### 3. FOR TEACHERS

**TRAINING PLANNING AND MONITORING CELL**  
**KURUKSHETRA UNIVERSITY, KURUKSHETRA**  
 (Established by State Legislature Act XII of 1956)  
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**SCHEDULE FOR ONE WEEK INDUCTION TRAINING PROGRAMME FOR NEWLY RECRUITED ASSISTANT PROFESSORS**  
 FROM 12-09-2022 TO 17-09-2022

Date	Session-I 02:50 PM to 03:30 PM	Session-II 03:45 PM to 05:15 PM	Name of the Resource Person
12-09-2022	Inaugural Ceremony (Venue-Senate Hall)		Prof. Som Nath Sachdeva, Vice-Chancellor, K.U. Kurukshetra Prof. Manjula Chaudhary, Dean, Academic Affairs and Director, UGC-HRDC, K.U. Kurukshetra Dr. Sanjeev Sharma, Registrar, K.U. Kurukshetra Dr. Anshwer Prakash, COE-II-cum-Nodal Officer, TPMC, K.U. Kurukshetra Dr. Sunil Kumar, Dy. Director, HRDC, K.U. Kurukshetra
Venue: Seminar Room, UGC-HRDC, K.U. Kurukshetra (onwards)			
13-09-2022	Know Your University: Brief History and Legacy of the University	--	Prof. Manjula Chaudhary, Dean, Academic Affairs and Director, UGC-HRDC, K.U. Kurukshetra
	--	Code of Conduct	Prof. Tejinder Sharma, Chairperson, Department of Commerce, K.U. Kurukshetra
14-09-2022	Research	--	Prof. Pawan K. Sharma, Dean, Research & Development, K.U. Kurukshetra
	--	CBCS & LOCF	Prof. Dinesh Kumar, Chairperson, Department of Geophysics and Head, IQAC, K.U. Kurukshetra
15-09-2022	Career Advancement Scheme	--	Prof. Anita Dua, Institute of Integrated and Honors Studies, K.U. Kurukshetra
	--	RTI	Prof. Amit Ludri, Dean, Faculty of Law and Chairperson, Department of Law, K.U. Kurukshetra
16-09-2022	IJMS	--	Prof. Pardeep Kumar, Department of Instrumentation, K.U. Kurukshetra
	--	IJMS	Prof. Rakesh Kumar, Department of Computer Science and Applications, K.U. Kurukshetra
10:00 AM to 01:00 PM			
17-09-2022	National Education Policy- 2020	--	Prof. Manjula Chaudhary, Dean, Academic Affairs and Director, UGC-HRDC, K.U. Kurukshetra
	--	Valedictory	Dr. Sanjeev Sharma, Registrar, Kurukshetra University, Kurukshetra Dr. Anshwer Prakash, COE-II-cum-Nodal Officer, TPMC, KUK Dr. Sunil Kumar, Course Coordinator, Dept. of Sociology, KUK



**Thanesar, Haryana, India**  
 XR67+5X8, Kurukshetra University, Thanesar, Haryana  
 136119, India  
 Lat 29.960549°  
 Long 76.814746°  
 13/09/22 04:52 PM GMT +05:30

#### **UGC-HUMAN RESOURCE DEVELOPMENT CENTRE** **KURUKSHETRA UNIVERSITY, KURUKSHETRA** (Established by the State Legislature Act XII of 1956) (A+ Grade, NAAC Accredited)

Sr. No.	Name of the Program	Date of Commencement	No. of Participants Attended	Date of Lecture Delivered	Name of the Resource Person	Topic
2017-2018						
1.	80 <sup>th</sup> Orientation Programme	18.05.2017 to 14.06.2017	39	18.05.2017	Prof. Anil Vohra, Dean, Academic Affairs, K.U. Kurukshetra	The Role of Teachers in Today's Education
2.				22.05.2017	Prof. Harbhajan Singh Bansal, Department of Business Management, Guru Jambheshwar University of Science & Technology, Hisar	Modern Human Values
3.				24.05.2017	Dr. Manjeet Singh, Department of Management, Punjab University, Patiala (Pb.)	Transformational Leadership
4.				31.05.2017	Dr. Sucheta Gupta, C/o Ashoka Orthopedic Hospital, Karnal	Becoming an Excellent Teacher
5.				05.06.2017	Dr. Sanjay Kaushik, University Business School, Panjab University, Chandigarh	Motivating for Excellence
6.				09.06.2017	Prof. Kulbhusan Chandel, Department of Commerce, Himachal Pradesh University, Shimla (H.P.)	Moral Values
7.				13.06.2017	Dr. R.P. Singh, Principal, G.M.N. College, Ambala Cantt.	Duties, Rights & Responsibilities of Teachers
2018-2019						
8.	81 <sup>st</sup> Orientation Programme	24.05.2018 to 20.06.2018	49		Prof. C.P. Singh, Chairman, Dept. of Social Work, K.U. Kurukshetra	Teacher and Teaching Social, Ethical and Moral Values
9.				02.06.2018	Prof. Mohinder Singh, Tower B-6, Flat No. 204, Nirmal Chaya, Zirakpur	Educators of Tomorrow:-Need for General Ethical and Moral Values
10.					Dr. Avnish Bhatnagar, E-3, FCI Colony, Meerut Road, Hapur	Quality Improvement in Education

**UGC-HUMAN RESOURCE DEVELOPMENT CENTRE  
KURUKSHETRA UNIVERSITY, KURUKSHETRA  
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11.				12.06.2018	Prof. R.P. Mishra, Dept. of Sanskrit, K.U. Kurukshetra	Education and Role of Teacher
12.				12.06.2018	Dr. F.C. Tewari, Dept. of Mechanical Engineering, NIT, Kurukshetra	Motivating the Faculty Members of Higher Educational Institute
13.				15.06.2018	Dr. Raj Kumar Bhardwaj, Director, IMRC, IIT Campus, Roorkee	Role of Teacher in Society
14.				19.06.2018	Dr. O.P. Ahuja, Nodal Officer, CM Window Grievances Cell, K.U. Kurukshetra	Service Rules
15.	82 <sup>nd</sup> Orientation Programme	21.11.2018 to 18.12.2018	36	27.11.2018	Dr. Rajneesh Kumar Sharma, Dean of Colleges, K.U. Kurukshetra	Duties of Teacher: Drafting a Research Project Proposal
16.				30.11.2018	Dr. R.P. Mishra, Department of Sanskrit, K.U. Kurukshetra	Real Aim and Objective of Education
17.				03.12.2018	Prof. Vidhu Mohan, Department of Psychology, Panjab University, Chandigarh	Role of a Good Teacher
18.				06.12.2018	Prof. C.P. Singh, Department of Social Work, K.U. Kurukshetra	Teachers as a Leaders
19.				18.12.2018	Prof. B.K. Punia, Vice-Chancellor, Maharshi Dayanand University, Rohtak	Teacher & Teaching : Social Ethical & Moral Values
20.	83 <sup>rd</sup> Orientation Programme	29.11.2018 to 26.12.2019	53	30.11.2018	Dr. Rajneesh Kumar Sharma, Dean of Colleges, K.U. Kurukshetra	Qualities of a Good Teachers
21.				03.12.2018	Dr. Mohinder Singh, Tower, B-6, Flat No. 204, Nirmal Chaya, Zirakpur	How to become an Effective and Result Oriented Teacher
22.				08.12.2018	Dr. Harbajan Bansal, Department of Business Management, Guru Jambheshwar University of Science & Technology, Hisar	Values-based Personality Development

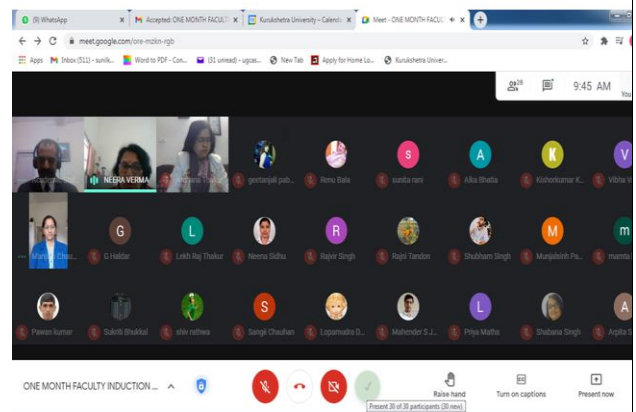
**UGC-HUMAN RESOURCE DEVELOPMENT CENTRE  
KURUKSHETRA UNIVERSITY, KURUKSHETRA  
(Established by the State Legislature Act XII of 1956)  
(A+ Grade, NAAC Accredited)**

23.				06.12.2018	Dr. R.P. Mishra, Department of Sanskrit, K.U. Kurukshetra	Qualities of a Good Teacher
24.					Dr. Sacheta Gupta, Former Professor, UGC-Human Resource Development Centre, K.U. Kurukshetra	Becoming an Excellent Teachers
25.					Dr. Anisur Rehman, Director, Human Resource Development Centre, Jamia Millia Islamia, Delhi	Professional Development Staff in Higher Education
26.	84 <sup>th</sup> Orientation Programme	03.06.2019 to 22.06.2019	31	04.06.2019	Dr. Sonia Malik, Department of Psychology, Maharshi Dayanand University, Rohtak	Hardy Traits and Stress Management
27.				05.06.2019	Dr. Mohinder Singh, Professor-Retd., Department of Public Administration, K.U. Kurukshetra	Role and Responsibilities of Teachers Leadership Team Work and Work Culture
28.				07.06.2019	Prof. Manjula Chaudhary, Dean, Academic Affairs, K.U. Kurukshetra	University Administration
29.				21.06.2019	Dr. Karunesh Saxena, Dean, Faculty of Management, Mohan Lal Sukhadia University, Udaipur (Raj.)	EI-for Professional Competency
30.	85 <sup>th</sup> Orientation Programme	17.02.2020 to 07.03.2020	31	17.02.2020	Dr. Amit Kauts Professor, Guru Nanak Dev University, Amritsar	Teaching as a Profession
31.				18.02.2020	Dr. Ranjana, Associate Professor, Department of Psychology, K.U. Kurukshetra	Enhancing Emotional Intelligence
32.				24.02.2020	Dr. R.K. Verma, Editor, IJLINK, Ex. Chief Scientist, CSIR, NISCAIR, New Delhi	Research Publication Ethics and Plagiarism

**1ST FACULTY INDUCTION PROGRAMME HELD FROM 18.11.2020 TO 17.12.2020**



**2ND FACULTY INDUCTION PROGRAMME HELD FROM 18.02.2021 TO 20.03.2021**





2ND FACULTY INDUCTION PROGRAM HELD FROM 18.02.2021 TO 20.03.2021

